

FINAL MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
MARCH 11, 2021

Anderson-Cottonwood Irrigation District
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Brenda Haynes, President
Audie Butcher, Vice President
John Currey, General Manager

Tiger Michiels, Director
Ray Eliante, Director
Rick Williams, Director

**MINUTES
REGULAR MONTHLY MEETING
MARCH 11, 2021**

President Haynes called the meeting to order at 2:00 pm

1. CALL TO ORDER

Directors present: Michiels, Butcher, Haynes, Eliante, Williams
Directors absent: none
Staff present: Currey, Bankson, Loffmark, Passmore
Staff present via phone: White

2. PRESENTATIONS

Received presentation from the General Manager regarding GIS Mapping and Ditchtender Training. Showed board members the in-house version of GIS Map that added the newly annexed Moore property. Ditchtenders will have access to phones next week that this information will be accessible on. The information they will have access to on this new map are parcel numbers, wells, private ditches, homes, arial views, and more. A draft layer of paid parcels will be implemented sometime mid-April. Having access to this information allows much more accessibility for employees as well as building better customer communication relationships. In the future, we hope to implement a Ditchtender service area on the map.

Director Eliante asked if the arial view was in real time which was responded by Currey with this view being taken sometime mid-summer 2020.

Currey stated he is working with Passmore on building a schedule for gate openings in order to anticipate a total use of water on all laterals.

Technical demonstration will be held in May on a possible new integrated Ditchtender and administrative system.

Currey showed that the District is following average diversion from 2014 and 2015 to lay out a plan for water delivery as well as showing a Total Diversion Chart that adds in Churn Creek.

President Haynes stated she has been receiving a lot of feedback from customers in her area that would like to see the delivery date of water earlier in April so those in the lower end can receive water at a reasonable time.

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3. DISCUSSION ITEMS - NONE

4. PUBLIC PARTICIPATION

Jim Palmer spoke in regards to a small pipe along railroad tracks at Ox Yoke and can no longer water lawn and garden. Believes District has cut water. Would like to add a pump and run a ½” water hose to run water to his lawn and garden.

President Haynes asked for Mr. Palmer’s number and assured him that Currey will be calling in regards to his concerns.

5. CONSENT AGENDA

5.1 Minutes – Approve the Minutes of the regular meeting February 11, 2021

5.2 Minutes – Approve the Minutes of the special meeting February 24, 2021

5.3 Financial Status report for Year-to-Date Through February 2021

5.4 Payroll: Approve Payroll Check Register for the Month of February 2021

5.5 EFTPS & ACH Transactions – Approve EFTPS & ACH transactions for the Payroll Periods Ending January 31, 2021 and February 15, 2021

5.6 Voided and/or missing checks for February

Director Bucher moved to approve the Consent Agenda as submitted, Director Williams made the second with a 5-0 vote.

END OF CONSENT AGENDA

5.7 Items (IF ANY) Removed from the Consent Agenda – Pulled items 5.1, 5.2, and 5.3 for grammatical amendments and questions.

Director Eliante moved to approve the removed items as corrected, Director Michiels made the second with a 5-0 vote.

6. ACTION ITEMS

6.1 Consider approval of the Final Cash Disbursements Journal for February 1, 2021 to February 28, 2021.

Director Eliante questioned why power bill was so high for the admin building with Currey stating he will review the PG&E bill to answer that question.

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President Haynes questioned Check 5042, Check 5048, and Check 5049 with Passmore and Currey explaining.

Director Michiels moved to approve the Cash Disbursements Journal as submitted, Director Williams made the second with a 5-0 vote.

6.2 Receive staff report and provide input regarding the Shasta Critical designation and irrigation season start up.

Currey summed up the previous presentation and the possibility of moving water earlier in April.

President Haynes asked which days staff would be starting working on dam and that to minimize injury, should staff start a few days before the weekend, rest, then start again on Monday. Currey assured that six days is the best time and eight is a common time to complete this project.

Ditchtenders have been working diligently during the maintenance season with dam installation starting March 22nd. April 1st will start the maintenance and prep of the canal. Currey described which ditches and canals are currently being worked on before March 22nd.

Currey addressed the concern of President Haynes regarding water from the canal not discharging to those at the South end until 14 days later. Passmore stated when water is released for the season it is run from South to North to prevent those delays.

