

BOARD MEETING

Agenda

February 08, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

1. Call To Order

2. Flag Salute

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Meeting on January 11, 2024, the Special Board Meetings on January 22, 2024, and February 1, 2024.
- b. Financial Status Report for Year-to-Date through January 31, 2024
- c. Payroll: Approve the Payroll Check Register for the Month of January 2024
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods January 2, 2024, and January 16, 2024
- e. Voided and/or missing checks for January

5. Cash Disbursement Journal for January 2024

6. Other Business

- a. General Manager Report
- b. Operations Manager Report/Presentation

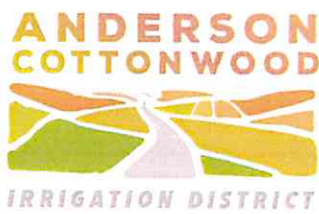
7. Business Items

- a. Discuss & Consider Approval of the Monthly Board Meeting Start Time
- b. Discuss & Consider Removing/Revising three of Anderson-Cottonwood Irrigation Districts Policies
- c. Discuss & Approve Lat. 46 Natural Resources Conservation Service (NRCS) Project for Anderson-Cottonwood Irrigation District
- d. Appoint [insert names] to serve as ACID Labor Negotiator Regarding Negotiations with the Bargaining Unit Represented by Teamsters
- e. Discuss & Consider District Protocols in absence of General Manager
- f. Discuss & Consider Approval of General Manager Appointment

8. Closed Session

- a. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: General Manager (Pursuant to California Government Code section 54957).
- b. CONFERENCE WITH DISTRICT LABOR NEGOTIATOR REGARDING UNREPRESENTED POSITION OF GENERAL MANAGER (Pursuant to Government Code Section 54957.6)
- c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Pursuant to California Government Code section 54957) Position Title: Finance Manager
- d. CONFERENCE WITH LABOR NEGOTIATOR (Pursuant to California Government Code Section 54957.6) ACID Designated Representative: Justin Dahl; Unrepresented Employee: Finance Manager

9. Adjourn



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl,
General Manager

BOARD MEETING

Draft Minutes

January 11, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

1. Call To Order- 6:00 p.m.

Directors Present: Woolery, Lund, Rickert, and Butcher

Directors Absent: McCarley

Staff Present: Duncan, Dahl, and Miller

2. Flag Salute was led by Director Butcher

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Dana Sandifer- Asked why the construction was starting upstream, instead of downstream?

4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Meeting on November 09, 2023, and December 14, 2023.
- b. Financial Status Report for Year-to-Date Through December 2023
- c. Payroll: Approve the Payroll Check Register for the Month of December 2023
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods December 1, 2023, and December 18, 2023
- e. Voided and/or missing checks for December 2023

A motion was made by Director Lund and seconded by Director Rickert to move consent Items 4. a, and b, down to Business Items, and to approve consent items c, d, and e. Vote 4-0.

5. Other Business

- a. General Manager Report- Justin Dahl talked about some of the meetings that he has attended; assessment meetings with the engineers regarding the stand-by fee, ACID diversion dam fish trap review. He was informed by our legal counsel that the PG&E plant in Cottonwood is being condemned, under "U.S. Condemnation." Therefore, we will need to investigate how it will affect

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www.andersoncottonwoodirrigationdistrict.org

our rights on that property, as well as hiring legal counsel to research our rights, and what we will need to do to protect the District.

- b. Operations Manager Report/Presentation-Ben Duncan gave a Power Point presentation on the projects that are currently underway.

6. Business Items- Moved from consent items 4a., and 4b.:

4a-A motion was made by Director Lund and seconded by Director Butcher to approve the Minutes from November 9, and December 14, 2023 (with changes). Vote 4-0.

4b-A motion was made by Director Lund and seconded by Director Rickert to approve the Financial Status Report. Vote 4-0.

- a. Consider Approval for Cash Disbursement Journal for December 2023

A motion was made by Director Rickert and seconded by Director Lund to approve the Cash Disbursement Journal. Vote 4-0.

- b. Discuss & Approve Water Application for 2024 Water Year

A motion was made by Director Rickert and seconded by Director Lund to approve the 2024 Water Application with changes. Vote 4-0.

- c. Discuss & Approve Engineers' bid for the District Standby Assessment Fee Study

Discussion among the Board, staff, and the public discussing the options, and what would be the most feasible way to move forward with the assessment study.

A motion was made by Director Lund and seconded by Director Rickert to approve appointing Provost & Pritchard for tasks 1-3; setting up an ad hoc committee with Justin Dahl, Dustin Cooper (legal counsel), 2 Board members (Director Woolery, and Director McCarley), contingent on subsequent approval from the committee and staff to move forward. Vote 4-0.

- d. Discuss & Approve a 5% Contingency Fund on the Canal Lining Project

A motion was made by Director Butcher and seconded by Director Rickert to approve contingency fund. Vote 4-0.

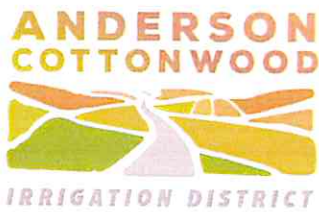
Director Woolery called the recess to closed session at 7:07 p.m. to take the following actions:

7. Closed Session: Conference with Legal Counsel-Existing Litigation (Government Code § 54956.9(d)(1)). Consider the following liability claims:

- a. Darin Hale

The Board returned from Closed Session into Open Session at 7:55 p.m., and reported no action taken.

8. Adjourn at 8:00 p.m.



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl,
General Manager

SPECIAL BOARD MEETING

Draft Minutes

January 22, 2024, 10:00 a.m.

1887 Howard Street (Council Chambers)

1. Call To Order- 10:00 a.m.

Directors Present: Woolery, Lund, and Butcher

Directors Absent: Rickert, and McCarley

Staff Present: Duncan, Dahl, and Miller

2. Flag Salute- was led by Steve Nelson

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Ken Britt- asked who is responsible for the gate on Hill Street- South side along the ditch.

Ben Duncan said they have left the south end open, but he doesn't know who installed it.

4. Business Items

a. Discuss & Approve Shady Lane Project/New Engineer Design Proposal

Public Comment-Steve Barr lives on Shady Lane but is not affected by the water situation. He is, however, concerned about the costs that the District has been spending on the engineering design, and the proposed new bid for another \$10,000. A lot of money is going out, with nothing coming back.

Steve Nelson responded to questions from the Board regarding the change to the Shady lane project.

