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**Dan Woolery,**  
*President, Division 3*

**James Rickert,**  
*Vice President, Division 5*

**Ronnean Lund,**  
*Director, Division 1*

**Audie Butcher,**  
*Director, Division 2*

**Steve McCarley,**  
*Director, Division 4*

**Justin Dahl,**  
*General Manager*

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# BOARD MEETING

## Agenda

January 11, 2024, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

### 1. Call To Order

### 2. Flag Salute

### 3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

### 4. Consent Items

- a. Minutes – Approve the Minutes of the Regular Meeting on November 09, 2023, and December 14, 2023.
- b. Financial Status Report for Year-to-Date Through December 2023.
- c. Payroll: Approve the Payroll Check Register for the Month of December 2023.
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods December 1, 2023, and December 18, 2023.
- e. Voided and/or missing checks for December 2023.

### 5. Other Business

- a. General Manager Report
- b. Operations Manager Report/Presentation

### 6. Business Items

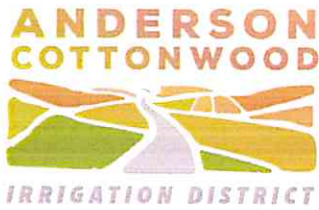
- a. Consider Approval for Cash Disbursement Journal for December 2023  
(Action may be taken)
- b. Discuss & Approve Water Application for 2024 Water Year  
(Action may be taken)
- c. Discuss & Approve Engineers' bid for the District Standby Assessment Fee Study  
(Action may be taken)
- d. Discuss & Approve a 5% Contingency Fund on the Canal Lining Project  
(Action may be taken)

### 7. Closed Session: Conference with Legal Counsel-Existing Litigation (Government Code § 54956.9(d)(1)).

Consider the following liability claims:

- a. Darin Hale

### 8. Adjourn



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*Vice President, Division 5*

**Ronnean Lund,**  
*Director, Division 1*

**Audie Butcher,**  
*Director, Division 2*

**Steve McCarley,**  
*Director, Division 4*

**Justin Dahl,**  
*General Manager*

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# BOARD MEETING

## Draft Minutes

November 9, 2023, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

### 1. Call To Order- 6:00 p.m.

**Directors Present-** Woolery, Rickert, Lund, McCarley, Butcher

**Staff Present-** Ben Duncan (Operations Manager), Colleen Miller (Admin. Specialist)

**Staff Absent-** Justin Dahl (General Manager), Terri White (Finance Manager)

### 2. Flag Salute was led by Director McCarley

### 3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

**Dana Sandifer-** She missed a Special Board meeting, called office to be put on Regroup. Staff let her know that she will now be getting messages. In addition, she is wondering what the timeline is for the 3 major project areas. What happens if we have a wet winter, how will any of the work get done?

Director Woolery explained to the public that we have signed the contract for the 3 reaches, on Hill, Bruce, and Fair Oaks Street with Bill Spoon heading it up. Deadline is April 1, 2024, to get the projects completed.

### 4. Discussion Item

Should staff and Board members pursue obtaining additional information on landowner-based voting for District Board members? Presentation by Director Lund- she explained that there was a gentleman at a previous meeting who owns property that he rents out in the Churn Creek bottom area, and he was concerned that he didn't get to vote in the election for Board members. She researched it and found out that whoever lives at the address gets the ballot, and not the actual landowner. In the future if this comes up again, we may want to consult our attorney, and/or LAFCO for more clarification.

### 5. Consent Items

- a. Minutes – Approve the Minutes of the Regular Board Meeting on October 12, 2023

A motion was made by Director Rickert and seconded by Director McCarley to move consent Item 5.a. down to Business Items. The motion carries with a 5-0 vote.

- b. Financial Status Report for Year-to-Date through October 2023
- c. Payroll: Approve the Payroll Check Register for the Month of October 2023
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods of October 2, 2023, and October 16, 2023
- e. Voided and/or missing checks for October 2023

A motion was made by Director McCarley and seconded by Director Lund to approve consent Items; 5.b.c.d., and e. The motion carries with a 5-0 vote.

- f. Cash Disbursement Journal for October 2023

A motion was made by Director Lund and seconded by Director Rickert to move consent Item 5.f. down to Business Items. The motion carries with a 5-0 vote.

## 6. Business Items

Moved from Consent Item- 5.a.

Add to minutes Director Rickert's comments regarding the ACID documentary under the Public Participation section (Tammi Arrowsmith)

A motion was made by Director Rickert and seconded by Director Butcher to approve 5.a. as amended. The motion carries with a 5-0 vote.

Moved from Consent Item- 5.b. Director Lund wanted to move Consent Item 5.b. (Financial Status Report), down to Business items after it was already approved (see motion above).

Director Lund asked about 4115-Water Transfer- why hasn't the CVP water been transferred? Discussion among Board that it is a matter of accounting rather than of transfer. Staff is looking into trying to get more clarity on the numbers. See above in Consent items for the motion to approve 5.b.

Moved from Consent Item- 5.f.

Director Lund asked about the USA underground payment for \$13,664.83. Ben Duncan explained that he spoke with a representative of the company to define our area; and in moving forward our charges should decrease.

A motion was made by Director Lund and seconded by Director Butcher to approve 5 f. The motion carries with a 5-0 vote.

- a. Discuss & Consider Bids for Della Lane Project on Main Canal (Action may be taken)  
Ben discussed the issues/problems in the Della Lane area; get the trees out and re-compact the canal bank. Director Woolery commented that he would like to see one proposal brought to the Board with

the staff recommendations explaining why this is the best option. In addition, Danny and Steve (our engineers) need to review the plans to make sure it is a viable option. Director Rickert added that he thinks it would be helpful for the District to use a few different approaches to see how each one works, and then we can replicate those for future years.

**Public Comment:**

**Laurrie Shaw**-Why aren't we testing our soil since it doesn't cost very much? It costs a lot to hire an engineer, why are we spending so much money on them?

