

Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Daniel Ruiz
General Manager

BOARD MEETING

Agenda

May 09, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

1. Call To Order

2. Flag Salute

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Meeting on April 11, 2024, and the Special Board on April 23, 2024
- b. Financial Status Report for Year-to-Date through April 30, 2024
- c. Payroll: Approve the Payroll Check Register for the Month of April 2024
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods April 1, 2024, and April 16, 2024
- e. Voided and/or missing checks for April 2024

5. Other Business

- a. General Manager Report
- b. Operations Manager Report/Presentation

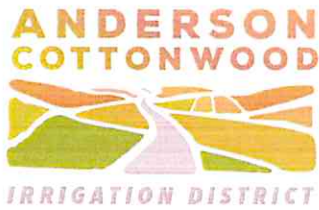
6. Business Items

- a. Review and Approve Cash Disbursements Journal for April 2024
- b. Review and Discuss Certificate of Substantial Completion Report: Emergency Canal Lining Project
- c. Report Status of Shady Lane Canal Repair Project

7. Closed Session: Conference with Legal Counsel – Potential Litigation (Government Code § 54956.9(d)(1)). Consider the following liability claims:

- a. Robert Staley
- b. David Johnson

8. Adjourn



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BOARD MEETING

Draft Minutes

April 11, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

1. Call To Order at 6:01 p.m.

Directors Present- Woolery, Rickert, Lund, McCarley, Butcher

Staff Present- Ruiz, Duncan, White, Miller

2. Flag Salute was led by Bryce Black

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Tracy Sherwood-

She has lived on Shady Lane since 2013, and every year there has been flooding. Last year when irrigation started, she was in ankle deep water for the entire summer. She is very concerned about potential flooding again this year.

4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Meeting on March 14, 2024, and the Special Board Meeting on April 3, 2024

Director Lund made a motion to move 4.a. March 14, 2024, minutes down to Business Items, 5.a., and to approve items (4.a. April 3, 2024, minutes), along with items b, c, d, and e, and it was seconded by Director McCarley. Vote 5-0.

- b. Financial Status Report for Year-to-Date through March 2024.
- c. Payroll: Approve the Payroll Check Register for the Month of March 2024.
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods March 1, 2024, and March 18, 2024.
- e. Voided and/or missing checks for March 2024

5. Business Items

- a. March 14, 2024, Minutes of Regular Meeting (moved from 4.a. Consent Items)

Director Lund made a motion to approve the minutes with the following three changes; pg. 2 (change “made” to “approved,” pg. 3, add, “as the lead agency of this project,” change CDF to CDFW, and it was seconded by Directory Rickert. Vote 5-0.

b. Cash Disbursement Journal for March 2024

Director McCarley made a motion to approve the Cash Disbursement Journal, and it was seconded by Director Rickert. Vote 5-0.

c. Review and Approve Capital Lining Project Schedule Extension and Contingency Fund Increase
Danny Kerns-PowerPoint presentation

Director McCarley made a motion to approve the capital lining project schedule extension through April 22, and the contingency fund increase of \$45,619.50, Director Rickert seconded it. Vote 5-0.

d. Review and Approve Relocation Payment for the General Manager Pursuant to Employment Agreement

Director Rickert made a motion to approve the relocation payment, Director Lund seconded it. Vote 5-0.

6. Other Business

a. General Manager’s Report (see General Manager report in Board Packet)

i. 2024 ACID Board and Committee Roster

b. Operations Manager Report- Ben Duncan- Gave a breakdown of the jobs/projects for the last month in a PowerPoint presentation

The Board moved into closed session at 7:11 p.m.

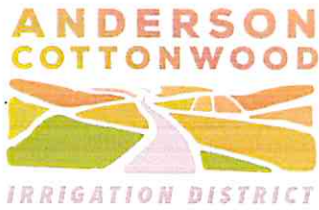
7. Closed Session

PUBLIC EMPLOYEE EMPLOYMENT AND/OR PERFORMANCE EVALUATION (Government Code § 54957)

Title: General Manager Evaluation

The Board returned from Closed Session to Open Session at 8:11 p.m. and reported that direction was given to the General Manager.

8. Adjourn at 8:12 p.m.



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Daniel Ruiz,
General Manager

SPECIAL BOARD MEETING

Draft Minutes

April 23, 2024, 1:00 pm

1887 Howard Street, Anderson (Council Chambers)

1. CALL TO ORDER at 1:01 p.m.

Directors Present- Woolery, Rickert, and Butcher

Directors Absent- Lund, and McCarley

Staff Present- Daniel Ruiz

2. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION

(Paragraph (1) of subdivision (d) of [Section 54956.9](#))

Name of case: Claim submitted by Shegerian and Associates on Behalf of Sam Moghadam

LIABILITY CLAIMS

Claimant: Shegerian and Associates on Behalf of Sam Moghadam

Agency claimed against: Anderson Cottonwood Irrigation District

The Board reported the following actions for Closed Session:

With regards to the claim filed by Carney R. Shegerian of Shegerian & Associates Inc. on behalf of Saman Moghadam, by a vote of 3-0, the Board of Directors took action to return the claim in part and reject the portion of the claim to the extent timely."