A motion was made by Director Lund and seconded by Director Butcher to approve the new engineering design proposal. Vote 3-0. (Director McCarley, and Rickert were absent)

Director Woolery announced the recess to closed session at 10:15 a.m. to take the following actions:

5. Closed Session:

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: General Manager. (Government Code § 54957.)

The Board returned from Closed Session into Open Session at 11:05 a.m.

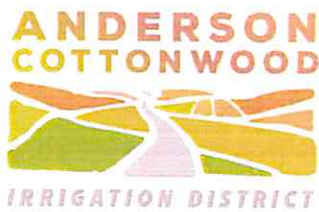
REPORT OF CLOSED SESSION ACTIONS

Directory Woolery reported the following actions taken:

Justin Dahl submitted his resignation which the Board accepted. His last day will be February 19, 2024. The Board will conduct an informal outreach for a new General Manager, and will report back either at a Special Meeting, or at the next Regular Board Meeting on February 8, 2024.

Vote 3-0. (Director McCarley, and Rickert were absent)

6. Adjourn-at 11:06 a.m.



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl,
General Manager

SPECIAL BOARD MEETING

Draft Minutes

February 1, 2024, 6:00 p.m.

1887 Howard Street (Council Chambers)

1. Call To Order- 6:00 p.m.

2. Flag Salute- was led by Justin Dahl

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Harry Johns- He irrigates over on Kimberly Road, and Churn Creek bottom area. Are we going to get the water in a timely fashion this year? If he pays for it, he wants to make sure he gets it.

Director Woolery responded saying that it is certainly our goal and desire to deliver water on a timely basis.

4. Business Items

a. Appoint (Board/Committee/and/or Minasian Law) to serve as Anderson-Cottonwood Irrigation District's Labor Negotiator Regarding the Unrepresented Position of General Manager.

A motion was made by Director Lund to appoint Director Woolery, and Director McCarley, and Dustin Cooper (legal counsel) to the Committee, and it was seconded by Director Butcher. Vote 5-0.

b. Authorize execution of right of access agreements with California Department of Fish and Wildlife and participating Sacramento River Settlement Contractors for pilot Thiamine Salmon Injection Project at ACID Diversion Dam.

A motion was made by Director McCarley and seconded by Director Rickert to approve access and authorize execution of the CDFW injection project. Vote 5-0.

c. Discuss & Approve Engineers Quote for Assessment Study

Public comment:

Tammy Arrowsmith-Not opposed to the assessment fee, she is concerned about how much money the District is paying to the engineers to do the assessment study.

A motion was made by Director Lund and seconded by Director Rickert to approve the quote for items 1-3, and to appoint Director Lund, and Director Rickert to be on the sub-committee. Vote 5-0.

Director Woolery called a recess to closed session at 6:18 p.m.

5. Closed Session:

- a. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT: General Manager (Pursuant to California Government Code section 54957)
- b. CONFERENCE WITH DISTRICT LABOR NEGOTIATOR REGARDING UNREPRESENTED POSITION OF GENERAL MANAGER (Pursuant to Government Code Section 54957.6)
- c. Existing Litigation (Government Code section 54956.9(d)(1).) United States of America v. 4.04 Acres of Land, More or Less, In Shasta Co., California et al., (U.S. District Court, Eastern District, Case No. 2:23-cv-1232)

The Board returned from Closed Session to Open Session, at 7:30 p.m., and reported the following:

For Closed Session items a and b, Chairman Woolery reported that direction was given to labor negotiators.

For Closed Session item c, see below:

“A motion was made by Director Rickert, seconded by Director McCarley, and unanimously carried to retain the law firm of Abbott & Kinderman as special counsel to the District and for special counsel to be supervised by the District’s General Counsel, Minasian Law.”

6. Adjourn- at 7:35 p.m.

Anderson Cottonwood Irrigation District

2023 Financial Status Report

Month Ending January 2024

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
Salaries & Benefits						
5010	Reg. Salaries (Admin)	\$28,552	\$28,552	\$361,500	8%	\$332,948
5012	Overtime (Admin)	\$0	\$0	\$0	0%	\$88
5014	Retirement (Admin)	\$0	\$0	\$16,900	0%	\$16,900
5015	Social Security (Admin)	\$595	\$595	\$22,410	0%	\$0
5016	Workers Comp. (Admin)	\$88	\$88	\$1,210	7%	\$1,122
5017	Unemployment Ins. (Admin)	\$595	\$595	\$1,750	34%	\$1,155
5018	Medicare (Admin)	\$139	\$139	\$5,300	3%	\$5,161
5019	Health Insurance (Admin)	\$2,531	\$2,531	\$50,000	5%	\$47,469
5110	Reg. Salaries (T&D)	\$35,901	\$35,901	\$604,310	6%	\$568,409
5112	Overtime (T&D)	\$0	\$0	\$27,000	0%	\$27,000
5114	Retirement (T&D)	\$331	\$331	\$43,710	1%	\$43,379
5115	Social Security (T&D)	\$5,738	\$5,738	\$36,500	16%	\$30,762
5116	Workers Comp. (T&D)	\$8,060	\$8,060	\$96,000	8%	\$87,940
5117	Unemployment Ins. (T&D)	\$1,221	\$1,221	\$4,800	25%	\$3,579
5118	Medicare (T&D)	\$286	\$286	\$8,510	3%	\$8,224
5119	Health Ins. (T&D)	\$5,524	\$5,524	\$183,000	3%	\$177,476
	Sub-Total	\$89,561	\$89,561	\$1,462,900	6%	\$1,373,339

