

FINAL MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
NOVEMBER 11, 2021

Anderson-Cottonwood Irrigation District

Brenda Haynes, President 2810 Silver Street, Anderson, CA 96007
Audie Butcher, Vice President (530) 365-7329 Fax (530) 365-7623
John Currey, General Manager www.andersoncottonwoodirrigationdistrict.org

Tiger Michiels, Director
Ray Eliante, Director
Rick Williams, Director

**MINUTES
REGULAR MONTHLY MEETING
NOVEMBER 11, 2021**

President Haynes called the meeting to order at 2:00 p.m.

1. CALL TO ORDER

Directors present: Michiels, Haynes, Eliante, Butcher
Directors absent: Williams
Staff present: Currey, White, Loffmark
Staff present via phone: None

2. PRESENTATIONS - NONE

3. DISCUSSION ITEMS

3.1 Review of 2021 Ditchtender Car Allowance versus Mileage Reimbursement

GM Currey gave an overview of the monies that were spent in paying Ditchtender's car allowance versus mileage reimbursement. The Board would like to bring this item back in December with a vehicle analysis to coincide with the 2022 budget.

3.2 Review 2022 Working Budget Proposal

GM Currey gave an updated overview of the 2022 working budget proposal. The Board would like to see a 10% adjustment in utilities and add money in the election expense. The final updated 2022 budget will be brought back in the December meeting.

4. PUBLIC PARTICIPATION – NONE

5. CONSENT AGENDA

5.1 Minutes – Approved the Minutes of the regular meeting October 14, 2021 and the minutes of the special meeting October 25, 2021

5.2 Financial Status report for Year-to-Date Through October 2021

5.3 Payroll: Approved Payroll Check Register for the Month of October 2021

5.4 EFTPS & ACH Transactions – Approved EFTPS & ACH transactions for the Payroll Periods Ending September 30, 2021 and October 15, 2021

5.5 Voided and/or missing checks for October 2021

FINAL MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
NOVEMBER 11, 2021

Director Michiels moved to approve the Consent Agenda; Director Eliante made the second with a 4-0 vote.

END OF CONSENT AGENDA

6. ACTION ITEMS

6.1 Consider approval of the Final Cash Disbursements Journal for October 1, 2021 to October 31, 2021

Vice President Butcher moved to approve the Cash Disbursements Journal; Director Michiels made the second with a 4-0 vote.

6.2 Receive staff report and consider approval of 2022 application and agreement for water service.

GM Currey gave a staff report and answered questions from the Board.

Director Michiels moved to approved the 2022 application and agreement for water service; Vice President Butcher made the second with a 4-0 vote.

6.3 Discuss and consider adopting Resolution 2021-04 to establish a new meeting time for the regular Board meeting.

GM Currey gave a staff report and answered questions from the Board.

If was agreed to table this item to a future date.

6.4 Discussion and approval of Assistant General Manager of Operation Contract.

GM Currey gave a staff report and answered questions from the Board.

Director Michiels moved to approve the contract; Director Eliante made the second with a 4-0 vote.

6.5 Discussion and approval of amendment to General Manager's Contract.

GM Currey gave a staff report and answered questions from the Board.

Director Eliante moved to approve the 2nd amendment removing paragraphs 8f and 8g; Vice President Butcher made the second with a 4-0 vote.

7. GENERAL MANAGER'S REPORT – SEE ATTACHED

8. DIRECTORS REPORTS

- President Haynes has already emailed her concerns to GM earlier in the week.
- Vice President Butcher asked if the wells were back up to capacity. GM Currey stated Barney Well is back up to its historical height with Crowley Well recovering slowly.
- Director Eliante - None.

FINAL MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
NOVEMBER 11, 2021

- Director Michels asked for an updated Admin Phone List.

President Haynes announced the closed session. The meeting was adjourned to a short recess at 3:26 p.m.

CLOSED SESSION ANNOUNCEMENT

President Haynes announced that the Board of Directors would recess to a Closed Session to take the following actions:

C.S.1. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant Exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government code section §54956.9. One Case.

C.S.2 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Government code section §54956.8)
Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding Terms and Conditions of a potential 2022 Water Transfer with buyer located South of the Delta.

C.S.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section §54957) Title: General Manager Evaluation

The Board of Directors recessed to Closed Session at 3:35 p.m.

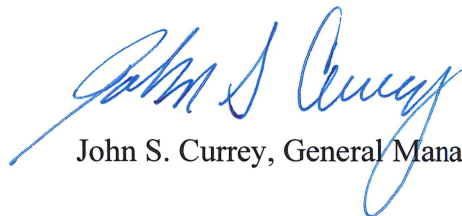
The Board of Directors returned from Closed Session and reconvened in Open Session with Directors Haynes, Butcher, Michiels, and Eliante and General Manager John Currey present at 4:03 p.m.

REPORT OF CLOSED SESSION ACTIONS

General Manager John Currey reported that the Board of Directors met in Closed Session to discuss anticipated litigation. There was no other reportable action.

The Board of Directors adjourned at 4:05 p.m.

Respectfully Submitted.



John S. Currey, General Manager

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 7
Meeting Date: 11/11/2021

DATE: November 4, 2021

SUBJECT: General Manger's Monthly Status Report

Drought Operations:

- NCWA, Federal and State Agencies are working on drought strategies for 2022 if the drought persists. I have participated and will continue to participate in meetings regarding the 2022 plans. I am using this information to develop some ACID specific plans which will be presented to the Board in January or February.
- Curtailment notices and reporting – I continue to file the new enhanced reports as required by the State Board.

