Approved Final Minutes

Regular Board of Directors Meeting

May 11, 2023 – 6 pm

1. **Call To Order**

Director Woolery called the meeting to order at 6:00 pm

Directors Present:

Butcher, Lund, McCarley, Rickert, Woolery

Staff Present:

General Manager Jered Shipley

Finance Manager Terri White

Operations Manager Ben Duncan

1. **Flag Salute**

The flag salute was led by Grant Spoon from the Cottonwood 4-H.

1. **Public Participation**

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to fill out a Speaker Request Form and limit comments to a maximum of three minutes.

Mike Berry – Thanked ACID

Joanna Brown – New Year, rough start, and thanked all maintenance personnel and the Board

Dana Sandifer – issues at Verde Vale neighborhood as well as Hill Street

1. **Consent Items**
2. Approve the Minutes of the Regular Board Meeting on March 09, 2023, April 13, 2023, and Special Board Meeting on April 19, 2023.

After discussion regarding changes and suggestions to the Minutes made by Director Woolery, Director Lund made a motion to approve the minutes with the changes discussed. Director Rickert made the Second and the motion passed with a vote of 5-0.

1. Financial Status Report for Year-to-Date Through April 2023.
2. Payroll – Approve the Payroll Check Register for the Month of April 2023.
3. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods April 15, 2023, and April 30, 2023.
4. Voided and/or missing checks for April 2023.
5. Cash Disbursement Journal for April 2023.

Director Butcher made the motion to approve the Consent Agenda, Director McCarley made the second and it passed with a 5-0 vote.

1. **Business Items**
   1. Consider the formation and appointment of Anderson-Cottonwood Irrigation District Finance Subcommittee.

Director Rickert made a motion to appoint Director Butcher and Director Woolery, as well as General Manager Shipley and Finance Manager White to the Finance Committee. Director McCarley made the Second and the motion passed with a 5-0 vote.

1. **Other Business**
   1. General Manager Report

General Manager Shipley gave a report on the meeting he has attended and the items that are affecting the District.

* 1. Operations Manager Report

The Operations Manager gave a list of areas that are affected by high groundwater and a discussion followed.

* 1. Update on District Agreements with California Fish and Wildlife, Reclamation District 108 for Thiamine Deficiency Pilot Project at District Diversion Dam.

General Manager Shipley updated the Board on the Fish and Wildlife Pilot Project.

1. **Closed Session**
   1. Public Employee Employment and/or Performance Evaluation (Government Code §54957)

Title – General Manager Evaluation

* 1. Conference With Legal Counsel – Existing Litigation (Government Code §54956.9(d)(1).)
     1. *PCFFA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00431-JLT-EPG
     2. *CNRA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00426-JLT-EPG

In closed session, General Manager Shipley submitted a letter of resignation to the Board. The motion was made by Director Lund and seconded by Director Rickert; the Board: (1.) accepted the resignation with Shipley’s final day of employment being June 2, 2023, and (2) agreed to advertise the position of General Manager beginning Monday, May 15, 2023, with applications being accepted through Monday, May 22, 2023, and interviews being held during the period May 23, 2023 through May 26, 2023.

1. **Adjourn**

After returning from closed session Chairman Woolery announced the decision and adjourned the meeting at 9:04 PM.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dan Woolery

President