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending January 2024

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
Administration						
6001	Medical Exp. / Supplies	\$0	\$0	\$1,200	0%	\$123
6002	Travel / Training Expense	\$0	\$0	\$10,000	0%	\$10,000
6003	Office Supplies / Expense	\$55	\$55	\$11,500	0%	\$11,445
6004	Office Equip. & Maintenance	\$0	\$0	\$1,500	0%	\$1,500
6005	Association Dues	\$10,635	\$10,635	\$25,000	43%	\$14,365
6006	Public Notices	\$0	\$0	\$500	0%	\$2,835
6007	Election Expense	\$0	\$0	\$0	0%	\$4,978
6008	Legal Fees / Expense	\$0	\$0	\$80,000	0%	\$80,000
6009	SRSC Corporation	\$0	\$0	\$27,500	0%	\$27,500
6010	Maintenance Agreements	\$0	\$0	\$15,000	0%	\$15,000
6012	Vehicle Insurance	\$2,778	\$2,778	\$15,000	19%	\$1,881
6013	Management Expense Acct.	\$0	\$0	\$1,000	0%	\$1,000
6014	Liability Claims	\$0	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$14,703	\$14,703	\$100,000	15%	\$3,872
6016	Permit Fees	\$0	\$0	\$12,000	0%	\$12,000
6017	County Taxes / Assessments	\$0	\$0	\$6,000	0%	\$248
6018	Consultant Services	\$0	\$0	\$25,000	0%	\$25,000
6019	Audit / Accounting Services	\$0	\$0	\$8,000	0%	\$8,000
6020	Web Site Revamp	\$0	\$0	\$1,000	0%	\$1,000
6023	Utilities	\$488	\$488	\$25,000	2%	\$24,512
6024	Misc. Expense	\$0	\$0	\$20,000	0%	\$12
6026	District GIS	\$0	\$0	\$3,550	0%	\$3,550
6027	SGMA	\$0	\$0	\$7,600	0%	\$663
	Sub-Total	\$28,659	\$28,659	\$397,350	7%	\$368,691

Anderson Cottonwood Irrigation District

2023 Financial Status Report

Month Ending January 2024

Account Number	Budget Item	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
General Maintenance						
7000	Fuels	\$0	\$0	\$80,000	0%	\$80,000
7001	Equip Rents & Leases	\$5,527	\$5,527	\$5,000	0%	(\$527)
7002	Light Vehicles	\$0	\$0	\$15,000	0%	\$15,000
7003	Heavy Vehicles	\$430	\$430	\$10,000	4%	\$9,570
7004	Light Equipment	\$0	\$0	\$5,000	0%	\$5,000
7005	Heavy Equipment	\$0	\$0	\$10,000	0%	\$10,000
7007	Personal Supplies & Equip.	\$0	\$0	\$500	0%	\$500
7008	Maintenance Supplies	\$0	\$0	\$25,000	0%	\$25,000
7009	Buildings / Yard Maintenance	\$70	\$70	\$4,000	2%	\$3,930
7010	Small Tools & Equipment	\$0	\$0	\$2,000	0%	\$2,000
7011	Engineering Service	\$0	\$0	\$50,000	0%	\$50,000
	Sub-Total	\$6,027	\$6,027	\$206,500	3%	\$200,473
Canal Maintenance & Operations						
8000	SCADA Maintenance	\$0	\$0	\$10,000	0%	\$10,000
8001	Diversion Facilities Maint.	\$3,142	\$0	\$20,000	0%	\$20,000
8002	Contracted Services	\$0	\$0	\$20,000	0%	\$20,000
8003	Chemicals	\$0	\$0	\$30,000	0%	\$30,000
8004	Canal Maintenance & Exp.	\$0	\$0	\$75,000	0%	\$75,000
8005	Pump Maintenance	\$0	\$0	\$30,000	0%	\$30,000
8006	Utilities / Pumping	\$0	\$0	\$135,000	0%	\$135,000
8007	Project Water Costs / USBR	\$0	\$0	\$900,000	0%	\$900,000
8008	Water Rights Protection	\$0	\$0	\$50,000	0%	\$50,000
8010	Water Transfer / Base Supply	\$0	\$0	\$0	0%	\$0
8019	High Groundwaetr Expense	\$0	\$0	\$15,000	0%	\$15,000
	Sub-Total	\$3,142	\$0	\$1,285,000	0%	\$1,285,000

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending January 2024

Balance Summary

	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$127,389	\$124,247	\$3,351,750	4%	\$3,227,503
Total Revenues	\$4,614	\$4,614	\$2,676,000	0%	\$2,671,386

Capital Improvement

	Month To Date	Year To Date	2024 Approved Budget	Percent Used	Balance Available
1112 Land	\$0	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$0	\$150,000	0%	\$150,000
1116 Trans & Distribution Plant	\$0	\$0	\$0	0%	\$0
1117 Equipment (Machinery)	\$0	\$0	\$0	0%	\$0
1118 Auto & Trucks	\$0	\$0	\$0	0%	\$0
1119 Buildings	\$0	\$0	\$24,000	0%	\$24,000
1120 Office Furniture & Equipment	\$0	\$0	\$10,000	0%	\$10,000
1123 Yard Improvement	\$0	\$0	\$1,500	0%	\$1,500
1124 Canal Lining & Pipe	\$0	\$0	\$3,875,000	0%	\$3,875,000
1125 Canal Safety Project	\$0	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$0	\$50,000	0%	\$50,000
1135 Groundwater Program	\$0	\$0	\$0	0%	\$0
1136 Construction in Progress	\$0	\$0	\$0	0%	\$0
Total	\$0	\$0	\$4,110,500	0%	\$4,110,500

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending January 2024

Anderson Cottonwood Irrigation District

L.A.I.F.	\$73,386				
TCB Checking	\$898,539				
Petty Cash	\$100				
Imprest Cash	\$200				
RBC Investments	\$12,430,376	**			
Total Cash	\$13,402,601				

Breakdown Of Funds on Deposit

General Fund	\$8,988,310				
Equipment Reserve	\$228,791				
Cap. Improvement Fund	\$4,110,500				
Drainage Fund	\$25,000				
Water Rights Protection	\$50,000				
Total Cash	\$13,402,601				

RBC Wealth Management Accounts Breakdown (as of 01/31/2024)

Money Market	\$513,416				
4 T Bills	\$11,916,960				
Total Funds RBC	\$12,430,376	**			

Payroll Register

For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
12 White, Teresa L. 20333 1/2/24	Finance_Ma SickLeave	58.00 22.00	2,030.00 770.00
22-03 Duncan, Benjamin 20335 1/2/24	Reg_Salarie	88.00	3,125.00
21-11 Jensen, Jason A. 20336 1/2/24	Equip_Oper Sick_Leave	64.00 16.00	1,771.52 442.88
23-05 Miller, Colleen M. 20337 1/2/24	SickLeave Admin_Spe	16.00 64.00	387.68 1,550.72
23 Passmore, Scott C. 20338 1/2/24	Main_Sup	80.00	2,444.00
30 Poliak, Jeff B. 20339 1/2/24	MainII Vacation	64.00 16.00	1,394.56 348.64
23-09 Carlile, Bradley S. 20340 1/2/24	Sick_Leave WO	16.00 64.00	402.72 1,610.88
23-10 Cardwell, Robert J. 20341 1/2/24	Sick_Leave WO	16.00 64.00	402.72 1,610.88
23-11 Trueblood, Trevor W. 20342 1/2/24	Sick_Leave WO	16.00 64.00	402.72 1,610.88
23-12 Claycamp, Logan D. 20343 1/2/24	Sick_Leave WO	16.00 64.00	402.72 1,610.88

