Final Minutes

Regular Board of Directors (Board) Meeting

April 13, 2023

1. **Call To Order**

The meeting was called to order at 6:01pm.

Directors present:

Butcher, Lund, McCarley, Rickert, Woolery

Staff Present:

General Manager Jered Shipley

Finance Manager Terri White

Operations Manager Ben Duncan

Administrative Specialist Katie Hatfield-Trejo

Dustin Cooper – Legal Counsel

1. **Flag Salute**

The flag salute was led by Operations Manager Ben Duncan.

1. **Public Participation**

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to fill out a Speaker Request Form and limit comments to a maximum of three (3) minutes.

None

1. Consent Items

Director Lund requested remove Item A, the Financial Status Report, from the Consent Agenda and move it to a Business Item. Director Lund made the motion to move the Financial Status Report to a Business Item and Director Butcher made the second. The motion passed with a 5-0 vote.

B. Financial Status Report for Year-to-Date through March 2023.

C. Payroll – Approve the Payroll Check Register for the Month of March 2023.

D. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) –

 Approve transactions for the Payroll Periods of March 1, 2023 and March 16, 2023.

E. Voided and/or missing checks for March 2023.

F. Cash Disbursement Journal for March 2023.

Director Rickert made the motion to approve Consent Items B – E. Director McCarley made the second and the motion passed with a 5-0 vote.

1. **Business Items**

Financial Status Report for Year-to-Date Through March 2023. Director Lund had a question regarding the Utilities account #6023 and after discussion, made a motion to approve the Financial Status Report for Year-to-Date Through March 2023 under Business Items. Director Rickert made the second and the motion passed with a 5-0 vote.

* 1. Conduct Public Hearing on the Sacramento Valley Regional Water Management Plan Update. (6:30 pm). There were no Public Comments.
	2. Consider and approve Resolution 2023-02, adoption of Sacramento Valley Regional Water Management Plan Update. Citizen Mike Lovelace had a question about BMPs, which was answered by General Manager Shipley. Director McCarley made a motion to approve and Director Rickert made the second and the motion was passed with a 5-0 vote.
	3. Discuss and Consider Time for future Anderson-Cottonwood Irrigation District Board of Directors Meetings. Several Citizens voiced that moving the Board Meetings to 2pm would limit the Public Participation, which is key to the meetings. General Manager Shipley presented the Board of Directors with a quote from Adams Video Productions to record each Board Meeting and post the meetings on our web site monthly. Director Rickert made the motion to approve the online posting of the recorded meetings and Director McCarley made the second. The motion was passed with a 5-0 vote. Director Lund made the motion to keep the Board Meetings at 6pm and Director McCarley made the second with the reserved right to move the Board Meeting to 2pm on occasion and for Special Meetings. The motion was passed with a 5-0 vote.
	4. Review and Approve at will employment of Ben Duncan in regular position of Operations Manager pursuant to terms and conditions of Offer Letter Dated March 28, 2023. The motion was made to ratify the Offer Letter by Director Rickert and the second motion was made by Director Lund. The motion was passed by a 5-0 vote.
	5. Discuss and Consider development of District Investment Policy. Citizen James Carter asked the Board to consider long-term projects in the Investment Policy and to have an operational focus. President Woolery and Director Rickert suggested forming a Financial Investment Committee and follow the recommendation.
1. **Other Business**
	1. General Manager Report

General Manager Jered Shipley gave a report on meetings he has attended as well as items he is currently working on.

Presentation; Rick Hill, Sr. Vice President, RBC Wealth Management Pathfinder Group. Mr. Hill provided the Board of Directors a print-out of his presentation.

President Woolery announced the meeting would recess into Closed Session at 7:58pm.

1. **Closed Session**
	1. Public Employee Employment and/or Performance Evaluation
	(Government Code §54957)
	Title – General Manager Evaluation/Operations Manager
	2. Conference With Legal Counsel – Existing Litigation (Government Code §54956.9(d)(1).)
		1. *PCFFA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00431-JLT-EPG
		2. *CNRA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00426-JLT-EPG
	3. Conference With Legal Counsel – Anticipated Litigation (Government Code

§54956.9(d)(2) or (d)(4)); One Case.

President Woolery reconvened back into Open Session at 9:25pm with no action being taken.

1. **Adjourn**

President Woolery adjourned the meeting at 9:27pm.