**Approved Final Minutes**

**Regular Board of Directors Meeting**

July 13, 2023 – 6 pm

**[Note: Director Rickert will attend the meeting via teleconference pursuant to**

**Government Code § 53953, as detailed at the end of this Agenda]**

1. **Call To Order-** Director Woolery called the meeting to order at 6:10 p.m.

**Directors present**: Butcher, Lund, Woolery

**Directors absent**: McCarley

**Directors present via phone**: Rickert

**Staff present**:

Justin Dahl, General Manager

Ben Duncan, Operations Manager

Colleen Geiger, Administrative Specialist

**Legal Counsel**:

Dustin Cooper of Minasian, Meith, Soares, Sexton & Cooper, LLP – Attorneys at Law

1. **Flag Salute** was led by Ben Duncan
2. **Public Participation**

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

* Allison Lindeman-Lives on Hill Street, has become very aware that things were mismanaged in the past, and severely impacted by the influence of past employees, and Board members. She hopes to see the issues rectified; the people who are not getting their water, and those who are being flooded.
* Brett Amen- 32 days no water, has had to purchase hay, has never seen it as bad as it is now. Some have had 5 irrigations; he has had 3. He re-seeded fields and was told he would be reimbursed, but that did not happen. His neighbors are also waiting for water. He is hoping that ACID can figure it out, and fix the problem.
* Mike Berry- Needs to be an agenda item to address the lining and piping in the ditch. He personally has an NRCS contract, along with a Federal government contract to put a pipe on his property. How do we keep the ditch/canal from leaking? We need to find out where it is leaking and get the bad areas repaired. Other agencies are willing to help but just need to be contacted.

1. **Consent Items**
2. Minutes – Approve the Minutes of the Special Board Meeting on May 29, 2023, the Regular Board Meeting on June 08, 2023, and the Special Board Meeting on June 14, 2023
3. Financial Status Report for Year-to-Date through June 2023
4. Payroll: Approve the Payroll Check Register for the Month of June 2023
5. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods June 01, 2023, and June 16, 2023
6. Voided and/or missing checks for June 2023
7. Cash Disbursement Journal for June 2023

Director Butcher moved to approve the Consent Items; Director Lund made the second with a 4-0 vote.

1. **Closed Session**
   1. **Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(2) or (3).) One Case**
   2. **Public Employee Discipline/Dismissal/Release (Government Code § 54957.)**

Director Woolery reconvened back into open session at 6:57 p.m. and reported that direction was given to Legal Counsel on item 5.a., and for item 5.b., direction was given to General Manager, Justin Dahl.

1. **Business Items**
   1. **Discuss & Possible Actions on Projects and Actions to Mitigate High Groundwater Conditions**

Engineer Danny Kerns gave an update on the short-term evaluation regarding the high-ground water mitigation issues. He said that in early July the site conditions improved slightly, and he wants the Board to consider focusing on long-term solutions for these issues.

**Public comment:**

Dana Sandifer- Lives on Jacqueline Street and is back in her house, however, she says that she still has water in her yard and that she has to be very careful because it is still soggy. She suggested completely shutting off the water to see if that would help to dry up all the flooded areas.

Mike Berry- Many other agencies are willing to help, and the County as well. Recommended to start drafting a resolution to the effect that if someone is building within 1000 feet of ACID, that will become a part of the planning process.

A motion was made by Director Lund on refocusing the engineering effort to begin immediately working to discover solutions that will curtail the limit of ACID’s contribution to high-ground water mitigation. The goal would be to accomplish that task before the next irrigation season. The motion was seconded by Director Rickert, and the motion carried with a 4-0 vote.

* 1. **Discuss & Consider approval of the ADA access upgrade from SNL**

A motion was made by Director Butcher, and seconded by Director Rickert to table this for a month and to get a few more competitive bids, with a vote of 4-0.

* 1. **Discuss & Consider approval for new computers (see Obsidian proposal)**

A motion was made by Director Rickert, and seconded by Director Lund to approve the purchase of new computers, with a vote of 4-0.

* 1. **Discuss & Consider comments to Draft Municipal Service Review (MSR) to be presented at (LAFCO) meeting**

A motion was made by Director Butcher, and seconded by Director Rickert to approve the revised draft of the Municipal /Service Review (MSR), Shasta Local Agency Formation Commission (LAFCO), with a vote of 4-0.

* 1. **Discuss & Consider approval of High Groundwater Assistance to Dana Sandifer beyond current policy limits**

A motion was made by Director Butcher and seconded by Director Rickert to approve the additional amount allowed under the ACID Assistance Policy. It passed with a 4-0 vote.

* 1. **Discuss & Consider approval to add the General Manager and one Board Member as signatories on all ACID accounts**

A motion was made by Director Butcher, and seconded by Director Lund to approve adding General Manager, Justin Dahl, and Director, James Rickert, to all of the ACID checking accounts.

It passed with a 4-0 vote.

* 1. **Discuss, Review & Consider approval of the financial audit for 2022**

Mary was on the phone to do a review of the financial Audit for 2022.

A motion was made to accept the Financial Audit for 2022 as presented by Director Lund and seconded by Director Butcher, and it passed with a 4-0 vote.

* 1. **Discuss, Review & Consider cancellation of existing CV Strategies contracts**

Tara from CV Strategies presented over the phone what the last 6 months looked like, and what the future will look like, as per the report in the Board packet. Discussion among the Board regarding their concern of not getting what we have paid for, and the disappointment of the amount of money already spent with not having a functioning website. Tara understood the concerns and offered to credit us $5000.

Public Comment was allowed:

Nadine Bailey- spoke about WordPress and said that it wasn’t a user-friendly platform and that her office just switched to Wick, which is a much easier platform to use.

Chuck Wicks-only 368 people follow the Facebook page

Debra Berry-not on Facebook, she would rather see a message from ACID directly

Justin Dahl would like to give CV strategies another month to see what can be accomplished, with the addition of weekly updates with Tara.

A motion was made by Director Lund to continue our contract with CV Strategies for one more month, and the Board will revisit it at the next Board Meeting. It was seconded by Director Butcher, and the motion passed with a 4-0 vote.

* 1. **Report & Discuss Sacramento River Settlement Contractors’ (SRSC) consideration of hiring an executive officer**

This is for information only, and “no action was taken.”

* 1. **Discussion Redding Riverfront Specific Plan process, as it relates to ACID, and consider potential actions.**

A motion was made by Director Lund that she would draft a letter for signature by Justin Dahl or Director Woolery to send to the City of Redding concerning this issue for ACID to have a seat at the table and to propose that Director Lund would be the representative of our ACID board. It was seconded by Director Butcher, and it passed with a vote of 4-0.

* 1. **Report on the progress of the Investment Committee**

On hold for Terri White (Financial Manager) to return, in order to move forward on this item

1. **Other Business**
   1. **Operations Manager Report**- Ben Duncan reported on all the issues of the ACID water operations and mentioned that we are short-staffed and need to fill several positions in order to keep water flowing and to take care of all the maintenance/repair work that is needed.
2. **Adjourn-** President Woolery called the meeting to a close at 8:45 p.m.

**Remote Posting & Location for Board Member:**

**James Rickert**

**Room #Big Blue A**

**Embassy Suites by Hilton Omaha Downtown Old Market**

**555 South 10th Street**

**Omaha, Nebraska 68102**

**Joining by Via Teams Link:**

[**https://teams.microsoft.com/l/meetup-join/19%3ameeting\_NTE0ODM2ZmItMDk5NS00NzIyLWExNGItYjg5MjFmZTU4ZDg0%40thread.v2/0?context=%7b%22Tid%22%3a%228c68b514-8018-4268-9aa1-68c6dbeea603%22%2c%22Oid%22%3a%224f83a93e-f4f7-43c0-ac9c-a5b78e8a7a6f%22%7d**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTE0ODM2ZmItMDk5NS00NzIyLWExNGItYjg5MjFmZTU4ZDg0%40thread.v2/0?context=%7b%22Tid%22%3a%228c68b514-8018-4268-9aa1-68c6dbeea603%22%2c%22Oid%22%3a%224f83a93e-f4f7-43c0-ac9c-a5b78e8a7a6f%22%7d)

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**Dan Woolery, President**