Anderson Cottonwood Irrigation District
Payroll Register
 For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
23-13 Brian, Johnson J. 20344 1/2/24	Sick_Leave MainIII	16.00 64.00	366.08 1,464.32
23-06 Dahl, Justin O. 20345 1/2/24	Reg_Salarie		6,458.33
12 White, Teresa L. 20346 1/16/24	Finance_Ma	89.00	3,115.00
22-03 Duncan, Benjamin 20347 1/16/24	Reg_Salarie	88.00	3,125.00
21-11 Jensen, Jason A. 20349 1/16/24	Equip_Oper Sick_Leave	84.25 3.75	2,332.04 103.80
23 Passmore, Scott C. 20350 1/16/24	Main_Sup	88.00	2,688.40
30 Poliak, Jeff B. 20351 1/16/24	MainII Sick_Leave	85.00 3.00	1,852.15 65.37
23-09 Carlile, Bradley S. 20352 1/16/24	Sick_Leave WO	9.00 79.00	226.53 1,988.43
23-10 Cardwell, Robert J. 20353 1/16/24	Sick_Leave WO	8.00 80.00	201.36 2,013.60
23-11 Trueblood, Trevor W. 20354	Sick_Leave WO	8.00 80.00	201.36 2,013.60

Payroll Register

For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
1/16/24			
23-12 Claycamp, Logan D. 20355 1/16/24	Sick_Leave WO	8.00 80.00	201.36 2,013.60
23-13 Brian, Johnson J. 20356 1/16/24	Sick_Leave MainIII	1.50 86.50	34.32 1,979.12
24-01 Stilley, Amy R. 20357 1/16/24	MainII	78.00	1,699.62
23-05 Miller, Colleen M. 20358 1/16/24	SickLeave Admin_Spe	14.25 57.57	345.28 1,394.92
23-06 Dahl, Justin O. 20359 1/16/24	Reg_Salarie		6,250.00
Summary Total 1/1/24 thru 1/31/24	Reg_Salarie SickLeave Vacation MainII Equip_Oper Finance_Ma Admin_Spe Sick_Leave Main_Sup WO MainIII	176.00 52.25 16.00 227.00 148.25 147.00 121.57 137.25 168.00 575.00 150.50	18,958.33 1,502.96 348.64 4,946.33 4,103.56 5,145.00 2,945.64 3,453.94 5,132.40 14,472.75 3,443.44
Report Date Final Total 1/1/24 thru 1/31/24	Reg_Salarie SickLeave Vacation MainII Equip_Oper Finance_Ma Admin_Spe Sick_Leave Main_Sup	176.00 52.25 16.00 227.00 148.25 147.00 121.57 137.25 168.00	18,958.33 1,502.96 348.64 4,946.33 4,103.56 5,145.00 2,945.64 3,453.94 5,132.40

Payroll Register

For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
	WO	575.00	14,472.75
	MainIII	150.50	3,443.44

Electronic Federal Tax Payment System Transactions (EFTPS)					
Federal Payroll Taxes					
<i>Date</i>	<i>Payroll Period</i>	<i>Amount</i>		<i>Comments</i>	
1/2/2024	12/16/23 - 12/31/23	\$7,242.56		EFTPS for P/R taxes	
1/16/2024	01/01/24 - 01/15/24	\$8,015.04		EFTPS for P/R taxes	
Automated Clearing House (ACH)					
State Payroll Taxes					
1/2/2024	12/16/23 - 12/31/23	\$3,269.82		ACH for P/R taxes	
1/16/2024	01/01/24 - 01/15/24	\$3,296.15		ACH for P/R taxes	
Voided and/or Missing Checks					
<i>Check #</i>	<i>Issued To:</i>	<i>Amount</i>	<i>Check Date</i>	<i>Comments</i>	<i>Date Voided</i>
20334	N/A			Printer malfunction, tore up check	
20348	Colleen Miller	\$1,658.96	01/16/2024	wrong hours used	1/16/2024

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Jan 1, 2024 to Jan 31, 2024

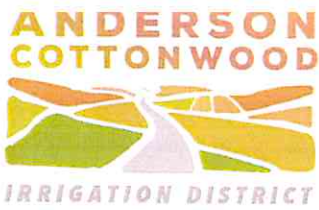
Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/3/24	30820	2224	child support for JJ - 01/02/24	375.87	
		1308	CA State Disbursement Unit		375.87
1/3/24	30821	5114	retirement for 01/02/24 payroll period	165.53	
		2226	W/H for employee/BD	250.00	
		1308	Edward Jones - Ben Swim		415.53
1/3/24	30822	2226	457 W/H for SP, 01/02/24 payperiod	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
1/9/24	30855	5019	health insurance for January/Admin	2,531.00	
		5119	health insurance for January/T&D	5,524.00	
		1308	N.C.G.T. Security Fund		8,055.00
1/17/24	30857	2224	child support W/H for 01/16/2023 payroll period	375.87	
		1308	CA State Disbursement Unit		375.87
1/17/24	30858	2226	Simple Withholding for BD, 01/24/2024	250.00	
		5014	Retirement for 01/16/2024 payroll period	165.53	
		1308	Edward Jones - Ben Swim		415.53
1/17/24	30859	2226	457 W/H for SP, 01/16/2024 payroll	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
1/23/24	30866	6012	Short Term renewal/JPRIMA auto	2,778.00	
		6015	short term reneweal liability/property/JPRIMA	14,703.00	
		1308	InterWest Insurance Service LLC		17,481.00
1/23/24	30867	8001	600' rope spool for safety net at dam	1,145.46	
		1308	West Marine		1,145.46
1/24/24	30864	7001	dump truck rental 12/26/23 - 1/15/24	5,527.45	
		1308	I-5 Rentals Inc.		5,527.45
1/24/24	30872	7003	towing of skytrack	375.00	
		1308	Premier Towing		375.00
1/24/24	30873	8001	monthly power for Diversion Facilities	260.98	
		1308	City Of Redding		260.98
1/24/24	30874	7009	office cleaning for week of Jan 20	70.00	
		1308	Sarah's Scottish Maids		70.00
1/24/24	30875	2222	teamster dues	1,065.00	
		1308	Teamsters Local No. 137		1,065.00
1/24/24	30876	6023	cell phone charges for January	487.54	
		1308	Verizon		487.54
1/24/24	30877	6003	annual renewal for flag service	55.00	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	Veterans of Foreign Wars		55.00
1/25/24	30868	6005 1308	2024 Annual Dues Association California Water Agencies	10,635.00	10,635.00
1/25/24	30869	8001 1308	parts for main dam/fish screens Atlas Polar	665.55	665.55
1/25/24	30870	8001 1308	add camera to main dam facilities COM TEC Telephone & Data	1,069.72	1,069.72
1/25/24	30871	7003 1308	tape, gladhand, General Trailer Parts, LLLC.	55.25	55.25
	Total			<u>48,680.75</u>	<u>48,680.75</u>



