**Final Minutes**

September 14, 2023 – 6 pm

1. **Call To Order:** Director Woolery called the meeting to order at 6:00 pm

**Directors present**- Woolery, Lund, Rickert, McCarley, Butcher

**Staff present:**

Justin Dahl-General Manager

Ben Duncan- Operations Manager

1. **Flag Salute** wasled by Audie Butcher
2. **Public Participation**

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

* Dick Richards-Lives on 19425 Spring Gulch Rd., said his back pasture has been a marsh over the last several months. It has been a mess, what is going to be done about it?
* Laurrie Shaw- Spoke about the construction meeting; talked about suggestions as to what to do for repairs, and improvements.

1. **Consent Items**
2. Minutes – Approve the Minutes of the Regular Board Meeting on August 10, 2023
3. Financial Status Report for Year-to-Date through August 2023

A motion was made by Director Rickert to move (Item 4.b.) down to Business items

and seconded by Director Lund. The vote was 5-0 to approve.

1. Payroll: Approve the Payroll Check Register for the Month of August 2023
2. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods August 01, 2023, and August 16, 2023, and Voided and missing checks for August 2023
3. Cash Disbursement Journal for August 2023

A motion was made to approve Consent items a, c, d, e, by Director McCarley, and seconded by Director Butcher. The motion carried with a 5-0 vote.

1. **Business Items**

**4.b.** Moved from consent items-

Financial Status Report for Year-to-Date through August 2023

A motion was made to approve the Financial Status Report for August 2023, by Director Rickert, and seconded by Director Butcher. The motion carried with a 5-0 vote.

1. Discuss & Approve the new Auditor

A motion was made by Director Lund and seconded by Director Rickert to approve the contract submitted by Boden Klein & Sneesby to be our new auditors. It passed with a 5-0 vote.

1. Discuss & Appoint two Board of Directors to new **Budget** Committee- **ad hoc.**

**Director Rickert**

**Director Woolery**

1. Discuss & Appoint two Board of Directors to new **Infrastructure** Committee

**Director McCarley**

**Director Butcher**

1. Discuss & Appoint two Board of Directors to new **Strategic** Plan Committee

**Director Lund**

**Director Rickert**

A motion was made by Director McCarley & seconded by Director Lund (see above selections for the Budget, Infrastructure, and Strategic Planning) to approve the committees as listed.

It passed with a 5-0 vote.

1. Discuss & Approve Proposal for Labor & Equipment at Holstein Rd. & Churn Creek Rd.

Director Rickert excluded himself from this item and did not vote on the motion.

Director McCarley made a motion to approve the proposal (up to $6620) and it was seconded by Director Butcher. It passed with a 4-0 vote.

1. Discuss & Approve Reagan Dahle’s Independent Contractor Agreement

A motion was made by Director Rickert to table this until next month and seconded by Director Lund.

5-0 vote to table this agreement.

**Other Business**

1. Operations Manager Report-Ben spoke about what is happening in the District and that the new ditch tenders are doing an excellent job. Also, he is in the process of revamping the schedules to make them work more efficiently.
2. General Manager Report- Justin spoke about the construction bids, the timeline of the project, and the hopes of getting it done before the beginning of the next water season.

The Board moved into closed session at 7:33 p.m.

1. **Closed Session-** No action taken
   1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code § 54956.9.) Consider Claim Submitted by the City of Anderson
   2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: General Manager. (Government Code § 54957.)
   3. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code § 54956.9(d)(1).)
      1. *PCFFA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00431-JLT-EPG
      2. *CNRA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00426-JLT-EPG
   4. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Government Code § 54956.9(d)(2) or (d)(4)); One Case.
2. **Adjourn-** 8:30 p.m.

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Dan Woolery, President