President Haynes asked if the middle pump was back in place with Currey responding that it was not. Divers have been in to clean screens as well as debris. All materials have been ordered for the Barney Street Well for start of service May 1st.

Currey is hoping for a April 10th start to fill the canal and an email for all customer will be going out on Friday, March 12th, regarding this information.

6.3 Review and consider approving tree removal proposals for Churn Creek pumping station.

Currey expressed that as directed by the board, he contacted more tree providers and that all had a consistent set of instructions.

Director Eliante wanted to ensure that verification of insurance will take place. Currey will assure that once the board has decided on whom they would like to procure for the project, verification of insurance will take place.

President Haynes asked if the trees in the area of question belong to the District. Per Currey, the trees do belong to the District as the property line runs from the base of the hill to the river.

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Director Eliante moved to approve Arden's Tree Service as submitted, Vice President Butcher made the second with a 5-0 vote.

- 6.4** Receive update on the WaterSMART Grant: Small-Scale Water Efficiency Projects application and consider providing direction to staff.

Currey has not been able to get comparable information to make a determination on to which SCADA upgrade to include in the grant. He would like to defer until he is able to get the information needed to make a decision.

The SCADA system is functioning and serving the purpose the District needs at this time.

March 18th is deadline, but would like to push out until the next grant cycle.

Board members are in agreement with Currey's recommendation.

7. GENERAL MANAGER'S REPORT

Currey discussed his weekly meetings with GIS.

Currey stated he is always looking for future capital improvements. One company has been in contact that have clients who are looking for water efficiency projects.

Currey provided an update on employment of a new Office Manager as well as interviewing the last Ditchtender that is needed to complete the crew. He has passed a drug test and is awaiting background.

Currey discussed the schedule of water from MBK to help the Bureau to better project flow of water.

Currey stated we received an insurance payment for the repair of the head wall that is in progress.

Currey stated that as of today the crew has installed 4200 feet of pipe and that 600 feet of new pipe and 80 feet of recycled pipe are currently in the yard. The remaining pipe will be used on Lateral 41.4 in Cottonwood.

Currey discussed SAK Video will be at Lateral 21 and Anderson Flume next week and will be at other district sites in the future.

Currey provided an update on projects around the District which included the City of Redding being issued a temporary de-watering permit for an exploratory investigation for a new Sacramento River division. CALTRANS will be working the South Bonneyview overpass and staff will be periodically checking the pipe that runs under the freeway in regards to potential impact. City of Anderson is working on an infill project close to Lateral 21 and staff will be checking on the possible impact of that as well throughout that project.

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8. DIRECTORS REPORTS

- For future years, ensure water applications are mailed directly to Director Michiels.

President Haynes announced the closed session. The meeting was adjourned to a short recess at 3:19 pm

CLOSED SESSION

C.S.1 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code section §54956.8)
Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding Terms and Condition of a potential 2021 Water Transfer with buyer located south of the Delta

C.S.2 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code section §54956.8)
Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding the terms and conditions of a potential amendment to the current long-term water transfer with Bella Vista Water

C.S.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section §54957)
Title: General Manager Evaluation

C.S.4 PUBLIC EMPLOYMENT: GENERAL MANAGER
(Government Code Section §54957)

The board reported that no action was taken on C.S.3 in closed session.

President Haynes reconvened open session at 4:13 pm.

Direction given on C.S.1 and C.S.2 with no action taken.

C.S.1 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code section §54956.8) – Direction given with no action taken.

C.S.2 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS
(Government Code section §54956.8) – Direction given with no action taken.

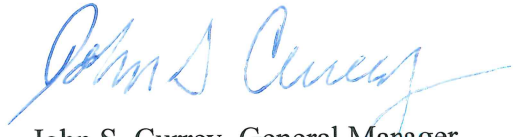
C.S.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code Section §54957) – No action taken in closed session.

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C.S.4 PUBLIC EMPLOYMENT: GENERAL MANAGER
(Government Code Section §54957)

Director Williams motioned to match the GM contributions to a simple IRA retirement up to 3% of GM salary starting April 1st, Vice President Butcher made the second with a 5-0 vote.

1. **ADJOURNMENT** The meeting was adjourned at 4:19 pm

Respectfully Submitted.



John S. Currey, General Manager