**Matt Arrowsmith**-I assume you have done soil testing and know what kind of soil you are dealing with at every one of these sites. Is it red dirt, clay, sand, or what type of soil? It will make a difference as to how you are going to seal it. What is the allowable amount of seepage?

A motion was made by Director Rickert and seconded by Director Butcher to send back to staff for further refinement of project details to review at the next Board meeting.

The motion carries with a 5-0 vote.

b. Discuss & Consider Bids for Shady Lane Project (Action may be taken)

Discussion among Board with Ben regarding all the problems/issues in the Shady Lane area.

Shady Lane needs to be piped according to Ben, but it is just an expensive project.

A motion was made by Director Lund to give approval for Ben to work on piping that section, to go back to the drawing board to clean up the information for the Board, and to have the engineers review it before submitting it back to the Board. Director Rickert seconded it.

The motion carries with a 5-0.

**Public Comment:**

**Steve Barr**-Concerned that the public did not have access to the information that the Board is looking at for the costs of the projects. He said it is in violation of The Brown Act.

c. Discuss & Consider Alternative repairs for Lady Smith, & N. Bonnyview on Main Canal) Action may be taken). Director Rickert made a motion to bring it back to staff to work on it some more, and bring it back to a future Board meeting, and it was seconded by Director Lund. The motion carries with a 5-0 vote.

d. Discuss & Consider Kevin Peel's Natural Resources Conservation Service (NRCS) Project for 2023-2024 offseason. Discussion among the Board.

Kevin Peel spoke about his Natural Resources Conservation Service (NRCS) Project with two other landholders. He lives at 21340 Gaines Lane and has been in the District for over 20 years. He has had years of delivery, and flow problems, including flooding, and has tried to contact the District for help in resolving these issues, but to no avail. Below is Mr. Peel's reported timeline of communication with the District staff:

- In 2018, John Jones (previous GM) sent him a letter acknowledging that the District would entertain the request to install approximately 180 feet of private irrigation pipe if the landowners would pay for the pipe.
- On April 3, 2020, John Curry (new GM) went out to view the property and met with several of the property owners. John said that if the landowners came up with the infrastructure, the

District would provide the labor. John Curry was also instrumental in helping get the Natural Resources Conservation Service (NRCS) grant, and he met with Mindy of Natural Resources Conservation Service (NRCS) on several occasions regarding the pipeline project.

- On May 13, 2022- the Natural Resources Conservation Service (NRCS) grant was awarded, but John Curry was no longer employed with ACID. The job packet was left with Terri White, the Finance Manager, and she stated that the District would not pay for pipe. She was not able to approve the request and told him that she needed to wait for another GM before the District could proceed.
- In February 2023, Jered Shipley (new GM), was on board with completing the project. Ben Duncan went out to the property and met with the landowners. Ben stated that he could not complete the project in 5 days, and he was worried about the manpower and putting up the dam for the upcoming water season. Ben and the landowners agreed to wait until the end of the season to start the project.
- In September 2023, Justin Dahl (new GM), a meeting was set up for October 5, 2023, with Justin, and Ben. At the meeting, Justin agreed to go forward with the project, and for it to start in November after Thanksgiving, but would need Board approval. Back and forth texting with Justin, when he stated that the job is now out of our scope of capabilities but would want to help with possibly finding a contractor to help with the cost.

**Public Comment:**

**Laurie Shaw**-She did a Natural Resources Conservation Service (NRCS) project on private property, and ACID did not help

**Steve Barr**- ACID needs to enforce a policy regarding Natural Resources Conservation Service (NRCS) projects

**Matt Arrowsmith**-He stated that he has had a Natural Resources Conservation Service (NRCS) project, but the landowners were all solely responsible for their own portion of the pipe

Discussion among the Board; Director Lund restated past Board minutes (2018 & 2020) regarding Kevin Peel's complaint, which states ACID does not maintain private ditches. It is the responsibility of the landowner. ACID has in the past partnered with Natural Resources Conservation Service (NRCS) for projects that benefit the District as a whole, but not for the benefit of just a few private property owners. Discussion among the Board that it would be in our best interest to set up a policy in writing to avoid this type of situation in the future. Director McCarley and Butcher mentioned getting bids to see how much the project would cost. Director Woolery is concerned that over the last 12 months, staff has been in favor of doing the job, and he is proposing a compromise; 50/50 split between ACID and the landowners, to have a private contractor do the job, and to have Mr. Peel come back to the next Board meeting with bids. Director Rickert agrees that we should find a compromise, get bids to find out what the actual cost would be, and move on.

Director McCarley made a motion to get a couple bids on the project to find out what the actual cost would be, and to contact our attorney to find out which direction the District should go. The Board would then be able to decide once that information is available.

Director Lund seconded it, and the motion carries with a 5-0 vote.

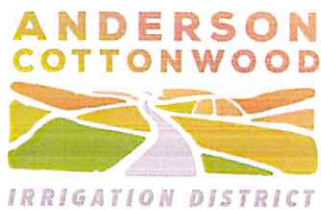
e. Board members should select and announce their committee members for the Strategic Plan Committee

- Director Woolery nominated Mike Berry for Division 3
- Director Lund nominated Laurie Shaw for Division 1
- Director Butcher nominated Larry Forero for Division 2
- Director Rickert nominated Jennifer Brackett for Division 5
- Director McCarley nominated Ivar Amen for Division 4

Director Lund made a motion to approve the above selections for the Strategic Planning Committee, and it was seconded by Director McCarley. The motion carries with a 5-0 vote.

**7. Closed Session-** none

**8. Adjourn-** 7:41 p.m.



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**Audie Butcher,**  
*Director, Division 2*

**Steve McCarley,**  
*Director, Division 4*

**Justin Dahl,**  
*General Manager*

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# BOARD MEETING

## Draft Minutes

December 14, 2023, 6:00 pm

1887 Howard Street, Anderson (Council Chambers)

### 1. Call To Order- 6:01 p.m.

Directors Present- Lund, Rickert, Woolery, Butcher, McCarley

Staff Present- Dahl, Duncan, White, Miller, and Dustin Cooper (legal counsel)

### 2. Flag Salute was led by Terri White

### 3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Mike Berry- Complimented the Board for the work that they are doing, being involved, and it shows that they really care about the District.