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: 02/08/2024 **Agenda Item No.** 7a

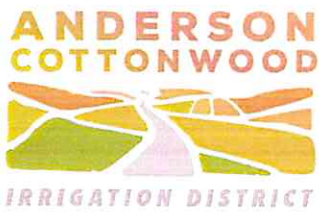
Agenda Title: Discuss & Consider Approval of the Monthly Board Meeting Start Time

Discussion: Board and staff should discuss changing the monthly meeting time

Fiscal Impact: None

Recommendation: Staff recommends that the Board consider changing the monthly meeting time from 6:00 pm to 10:00 am on the second Thursday of every month. (Board decision on meeting time)

Attachments: N/A



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: 02/08/2024 Agenda Item No. 7b

Agenda Title: Discuss & Consider Removing/Revising three of Anderson-Cottonwood Irrigation Districts Policies

Discussion: Board and staff should discuss editing the policy:
Cost Share Work on District Facilities
- add under conditions
“The landowner shall request that improvements be made to district facilities.”

Fiscal Impact: None

Recommendation: Staff recommends the Board approve the edit to the Cost Share Work on District Facilities along with removing the 2 other policies labeled, “littering and spitting,” and “perfumes and scented personal products.”

Attachments: See 3 Attachments

ANDERSON-COTTONWOOD IRRIGATION DISTRICT

POLICY FOR COST SHARE WORK ON DISTRICT FACILITIES

INTRODUCTION

This policy is to accommodate and assist Anderson-Cottonwood Irrigation District and its ratepayers in maintaining and improving the irrigation system, which is mutually beneficial to the District and its ratepayers. Work performed under this policy is restricted to District facilities.

CONDITIONS

1. The District must agree that the project is an improvement to the system.
2. The District has final approval of design.
3. The landowner will pay for all material costs plus a mark-up.
4. District and landowner will agree on the share of equipment and labor costs to be paid by each party based on overall value to the District.
5. Projects will be implemented as time and conditions allow at the discretion of the General Manager.

TERMS

1. This work will be performed in accordance with an agreement detailing the scope of work, cost share, and estimate of costs, and signed by all parties prior to the start of work.
2. The District will add a 10% mark-up on all materials for which it provides acquisition, shipping, or delivery.
3. Equipment rates will be in accordance with the District Rental Rates schedule as approved by the Board of Directors.
4. The agreement will be clear that nothing in this policy or agreement shifts the responsibility, liability, or ownership of the facility from the District.
5. The estimated cost will be paid in full before start of work. If there is a balance unused it will be refunded. If there is a balance owing, it will be due within thirty days; after thirty days an interest charge of 1½% per month will accrue on any unpaid balance; if not paid in full prior to the next irrigation season, service will be denied and a lien placed on the property.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT

POLICY REGARDING LITTERING AND SPITTING

POLICY

District employees are expressly forbidden to spit any food bits or any chewed material from their mouths, or discard litter in any form, within or upon any District building, walkway or vehicle. As employees of a public agency, and pursuant to management goals regarding a safe, professional workplace, District employees are expressly forbidden to spit food bits or any chewed material from their mouths, or discard litter in any form, anywhere on public or private property while on work duty. If an employee chooses to eat a product such as sunflower seeds, the hulls are to be either swallowed or completely contained and disposed of in a sanitary manner.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT

POLICY REGARDING PERFUMES AND SCENTED PERSONAL PRODUCTS

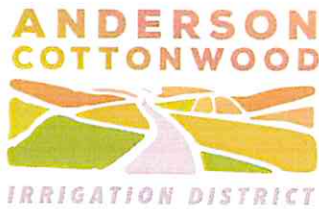
INTRODUCTION

Management has developed workplace goals for the District and its employees that include the following:

- Raising awareness among the public, our customers, and our employees that the District is a public agency dedicated to efficient and courteous service.
- Establishing a professional work environment in which all employees can take pride and feel they are part of a team with common goals.
- Establishing a workplace environment in which employee relations are based on mutual courtesy, respect, trust, and safety.

POLICY

The use of scented products may result in adverse physical reactions to those exposed to such products, and shall not be used by employees while on duty. District employees shall not use perfume, cologne, aftershave, scented hand lotion, fragranced hair products, scented candles, or similar products containing perfumes or fragrances during hours of employment.



Dan Woolery,
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James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: 02/08/2024 Agenda Item No. 7c

Agenda Title: Discuss & Approve Lat. 46 Natural Resources Conservation Service (NRCS) Project for Anderson-Cottonwood Irrigation District

Discussion: Board and staff should discuss approving the (NRCS) project for Lat. 46

Fiscal Impact: Equipment/Employee Cost

Recommendation: Staff recommends the Board approve the (NRCS) project due to the benefits to the District:

- (NRCS) cost share
- Lower utility cost
- Prevent water loss
- More water control
- Less irrigation time/5.5 days to approximately 2 days

Attachments: See Attachment

District Modernization using NRCS

Lateral 46 pumps from the main canal between Crowley Gulch and Gas Point Rd. and irrigates a total of 130 acres. The purpose of this project is to increase efficiency, decrease pump run time, minimize water loss, and save costs in the long term.