Roll Call Vote is as follows:

Director Woolery, Director Rickert, and Director Butcher

3. ADJOURN at 1:19 p.m.

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending April 2024

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
Salaries & Benefits						
5010	Reg. Salaries (Admin)	\$48,407	\$122,968	\$361,500	34%	\$238,532
5012	Overtime (Admin)	\$0	\$0	\$0	0%	\$88
5014	Retirement (Admin)	\$487	\$8,557	\$16,900	51%	\$8,343
5015	Social Security (Admin)	\$252	\$1,968	\$22,410	0%	\$0
5016	Workers Comp. (Admin)	\$222	\$413	\$1,210	34%	\$797
5017	Unemployment Ins. (Admin)	\$0	\$868	\$1,750	50%	\$882
5018	Medicare (Admin)	\$59	\$460	\$5,300	9%	\$4,840
5019	Health Insurance (Admin)	\$0	\$5,953	\$50,000	12%	\$44,047
5110	Reg. Salaries (T&D)	\$41,804	\$135,621	\$604,310	22%	\$468,689
5111	Temp Labor	\$708	\$708	\$0	0%	(\$708)
5112	Overtime (T&D)	\$881	\$1,589	\$27,000	6%	\$25,411
5114	Retirement (T&D)	\$6,693	\$12,493	\$43,710	29%	\$31,217
5115	Social Security (T&D)	\$6,838	\$22,782	\$36,500	62%	\$13,718
5116	Workers Comp. (T&D)	\$18,261	\$35,924	\$96,000	37%	\$60,076
5117	Unemployment Ins. (T&D)	\$145	\$2,168	\$4,800	45%	\$2,632
5118	Medicare (T&D)	\$334	\$1,213	\$8,510	14%	\$7,297
5119	Health Ins. (T&D)	\$0	\$26,273	\$183,000	14%	\$156,727
	Sub-Total	\$125,091	\$379,958	\$1,462,900	26%	\$1,082,942

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending April 2024

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
Administration						
6001	Medical Exp. / Supplies	\$231	\$1,246	\$1,200	104%	\$123
6002	Travel / Training Expense	\$0	\$1,463	\$10,000	15%	\$8,537
6003	Office Supplies / Expense	\$705	\$8,279	\$11,500	72%	\$3,221
6004	Office Equip. & Maintenance	\$0	\$1,550	\$1,500	103%	(\$50)
6005	Association Dues	\$2,703	\$13,338	\$25,000	53%	\$11,662
6006	Public Notices	\$0	\$0	\$500	0%	\$2,835
6007	Election Expense	\$0	\$0	\$0	0%	\$4,978
6008	Legal Fees / Expense	\$10,399	\$31,532	\$80,000	39%	\$48,468
6009	SRSC Corporation	\$0	\$20,822	\$27,500	76%	\$6,678
6010	Maintenance Agreements	\$1,151	\$3,328	\$15,000	22%	\$11,672
6012	Vehicle Insurance	\$15,383	\$18,161	\$15,000	121%	\$1,881
6013	Management Expense Acct.	\$0	\$528	\$1,000	53%	\$472
6014	Liability Claims	\$0	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$75,022	\$89,725	\$100,000	90%	\$3,872
6016	Permit Fees	\$413	\$5,808	\$12,000	48%	\$6,192
6017	County Taxes / Assessments	\$0	\$0	\$6,000	0%	\$248
6018	Consultant Services	\$0	\$0	\$25,000	0%	\$25,000
6019	Audit / Accounting Services	\$0	\$0	\$8,000	0%	\$8,000
6020	Web Site Revamp	\$0	\$0	\$1,000	0%	\$1,000
6023	Utilities	\$2,026	\$6,835	\$25,000	27%	\$18,165
6024	Misc. Expense	\$0	\$0	\$20,000	0%	\$20,000
6026	District GIS	\$0	\$0	\$3,550	0%	\$3,550
6027	SGMA	\$0	\$0	\$7,600	0%	\$7,600
	Sub-Total	\$108,033	\$202,615	\$397,350	51%	\$194,735

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending April 2024

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
General Maintenance						
7000	Fuels	\$3,307	\$9,532	\$80,000	12%	\$70,468
7001	Equip Rents & Leases	\$0	\$5,527	\$5,000	0%	-\$527
7002	Light Vehicles	\$787	\$3,626	\$15,000	24%	\$11,374
7003	Heavy Vehicles	\$0	\$1,082	\$10,000	11%	\$8,918
7004	Light Equipment	\$125	\$1,119	\$5,000	22%	\$3,881
7005	Heavy Equipment	\$4,212	\$5,320	\$10,000	53%	\$4,680
7007	Personal Supplies & Equip.	\$150	\$174	\$500	0%	\$326
7008	Maintenance Supplies	\$5,868	\$9,879	\$25,000	40%	\$15,121
7009	Buildings / Yard Maintenance	\$931	\$2,810	\$4,000	70%	\$1,190
7010	Small Tools & Equipment	\$0	\$0	\$2,000	0%	\$2,000
7011	Engineering Service	\$0	\$65	\$50,000	0%	\$49,935
	Sub-Total	\$15,380	\$39,134	\$206,500	19%	\$167,366
Canal Maintenance & Operations						
8000	SCADA Maintenance	\$71	\$182	\$10,000	2%	\$9,818
8001	Diversion Facilities Maint.	\$7,203	\$20,756	\$20,000	104%	(\$756)
8002	Contracted Services	\$1,544	\$1,544	\$20,000	8%	\$18,456
8003	Chemicals	\$19,884	\$25,050	\$30,000	84%	\$4,950
8004	Canal Maintenance & Exp.	\$13,926	\$69,313	\$75,000	92%	\$5,687
8005	Pump Maintenance	\$826	\$11,328	\$30,000	38%	\$18,672
8006	Utilities / Pumping	\$791	\$2,096	\$135,000	2%	\$132,904
8007	Project Water Costs / USBR	\$0	\$55,643	\$900,000	6%	\$844,357
8008	Water Rights Protection	\$8,457	\$26,836	\$50,000	54%	\$23,164
8010	Water Transfer / Base Supply	\$11	\$572	\$0	0%	(\$572)
8019	High Groundwater Expense	\$0	\$4,582	\$15,000	0%	\$10,418
	Sub-Total	\$52,713	\$217,902	\$1,285,000	17%	\$1,067,098