### 4. Consent Items

- a. Minutes – Approve the Minutes of the Special Board Meeting on November 1, 2023, and the Regular Board Meeting on November 9, 2023
- b. Financial Status Report for Year-to-Date through November 2023
- c. Payroll: Approve the Payroll Check Register for the Month of November 2023
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Period of November 2023
- e. Voided and/or missing checks for November 2023
- f. Cash Disbursement Journal for November 2023

Director Lund made a motion to pull consent items 4.a. Minutes, and 4.f. Cash Disbursement Journal down to the Business Items, and it was seconded by Director Butcher. Vote 5-0.

Director Lund made a motion to approve consent items b,c,d,e, and seconded by Director McCarley. Vote 5-0.

### 5. Presentation – Increasing District Revenue Under Propositions 218 and 26 (District Legal Counsel- Dustin Cooper)

## 6. Business Items

### Moved from Consent items; 4.a. Minutes, and 4 f. Cash Disbursement Journal

4.a.; Director Rickert made a motion to approve the November 1, 2023, Minutes as amended, and to table the November 9, 2023, minutes for correction, and it was seconded by Director Butcher. Vote 5-0.

4.f.; Director Lund made a motion to approve the Cash Disbursement Journal, and it was seconded by Director McCarley. Vote 5-0.

#### a. Direct Staff and Counsel to Begin Assessment and/or Rate Increase Process

##### Public Participation-

Mike Berry- What does the annual budget actually look like without all of this catch up?

Director Lund made a motion to have staff move ahead with the Prop. 218 assessment process, and it was seconded by Director Rickert. Vote 5-0.

#### b. Discuss & Approve Increase in 2024 Irrigation Season Application Fee

##### Public Participation-

Laurie Shaw-A lot of the people from last year will be upset with the assessment, they are not happy with the irrigation to begin with, some people got water, and some people didn't get any. Many others are still in recovery mode from last year. Also, some people do not have internet, and it is difficult for them to know what is going on in the District.

Mike Berry- Agrees if you want a modern system, you will need to come up with some modern prices, wants the procedure to be upgraded.

Director McCarley made a motion to increase the water application fee to \$135.00 for the 2024 season, and it was seconded by Director Rickert. Vote 5-0.

#### c. Discuss & Approve 2024 Budget

Director Lund made a motion to approve the 2024 Working Budget with the following amendments, and it was seconded by Director McCarley. Vote 5-0.

1. Account #6008-Legal fees, increase to \$80,000
2. Account #6012-Vehicle Insurance, increase to \$15,000
3. Account #6015-Property Insurance, increase to \$100,000
4. Account #6017-County taxes/assessments, increase to \$6000
5. Account #6023-Utilities, increase to \$25,000
6. Account #7011-Engineering Services, increase to \$50,000

#### d. Discuss & Finalize Kevin Peel's NRCS Project/Construction Bid

Dustin Cooper spoke about how the District should be concerned about a couple things as it relates to a private lateral.

- What you do for one landowner is the expectation for other landowners



- Gift of public funds issue- unless there is a direct public benefit to the District, you can't use public funds for it

Discussion among Board and staff regarding the issues surrounding Mr. Peels request; pricing fluctuations, it went from \$2800- approximately \$26,000; use of public funds, minutes from past meetings stating that the District is not required to maintain private ditches, integrity issues (past management potential promises), was there a binding contract? Director Lund asked legal counsel (Dustin Cooper) to put together a couple of policies; a procurement policy, and a District assistance policy for private improvements, to avoid this situation from arising in the future.

Director McCarley made a motion that the District does not fund Kevin Peel's Natural Resources Conservation Service (NRCS) project, and it was seconded by Director Butcher.

The motion carries with a 4-1 vote.

e. Discuss & Approve Bids from Engineers for Shady Lane Project Design

Director McCarley made a motion to accept the lowest bid, and go with SHN Consulting Engineers, and it was seconded by Director Butcher. Vote 5-0.

f. Anderson-Cottonwood Irrigation District Appointment of Officers for 2024: President, Vice-President, Secretary and Treasurer

Director McCarley brought up his idea of keeping Dan Woolery as the President, and James Rickert as the Vice-President for one more year, since the Board has made a lot of progress during 2023, and he would like to keep the status quo going through 2024. The staff and Board were all in agreement. Director Woolery accepted the nomination and noted that he will not be running after 2024.

Director Lund made a motion to keep all the officers the same for 2024; Dan Woolery, President, James Rickert, Vice-President, Director Lund, Director McCarley, Director Butcher, and Justin Dahl, Secretary/Treasurer. Vote 5-0.

## 7. Other Business

- a. Operations Manager Report-Ben Duncan gave a Power Point presentation-Dam removal, lateral repairs, McCarty project, Panorama between Locust & Jim Dandy, etc.
- b. General Manager Report-Justin Dahl talked about the lining project off Diamond Street, and about some of the meetings that he recently was a part of. He would like to thank the crew for all the hard work that they have done so far.
- c. Board Member Report on the Educational Water Workshop (Ronnean Lund attended 12/8/2023)  
Director Lund gave a summary of a talk presented by Eliza Jane Whitman. Miss Whitman was concerned that small farm owners don't have adequate representation related to water rights.

Director Woolery announced the recess to closed session at 9:32 p.m. to take the following actions:

- 8. Closed Session: Conference with Legal Counsel – Existing Litigation (Government Code § 54956.9(d)(1)).**  
**Consider the following liability claims:**
- a. Susan Grabeal
  - b. John VanEperen

The Board returned from Closed Session into Open Session at 10:05 p.m.

**REPORT OF CLOSED SESSION ACTIONS**

Directory Woolery reported the following actions taken:

A motion was made by Director McCarley to deny John VanEperen's claim, and it was seconded by Director Butcher. Vote 5-0.

A motion was made by Director Lund and seconded by Director McCarley to approve the Grabeal claim. Vote 5-0.

**Adjourned at 10:10 p.m.**





**Anderson Cottonwood Irrigation District**  
**2023 Financial Status Report**  
*Month Ending December 2023*

**Expenditures**

Account Number	Budget Item	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
<b>Administration</b>						
6001	Medical Exp. / Supplies	\$0	\$2,620	\$1,200	218%	\$123
6002	Travel / Training Expense	\$0	\$684	\$10,000	7%	\$9,316
6003	Office Supplies / Expense	\$4,877	\$24,545	\$11,500	213%	(\$13,045)
6004	Office Equip. & Maintenance	\$445	\$445	\$2,600	17%	\$2,155
6005	Association Dues	\$0	\$22,554	\$25,000	90%	\$2,446
6006	Public Notices	\$0	\$3,335	\$500	0%	\$2,835
6007	Election Expense	\$0	\$4,978	\$0	0%	\$4,978
6008	Legal Fees / Expense	\$10,631	\$84,745	\$50,000	169%	(\$34,745)
6009	SRSC Corporation	\$0	\$21,275	\$22,000	97%	\$725
6010	Maintenance Agreements	\$5,774	\$45,062	\$15,000	300%	(\$30,062)
6011	CV Stratagies	\$0	\$41,810	\$60,000	70%	\$18,190
6012	Vehicle Insurance	\$0	\$6,881	\$5,000	138%	\$1,881
6013	Management Expense Acct.	\$0	\$375	\$1,000	38%	\$625
6014	Liability Claims	\$2,385	\$2,385	\$1,000	239%	(\$1,385)
6015	Property / Liability Insurance	\$0	\$33,972	\$30,100	113%	\$3,872
6016	Permit Fees	\$3,756	\$20,231	\$12,000	169%	(\$8,231)
6017	County Taxes / Assessments	\$454	\$6,229	\$5,000	125%	\$248
6018	Consultant Services	\$0	\$1,521	\$75,000	2%	\$73,479
6019	Audit / Accounting Services	\$0	\$10,300	\$11,000	94%	\$700
6020	Web Site Revamp	\$0	\$13,326	\$15,000	89%	\$1,674
6023	Utilities	\$1,568	\$21,580	\$20,000	108%	(\$1,580)
6024	Misc. Expense	\$0	\$1,012	\$1,000	101%	\$12
6026	District GIS	\$0	\$0	\$5,000	0%	\$5,000
6027	SGMA	\$0	\$8,263	\$7,600	0%	\$663
	Sub-Total	\$29,890	\$378,128	\$386,500	98%	\$8,372

**Anderson Cottonwood Irrigation District**  
**2023 Financial Status Report**  
*Month Ending December 2023*

Account Number	Budget Item	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
<b>General Maintenance</b>						
7000	Fuels	\$3,220	\$74,010	\$40,000	185%	(\$34,010)
7001	Equip Rents & Leases	\$8,832	\$8,832	\$10,000	0%	\$1,168
7002	Light Vehicles	\$166	\$10,228	\$10,000	102%	(\$228)
7003	Heavy Vehicles	\$0	\$6,177	\$10,000	62%	\$3,823
7004	Light Equipment	\$79	\$6,955	\$5,000	139%	(\$1,955)
7005	Heavy Equipment	\$718	\$10,535	\$10,000	105%	(\$535)
7007	Personal Supplies & Equip.	\$300	\$1,214	\$500	0%	(\$714)
7008	Maintenance Supplies	\$344	\$26,839	\$25,000	107%	(\$1,839)
7009	Buildings / Yard Maintenance	\$140	\$4,167	\$2,000	208%	(\$2,167)
7010	Small Tools & Equipment	\$600	\$4,722	\$4,000	118%	(\$722)
7011	Engineering Service	\$0	\$0	\$0	0%	\$0
	Sub-Total	\$14,399	\$153,679	\$116,500	132%	(\$37,179)
<b>Canal Maintenance &amp; Operations</b>						
8000	SCADA Maintenance	\$48	\$4,433	\$3,000	148%	(\$1,433)
8001	Diversion Facilities Maint.	\$1,581	\$26,527	\$14,000	189%	(\$12,527)
8002	Contracted Services	\$0	\$18,099	\$35,000	52%	\$16,901
8003	Chemicals	\$0	\$0	\$15,000	0%	\$15,000
8004	Canal Maintenance & Exp.	\$6,167	\$299,059	\$450,000	66%	\$150,941
8005	Pump Maintenance	\$0	\$18,776	\$30,000	63%	\$11,224
8006	Utilities / Pumping	\$833	\$168,085	\$135,000	125%	(\$33,085)
8007	Project Water Costs / USBR	\$0	\$222,893	\$1,120,000	20%	\$897,107
8008	Water Rights Protection	\$4,018	\$51,878	\$80,000	65%	\$28,122
8010	Water Transfer / Base Supply	\$0	\$6,129	\$0	0%	(\$6,129)
8012	Storm Damage Expense	\$7,400	\$136,365	\$0	0%	(\$136,365)
8019	High Groundwaetr Expense	\$0	\$33,060	\$0	0%	(\$33,060)
	Sub-Total	\$20,047	\$985,304	\$1,882,000	52%	\$896,696

**Anderson Cottonwood Irrigation District**  
**2023 Financial Status Report**  
*Month Ending December 2023*

**Balance Summary**

	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$173,641	\$2,704,059	\$3,687,350	73%	\$983,291
Total Revenues	\$7,573	\$1,572,951	\$2,218,000	71%	\$1,353,644

**Capital Improvement**

	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
1112 Land	\$0	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$67,984	\$150,000	45%	\$82,016
1116 Trans & Distribution Plant	\$0	\$0	\$0	0%	\$0
1117 Equipment (Machinery)	\$0	\$182,486	\$325,000	56%	\$142,514
1118 Auto & Trucks	\$0	\$169,370	\$175,000	97%	\$5,630
1119 Buildings	\$0	\$0	\$10,000	0%	\$10,000
1120 Office Furniture & Equipment	\$0	\$2,289	\$25,000	0%	\$22,711
1123 Yard Improvement	\$0	\$0	\$0	0%	\$0
1124 Canal Lining & Pipe	\$0	\$68,058	\$350,000	19%	\$281,942
1125 Canal Safety Project	\$0	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$0	\$0	0%	\$0
1135 Groundwater Program	\$0	\$0	\$0	0%	\$0
1136 Construction in Progress	\$0	\$14,214	\$0	0%	\$0
<b>Total</b>	\$0	\$504,401	\$1,035,000	49%	\$544,813

**Anderson Cottonwood Irrigation District**  
**2023 Financial Status Report**  
*Month Ending December 2023*

L.A.I.F.	\$73,386
TCB Checking	\$898,539
Petty Cash	\$100
Imprest Cash	\$200
TCB Money Market Acct.	\$0
RBC Investments	\$12,370,783 **
Total Cash	\$13,343,008

**Breakdown Of Funds on Deposit**

General Fund	\$12,341,431
Equipment Reserve	\$228,791
Cap. Improvement Fund	\$544,813
Drainage Fund	\$25,000
Water Rights Protection	\$202,973
Total Cash	\$13,343,008

**RBC Wealth Management Accounts Breakdown (as of 12/31/2023)**

Money Market	\$463,783
4 T Bills	\$11,907,000
Total Funds RBC	\$12,370,783 **



Anderson Cottonwood Irrigation District  
**Payroll Register**  
 For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

<b>Employee ID Employee Reference Date</b>	<b>Pay Type</b>	<b>Pay Hrs</b>	<b>Pay Amt</b>
12 White, Teresa L. 20307 12/1/23	Finance_Ma	88.00	3,080.00
21-11 Jensen, Jason A. 20308 12/1/23	Equip_Oper	88.00	2,435.84
22-03 Duncan, Benjamin 20309 12/1/23	Reg_Salarie		3,125.00
23 Passmore, Scott C. 20310 12/1/23	Main_Sup	88.00	2,688.40
23-05 Miller, Colleen M. 20311 12/1/23	Admin_Spe	88.00	2,132.24
23-06 Dahl, Justin O. 20312 12/1/23	Reg_Salarie		6,250.00
23-09 Carlile, Bradley S. 20313 12/1/23	WO	88.00	2,214.96
23-10 Cardwell, Robert J. 20314 12/1/23	WO	88.00	2,214.96
23-11 Trueblood, Trevor W. 20315 12/1/23	WO	88.00	2,214.96
23-12 Claycamp, Logan D. 20316 12/1/23	WO	88.00	2,214.96

Anderson Cottonwood Irrigation District  
Payroll Register  
For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
23-13 Brian, Johnson J. 20317 12/1/23	Mainl	88.00	1,826.00
33 Vega, Phillip 20318 12/1/23	Ops_Sup	16.00	465.60
23 Passmore, Scott C. 20319 12/15/23	Main_Sup	27.50	840.13
23 Passmore, Scott C. 20320 12/15/23	Main_Sup Sick_Leave Vacation	64.00 16.00 8.00	1,955.20 488.80 244.40
12 White, Teresa L. 20321 12/15/23	Finance_Ma	92.00	3,220.00
21-11 Jensen, Jason A. 20322 12/15/23	Equip_Oper	88.00	2,435.84
22-03 Duncan, Benjamin 20323 12/15/23	Reg_Salarie	88.00	3,125.00
23-05 Miller, Colleen M. 20324 12/15/23	SickLeave Admin_Spe	2.50 85.50	60.58 2,071.67
23-06 Dahl, Justin O. 20325 12/15/23	Reg_Salarie		6,250.00
23-09 Carlile, Bradley S. 20326	WO	88.00	2,214.96

Anderson Cottonwood Irrigation District  
**Payroll Register**  
 For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
12/15/23			
23-10 Cardwell, Robert J. 20327 12/15/23	WO	88.00	2,214.96
23-11 Trueblood, Trevor W. 20328 12/15/23	Sick_Leave WO	8.00 72.00	201.36 1,812.24
23-12 Claycamp, Logan D. 20329 12/15/23	Sick_Leave WO	8.00 80.00	201.36 2,013.60
23-13 Brian, Johnson J. 20330 12/15/23	MainIII	88.00	2,013.44
30 Poliak, Jeff B. 20331 12/15/23	MainII	80.00	1,743.20
21-11 Jensen, Jason A. 20332 12/15/23	Overtime	5.50	228.36
Summary Total 12/1/23 thru 12/31/23	Reg_Salaric SickLeave Vacation Overtime MainI MainII Ops_Sup Equip_Oper Finance_Ma Admin_Spe Sick_Leave Main_Sup WO MainIII	88.00 2.50 8.00 5.50 88.00 80.00 16.00 176.00 180.00 173.50 32.00 179.50 680.00 88.00	18,750.00 60.58 244.40 228.36 1,826.00 1,743.20 465.60 4,871.68 6,300.00 4,203.91 891.52 5,483.73 17,115.60 2,013.44
Report Date Final Total	Reg_Salaric	88.00	18,750.00

Anderson Cottonwood Irrigation District  
**Payroll Register**  
 For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
12/1/23 thru 12/31/23	SickLeave	2.50	60.58
	Vacation	8.00	244.40
	Overtime	5.50	228.36
	MainI	88.00	1,826.00
	MainII	80.00	1,743.20
	Ops_Sup	16.00	465.60
	Equip_Oper	176.00	4,871.68
	Finance_Ma	180.00	6,300.00
	Admin_Spe	173.50	4,203.91
	Sick_Leave	32.00	891.52
	Main_Sup	179.50	5,483.73
	WO	680.00	17,115.60
	MainIII	88.00	2,013.44

Electronic Federal Tax Payment System Transactions (EFTPS)					
Federal Payroll Taxes					
Date	Payroll Period	Amount	Comments		
12/1/2023	11/16/23 - 11/30/23	\$7,594.37	EFTPS for P/R taxes		
12/16/2023	11/01/23 - 11/15/23	\$7,940.87	EFTPS for P/R taxes		
Automated Clearing House (ACH)					
State Payroll Taxes					
Date	Payroll Period	Amount	Comments		
12/1/2023	11/16/23 - 11/30/23	\$1,478.70	ACH for P/R taxes		
12/16/2023	11/01/23 - 11/15/23	\$1,470.23	ACH for P/R taxes		
Voided and/or Missing Checks					
Check #	Issued To:	Amount	Check Date	Comments	Date Voided
30713	John Van Eperen	\$1,680.00	11/3/2023	Board denied claim	12/15/2023
30759	Tri Counties Bank	\$4,203.74	11/30/2023	check lost in mail/reissued	12/11/2023
30765	Compliance Associates	\$100.00	11/20/2023	check lost in mail/reissued #30748	12/19/2023
30790	Vestra Resources	\$365.50	12/7/2023	duplicate payment	12/13/2023
30803	N/A	\$0.00		printer ate check/torn/unusable	12/13/2023

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/1/23	30762	2224	child support W/H for JJ, 12/01/2023 payroll	375.87	
		1308	California State Disbursement Unit		375.87
12/1/23	30763	5114	retirement for BD, 12/01/2023 payroll	415.53	
		1308	Edward Jones - Ben Swim		415.53
12/1/23	30764	2226	457 W/H for SP., 12/01/2023 payroll	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
12/5/23	30765	6001	Replace check # 30748	100.00	
		1308	Compliance Associates		100.00
12/7/23	30766	8012	reimburse for fence repair/replacement due to storm damage	7,400.00	
		1308	Anderson Union High School District		7,400.00
12/7/23	30767	6003	monthly copies for July	237.18	
		1308	Carrel's Office Machines		237.18
12/7/23	30768	6023	Internet/telephone service for November	374.49	
		1308	Charter Communications		374.49
12/7/23	30769	7007	boot allowance/Logan Claycamp	150.00	
		1308	Logan Claycamp		150.00
12/7/23	30770	7008	shop supplies,	1,173.15	
		7010	rotary hammer, tripod kit	599.89	
		1308	Fasteners INC		1,773.04
12/7/23	30771	7008	straps, chain, misc.	1,122.24	
		1308	supplies for shop Hardware Express		1,122.24
12/7/23	30772	7005	DEF for excavator, and equipment	231.52	
		1308	JMB Oil		231.52
12/7/23	30773	5111	temp laobr from 10/26/23 - 11/22/2023	9,464.67	
		1308	K S Staffing Solutions Inc.		9,464.67
12/7/23	30774	7008	snapties, hair pens,	194.92	
		1308	Liddell Construction Supply		194.92
12/7/23	30775	8004	loam mulch mix for Gaines Lane, concrete trailer Fair Oaks, Gaines Lane, Mojo Lane,	2,417.75	
		1308	Loucks Landscape Supply		2,417.75
12/7/23	30776	8001	remove railings and catwalk from dam	600.00	
		1308	Meyer Crane		600.00
12/7/23	30777	6003	drinking water for office/shop	35.47	
		1308	Mt. Shasta Spring Water		35.47
12/7/23	30778	5019	health insurance for December/Admin	2,482.00	
		5119	health insurance for December/T&D	9,455.00	

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Dec 1, 2023 to Dec 31, 2023

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		5119	credit		1,355.00
		1308	N.C.G.T. Security Fund		10,582.00
12/7/23	30779	7008	rapid set cement	251.54	
		1308	Pacific Supply - Redding		251.54
12/7/23	30780	8004	3/4" plywood, screws, wood stakes	845.54	
		1308	Payless Building Supply		845.54
12/7/23	30781	6023	monthly power for office/shop	531.95	
		8006	monthly power for Well #1	41.57	
		8006	monthly power for Supan pump	19.98	
		8006	monthly power for well #2	26.65	
		8006	monthly power for Perry's pond	19.98	
		8006	monthly power for Dymesich pond	212.28	
		8006	monthly power for SCADA	26.45	
		1308	Pacific Gas & Electric		878.86
12/7/23	30782	1136	engineering for project	17,446.56	
		1308	Provost & Pritchard		17,446.56
12/7/23	30783	7005	check/repair John Deere skidsteer	437.50	
		1308	Ray's Truck & Equipment Repair		437.50
12/7/23	30784	7009	office cleaning for 2 weeks	140.00	
		1308	Sarah's Scottish Maids		140.00
12/7/23	30785	7005	flat repair on backhoe	49.00	
		1308	Les Schwab Tires		49.00
12/7/23	30786	6017	annual assessment	454.22	
		1308	Shasta Mosquito/Vector Control District		454.22
12/7/23	30787	7002	battery, wiper blades for Truck #6	166.17	
		7004	baytry for skidsteer	78.94	
		1308	Taylor Auto Parts		245.11
12/7/23	30788	2222	union dues for December	1,065.00	
		1308	Teamsters Local No. 137		1,065.00
12/7/23	30789	6023	cell phone charges, camera at dam	487.38	
		1308	Verizon		487.38
12/7/23	30790	6018	project management/ADA ramp	17.50	
		6018	Project work/PGE encroachment permits	348.00	
		1308	Vestra Resources, Inc.		365.50
12/7/23	30791	6023	garbage service for office	159.46	
		7008	garbage service for shop	159.47	
		8004	garbage dumpster	1,089.47	
		1308	Waste Management		1,408.40
12/7/23	30792	5014	retirement for November/Admin	292.16	
		5114	retirement for November/T&D	2,214.44	
		1308	Western Conf. Team.		2,506.60

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Dec 1, 2023 to Dec 31, 2023

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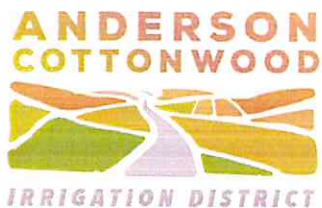
Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
			Pension		
12/11/23	30759V	6003	file cabinets for office (2), Fat Cow monthly fee, shredding, mailchimp, web site renewal Fat Cow, blue tooth speaker for office		1,748.10
		7008	muck boots, rain gear for crew		1,846.31
		6023	Linxup monthly fee		258.84
		6013	business luinch,		101.31
		7000	gasoline		95.00
		7002	tool, box for pickup		154.18
		1308	Tri Counties Bank	4,203.74	
12/11/23	30793	6003	file cabinets for office (2), Fat Cow monthly fee, shredding, mailchimp, web site renewal Fat Cow, blue tooth speaker for office	3,219.94	
		7008	muck boots, rain gear for crew	1,846.32	
		6023	Linxup monthly fee	258.84	
		6013	business lunch/meetings	101.31	
		7000	gasoline	95.00	
		7002	tool baox for pickup	154.18	
		1308	Tri Counties Bank		5,675.59
12/13/23	30790V	6018	project management/ADA ramp		17.50
		6018	Project work/PGE encroachment permits		348.00
		1308	Vestra Resources, Inc.	365.50	
12/13/23	30794	8004	80 PIP pipe-20'	358.08	
		1308	AlSCO, Inc.		358.08
12/13/23	30795	6023	monthly water service for office/shop	14.22	
		1308	City Of Anderson		14.22
12/13/23	30796	6003	monthly copies	263.49	
		1308	Carrel's Office Machines		263.49
12/13/23	30798	5111	temp labor for invoice #27789, #27740	3,644.97	
		1308	K S Staffing Solutions Inc.		3,644.97
12/13/23	30799	6008	general for November	7,630.77	
		8008	Water rights for November	4,851.00	
		1308	Minasian Law LLP		12,481.77
12/13/23	30800	7007	reimburse for work boots per Union MOU	150.00	
		1308	Scott Passmore		150.00
12/13/23	30802	6016	annual renewal of pesticide license	180.00	
		1308	Dept. Of Pesticide Regulations		180.00
12/13/23	30803	8006	power for Churn Creek pumps	446.21	
		8000	SCADA at Bonnyview	40.00	
		8006	monthly power for Progress Drive	40.00	
		1308	City Of Redding		526.21
12/13/23	30804	8004	Debris grates	1,456.00	



Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Dec 1, 2023 to Dec 31, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	Victory Powder Coating, LLC		1,456.00
12/13/23	30805	7000	gasoline/diesel fuel charges for November	3,218.70	
		1308	Flyers Energy, LLC		3,218.70
12/13/23	30806	8000	SCADA	7.94	
		1308	Pacific Gas & Electric		7.94
12/15/23	30713V	8019	reimburse for unharvested hay due to the canal being out at main canal.		1,680.00
		1308	John Van Eperen	1,680.00	
12/18/23	30807	2224	child support W/H for JJ, 12/15/23	375.87	
		1308	CA State Disbursement Unit		375.87
12/18/23	30808	2226	retirement W/H for BD,	250.00	
		5014	retirement for BD,	165.53	
		1308	Edward Jones - Ben Swim		415.53
12/18/23	30809	2226	457 W/H for SP, 12/15/23 payroll period	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
12/19/23	30765V	6001	Replace check # 30748		100.00
		1308	Compliance Associates	100.00	
12/21/23	30811	6003	name plate for legal counsel	12.78	
		1308	Anderson Trophies and Awards		12.78
12/21/23	30812	8001	turning rod support (2), spring cable tensioner	667.68	
		1308	Atlas Polar		667.68
12/21/23	30813	6014	reimburse per claim/Board Approved	2,384.71	
		1308	Grabeal, Susan		2,384.71
12/21/23	30814	7001	rental of dump truck	8,832.49	
		1308	I-5 Rentals Inc.		8,832.49
12/21/23	30815	5111	temp worker for two weeks/Amy Stilley	2,450.40	
		1308	K S Staffing Solutions Inc.		2,450.40
12/21/23	30816	7008	drinking water for office/shop	62.44	
		1308	Mt. Shasta Spring Water		62.44
12/21/23	30817	6004	deposit for order # 80312	445.37	
		1308	Obsidian IT		445.37
12/21/23	30818	1136	emergency engineering services	23,376.22	
		1308	Provost & Pritchard		23,376.22
12/21/23	30819	8001	monthly power for diversion facilities	268.16	
		1308	City Of Redding		268.16
	Total			137,178.75	137,178.75



**Dan Woolery,**  
*President, Division 3*

**James Rickert,**  
*Vice President, Division 5*

**Ronnean Lund,**  
*Director, Division 1*

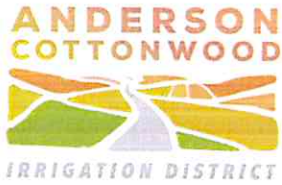
**Audie Butcher,**  
*Director, Division 2*

**Steve McCarley,**  
*Director, Division 4*

**Justin Dahl**  
*General Manager*

**Date: 01/11/2024 Agenda Item No. 6b**

<b>Agenda Title:</b> Discuss & Approve Water Application for 2024 Water Year (Action may be taken)
<b>Discussion:</b> Board and staff will discuss what changes were made to the 2024 water application
<b>Fiscal Impact:</b> None
<b>Recommendation:</b> N/A
<b>Attachments:</b> See attachment



# Anderson-Cottonwood Irrigation District

2810 Silver Street Anderson, California 96007

Telephone: 530-365-7329 e-mail: info@acidistrict.org

www.andersoncottonwoodirrigationdistrict.org

## APPLICATION AND AGREEMENT FOR 2024 WATER SERVICE

Please complete this form and mail it (in its entirety) with your payment.

First Installment: 50% minimum Due: March 10, 2024 Delinquent after April 10, 2024  
Second Installment: Remaining balance Due May 10, 2024 Delinquent after June 10, 2024

**NO water applications will be accepted after May 31, 2024, and no water will be delivered prior to payment!**

If payments are not received/postmarked by the delinquent dates, a late penalty of 10% will be added to the amount due, and interest will be charged on the outstanding balance at the rate of 1.5% per month until paid. Irrigation deliveries will be withheld until the amount due, including any penalties and interest, is paid.

ASSESSOR'S PARCEL NUMBER OF PARCEL BEING IRRIGATED \_\_\_\_\_

**EACH PARCEL REQUIRES A SEPARATE APPLICATION AND AGREEMENT FORM FOR WATER SERVICE. NO EXCEPTIONS. Please copy this form, print it from our website, or contact our office and we will mail you the number of forms needed.**

### PHYSICAL ADDRESS OF PARCEL BEING IRRIGATED

Address \_\_\_\_\_ City \_\_\_\_\_ California Zip \_\_\_\_\_

Number of Acres applying for (minimum of one acre) \_\_\_\_\_ Number of Acres owned \_\_\_\_\_

### LANDOWNER INFORMATION

Name \_\_\_\_\_

Check box if same as Physical Address

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone No \_\_\_\_\_ Email Address \_\_\_\_\_

### IRRIGATOR INFORMATION (If applicable)

Check box if same as Landowner Information

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone No \_\_\_\_\_ Email Address \_\_\_\_\_

FOR ACID OFFICE USE ONLY			
Check #	_____	\$	_____
Date	_____		
Receipt #	_____	WO	_____
Cust#	_____		

FOR ACID OFFICE USE ONLY			
Check #	_____	\$	_____
Date	_____		
Receipt #	_____	WO	_____
Cust#	_____		

As a condition for water service, the applicant and landowner agree to comply fully with the District’s Rules and Regulations, policies, and with applicable State and Federal laws, orders, and regulations. The applicant and landowner agree that they assume full responsibility and liability for the use or misuse of water delivered to their property(ies), including all damages to the adjoining property due to failure to adequately control water delivered to their property. It is further agreed that the applicant’s and landowner’s signatures(s) hereon signify that they have read and understood the District’s Rules and Regulations and that they accept the terms and conditions for water service from the District. The District reserves the right to adjust the rates for water service if and when it is required based on District economic needs. The landowner further agrees that any charges for water used on their property by them or their tenant, but for which full payment is not received, may be added as an assessment on their property tax bill and hereby consents to that assessment. Nothing contained in this application shall be construed as an assumption of liability on the part of the District, its Directors, officers, or employees for any damages occasioned through the improper construction, maintenance, or use of District facilities, or the delivery or failure to deliver water, or the waste of water, or by permitting the flow of water, or diverting water into any facility, or to any land. Any dispute, claim, or controversy arising out of or relating to this Application and Agreement or the breach, termination, enforcement, interpretation, or validity thereof, including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration. The arbitration shall be administered by JAMS (formerly known as Judicial Arbitration and Mediation Services) pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment of the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

**All new customers, as well as existing customers, must adhere to ALL District Rules and Regulations.**

A copy of the Rules and Regulations can be found on our website under ‘Documents & Permits’.

**Landowner (Required)**

**Irrigator (If applicable)**

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

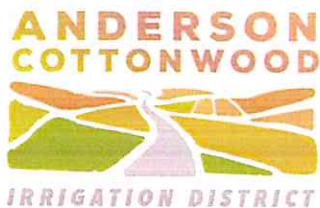
Date \_\_\_\_\_

***If your application is not signed or filled out correctly and fully your check and application will be returned and irrigation water will not be delivered until a correct and signed application is received in our office with payment.***

**2024 WATER SERVICE RATE CALCULATION**

Number of Irrigated Acres _____	x \$ 87.00 =	\$ _____
Annual Application Fee	\$135.00=	\$ _____
<b>TOTAL CHARGE FOR 2024 WATER SERVICE</b>		<b>\$ _____</b>

**CASH, DEBIT/CREDIT CARDS NOT ACCEPTED – personal check, money order, or cashier’s check only.**



**Dan Woolery,**  
*President, Division 3*

**James Rickert,**  
*Vice President, Division 5*

**Ronnean Lund,**  
*Director, Division 1*

**Audie Butcher,**  
*Director, Division 2*

**Steve McCarley,**  
*Director, Division 4*

**Justin Dahl**  
*General Manager*

**Date: 01/11/2024 Agenda Item No. 6c**

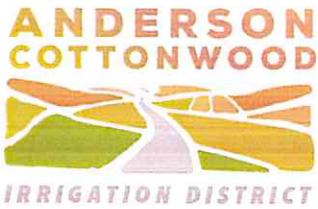
**Agenda Title:** Discuss & Approve Engineers' bid for the District Standby Assessment Study  
(Action may be taken)

**Discussion:** Board and staff will discuss the two bids received from the engineering firms.

**Fiscal Impact:**

**Recommendation:** N/A

**Attachments:** Attachments will be available at the Board meeting



**Dan Woolery,**  
*President, Division 3*

**James Rickert,**  
*Vice President, Division 5*

**Ronnean Lund,**  
*Director, Division 1*

**Audie Butcher,**  
*Director, Division 2*

**Steve McCarley,**  
*Director, Division 4*

**Justin Dahl**  
*General Manager*

**Date: 01/11/2024 Agenda Item No. 6d**

**Agenda Title:** Discuss & Approve a 5% Contingency Fund on the Canal Lining Project  
(Action may be taken)

**Discussion:** Board should discuss setting an amount for the General Manger to fund change orders in the Canal Lining Project that exceed the budgeted amount approved by the Board.

**Fiscal Impact:** N/A

**Recommendation:** Staff recommends the Board approve a 5% contingency fund for the use of change orders during the Canal Lining Project. The Board should allow only the General Manager to use the contingency fund when needed. The total amount for the fund will be \$164,000.

**Attachments:** N/A