Recent changes to the Farm Bill allow Anderson-Cottonwood Irrigation District (District) to apply for Natural Resource Conservation Service (NRCS) funding. Past and present District management, and NRCS identified the Lateral 46 project as the top priority to test this new ability based on multiple factors. One factor being the entire project occurs on one landowner property thus eliminating the need to coordinate with multiple landowners. Another factor would be that the conversion to pipe would reduce pumping costs, time to deliver, and maintenance on an open ditch. Below are two important savings to consider:

1. Money savings

- a. NRCS cost share-** the cost share rates determined by NRCS provide financial assistance to cover costs to improve District infrastructure. The District would be reimbursed for all project supplies. Review attached spread sheet.
- b. Construction costs-** District staff and equipment will be used to install project, using annual payroll budget. Some of the construction cost is covered by NRCS cost share.
- c. Utility Costs-** estimated 2 days less of pump run time per irrigation cycle.
- d. NRCS services-** NRCS and Vestra design and survey the entire project at no cost to the District.

2. Water savings

- a. Water loss-** Open ditch allows for a certain amount of water to be absorbed into the soil before it is turned to the customer. Piping the lateral will allow water to be placed directly on farm, eliminating any water loss by the inefficiencies of an open ditch.
- b. Friction loss-** water travels faster through pipe than open ditch and gets on farm faster and more efficiently.
- c. Control of water-** using designed system, water operator/irrigator can better control available water and evenly distribute directly on farm.
- d. Pump Run time-** current runtime is 5.5 days. Increasing the efficiency of delivery can cut run time approximately 2 days.

Once green light is given to commence, the entire project can be completed as early as conditions allow or at District's convenience. Project construction will be scheduled over a 3-year period. It will be split up into contract items (sections). District Staff will schedule the work in the off season, in between irrigation cycles, or as time permits. The District intends to complete the project ahead of schedule and be fully reimbursed by the end of the 3-year contract.

The District's financial obligation is to purchase the supplies and construct each section of the project. District will seek reimbursement as each group of contract items are completed. The District can purchase the supplies all at once or purchase as needed. District staff will construct the entire project.

The engineering/surveying services performed are free of cost to the District. The NRCS cost share will almost fund the project entirely, including construction costs. The investment to modernize District conveyance is important to both the customer and the District. As water becomes more of a precious commodity, the District must do its part to increase the efficiency of its conveyance by utilizing these types of programs.

Lateral 46 is the first project in Shasta County using NRCS funding on a district level. This is a valuable opportunity to build and complete a successful project and continue a working relationship with NRCS in the future. These funding opportunities help stretch an already thin budget to maximize District dollars spent.

Staff recommendation is to invest in District conveyance and move forward with the project.

Customer: ACID
 Application #: 7491042427J
 Approximate Acres: 122ac
 Quad: Cottonwood
 Location: T29N R04W Section 3
 Land Use: Pasture

CIN Map







Date: 01/18/2024

Field Office: Redding Service Center
 Agency: USDA NRCS
 County, State: Shasta Co., California
 Assisted By: Mishon Hopkins
 Land Units: F2297, T3063, Field 1
 APN #: 086-200-015, 086-210-005
 & 086-220-010

Main Canal (CINs listed east to west)
 CIN 1: 430 Irrigation Pipeline, (24") >12" typical install – 620ft (2025)
 CIN 2: 587 Structure for Water Control, large turnout – 1 (2026)
 CIN 3: 430 Irrigation Pipeline, (24") >12" typical install – 960ft (2026)
 CIN 4: 587 Structure for Water Control, large turnout – 1 (2026)
 CIN 5: 430 Irrigation Pipeline, (24") >12" typical install – 560ft (2027)
 CIN 6: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 7: 430 Irrigation Pipeline, (24") >12" typical install – 1,240ft (2027)
 CIN 8: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 9: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 10: 430 Irrigation Pipeline, (24") >12" typical install – 1,140ft (2027)

Walker Ditch (CINs listed north to south)
 CIN 11: 430 Irrigation Pipeline, (18") >12" typical install – 100ft (2027)
 CIN 12: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 13: 430 Irrigation Pipeline, (18") >12" typical install – 440ft (2027)
 CIN 14: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 15: 430 Irrigation Pipeline, (18") >12" typical install – 300ft (2027)
 CIN 16: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 17: 430 Irrigation Pipeline, (18") >12" typical install – 260ft (2027)
 CIN 18: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 19: 587 Structure for Water Control, large turnout – 1 (2027)
 CIN 20: 430 Irrigation Pipeline, (18") >12" typical install – 600ft (2027)