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending April 2024

Balance Summary

	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$301,217	\$839,609	\$3,351,750	25%	\$2,512,141
Total Revenues	\$277,830	\$919,321	\$2,676,000	34%	\$1,756,679

Capital Improvement

	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
1112 Land	\$0	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$0	\$0	0%	\$0
1116 Trans & Distribution Plant	\$0	\$0	\$0	0%	\$0
1117 Equipment (Machinery)	\$0	\$124,990	\$150,000	83%	\$25,010
1118 Auto & Trucks	\$0	\$0	\$0	0%	\$0
1119 Buildings	\$0	\$0	\$24,000	0%	\$24,000
1120 Office Furniture & Equipment	\$0	\$0	\$10,000	0%	\$10,000
1123 Yard Improvement	\$0	\$0	\$1,500	0%	\$1,500
1124 Canal Lining & Pipe	\$8,697	\$1,412,535	\$3,875,000	36%	\$2,462,465
1125 Canal Safety Project	\$0	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$34,692	\$60,071	\$50,000	120%	(\$10,071)
1135 Groundwater Program	\$0	\$0	\$0	0%	\$0
1136 Construction in Progress	\$0	\$0	\$0	0%	\$0
Total	\$43,389	\$1,597,596	\$4,110,500	39%	\$2,512,904

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending April 2024

L.A.I.F.	\$74,029				
TCB Checking	\$270,909				
Petty Cash	\$100				
Imprest Cash	\$200				
RBC Investments	\$11,573,939	**			
Total Cash	\$11,919,177				

Breakdown Of Funds on Deposit

General Fund	\$9,120,861				
Equipment Reserve	\$228,791				
Cap. Improvement Fund	\$2,512,904				
Drainage Fund	\$25,000				
Water Rights Protection	\$31,621				
Total Cash	\$11,919,177				

RBC Wealth Management Accounts Breakdown (as of 02/29/2024)

Money Market	\$305,517				
4 T Bills	\$11,268,422				
Total Funds RBC	\$11,573,939	**			

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Apr 1, 2024 to Apr 30, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format

Employee ID Employee Date	Pay Type	Pay Hrs	Pay Amt
24-03 Ruiz, Daniel J. 4/1/24	Reg_Salaric		6,250.00
12A White, Teresa L. 4/1/24	Finance_Ma		3,293.34
22-03 Duncan, Benjamin 4/1/24	Reg_Salaric	88.00	3,125.00
21-11 Jensen, Jason A. 4/1/24	Equip_Oper Dann Sick_Leave	10.50 69.00 0.50	290.64 2,268.03 13.84
23 Passmore, Scott C. 4/1/24	Main_Sup Dann Sick_Leave	14.00 42.00 24.00	427.70 1,524.18 733.20
23-05 Miller, Colleen M. 4/1/24	Admin_Spe	80.00	1,938.40
23-09 Carlisle, Bradley S. 4/1/24	Dann Sick_Leave WO	62.00 7.00 11.00	1,853.18 176.19 276.87
23-10 Cardwell, Robert J. 4/1/24	Dann WO	69.00 11.00	2,062.41 276.87
23-12 Claycamp, Logan D. 4/1/24	Dann WO	59.00 11.00	1,763.51 276.87
23-13 Brian, Johnson J. 4/1/24	Dann Sick_Leave MainIII	63.50 6.00 9.50	1,717.04 137.28 217.36
24-01 Stilley, Amy R. 4/1/24	MainII Dann	12.00 65.00	261.48 1,671.15
24-02 Chabolla, Jordan B. 4/1/24	Dann WO	69.00 11.00	2,062.41 276.87
33 Vega, Phillip	Ops_Sup Dann	10.00 70.00	291.00 2,419.20

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Payroll Register
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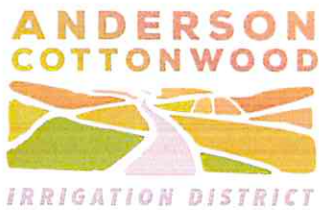
Employee ID Employee Date	Pay Type	Pay Hrs	Pay Amt
4/1/24			
24-03 Ruiz, Daniel J. 4/9/24	Reg_Salarie		20,000.00
12A White, Teresa L. 4/15/24	Finance_Ma		3,293.34
22-03 Duncan, Benjamin 4/15/24	Reg_Salarie		3,125.00
23-05 Miller, Colleen M. 4/15/24	Admin_Spe	88.00	2,132.24
24-03 Ruiz, Daniel J. 4/15/24	Reg_Salarie		6,250.00
21-11 Jensen, Jason A. 4/16/24	Equip_Oper Overtime Sick_Leave	72.00 7.00 16.00	1,992.96 290.64 442.88
23 Passmore, Scott C. 4/16/24	Main_Sup Overtime Sick_Leave	76.00 10.00 12.00	2,321.80 458.30 366.60
23-09 Carlisle, Bradley S. 4/16/24	W/O	88.00	2,214.96
23-10 Cardwell, Robert J. 4/16/24	Overtime W/O	3.00 88.00	113.28 2,214.96
23-12 Claycamp, Logan D. 4/16/24	W/O	48.00	1,208.16
24-01 Stilley, Amy R. 4/16/24	Mainfl Overtime	87.00 0.50	1,895.73 16.35
24-02 Chabolla, Jordan B. 4/16/24	W/O	88.00	2,214.96

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Apr 1, 2024 to Apr 30, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format

Employee ID Employee Date	Pay Type	Pay Hrs	Pay Amt
33	Ops_Sup	76.50	2,226.15
Vega, Phillip	Overtime	8.00	349.20
4/16/24	Sick Leave	11.50	334.65
23-13	Overtime	6.50	223.08
Brian, Johnson J.	Sick Leave	0.50	11.44
4/16/24	MainIII	80.00	1,830.40
Summary Total	Reg_Salarie	88.00	38,750.00
4/1/24 thru 4/30/24	Finance_Ma		6,586.68
	Dam	568.50	17,341.11
	Overtime	35.00	1,450.85
	MainIII	99.00	2,157.21
	Ops_Sup	86.50	2,517.15
	Equip_Oper	82.50	2,283.60
	Admn_Spe	168.00	4,070.64
	Sick_Leave	77.50	2,216.08
	Main_Sup	90.00	2,749.50
	W/O	356.00	8,960.52
	MainIII	89.50	2,047.76
Report Date Final Total	Reg_Salarie	88.00	38,750.00
4/1/24 thru 4/30/24	Finance_Ma		6,586.68
	Dam	568.50	17,341.11
	Overtime	35.00	1,450.85
	MainIII	99.00	2,157.21
	Ops_Sup	86.50	2,517.15
	Equip_Oper	82.50	2,283.60
	Admn_Spe	168.00	4,070.64
	Sick_Leave	77.50	2,216.08
	Main_Sup	90.00	2,749.50
	W/O	356.00	8,960.52
	MainIII	89.50	2,047.76

Electronic Federal Tax Payment System Transactions (EFTPS)					
Federal Payroll Taxes					
Date	Payroll Period	Amount	Comments		
4/1/2024	3/16/24 - 3/30/24	\$8,365.85	EFTPS for P/R taxes		
4/16/2024	4/1/24 - 4/15/24	\$14,307.51	EFTPS for P/R taxes		
Automated Clearing House (ACH)					
State Payroll Taxes					
4/1/2024	3/16/24 - 3/30/24	\$2,095.30	ACH for P/R taxes		
4/16/2024	4/1/24 - 4/15/24	\$2,871.50	ACH for P/R taxes		
Voided and/or Missing Checks					
Check #	Issued To:	Amount	Check Date	Comments	Date Voided
20436	Brian Johnson	\$1,499.26	4/16/2024	Wrong hours	4/16/2024
31027	Carrels Office Machines	\$331.39	4/12/2024	Wrong vendor	4/12/2024
31040	Obsidian IT	\$892.00	4/12/2024	Used wrong amount	4/12/2024
31052	Atlas Polar	\$0.00	4/16/243	Used wrong form/printing	4/16/2024
31066	Tri Counties Bank	\$3,143.11	4/15/2024	Wrong amount	4/15/2024
31074	Orion Solutions LLC	\$19,883.64	4/24/2024	Wrong vendor used	4/24/2024



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General Manager Report

For May 2024 Board Meeting

April 24-26, 2024 – SWRCB Board Workshop on Proposed VAs Related to Sacramento/Delta Update: I invite all to keep up with the proposals for Voluntary Agreements to update and implement the Bay-Delta Plan. The State Water Resources Control Board (SWRCB) held a three-day public workshop in April. The below link will get you to the YouTube video stream platform: https://www.youtube.com/watch?v=zHQz3_sl-0E

Reclamation Operations & Maintenance Costs from 2022 Transfers: Upon further investigation, the O&M deficit costs associated with our 2022 water transfers were in fact billed and collected, however, was left unpaid. The amount collected and now owed to Reclamation is \$305,371. The amount due is interest bearing and we will process payment as soon as possible.

Grant Awarded: ACID River Diversion Alternative Analysis Feasibility Study: I received word on May 1, the grant for analyzing our change of diversion was awarded. A meeting is currently being scheduled with our team toward the end of May.