Water Transfers:

- I expect Bureau of Reclamation (BOR) to confirm the transfer quantities in the next few weeks. I will provide a summary of the total quantities and final invoicing in December.
- I am discussing 2022 water needs with the local water agencies. I will have several meetings with the City of Redding and Bella Vista Water District to explore water operation and transfer if the drought continues.

Irrigation and Maintenance Activities:

- Maintenance activities for October 11 – October 29 – see attached.
- Towable port-a-potty discussed in the last GM report is still available. If the Board would like to discuss it please let me know, otherwise, I will pick it up later this month.
- Phil and I will be reviewing the 2021 ditchtender worksheet for edits and revisions prior starting the ditchtending training in January.
- The Dam is progressing well. Phil is leading the crew with some advice from Scott.

Office Operation:

- Jen cross-training continues.
- I am working with the GIS Intern and Eddy Clark (Jacobs) to update our Underground Service Alert map and address the interns skills for other projects.

Staffing

- Staffing level as of 11/4/2021 is 13 active employees.
 - 1 employee is still out for health reason, his return is expected on November 15.
 - The crew has been working well together
 - Staff is scheduling and taking vacation over the next several months. I am coordinating the vacations so that we have adequate supervision and work for the maintenance crew.

Work Request and/or Complaints:

- We continue to review past and new work requests to identify projects that need to be done this season.

Planning:

- City of Anderson - McMurry Drive no new information.
- Shasta County – Knighton Road, I have attached the letter I have submitted to the County for the proposed Maverick Truckstop.
- NRSC – I have met with NRSC staff to discuss the Lateral 46 (West Cottonwood) project. We have also discussed several upcoming landowner projects that are waiting for construction or in planning.

GM Activities:

- Met with Diversion of Dam Safety staff for the Dam biannual inspection.
- Participated in several Drought year planning meetings to recall 2021 and consider 2022 drought plans. These meetings will continue on a regular basis.
- Participated SRSC's Board meeting.
- Participated in NCWA's Bay-Delta Task Force meeting.
- Attended NCWA's annual fall meeting.
- Water Resource Managers of Shasta (WRMS) Meeting.
- Developing a planning strategy for 2022.

Attachments:

Maintenance Activities 10/11 – 10/29
Maverick Truckstop Letter

MAINTENANCE ACTIVITIES

October 11-29, 2021

USA's Site Inspection

Cut and remove tree debris off Lateral 33, Oregon Gulch Main Canal, County Hospital Main Canal, take to Wheelabrator

Maintenance work on backhoe, replace window

Open spillway on PU Ditch, Spring Gulch and Hill St

Pull boards at Dymesich Pond

Pour cement block on Main Canal at Oregon Gulch (County Hospital)

Load pipe, unload, dig pipeline and pour concrete for modified distribution on Lateral 33 at Venzke Road

Work with County to replace Lateral 33 pipe at Venzke Road

Got backhoe unstuck

Windshield replaced

Ran mower from Main Canal Redding off Cypress to Parkview, Lateral 2 to Wyndham Siphon

Repair Waterman gate (gearhead) on spillway in Anderson Creek

Removal of brush and debris at Main Dam, Main Canal

Strip forms from distribution box at Venzke

Verified electrical meters numbers and accounts

Repair Waterman gates on Main Canal

Fix holes in Main Canal across from Lateral 3 and Wyndham

Work on waterman gates and pumps in shop

Chemical training for 3 crew members at Loucks

Vehicle Checks

Inventory

Maintenance on tractors

Lateral 33



ACID replacing failed concrete pipe and open ditch



County Staff installing pipe on Venzke Road



Modifying Distribution Box at Venzke Road

Main Canal Vegetation Management



Mowing Main Canal at South Street



Main Canal at Parkview Ave.



Main Canal at Wyndham Ave.



Main Canal at Oregon Gulch Vegetation Removal



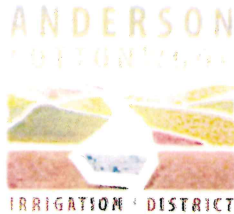
Main Canal at Oregon Gulch Vegetation Removal



Main Canal at Spring Gulch Vegetation Removal and Foundation Repair



Main Canal at Spring Gulch Vegetation Removal and Spillway Repair



BOARD OF DIRECTORS
BRENDA HAYNES TIGER MICHELS
AUDIE BUTCHER RAY ELIANTE
RICK WILLIAMS

GENERAL MANAGER
JOHN S. CURREY

Via Email

October 20, 2021

Luis A. Topete Shasta County
Department of Resource Management
1855 Placer Street, Suite 103
Redding CA 96001

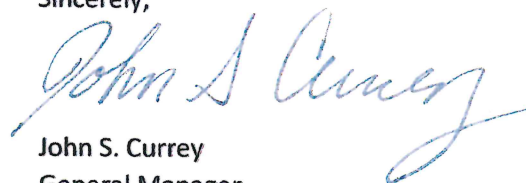
Re: Pre-Appreciation 21-0001 for Maverick, Inc.

Dear Mr. Topete,

The Anderson-Cottonwood Irrigation District (ACID) has reviewed the pre-application and has the following comments regarding the proposed Maverick Convenience Store at the intersection of Knighton and Chum Creek Roads. The Applicant and the County should be aware that ACID has a pipeline located on the western boundary of the property and a pipeline located near the intersection of Knighton and Chum Creek Roads. The enclosed map indicates the general location of the pipelines. We will also need to review the drainage plan to determine if there are any impacts to ACID's facilities and if a drainage permit is required.

If you need additional information or have any questions, please contact me at gm@acidistrict.org.

Sincerely,


John S. Currey
General Manager

Enclosures

ACID GIS Viewer



1:4,514



Source: Esri, Maxar, GeoEye, Earthstar, Geographics, CNES/Airbus DS,

June 18, 2020