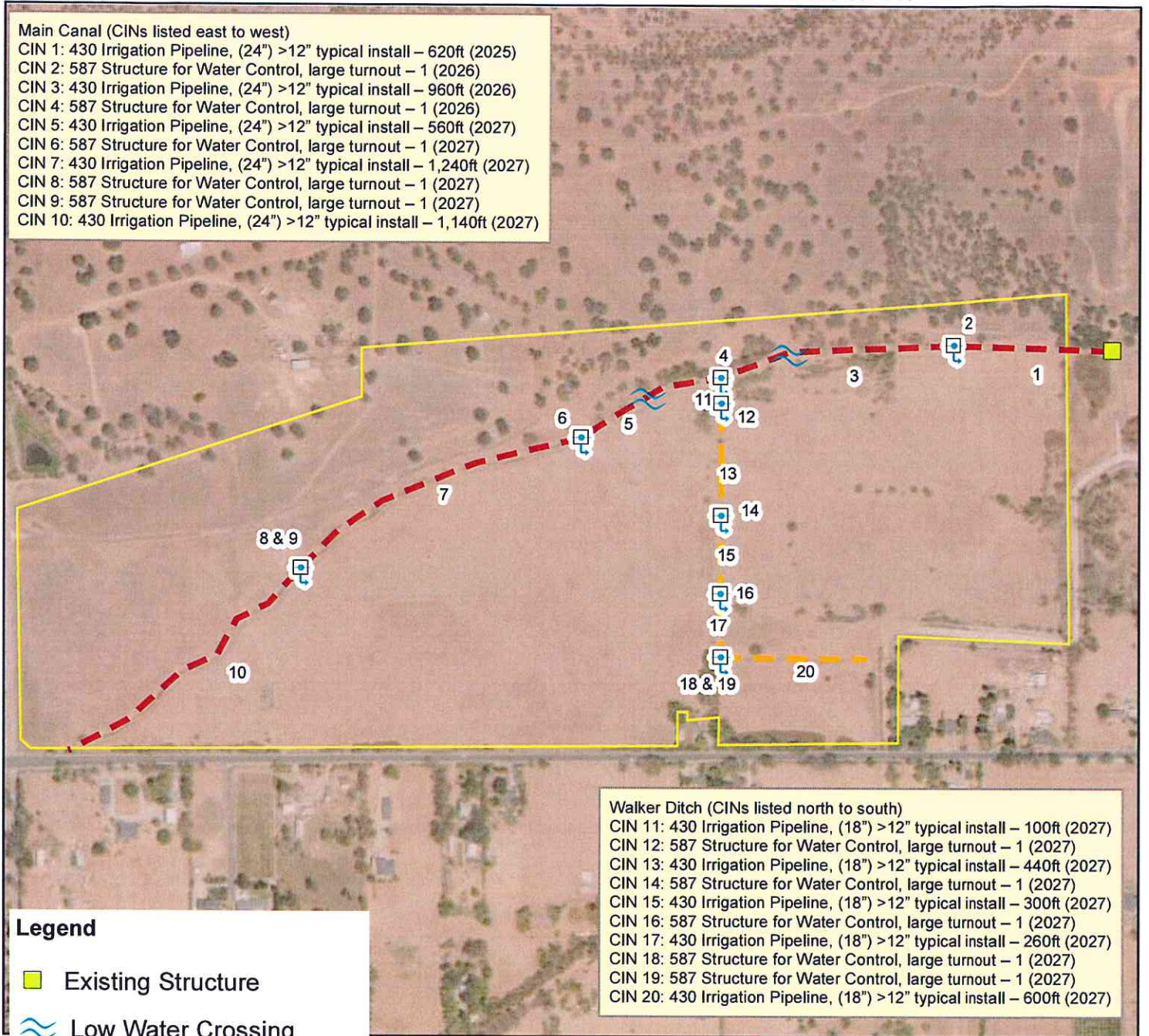
Legend

-  Existing Structure
-  Low Water Crossing
-  Structure for Water Control
- Irrigation Pipeline**
-  18" (CI 63) - Walker Ditch
-  24" (CI 80) - Main Canal
-  Field Boundary

Prepared with assistance from USDA-Natural Resources Conservation Service



1:6600
 1" = 550ft



ACID (Lateral 46) Cost Share Estimate (Alternative 1)- Draft
(Regular cost share rate- determine cost share rate, updated to 2024)

Contract Item #	Practice Name / #	Land Unit #	Units	Est. cost/unit	lbs	ACID Purchase cost (pipe)	ACID Purchase Gates	NRCS Cost Share	Cost Difference	Notes / For Follow up	Due Dates
WME infrastructure project ; install pipeline in open ditch											
CIN 1	430 Irrigation Pipeline, 24"(CI 80) PVC >12", Typical Install	Main	620ft	\$2.88	16,318.00	\$ 31,911.40	\$ -	\$46,995.84	\$15,084.44		4/31/2025
CIN 2	587 Structure for Water Control, Concrete Turnout structure, large	Main	1				\$ 5,306.35	\$4,850.92	(\$455.43)	Number of outlets and size (with screw gates): 24in x 2 Approximate dimensions: 4ft x 4ft x 8ft	12/31/2026
CIN 3	430 Irrigation Pipeline, 24"(CI 80) PVC >12", Typical Install	Main	960ft	\$2.88	25,267.00	\$ 49,411.20	\$ -	\$72,768.96	\$23,357.76		12/31/2026
CIN 4	587 Structure for Water Control, Concrete Turnout structure, large	Main	1				\$ 4,834.91	\$4,850.92	\$16.01	Main Canal & Walker Number of outlets and size (with screw gates): 24in x 1 & 18in x 1 Approximate dimensions: 4ft x 4ft x 8ft	12/31/2027
CIN 5	430 Irrigation Pipeline, 24"(CI 80) PVC >12", Typical Install	Main	560ft	\$2.88	14,739.00	\$ 28,832.20	\$ -	\$42,448.32	\$13,616.12		12/31/2027
CIN 6	587 Structure for Water Control, Concrete Turnout structure, large	Main	1				\$ 5,306.35	\$4,850.92	(\$455.43)	Number of outlets and size (with screw gates): 24in x 2 Approximate dimensions: 4ft x 4ft x 8ft	12/31/2027
CIN 7	430 Irrigation Pipeline, 24"(CI 80) PVC >12", Typical Install	Main	1240ft	\$2.88	32,637.00	\$ 63,822.80	\$ -	\$93,994.56	\$30,171.76		12/31/2027
CIN 8	587 Structure for Water Control, Concrete Turnout structure, large	Main	1				\$ 2,000.00	\$4,850.92	\$2,850.92	Pump structure (payment rate may need to be changed) Number of outlets and size (gates not required): 24in x 1	12/31/2027
CIN 9	587 Structure for Water Control, Concrete Turnout structure, large	Main	1				\$ 5,306.35	\$4,850.92	(\$455.43)	Number of outlets and size (with screw gates): 24in x 2 Approximate dimensions: 4ft x 4ft x 10ft	12/31/2027
CIN 10	430 Irrigation Pipeline, 24"(CI 80) PVC >12", Typical Install	Main	1140ft	\$2.88	30,005.00	\$ 58,788.74	\$ -	\$86,414.40	\$27,625.66		12/31/2027
CIN 11	430 Irrigation Pipeline, 18"(CI 63) PVC >12", Typical Install	Walker	100ft	\$2.88	1,126.00	\$ 2,986.00	\$ -	\$3,242.88	\$256.88		12/31/2027
CIN 12	587 Structure for Water Control, Concrete Turnout structure, large	Walker	1				\$ 4,344.87	\$4,850.92	\$506.05	Number of outlets and size (with screw gates): 18in x 2 Approximate dimensions: 3ft x 3ft x 8ft	12/31/2027

ACID (Lateral 46) Cost Share Estimate (Alternative 1)- Draft
(Regular cost share rate- determine cost share rate, updated to 2024)