20-year Transfer Program EIS/R: ACID was included in the previous environmental impact statement for transfer in 2019 which will be ending in 2024. Reclamation is taking the lead on a new 20-year transfer program intended to cover San Luis & Delta Mendota Water Authority, Contra Costa Water District, East Bay Municipal Utility District and the Tehama Colusa Canal Authority. Our previous (2019) transfer quantity was 5,000 acre feet, I added two thousand acre feet to the new 20-year program for up to 7,000 acre feet of transfer water. This transfer type is for only groundwater substitution transfers.

Meetings/Presentations:

- Several SRSC meetings
- Jacobs tour of canal lining
- KSN-Holly Dawley on Olney Creek Project
- Several concerned Landowner interactions and field visits
- Danny Kerns on Capital Improvement Projects & Final Walk Through

Look Ahead:

- Teamster Negotiations
- Shasta County Board of Supervisors Presentation 5/21
- Committee Input and Development

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Apr 1, 2024 to Apr 30, 2024

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
4/1/24	31014	2224 1308	W/H for 04/01/24 payroll CA State Disbursement Unit	375.87	375.87
4/1/24	31015	2226 1308	W/H for 04/01/24 pay period Variable Annuity Life Ins. Co.	75.00	75.00
4/1/24	31017	5114 2226 1308	retirement for 04/01/24 pay period W/H for 04/01/24 pay period Edward Jones - Ben Swim	165.53 250.00	415.53
4/4/24	31018	2222 1308	union dues for February Teamsters Local No. 137	847.00	847.00
4/5/24	31019	5014 5114 1308	pension for March/Admin pension for Match/T&D Western Conf. Team. Pension	320.88 2,809.61	3,130.49
4/8/24	31020	6015 6012 1308	Annual renewal for 2024 Liability/Property Package Annual renewal 2024 Auto Policy InterWest Insurance Service LLC	75,022.00 15,383.00	90,405.00
4/12/24	31021	8008 1308	water rights protection / PG&E Substation Abbott & Kindermann , Inc	3,331.31	3,331.31
4/12/24	31022	6023 1308	monthly water for office/shop for April City Of Anderson	14.85	14.85
4/12/24	31023	8001 1308	cartridge for valves Atlas Polar	366.52	366.52
4/12/24	31024	8001 1308	milling and deliver of board to main dam James Boyd Trucking	1,950.00	1,950.00
4/12/24	31025	8001 1308	wiring and new light for diversion facilities Bullert Industrial Electric, INC	3,455.97	3,455.97
4/12/24	31026	6001 1308	pre employment testing for employees/test run with BD Burch Physical Therapy	175.00	175.00
4/12/24	31028	6023 1308	monthly telephone/internet service/March Charter Communications	388.48	388.48
4/12/24	31029	6001 1308	background check for new employee/JC Compliance Associates	56.00	56.00
4/12/24	31030	8004 1308	compact inside of canal at Thomas Rd crossing Core Ten Resources Inc	7,545.00	7,545.00
4/12/24	31031	7008	gloves, grind wheel,anchors,chop saw wheel,bolt cutters,chain,grab hooks	1,663.88	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Apr 1, 2024 to Apr 30, 2024

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		8004 1308	parts and supplies for dam Fasteners INC	1,410.60	3,074.48
4/12/24	31032	7000 1308	gasoline/diesel for March Flyers Energy, LLC	3,307.64	3,307.64
4/12/24	31033	7008 1308	tarps, tape measure, staple puller MSTS Receivables LLC	132.76	132.76
4/12/24	31034	5110 1308	temp labor (1) for week of 4/03/24 K S Staffing Solutions Inc.	1,530.40	1,530.40
4/12/24	31035	7008 1308	plum poles Liddell Construction Supply	265.77	265.77
4/12/24	31036	8005 7008 1308	waddles for pump divers pallet of Bentonite, blend seed, red rooster tine cultivator Loucks Landscape Supply	154.38 1,254.26	1,408.64
4/12/24	31037	8001 1308	set catwalk/railing at main dam diversion Meyer Crane	600.00	600.00
4/12/24	31038	7008 1308	drinking water for office/shop Mt. Shasta Spring Water	71.94	71.94
4/12/24	31039	7005 1308	broken door latch,(excavator) backhoe bucket tooth flex pins Nor Cal Rentals	935.18	935.18
4/11/24	31041	7008 1308	adjustable pole base, CD shop grade, 2x4x12 Payless Building Supply	479.75	479.75
4/12/24	31042	8006 8006 8006 8006 8006 6023 6023 8006 1308	Monthly standby for Well #1 Monthly standby for Anderson Creek pump Monthly standby for Well #2 (Crowley) Monthly standby for Perrys pond Monthly standby for Dymesich pond Monthly power for shop Monthly power/gas for office monthly standby for Linda Lan pump Pacific Gas & Electric	41.57 19.98 26.56 19.98 19.98 393.59 597.70 26.56	1,145.92
4/11/24	31043	7002 7002 7002 7002 7002 1308	2016 F 150 oil change 2011F 150 oil change 2022 F150 oil change 2016 F250 oil change (59608) 2016 F250 oil change(59606) Premier Oil Change	71.21 103.27 126.55 98.63 109.31	508.97
4/11/24	31044	8006 8006 8000	monthly power for churn Creek Pumps (CCP) monthly standby for Progress Dr. pump monthly power for	104.63 55.00 55.00	

Anderson Cottonwood Irrigation District
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	SCADA (Bonnyview) City Of Redding		214.63
4/11/24	31045	7008	annual fire extinguisher service	637.28	
		1308	Safeguard Fire Protection		637.28
4/11/24	31046	7005	2 new tires for backhoe	3,276.90	
		7002	battery for pickup #7	235.81	
		1308	Les Schwab Tires		3,512.71
4/11/24	31047	8004	ecology blocks for Smith Road and Lat #29	1,008.15	
		1308	J.F. Shea		1,008.15
4/11/24	31048	7002	connector, trailer cable, deluxe wiring kit for #5 pickup	41.81	
		1308	Taylor Auto Parts		41.81
4/11/24	31049	8004	Invoice # 1216531-0531-6, dumpster at Barney Street	378.20	
		6023	Invoice # 1216295-0531-8, office/shop garbage	144.05	
		1308	Waste Management		522.25
4/12/24	31050	6010	Managed Service Plan	892.50	
		1308	Obsidian IT		892.50
4/12/24	31051	6003		331.84	
		1308	Carrel's Office Machines		331.84
4/16/24	31060	8001	cartridge for fish screens main dam	337.52	
		1308	Atlas Polar		337.52
4/15/24	31061	2224	Withholding for 4/15/2024 payroll	375.87	
		1308	CA State Disbursement Unit		375.87
4/15/24	31062	2226	withholding for 4/15/2024 payroll	250.00	
		5014	retirement for 4/15/2024 payroll	165.53	
		1308	Edward Jones - Ben Swim		415.53
4/15/24	31063	6008	general	10,399.50	
		8008	Preservation of Water Rights	4,274.44	
		8010	Water Transfers	12.15	
		1308	Minasian Law LLP		14,686.09
4/15/24	31064	7009	office cleaning for 3 weeks, March 30 - April 13	210.00	
		1308	Sarah's Scottish Maids		210.00
4/15/24	31065	2222	union dues for March	848.00	
		1308	Teamsters Local No. 137		848.00
4/15/24	31067	2226	Withholding for 4/1/2024 payroll	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
4/15/24	31068	6003	Software update, Sag, toilet tissue, paper towels, bottled water	363.01	
		8002	supplies for Ishi Camp,	1,544.27	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		6010	jackets, boots		
		7008	Linxup monthly charges	258.84	
		8001	sunschreen for crew	331.98	
		8004	rope for dam	542.89	
		8004	conduit, coupling for High St repair	101.72	
		1308	Tri Counties Bank		3,142.71
4/24/24	31069	8004	twin track weir, coupler	2,447.02	
		1308	Briggs MFG INC		2,447.02
4/24/24	31070	8004	invoice #32-0006575, std. raisede exp metal #32-0005741, angle iron for standpipe grates	835.48	
		1308	Gerlinger Steel & Supply		835.48
4/24/24	31071	1134	cellular radio install, parts & equipment	34,691.63	
		1308	Innovative Controls		34,691.63
4/24/24	31072	8005	food grade oil for pumps	672.09	
		1308	JMB Oil		672.09
4/24/24	31073	5111	temp labor(1) one week	707.81	
		1308	K S Staffing Solutions Inc.		707.81
4/24/24	31075	1124	Emergency Engineering Services/construction support	8,697.37	
		1308	Provost & Pritchard		8,697.37
4/24/24	31076	7004	service call to Smith Rd. for equipment trailer, low air pressure issue, fix as needed.	125.00	
		1308	Ray's Truck & Equipment Repair		125.00
4/24/24	31077	8006	monthly power for Churn Creek pumps/	477.26	
		1308	City Of Redding		477.26
4/24/24	31078	7008	ecology blocks for Smith Road, Lat #29	1,029.60	
		1308	J.F. Shea		1,029.60
4/24/24	31079	8008	2019 PCFFA Lit - ACID (Pacific Coast Federation of Fishermen's Association)	833.86	
		8008	2020 CNRA Lit - ACID (California Natural Resource Agency)	17.71	
		1308	Somach Simmons & Dunn		851.57
4/24/24	31080	7007	reimburse for boot allowance	150.00	
		1308	Amy Stilley		150.00
4/24/24	31081	2222	Union Dues for April	848.00	
		1308	Teamsters Local No. 137		848.00
4/24/24	31082	6023	monthly cell phone charges	487.38	
		1308	Verizon		487.38
4/24/24	31083	5114	catchup contributions for pension, per MOU (signed by GM)covering 02/1/2023 - 1/31/2024	3,717.21	
		1308	Western Conf. Team.		3,717.21

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			Pension		
4/24/24	31084	8001	Service porta potty at diversion facilities	50.00	
		1308	Welch Enterprises, Inc.		50.00
4/24/24	31085	8003	Magnacide	19,883.64	
		1308	Clear Channel		19,883.64
	Total			228,916.42	228,916.42

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: Anderson-Cottonwood ID
Engineer: Provost & Pritchard
Contractor: Steve Manning Construction, Inc
Project: Emergency Canal Lining Project

This Preliminary Final Certificate of Substantial Completion applies to:
 All Work The following specified portions of the Work:

Date of Substantial Completion: **April 30th, 2024**

The Work to which this Certificate applies has been inspected by Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion is hereby established, subject to the provisions of the Contract. The date of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work must be as provided in the Contract, except as amended as follows:

Amendments to Owner's Responsibilities: None As follows:

Amendments to Contractor's Responsibilities: None As follows:

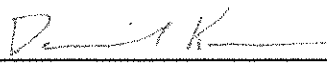
1: Contractor shall perform repair warranty work on portion of shotcrete lining not accepted by District per the attached Letter.

The following documents are attached to and made a part of this Certificate:

1: See attached letter regarding portion of shotcrete lining not accepted by District.

2: See attached Project completion punchlist

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

By Engineer (signature): 
Name (printed): Daniel Kerns
Title: Senior Engineer

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROVOST&PRITCHARD CONSULTING GROUP

3387 Bodero Ln • Chico, CA 95973 • (866) 776-6200
www.provostandpritchard.com

April 30, 2024

Bill Spoon, Project Manager
Steve Manning Construction Inc.
5211 Churn Creek Road
Redding, CA 96002

RE: South Hill Improvement Area – Shotcrete Cracking

Mr. Spoon,

While performing a review of the construction progress on the South Hill Street Improvement Area April 19th, 2024, cracks were observed in a portion of the recently placed right bank shotcrete lining. The observed cracks extend from the top of the lining to near the channel bottom for approximately 20 to 30-feet along the length of the canal. The location of the cracking is approximately between Station 15+00 and 15+50 (referenced by the Project's Construction Documents) and directly downstream of the existing large oak tree along the right bank of the canal (See Image 1 below).

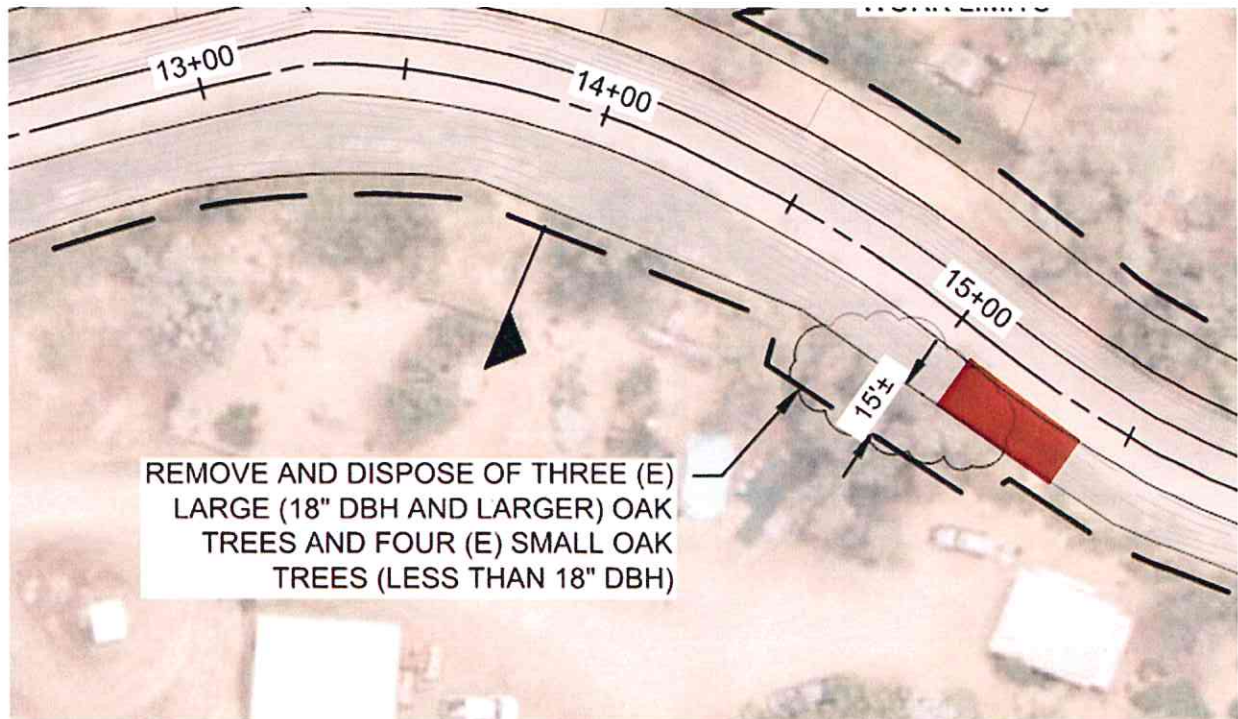


Figure 1: Approximate Location of Observed Shotcrete Cracking Highlighted in Red (South Hill Street Improvement Area)

The cracks were observed only 3 days after the shotcrete was placed which is not expected nor typical for newly placed shotcrete on a properly prepared subgrade. While the cracking will not likely result in immediate failure of the newly constructed lining, if left unrepaired it will certainly accelerate the degradation of the shotcrete which could necessitate replacement before the design life expectancy of this type of canal lining (40 year minimum). See Image 1 below for example of the observed shotcrete cracking.

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Prior to construction activities, the right canal side slope (looking downstream) was more gradual (shallow sloping) than was typical for this portion of the canal (see Image 2 below). The Project Design Plans and Specifications (Construction Documents) stipulate that the canal should be shaped and graded to have side slopes ranging from 1:1 to 2:1. The varying side slopes allowed by the Construction Documents was intended to minimize or remove the need for any placement of fill within the channel. However, if fill placement was needed for one reason or another, the Construction Documents require placement of fill to be performed in a specified way which includes placement in horizontal lifts not more than 8-inches thick and compacted to a minimum of 90% modified density at or near optimum soil moisture content. Placement of fill on side slopes is also required to be “benched” into the existing slope to minimize the possibility of a failure plane between the existing ground and placed fill. These specified criteria are important to ensure that any canal embankment or lining subgrade material is stable.

In the location of the South Hill Street Improvement Area where cracking was observed, Steve Manning Construction Inc. (Contractor, SMCI) placed uncompacted fill on the right bank side slope (see Image 3 below). The Contractor was aware that placement of uncompacted fill was not permitted by the Contract Documents because previously and upstream a few hundred feet, SMCI placed uncompacted fill on the canal inside slope to dispose of earth material that was excavated during the canal trimming and grading activities. However, Provost & Pritchard engineering staff notified SMCI that this was not allowed per the Contract Documents and requested that the placed material be removed and hauled off site. With this knowledge and a few days later, SMCI operators again placed uncompacted fill in the area where cracking has now occurred.

The nature and severity of the cracking may be indicative of the liner subgrade earth material swelling, shrinking and/or shifting. Because water is now present in the canal, no further investigation can be performed to determine with certainty the cause, severity, and precise limits of the compromised liner.

This letter serves as notice to Steve Manning Construction Inc. that the placement of uncompacted fill material and portion of the lining that was constructed over uncompacted fill is not accepted by Anderson-Cottonwood Irrigation District. Section 3-1.12 of the Contract Documents provides for removal of rejected and unauthorized work if the District does not consent to accept such material or workmanship. Section 5-1.25 of the Contract Documents requires that the Contractor shall, for a period of one year after the date of acceptance of Work and without cost to the District, correct all defective Work.

As there was not sufficient time to fully assess the cracking shotcrete and underlying subgrade before the District filled the canal, a condition assessment will be performed by the District and its Engineer after the water year and when the canal is drained. Following the condition assessment, the Engineer will make recommendations for necessary correction of the defective work which may include the removal of uncompacted fill and shotcrete and the replacement and testing of compacted fill and shotcrete.

Respectfully,



Daniel Kerns, PE
Senior Engineer
PROVOST & PRITCHARD CONSULTING GROUP
c: Dan Ruiz, ACID General Manager

Site Photographs



Image 1: Example of Observed Cracking of Recently Placed Shotcrete



Image 2: Preconstruction condition of canal with relatively shallow right side channel slope



Image 3: Visible Uncompacted Fill

Project: ACID Emergency Canal Lining Project
 Date: 4/16/2024
 Subject: Project Completion Walk Through Punch List

Final Punchlist Walk Through Completed on 4/30/2024



Improvement Area	Notes	Responsible Party	Status
South Hill			
1	Site Cleanup and Demobilization	SMCI	✓
2	Removal of coffer dams	SMCI	✓ 4/19
3	SWPPP Stabilization with wood chips and/or straw	SMCI	✓
4	Grade and place drive bank surface rock	SMCI	✓
5	Remove concrete washout	SMCI & Subs	✓
6	Replace gate post (2)	SMCI	✓
7	Remove vegetation on outside of left bank	SMCI	✓
8	Remove dewatering pump	SMCI	✓
North Hill			
1	Site Cleanup and Demobilization	SMCI	✓
2	Removal of coffer dams	SMCI	✓
3	SWPPP Stabilization with wood chips and/or straw	SMCI	✓
4	Grade and place drive bank surface rock	SMCI	✓
5	Remove concrete washout	SMCI & Subs	✓
6	Replace road sign	SMCI	✓
North Fair Oaks			
1	Site Cleanup and Demobilization	SMCI	✓
2	Removal of coffer dams	SMCI	✓
3	SWPPP Stabilization with wood chips and/or straw	SMCI	✓
4	Grade and place drive bank surface rock	SMCI	✓
5	Remove sticks from pressure relief valves	SMCI	✓
6	Deliver fence materials to right bank land owner	SMCI	✓
South Fair Oaks			
1	Site Cleanup and Demobilization	SMCI	✓
2	Removal of coffer dams	SMCI	✓
3	SWPPP Stabilization with wood chips and/or straw	SMCI	✓
4	Grade left bank access road and place drive bank surface rock		✓
5	Replace gate post and gate	SMCI	✓
6	Clean concrete lining at access location	SMCI	✓
7	Replace sewer outflow slab	SMCI	✓
8	Level rock cobble	SMCI	✓
Bruce Street			
1	Site Cleanup and Demobilization	SMCI	✓
2	Removal of coffer dams	SMCI	✓
3	SWPPP Stabilization with wood chips and/or straw	SMCI	✓
4	Grade and place drive bank surface rock	SMCI	✓
5	Grade construction entrance	SMCI	✓
Dimond Street			
1	Site Cleanup and Demobilization	SMCI	✓
2	Removal of coffer dams	SMCI	✓
3	SWPPP Stabilization with wood chips and/or straw	SMCI	✓
4	Grade and place drive bank surface rock	SMCI	✓
5	Complete shotcrete on bank tops	SMCI	✓