Contract Item #	Practice Name / #	Land Unit #	Units	Est. cost/unit	lbs	ACID Purchase cost (pipe)	ACID PurchaseBox W/ Gates	NRCS Cost Share	Cost Difference	Notes / For Follow up	Due Dates	
WME infrastructure project ; install pipeline in open ditch												
CIN 13	430 Irrigation Pipeline, 18"(CI 63) PVC >12", Typical Install	Walker	440ft	\$2.88	4,954.00	\$ 13,138.40	\$ -	\$14,267.52	\$1,129.12		12/31/2027	
CIN 14	587 Structure for Water Control, Concrete Turnout structure, large	Walker	1				\$ 4,024.73	\$4,850.92	\$826.19	Number of outlets and size (with screw gates): 18in x 1 & 15in x 1 (15in will need to be verified) Approximate dimensions: 3ft x 3ft x 8ft	12/31/2027	
CIN 15	430 Irrigation Pipeline, 18"(CI 63) PVC >12", Typical Install	Walker	300ft	\$2.88	3,378.00	\$ 8,958.00	\$ -	\$9,728.64	\$770.64		12/31/2027	
CIN 16	587 Structure for Water Control, Concrete Turnout structure, large	Walker	1				\$ 4,344.34	\$4,850.92	\$506.58	Number of outlets and size (with screw gates): 18in x 2 Approximate dimensions: 3ft x 3ft x 8ft	12/31/2027	
CIN 17	430 Irrigation Pipeline, 18"(CI 63) PVC >12", Typical Install	Walker	260ft	\$2.88	2,928.00	\$ 7,763.00	\$ -	\$8,432.64	\$669.64	Stub up to open ditch to South	12/31/2027	
CIN 18	587 Structure for Water Control, Concrete Turnout structure, large	Walker	1				\$ 4,014.00	\$4,850.92	\$836.92	Number of outlets and size (with screw gates): 18in x 1 15in x 1 (15in will need to be verified) Approximate dimensions: 3ft x 3ft x 8ft	12/31/2027	
CIN 19	587 Structure for Water Control, Concrete Turnout structure, large	Walker	1				\$ 4,014.00	\$4,850.92	\$836.92	Number of outlets and size (with screw gates): 15in x 3 (15in will need to be verified, current design shows 18in) Approximate dimensions: 3ft x 3ft x 8ft	12/31/2027	
CIN 20	430 Irrigation Pipeline, 18"(CI 63) PVC >12", Typical Install	Walker E-W	600ft	\$2.88	6,756.00	\$ 17,976.00		\$19,457.28	\$1,481.28		12/31/2027	
Irrigation System TOTAL							\$ 43,495.90	\$446,260.24	\$119,176.60			

ALSCO, INC.
P.O. BOX 1330
RED BLUFF, CA 96080
Ph: (530) 527-4001
Fax: (530) 527-5022

ANDERSON COTTONWOOD IRRIGATION DIS
 2810 SILVER ST
 ANDERSON, CA 96007

DATE
 1/23/2024

QUANTITY		PRICE/EA	SUBTOTAL
4,510	FT 24" PVC PIPE PIP 80 GK 22'	\$51.47	\$232,120.68
1,716	FT 18" PVC PIPE PIP 80 GK 22'	\$29.68	\$50,924.02
5	24" PVC COUPLER PIP 80	\$391.43	\$1,957.15
5	18" PVC COUPLER PIP 80	\$167.77	\$838.83
5	15" PVC COUPLER PIP 80	\$73.27	\$366.34
		SUBTOTAL	\$285,001.85
		TAX 2.25%	\$6,412.54
		FREIGHT	\$1,200.00
		TOTAL	\$292,614.39

BRIGGS MFG, INC.

Estimate

2286 County Road N
Willows, CA 95988



3644

1/18/2024

Customer

Ship To

Anderson Cottonwood Irrigation District
2810 Silver Street
Anderson, CA 96007

Project

F.O.B.

Contact

Phone Number

Net 30

Description	Quantity	Rate	Unit	Total
Twin Track™ Weir 4' W X 8' H Customers PVC Stubs	10	1,045.00		10,450.00
PVC Pipe Prep.	10	50.00		500.00
Waterman Screwgate C10FB Galvanized Frame 7' X 24"	7	1,632.75		11,429.25
Waterman Screwgate C10FB Galvanized Frame 9' X 18"	9	1,352.25		12,170.25

(530) 934-2663 concrete@willows.net www.briggsconcrete.com

Subtotal \$34,549.50

Sales Tax (7.25%) \$2,504.84

Estimates must be signed for a Sales Order to be created.

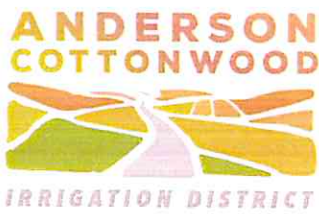
Total \$37,054.34

Sales tax rates may change depending on delivery location.

Prices are subject to change.

Signature _____

Accounts are due 30 days from purchase.



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: 02/08/2024 **Agenda Item No.** 7d

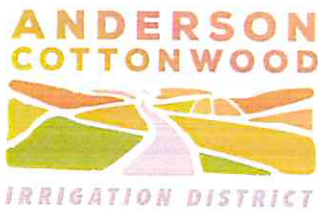
Agenda Title: Appoint [insert names] to serve as ACID Labor Negotiator Regarding Negotiations with the Bargaining Unit Represented by Teamsters

Discussion: Board and staff should discuss who would be willing to serve as the Districts negotiators.

Fiscal Impact: None

Recommendation: Staff recommends the Board form a two-member committee to serve as the negotiators for the District during the absence of a General Manager. The committee will negotiate with the Bargaining unit represented by the teamsters. Once a General Manager is in place, that person will inherit the duties of the negotiator for the District.

Attachments: N/A



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
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Audie Butcher,
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Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: 02/08/2024 Agenda Item No. 7e

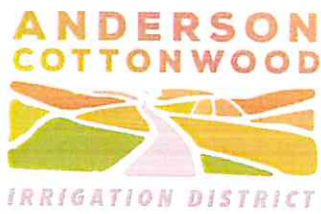
Agenda Title: Discuss & Consider District Protocols in absence of General Manager

Discussion: Board and staff should discuss District protocols in absence of a General Manager

Fiscal Impact: None

Recommendation: Staff recommends the Board select two members of the Board to serve on an Ad Hoc committee in absences of a General Manager. The purpose of the committee will be to answer day to day questions that involve District operations. Once a General Manager is chosen, that person will inherit the duties of the Ad hoc committee.

Attachments: N/A



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: 02/08/2024 Agenda Item No. 7f

Agenda Title: Discuss and Consider Approval of General Manager Appointment

Discussion: The Anderson-Cottonwood Irrigation District Board of Directors held a Special Board Meeting on February 3, 2024, to interview a candidate for the open General Manager position. After the interview was complete, two previously appointed Board members conducted phone calls to the candidate's references. At the time, it was recommended to draft a contract and offer the position to the candidate pending full Board approval.

Fiscal Impact: None

Recommendation: N/A

Attachments: