

FINAL AGENDA
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
FEBRUARY 11, 2021

<i>Brenda Haynes, President</i>	Anderson-Cottonwood Irrigation District 2810 Silver Street, Anderson, CA 96007	<i>Tiger Michiels, Director</i>
<i>Audie Butcher, Vice President</i>	(530) 365-7329 Fax (530) 365-7623	<i>Ray Eliante, Director</i>
<i>John Currey, General Manager</i>	www.andersoncottonwoodirrigationdistrict.org	<i>Rick Williams, Director</i>

AGENDA

**BOARD OF DIRECTORS
REGULAR MONTHLY MEETING
FEBRUARY 11, 2021**

**REGULAR SESSION - 6:00 P.M.
CLOSED SESSION FOLLOWING**

**Meeting will take place at the District Office
2810 Silver Street, Anderson, CA
Allowing only Board Members and ACID Staff to attend.**

Public Participation Via Phone

**Submission of Public Comments:
For those wishing to make public comments at the Board Meeting,
please submit your comments by email to be read aloud at the meeting
by the General Manager, John S. Currey.
Email comments to General Manager at GM@acidistrict.org**

**Pursuant to Executive Order N-29-20
Directors, staff, and the public may participate remotely by calling:**

**1-425-436-6368
Access Code: 2331616**

- 1. CALL TO ORDER**
- 2. PRESENTATIONS – NONE**
- 3. DISCUSSION ITEMS**
 - 3.1** Receive staff report for the 2021 Water Year and discuss dry year communications
 - 3.2** Receive staff 2021 maintenance plans

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4. PUBLIC PARTICIPATION

This time is set-aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Any member of the public on the telephone may speak during the Public Participation period. Individuals are requested to limit their comments to a maximum of three minutes.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

5. CONSENT AGENDA

Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any member of the public, staff or Board may request that an item be removed from the Consent Agenda for separate discussion. Are there any requests to remove any items from the Consent Agenda?

- 5.1 Minutes – Approve the Minutes of the regular meeting January 14, 2021
- 5.2 Financial Status Report for Year-to-Date Through December 2020
- 5.3 Financial Status Report for Year-to-Date Through January 2021
- 5.4 Payroll: Approve Payroll Check Register for the Month of January 2021
- 5.5 EFTPS & ACH Transactions – Approve EFTPS & ACH transactions for the Payroll Periods Ending December 31, 2020 and January 15, 2021
- 5.6 Voided and/or missing checks for January 2021

END OF CONSENT AGENDA

- 5.7 Items (IF ANY) Removed from the Consent Agenda

6. ACTION ITEMS

- 6.1 Consider approval of the Final Cash Disbursements Journal for December 1, 2020 to December 31, 2020
- 6.2 Consider approval of the Cash Disbursements Journal for January 1, 2021 to January 31, 2021
- 6.3 Review the Evergreen Road Bridge Project and consider authorizing staff to execute a liability letter and utility agreement with Tehama County
- 6.4 Review and consider approving tree removal proposals for Churn Creek pumping station
- 6.5 Review and consider approving a video inspection and cleaning proposal for 4 pipelines

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- 6.6 Consider authorizing staff to submit a WaterSMART Grant: Small-Scale Water Efficiency Projects
- 6.7 Discuss and consider adopting resolution 2021-01 to establish a new meeting time for the Regular Board meeting

7. **GENERAL MANAGERS REPORT**

Administrative – Construction – Maintenance – Operations

8. **DIRECTOR'S REPORTS**

- Comments on District Activities
- Questions to Staff on District Issues

CLOSED SESSION

C.S.1. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code section §54956.8)

Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding Terms and Condition of a potential 2021 Water Transfer with buyer located south of the Delta

C.S.2. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code section §54956.8)

Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding the terms and conditions of a potential amendment to the current long-term water transfer with Bella Vista Water

C.S.3. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code § 54956.9(d)(1))

Stokley Properties LLC v. Anderson-Cottonwood Irrigation District (Shasta Co. Superior Court, Case No. 195658)

C.S.4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code Section §54957)

Title: General Manager Evaluation

9. **ADJOURNMENT**

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 3.1
Meeting Date: 02/11/2021

DATE: February 3, 2021

Action Item
 No Action Requested

SUBJECT: Receive staff report for the 2021 Water Year and discuss dry year communications

Background:

I will be presenting information on the current water forecast, which should be released on February 8.

However, it seems likely that it will be a Shasta critical year. If so, ACIDs water allocation will be 75%.

I am attaching some information that we may want to share with our customer through our email newsletter.

Recommendation:

Staff requests the Board receive the water forecast and drought information to provide insight on upcoming communication with costumers.

Enclosures:

Draft drought communication

It's a drought – where's my water?

While ACID has a pre-1914 water right, we can still be impacted by the Bureau of Reclamation (Reclamation) drought "Shasta critical" designation. Typical Reclamation makes the initial water allocation in February and final allocation is made by the end of May. During a Shasta critical year, ACID water rights are reduced by 25%. How does a 75% water allocation impact ACID? The last 2 Shasta critical years (2014 and 2015) ACID water diversions were 100% in April and May, 85% in July Aug and September and 0% in October. ACID staff monitors the diversion on a daily basis, tracking the amount diverted and making adjustments to the flows to stay within our allocation and drought operation plan. How can you help reduce the drought's impact? Monitor and move the water along. If irrigators and Ditchtenders work together to efficiently use the available water by following your irrigation schedule, eliminating runoff, and moving the water along it may be possible to extend the irrigation season into October.

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 3.2
Meeting Date: 02/11/2021

DATE: February 4, 2021

Action Item
 No Action Requested

SUBJECT: Receive staff 2021 maintenance plans

Background:

The attached is the current version of our 2021 Maintenance Plan including the status of the projects.

Recommendation:

Staff is looking for the Board input and information on issues not identified.

Enclosures:

List of maintenance projects

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
JANUARY 14, 2021

Anderson-Cottonwood Irrigation District

Brenda Haynes, President 2810 Silver Street, Anderson, CA 96007
Audie Butcher, Vice President (530) 365-7329 Fax (530) 365-7623
John Currey, General Manager www.andersoncottonwoodirrigationdistrict.org

Tiger Michiels, Director
Ray Eliante, Director
Rick Williams, Director

**MINUTES
REGULAR MONTHLY MEETING
JANUARY 14, 2021**

President Haynes called the meeting to order at 6:00 pm

1. CALL TO ORDER

Directors Present: Eliante, Williams, Butcher, Haynes
Directors Present via phone: Michiels
Directors Absent: None
Staff Present: Currey, Passmore, Bankson
Staff Present via phone: White

2. PRESENTATIONS - None

3. PUBLIC PARTICIPATION - None

4. CONSENT AGENDA

4.1 Minutes – Approve the Minutes of the regular meeting December 10, 2020

4.2 Financial Status Report for Year-to-Date Through December 2020

4.3 Payroll: Approve Payroll Check Register for the Month of December 2020

4.4 EFTPS & ACH Transactions – Approve EFTPS & ACH transactions for the Payroll Periods Ending November 30, 2020 and December 15, 2020

4.5 Voided and/or missing checks for December 2020

Director Eliante moved to approve the Consent Agenda as submitted, Director Butcher made the second with a 4 – 0 vote

END OF CONSENT AGENDA

4.6 Items (IF ANY) Removed from the Consent Agenda - none

5. ACTION ITEMS

5.1 Consider approval of the Cash Disbursements Journal for December 1, 2020 to December 31, 2020

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BOARD OF DIRECTORS REGULAR MONTHLY MEETING
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After some discussion, Director Williams moved to approve the Cash Disbursements Journal as submitted, Director Eliante made the second with a vote of 4 - 0

- 5.2** Review and provide direction to staff regarding Moores Vintage Farms LLC request to receive Irrigation Water on Parcels 055-510-001, 002, 003, 004 and 055-030-016 located east of I-5 and north of Smith Bottom Road

A review of the District records by GM Currey indicated the 20 acres of the property is currently in the District. Mr. Moore could apply and receive water as any other customer for these 20 acres. The remainder of the property, 54.07 acres, is located to the north and south of the 20 acres and is not in the District. Currey has reached out to LAFCO to confirm if these parcels are in the ACID sphere of influence and what the annexation process looks like.

President Haynes inquired about the irrigation rotation. Mr. Currey mentioned that he was unsure what crops would be grown and that the schedule would have to be worked out.

Director Williams moved to approve Currey to continue to work with Mr. Bob Moore, Moores Vintage Farms LLC and to add Mr. John Stokes, board member of Shasta Land Trust, Vice President Butcher made the second with a 4 – 0 vote

- 5.3** Discuss and consider non-cash payment options

GM Currey would like to continue to investigate online non-cash payment options for 2022 and move forward with a new payment policy for 2021 of only accepting checks, money orders and cashier's checks. Included with the Application and Agreement for Water Service will be a notification that we are no longer accepting cash. The application will be mailed the last week of January. Also included will be a General Managers letter.

No action was taken

- 5.4** Review and consider adopting a Purchasing and Procurement Policy

Director Michiels joined the meeting via conference call @ 6:45 pm

GM Currey's goal in starting this conversation is to develop long standing policies that are clear and transcend individual board members, managers, and staff to ensure that the District has a solid foundation for long-term operations.

Director Eliante responded to the discussion by saying an area of trust and appreciation between the Board and the General Manager are necessary when adopting a purchasing policy. Currey asked for direction when proceeding with bids and purchases that are budgeted for. What are the parameters for requiring board approval?

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
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Currey asked the board to be thinking about what purchasing parameters they would be comfortable in adopting. President Haynes asked to table the adoption of a Purchasing and Procurement Policy.

The consensus of the Board was to consider this matter at a future time, no action taken.

5.5 Review and consider approving a template for on-call Service Agreement for Weed Abatement and Equipment Services

Currey stated that ACID would benefit from having our own contract agreement on file to establish minimum requirements and standards to do work with ACID.

President Haynes asked Currey to proceed working with Dustin Cooper in developing a template agreement for ACID.

Currey Discussed using the template agreement for to contract for an outside spray company to conduct an herbicide application in Spring 2021. The Board discussed the spray program options and requested Currey to proceed with using the template when selecting a spray company.

Director Eliante moved to approve the request to proceed, Director Williams made the second with a 5 – 0 vote

5.6 Review and provide input on the draft newsletter template

Currey gave a handout of topics for the first issue of a newsletter. After some discussion, President Haynes asked to delay the first issue of newsletter. Instead, enclose a short General Manager cover letter with the Application and Agreement for 2021 Water Service. Haynes also asked that an announcement announcing the change in policy to no longer accept cash for services be enclosed.

The consensus of the board was to hold off on the newsletter, no action taken

5.7 Review and consider adopting management goals and objectives for 2021

Currey asked the board if he was identifying the right objectives for the District. His desire is to work with the board to prioritize said objectives. President Haynes commented that the list was ambitious. A few of Haynes objectives include, but not limited to, Currey having a good understanding of field work and having the ability to step in with boots on the ground at any given time, if necessary. In addition, that ACID is functional with employees performing efficiently. Currey said that his focus thus far has been learning the operations of the canal through mathematics and data and that he has good understanding of how it operates.

The consensus of the board was the goals and objective were appropriate, no action taken

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- 5.8** Consider conducting an additional Board of Director meeting every 4th Thursday of each month at the ACID office until further notice

After some discussion of conducting an additional Board Meeting each month, the consensus of the board was to schedule and conduct a Special Board Meeting if and when necessary.

There was no action taken

6. GENERAL MANAGERS' REPORT

Currey reported on the following topics:

- Billy with Northwoods, is on stand by and is ready to lay some pipe.
- Churn Creek pumps – the middle pump will be pulled and rehabilitation, J & J Pumps will also submit a separate proposal to upgrade the electrical panels on the pump platform to address some electrical concerns.
- Production well – the well was installed in 2013 and is used for water transfers. Shaft is wobbling, cost to pull the well is \$6,000. Cost to rebuild the well pump could be \$24,000/\$30,000, however, the cost to balance the shaft and install new bushing, should be less. Tentative schedule to pull is last week of January 2021.
- SCADA –gathering data and proposals for a future upgrade to address the aging software and hardware.
- Data Management – gathering information for future program options for integrating the Dichtender sheets and accounting systems. One demo presentation was presented and 2 others are scheduled in the next month.
- NRCS – will replace 700' of concrete pipe on Lat 29, ACID will provide labor.
- Churn Creek fish screens – Family Water Alliance applied last year for a grant with no luck. Family Water Alliance will assist again this year in applying for state grant to quantify risk of fish impacts and to help identify water loss in main canal. This additional information should help support future grant applications.
- Sacramento Rivers Settlement Contractors Project –
Cypress Bridge side channel – two ACID employees, Passmore & Cannafax, have been assisting the project by operating their equipment. It is good experience for Cannafax and good public exposure for ACID. ACID will be reimbursed for the employee's labor.

7. DIRECTORS' REPORT'S

Nothing was reported

President Haynes announced the closed session. The meeting was adjourned to a short recess at 8:15 pm

CLOSED SESSION

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
JANUARY 14, 2021

C.S.1 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code section §54956.8)

Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding Terms and Condition of a potential 2021 Water Transfer with buyer located south of the Delta

C.S.2 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Government Code section §54956.8)

Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding the terms and conditions of a potential amendment to the current long-term water transfer with Bella Vista Water

C.S.3 CONFERENCE WITH LABOR NEGOTIATOR

(Government Code section §54957.6(a)) District Personnel Committee in Regard to Collective Bargaining Agreement with Teamsters Local #137. District's Labor Negotiator: General Manager

C.S.4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Government Code Section §54957)

Title: General Manager Evaluation

The board reported that no action was taken in closed session.

8. ADJOURNMENT 9:15 pm

Anderson-Cottonwood Irrigation District
2810 Silver Street
Anderson, California 96007
Telephone 530-365-7329
Fax: 530-365-7623

DATE: February 4, 2021
TO: Board of Directors

FROM: Terri White, Chief Financial Officer / Assistant GM
February 11, 2021 Board Meeting:
Financial Status Report for December

The year-to-date financial status report as of December 31, 2020 is submitted herewith for Board review.

SUMMARY

Total revenues: \$2,565,800 (irrigation sales, insurance reimbursement, CVP water transfer base supply, property tax revenue and miscellaneous income).

Total expenditures: \$1,552,491 (routine monthly expenses, canal repairs, water transfer expense and CVP water purchase).

The District's total funds on deposit on December 31, 2020 were \$3,459,894.

Anderson Cottonwood Irrigation District
2020 Financial Status Report
Month Ending December 2020

Revenues

Account Number	Budget Item	Year To Date	2020 Approved Budget	Percent Used	Balance Available
General					
4111	Water Sales / Prior Year	\$0	\$500	0%	\$500
4112	Water Sales / Business	\$8,943	\$10,000	89%	\$1,057
4114	Water Sales / Irrigation	\$728,310	\$726,670	100%	(\$1,640)
4115	Water Transfer / CVP	\$469,478	\$397,413	118%	(\$72,065)
4117	Water Transfer / Base Supply	\$684,950	\$0	0%	(\$684,950)
4934	Penalty Revenue	\$3,169	\$2,000	158%	(\$1,169)
4971	Sale of Equipment	\$0	\$5,000	0%	\$5,000
4980	Misc. Revenue	\$60,148	\$0	0%	(\$60,148)
4984	Drainage Revenue	\$25,000	\$0	0%	(\$25,000)
4991	Contract/Project Income	\$1,846	\$0	0%	(\$1,846)
	Sub-Total	\$1,981,844	\$1,141,583	174%	(\$840,261)
Property Tax & Interest					
4920	Interest Revenue	\$12,590	\$20,000	63%	\$7,410
4930	Prop. Taxes / Shasta	\$529,084	\$399,000	133%	(\$130,084)
4931	Prop. Taxes / Tehama	\$42,282	\$30,000	141%	(\$12,282)
	Sub-Total	\$583,956	\$449,000	130%	(\$134,956)
	Total Revenues	\$2,565,800	\$1,590,583	161%	(\$975,217)
Receivables					
1372	Water Transfer Receivable	\$31,845	\$0	0%	(\$31,845)

Anderson Cottonwood Irrigation District
2020 Financial Status Report
Month Ending December 2020

Expenditures

Account Number	Budget Item	Year To Date	2020 Approved Budget	Percent Used	Balance Available
Salaries & Benefits					
5010	Reg. Salaries (Admin)	\$174,033	\$183,500	95%	\$9,467
5012	Overtime (Admin)	\$0	\$0	0%	\$0
5014	Retirement (Admin)	\$7,066	\$10,200	69%	\$3,134
5015	Social Security (Admin)	\$10,540	\$11,400	92%	\$860
5016	Workers Comp. (Admin)	\$869	\$730	119%	(\$139)
5017	Unemployment Ins. (Admin)	\$1,302	\$1,350	96%	\$48
5018	Medicare (Admin)	\$2,465	\$2,662	93%	\$197
5019	Health Insurance (Admin)	\$40,901	\$46,356	88%	\$5,455
5110	Reg. Salaries (T&D)	\$272,907	\$292,300	93%	\$19,393
5112	Overtime (T&D)	\$14,890	\$6,000	248%	(\$8,890)
5114	Retirement (T&D)	\$17,421	\$26,960	65%	\$9,539
5115	Social Security (T&D)	\$14,698	\$18,150	81%	\$3,452
5116	Workers Comp. (T&D)	\$37,955	\$55,000	69%	\$17,045
5117	Unemployment Ins. (T&D)	\$4,284	\$3,600	119%	(\$684)
5118	Medicare (T&D)	\$3,437	\$4,300	80%	\$863
5119	Health Ins. (T&D)	\$68,966	\$134,175	51%	\$65,209
	Sub-Total	\$671,734	\$796,683	84%	\$124,949
Administration					
6001	Medical Exp. / Supplies	\$1,425	\$1,200	119%	(\$225)
6002	Travel / Training Expense	\$360	\$2,000	18%	\$1,640
6003	Office Supplies / Expense	\$9,451	\$7,000	135%	(\$2,451)
6004	Office Equip. & Maintenance	\$4,242	\$1,000	424%	(\$3,242)
6005	Association Dues	\$20,569	\$16,500	125%	(\$4,069)
6006	Public Notices	\$1,039	\$500	208%	(\$539)
6007	Election Expense	\$0	\$2,400	0%	\$2,400
6008	Legal Fees / Expense	\$14,053	\$14,000	100%	(\$53)
6009	SRSC Corporation	\$21,275	\$22,000	97%	\$725
6010	Maintenance Agreements	\$11,989	\$10,300	116%	(\$1,689)
6012	Vehicle Insurance	\$3,331	\$3,500	95%	\$169
6013	Management Expense Acct.	\$0	\$1,000	0%	\$1,000
6014	Liability Claims	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$21,571	\$22,500	96%	\$929
6016	Permit Fees	\$18,235	\$10,000	182%	(\$8,235)
6017	County Taxes / Assessments	\$5,118	\$10,000	51%	\$4,882
6018	Consultant Services	\$0	\$2,500	0%	\$2,500
6019	Audit / Accounting Services	\$8,000	\$8,000	100%	\$0
6023	Utilities	\$18,761	\$15,000	125%	(\$3,761)
6024	Misc. Expense	\$507	\$1,000	51%	\$493
6026	District GIS	\$2,500	\$2,500	100%	\$0
6027	SGMA	\$0	\$2,500	0%	\$2,500
	Sub-Total	\$162,426	\$156,400	104%	(\$6,026)

Anderson Cottonwood Irrigation District
2020 Financial Status Report
Month Ending December 2020

Account Number	Budget Item	Year To Date	2020 Approved Budget	Percent Used	Balance Available
General Maintenance					
7000	Fuels	\$11,366	\$23,000	49%	\$11,634
7002	Light Vehicles	\$3,802	\$4,000	95%	\$198
7003	Heavy Vehicles	\$0	\$4,000	0%	\$4,000
7004	Light Equipment	\$1,896	\$3,000	63%	\$1,104
7005	Heavy Equipment	\$4,066	\$7,000	58%	\$2,934
7008	Maintenance Supplies	\$9,606	\$10,000	96%	\$394
7009	Buildings / Yard Maintenance	\$47	\$1,500	3%	\$1,453
7010	Small Tools & Equipment	\$1,126	\$2,000	56%	\$874
	Sub-Total	\$31,909	\$54,500	59%	\$22,591
Canal Maintenance & Operations					
8000	SCADA Maintenance	\$7,444	\$3,000	248%	(\$4,444)
8001	Diversion Facilities Maint.	\$16,002	\$14,000	114%	(\$2,002)
8002	Contracted Services	\$0	\$19,000	0%	\$19,000
8003	Chemicals	\$415	\$13,000	3%	\$12,585
8004	Canal Maintenance & Exp.	\$20,958	\$50,000	42%	\$29,042
8005	Pump Maintenance	\$15,820	\$30,000	53%	\$14,180
8006	Utilities / Pumping	\$121,540	\$134,000	91%	\$12,460
8007	Water Purchases / CVP	\$324,248	\$240,000	135%	(\$84,248)
8008	Water Rights Protection	\$67,861	\$80,000	85%	\$12,139
8010	Water Transfer / Base Supply	\$112,134	\$0	0%	(\$112,134)
	Sub-Total	\$686,422	\$583,000	118%	(\$103,422)
Prepaid Expenses					
1450	Prepaid Expense (BOR)	\$46,786	\$0	\$0	(\$46,786)

Anderson Cottonwood Irrigation District
2020 Financial Status Report
Month Ending December 2020

Balance Summary

	Year To Date	2020 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$1,552,491	\$1,590,583	98%	\$38,092
Total Revenue	\$2,565,800	\$1,590,583	161%	(\$975,217)

Depreciable Expenses

	Year To Date	2020 Approved Budget	Percent Used	Balance Available
Capital Improvement				
1112 Land	\$0	\$0	0%	\$0
1114 Pumps	\$117,579	\$100,000	118%	(\$17,579)
1116 Trans & Distribution Plant	\$5,897	\$0	0%	(\$5,897)
1117 Equipment (Machinery)	\$0	\$0	0%	\$0
1118 Auto & Trucks	\$0	\$0	0%	\$0
1119 Buildings	\$25,955	\$0	0%	(\$25,955)
1120 Office Furniture & Equipment	\$0	\$0	0%	\$0
1123 Yard Improvement	\$0	\$0	0%	\$0
1124 Canal Lining & Pipe	\$399,164	\$100,000	399%	(\$299,164)
1125 Canal Safety Project	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$15,000	0%	\$15,000
1133 Fish Ladders	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$0	0%	\$0
1135 Groundwater Program	\$0	\$0	0%	\$0
Total	\$548,595	\$215,000	255%	(\$333,595)

Anderson Cottonwood Irrigation District
 2020 Financial Status Report
 Month Ending December 2020

District Funds on Deposit

L.A.I.F.	\$1,029,111			
TCB Checking	\$404,893			
Petty Cash	\$100			
Imprest Cash	\$200			
TCB Money Market Acct.	\$730,630			
Tri Counties Bank CD	\$1,294,960			
Total Cash	\$3,459,894			

Breakdown Of Funds on Deposit

General Fund	\$3,510,864			
Equipment Reserve	\$75,486			
Cap. Improvement Fund	(\$333,595)			
Drainage Fund	\$25,000			
Water Rights Protection	\$182,139			
Total Cash	\$3,459,894			

EFTPS Transactions					
Federal Payroll Taxes					
<i>Date</i>	<i>Payroll Period</i>	<i>Amount</i>	<i>Comments</i>		
12/1/2020	11/16/2020 - 11/30/2020	\$3,540.27	EFTPS for P/R taxes		
12/16/2020	12/01/2020 - 12/15/2020	\$3,892.16	EFTPS for P/R taxes		
State Payroll Taxes					
12/1/2020	11/16/2020 - 11/30/2020	\$437.52	ACH for P/R taxes		
12/16/2020	12/01/2020 - 12/15/2020	\$478.88	ACH for P/R taxes		
California Department of Tax and Fee Administration					
Voided and/or Missing Checks					
<i>Check #</i>	<i>Issued To:</i>	<i>Amount</i>	<i>Check Date</i>	<i>Comments</i>	<i>Date Voided</i>
#4965 - #4970	Used on January 4th, 2021	\$0.00			

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
12 White, Teresa L. 6605 12/1/20	Regular SickLeave Office_Clean	72.00 16.00 2.50	2,041.92 453.76 106.35
19-05 Bankson, Robin L. 6606 12/1/20	Regular SickLeave	79.50 8.50	1,510.50 161.50
20-01 Currey, John S. 6607 12/1/20	Reg_Salaric	88.00	3,958.33
20-06 Caunafax, Johnathon M. 6608 12/1/20	Dichtender	88.00	1,520.64
20-07 Vega, Phillip M. 6609 12/1/20	Dichtender	72.00	1,172.88
23 Passmore, Scott C. 6610 12/1/20	Main_Sup Vacation	64.00 24.00	1,384.32 519.12
30 Poliak, Jeff B. 6611 12/1/20	Dichtender Sick_Leave Vacation	72.00 8.00 8.00	1,172.88 130.32 130.32
33 Vega, Phillip 6612 12/1/20	Dichtender Sick_Leave	64.00 24.00	1,042.56 390.96
47 Graeber, Dustin J. 6613 12/1/20	Dichtender Sick_Leave Vacation	39.50 8.50 40.00	643.46 138.47 651.60
12 White, Teresa L.	Regular SickLeave	69.75 18.25	1,978.11 517.57

Anderson Cottonwood Irrigation District
Payroll Register

For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
6614 12/16/20	Office_Clea	2.75	116.99
19-05 Bankson, Robin L. 6615 12/16/20	Regular	87.00	1,653.00
20-01 Curey, John S. 6616 12/16/20	Reg_Salarie	88.00	3,958.33
20-06 Cannafax, Johnathon M. 6617 12/16/20	Equip_Oper	88.00	1,520.64
20-07 Vega, Phillip M. 6618 12/16/20	Dichtender	88.00	1,433.52
23 Passmore, Scott C. 6619 12/16/20	Main_Sup Sick_Leave Vacation	80.00 45.00 8.00	1,730.40 973.35 173.04
30 Polak, Jeff B. 6620 12/16/20	Dichtender Sick_Leave	85.00 3.00	1,384.65 48.87
33 Vega, Phillip 6621 12/16/20	Dichtender Sick_Leave	67.50 20.50	1,099.58 333.95
47 Graeber, Dustin J. 6622 12/16/20	Dichtender Sick_Leave	48.50 39.50	790.07 643.46
Summary Total 12/1/20 thru 12/31/20	Reg_Salarie SickLeave Vacation Dichtender	176.00 42.75 80.00 624.50	7,916.66 1,132.83 1,474.08 10,260.24

Anderson Cottonwood Irrigation District
Payroll Register

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.
 For the Period From Dec 1, 2020 to Dec 31, 2020

Employee ID Reference Date	Pay Type	Pay Hrs	Pay Amt
	Equip_Oper	88.00	1,520.64
	Regular	308.25	7,183.53
	Sick_Leave	45.00	973.35
	Office_Clea	5.25	223.34
	Sick_Leave	103.50	1,686.03
	Main_Sup	144.00	3,114.72
<hr/>			
Report Date Final Total	Reg_Salarie	176.00	7,916.66
12/1/20 thru 12/31/20	Sick_Leave	42.75	1,132.83
	Vacation	80.00	1,474.08
	Ditchtender	624.50	10,260.24
	Equip_Oper	88.00	1,520.64
	Regular	308.25	7,183.53
	Sick_Leave	45.00	973.35
	Office_Clea	5.25	223.34
	Sick_Leave	103.50	1,686.03
	Main_Sup	144.00	3,114.72

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/1/20	4926	2224	W/H for DG for 12/02/20	50.00	
		1308	payroll peiord Shasta County Sheriff's Office		50.00
12/1/20	4927	2226	457 W/H for SP, 12/01/20	75.00	
		1308	payroll period Variable Annuity Life Ins. Co.		75.00
12/4/20	4928	6023	monthly charges	12.30	
		1308	City Of Anderson		12.30
12/4/20	4929	6023	monthly telephone and	372.72	
		1308	internet charges/service Spectrum Business		372.72
12/4/20	4930	6001	annual fee for consortiuml	600.00	
		1308	program (two employees) Compliance Associates		600.00
12/4/20	4931	8001	catwalk at dam	147.79	
		1308	Gerlinger Steel & Supply		147.79
12/4/20	4932	8001	file, knee pads for dam	85.90	
		7008	grinding wheel, WD 40	26.92	
		1308	Hardware Express		112.82
12/4/20	4933	8010	2020 water transfer	729.50	
		8008	general engineering	1,043.75	
		1308	consulting services MBK Engineers		1,773.25
12/4/20	4934	6003	drinking water for office	29.90	
		1308	Mt. Shasta Spring Water		29.90
12/4/20	4935	7005	feet for outriggers,	218.79	
		1308	backhoe PAPE Machinery, Inc.		218.79
12/4/20	4936	6023	monthly power for	503.77	
		8006	office/shop		
		8006	monthly power for well #1	704.42	
		8006	monthly power for Supan pump	468.58	
		8006	monthly power for Perrys pond	159.54	
		8006	monthly power for Dymesich Pond	339.17	
		8006	monthly power for Cottonwood Hyline	414.56	
		8006	monthly power for Well #2	83.49	
		1308	Pacific Gas & Electric		2,673.53
12/4/20	4937	6003	late fee	32.00	
		1308	Pitney Bowes		32.00
12/4/20	4938	7004	repair of hyd. hose on	391.43	
		1308	boom at dam Ray's Truck & Equipment Repair		391.43
12/4/20	4939	6003	annual cleaning of office	140.00	
		1308	carpet Preferred Carpet Care		140.00
12/4/20	4940	5016	workers comp for	55.54	
		5116	November/Admin workers comp for	3,341.69	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	November/T&D State Fund		3,397.23
12/4/20	4941	6016 1308	annual water right fee State Water Resources Control Board	2,811.00	2,811.00
12/4/20	4942	2222 1308	union dues for November Teamsters Local No. 137	578.00	578.00
12/4/20	4943	6023 1308	monthly charges/service for jetpac Verizon	85.08	85.08
12/4/20	4944	5014 5114 1308	monthly pension for November/Admin monthly pension for November/T&D Western Conf. Team. Pension	544.32 1,605.83	2,150.15
12/10/20	4945	6001 1308	DOT testing for JC Compliance Associates	100.00	100.00
12/10/20	4946	7000 1308	monthly gasoline/diesel fuel charges Flyers Energy, LLC	598.75	598.75
12/10/20	4947	8008 1308	2020 Sac Valley Regional Water Mgmt Plan Glenn-Colusa Irrigation District	5,556.00	5,556.00
12/10/20	4948	8004 1308	pressure treated lumber for Sac Gulch Payless Building Supply	304.50	304.50
12/10/20	4949	8006 8006 1308	monthly power for Churn Creek Pumps monthly standby for Progress Drive pump City Of Redding	152.34 25.00	177.34
12/10/20	4950	6023 1308	monthly garbage for office/shop Waste Management	109.16	109.16
12/16/20	4951	2224 1308	W/H for DG Shasta County Sheriff's Office	50.00	50.00
12/16/20	4952	2226 1308	457 W/H for SP 12/16/20 payroll Variable Annuity Life Ins. Co.	75.00	75.00
12/16/20	4953	6023 1308	monthly cell phone service/charges AT&T Mobility	286.00	286.00
12/16/20	4954	6003 1308	monthly copies for office Carrel's Office Machines	157.28	157.28
12/16/20	4955	8004 1308	concrete trailer Loucks Landscape Supply	160.24	160.24
12/16/20	4956	6008 8008 8010 1308	general water rights protection 2020 water transfer Minasian, Meith, et al	685.01 251.18 100.00	1,036.19

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
12/16/20	4957	8000	monthly power for	13.76	
		1308	SCADA/Linda Lane Pacific Gas & Electric		13.76
12/16/20	4958	6003	postage purchase	100.00	
		1308	Pitney Bowes		100.00
12/16/20	4959	8001	monthly power for dam	392.79	
		1308	facilities City Of Redding		392.79
12/16/20	4960	7008	misc supplies for shop	97.06	
		1308	Redding Fasteners INC		97.06
12/16/20	4961	8008	2020 CNRA Lit - ACID	232.50	
		8008	NRDC	465.35	
		8008	2019 PCFFA Lit - ACID	974.33	
		1308	Somach Simmons & Dunn		1,672.18
12/16/20	4962	2222	union dues for December	578.00	
		1308	Teamsters Local No. 137		578.00
12/16/20	4963	6010	monthly fee for Linxup	71.96	
		6003	Fat Cow, speakers for GM,	64.81	
		6016	burn permit City of Redding	16.00	
		1308	Tri Counties Bank		152.77
12/23/20	4964	8006	monthly power for	152.34	
		1308	SunnyHill Lane (CCP) City Of Redding		152.34
12/31/20	4971	6023	monthly water service	12.30	
		1308	City Of Anderson		12.30
12/31/20	4972	6003	monthly copies for August	285.12	
		1308	and November Carrel's Office Machines		285.12
12/31/20	4973	6023	monthly telephone and	374.21	
		1308	internet service Spectrum Business		374.21
12/31/20	4974	6001	pre employment drug test	110.00	
		1308	for 2 employees Compliance Associates		110.00
12/31/20	4975	8004	angel iron and black pipe	334.62	
		1308	Gerlinger Steel & Supply		334.62
12/31/20	4976	7008	misc supplies for shop	173.44	
		1308	Hardware Express		173.44
12/31/20	4977	8004	concrete for Lat 25	107.25	
		1308	Loucks Landscape Supply		107.25
12/31/20	4978	8010	water transfer for 2020	331.25	
		8010	water transfer 2021	747.75	
		1308	MBK Engineers		1,079.00
12/31/20	4979	6003	ink cartridge, copy paper	182.04	
		1308	Office Depot Business Credit		182.04
12/31/20	4980	8006	monthly standby for Well	38.22	
		8006	#1 monthly standby for Lone Tree Rd.pump	62.76	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		6023	monthly power for office/shop	765.66	
		8006	monthly standby for Well #2	24.42	
		8006	monthly standby for Webb/Lone Tree pump	33.16	
		8006	monthly for Venzke Rd pump	55.36	
		8006	monthly standby for Linda Lane pump	24.42	
		1308	Pacific Gas & Electric		1,004.00
12/31/20	4981	8006	monthly standby for Churn Creek pumps	152.34	
		1308	City Of Redding		152.34
12/31/20	4982	8004	misc. supplies for various jobs	393.50	
		1308	Redding Fasteners INC		393.50
12/31/20	4983	5016	workers comp for Admin/December	57.39	
		5116	workers comp for T&D/December	3,259.35	
		1308	State Fund		3,316.74
12/31/20	4984	6023	monthly charges for jetpac/dam	80.08	
		1308	Verizon		80.08
12/31/20	4985	5014	pension for Admin/December	558.82	
		5114	pension for T&D/December	1,750.49	
		1308	Western Conf. Team. Pension		2,309.31
12/31/20	4986	6023	monthly cell phone charges/service	282.38	
		1308	AT&T Mobility		282.38
12/31/20	4987	7008	oil and weed eater blades	73.84	
		1308	AT's Saw Shop		73.84
12/31/20	4988	6005	annual Dues for 2021 Central Valley Project	5,323.01	
		1308	Water Associatio		5,323.01
12/31/20	4988V	6005	annual Dues for 2021 Central Valley Project	5,323.01	
		1308	Water Associatio		5,323.01
12/31/20	4989	7000	monthly gasoline and diesel fuel	914.93	
		1308	Flyers Energy, LLC		914.93
12/31/20	4990	6008	emails	180.80	
		8010	water transfer 2020	100.00	
		1308	Minasian, Meith, et al		280.80
12/31/20	4991	8004	lumber for Cottonwood Siphon	322.49	
		1308	Payless Building Supply		322.49
12/31/20	4992	8000	monthly power for SCADA/Cottonwood	14.19	
		1308	Pacific Gas & Electric		14.19
12/31/20	4993	7002	oil changes for 2016 F250, 2016 F150 and F250 HD	220.90	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Dec 1, 2020 to Dec 31, 2020

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	Primier Oil Change		220.90
12/31/20	4994	8006	monthly standbyr for Progress Drive pump	25.00	
		8001	monthly power for dam facilities	370.31	
		1308	City Of Redding		395.31
12/31/20	4995	8008	2020 CNRA Lit - ACID	147.66	
		8008	2019 PCFFA Lit - ACID	831.22	
		8008	NRDC	313.90	
		1308	Somach Simmons & Dunn		1,292.78
12/31/20	4996	5110	temp labor for November	5,865.18	
		1308	Spherion Staffing LLC		5,865.18
12/31/20	4997	6010	monthly payment for Linxup and Fat Cow	251.30	
		1308	Tri Counties Bank		251.30
12/31/20	4998	6023	monthly garbage service for office/shop	109.16	
		8004	garbage/debris at landfill	29.17	
		1308	Waste Management		138.33
	Total			<u>58,032.75</u>	<u>58,032.75</u>

Anderson-Cottonwood Irrigation District
2810 Silver Street
Anderson, California 96007
Telephone 530-365-7329
Fax: 530-365-7623

DATE: February 3, 2021
TO: Board of Directors

FROM: Terri White, Chief Financial Officer / Assistant GM
February 11, 2021 Board Meeting:
Financial Status Report for January

The year-to-date financial status report as of January 31, 2021 is submitted herewith for Board review.

SUMMARY

Total revenues: \$13,810 (irrigation sales, insurance reimbursement, CVP water transfer, base supply transfer and miscellaneous income).

Total expenditures: \$89,994 (routine monthly expenses).

The District's total funds on deposit on January 31, 2021 were \$3,683,430.

Anderson Cottonwood Irrigation District
2021 Financial Status Report
Month Ending January 2021

Revenues

Account Number	Budget Item	Year To Date	2021 Approved Budget	Percent Used	Balance Available
General					
4111	Water Sales / Prior Year	\$0	\$0	#DIV/0!	\$0
4112	Water Sales / Business	\$0	\$8,500	0%	\$8,500
4114	Water Sales / Irrigation	\$0	\$728,000	0%	\$728,000
4115	Water Transfer / CVP	\$0	\$423,220	0%	\$423,220
4117	Water Transfer / Base Supply	\$0	\$0	0%	\$0
4934	Penalty Revenue	\$0	\$2,000	0%	\$2,000
4971	Sale of Equipment	\$0	\$0	0%	\$0
4980	Misc. Revenue	\$300	\$0	0%	(\$300)
4984	Drainage Revenue	\$0	\$86,078	0%	\$86,078
4991	Contract/Project Income	\$0	\$0.00	0%	\$0
	Sub-Total	\$300	\$1,247,798	0%	\$1,247,498
Property Tax & Interest					
4920	Interest Revenue	\$13,510	\$15,000	90%	\$1,490
4930	Prop. Taxes / Shasta	\$0	\$494,000	0%	\$494,000
4931	Prop. Taxes / Tehama	\$0	\$42,500	0%	\$42,500
	Sub-Total	\$13,510	\$551,500	2%	\$537,990
Total Revenues					
		\$13,810	\$1,799,298	1%	\$1,785,488
Receivables					

Anderson Cottonwood Irrigation District
2021 Financial Status Report
Month Ending January 2021

Expenditures

Account Number	Budget Item	Year To Date	2021 Approved Budget	Percent Used	Balance Available
Salaries & Benefits					
5010	Reg. Salaries (Admin)	\$16,441	\$198,350	8%	\$181,909
5012	Overtime (Admin)	\$0	\$0	0%	\$0
5014	Retirement (Admin)	\$0	\$6,906	0%	\$6,906
5015	Social Security (Admin)	\$1,019	\$12,120	8%	\$11,101
5016	Workers Comp. (Admin)	\$57	\$760	8%	\$703
5017	Unemployment Ins. (Admin)	\$962	\$1,302	74%	\$340
5018	Medicare (Admin)	\$238	\$2,836	8%	\$2,598
5019	Health Insurance (Admin)	\$7,846	\$47,076	17%	\$39,230
5110	Reg. Salaries (T&D)	\$18,354	\$307,800	6%	\$289,446
5111	Vehicle Allowance as Wages	\$0	\$28,580	0%	\$28,580
5112	Overtime (T&D)	\$0	\$6,000	0%	\$6,000
5114	Retirement (T&D)	\$31	\$27,623	0%	\$27,592
5115	Social Security (T&D)	\$1,140	\$20,857	5%	\$19,717
5116	Workers Comp. (T&D)	\$3,181	\$52,181	6%	\$49,000
5117	Unemployment Ins. (T&D)	\$1,140	\$3,472	33%	\$2,332
5118	Medicare (T&D)	\$267	\$4,877	5%	\$4,610
5119	Health Ins. (T&D)	\$13,990	\$130,668	11%	\$116,678
	Sub-Total	\$64,666	\$851,408	8%	\$786,742
Administration					
6001	Medical Exp. / Supplies	\$132	\$1,200	11%	\$1,068
6002	Travel / Training Expense	\$0	\$5,000	0%	\$5,000
6003	Office Supplies / Expense	\$166	\$8,200	2%	\$8,034
6004	Office Equip. & Maintenance	\$0	\$2,600	0%	\$2,600
6005	Association Dues	\$21,878	\$14,200	154%	(\$7,678)
6006	Public Notices	\$0	\$500	0%	\$500
6007	Election Expense	\$0	\$0	0%	\$0
6008	Legal Fees / Expense	\$0	\$14,000	0%	\$14,000
6009	SRSC Corporation	\$0	\$21,275	0%	\$21,275
6010	Maintenance Agreements	\$0	\$12,000	0%	\$12,000
6012	Vehicle Insurance	\$0	\$3,500	0%	\$3,500
6013	Management Expense Acct.	\$0	\$1,000	0%	\$1,000
6014	Liability Claims	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$0	\$22,000	0%	\$22,000
6016	Permit Fees	\$0	\$12,000	0%	\$12,000
6017	County Taxes / Assessments	\$0	\$5,000	0%	\$5,000
6018	Consultant Services	\$0	\$10,000	0%	\$10,000
6019	Audit / Accounting Services	\$0	\$8,250	0%	\$8,250
6023	Utilities	\$469	\$15,000	3%	\$14,531
6024	Misc. Expense	\$0	\$1,000	0%	\$1,000
6026	District GIS	\$0	\$2,500	0%	\$2,500
6027	SGMA	\$0	\$0	0%	\$0
	Sub-Total	\$22,645	\$160,225	14%	\$137,580

Anderson Cottonwood Irrigation District
2021 Financial Status Report
Month Ending January 2021

Account Number	Budget Item	Year To Date	2021 Approved Budget	Percent Used	Balance Available
General Maintenance					
7000	Fuels	\$0	\$23,000	0%	\$23,000
7002	Light Vehicles	\$0	\$4,000	0%	\$4,000
7003	Heavy Vehicles	\$0	\$3,000	0%	\$3,000
7004	Light Equipment	\$0	\$3,000	0%	\$3,000
7005	Heavy Equipment	\$0	\$7,000	0%	\$7,000
7008	Maintenance Supplies	\$77	\$10,000	1%	\$9,923
7009	Buildings / Yard Maintenance	\$0	\$2,500	0%	\$2,500
7010	Small Tools & Equipment	\$0	\$2,000	0%	\$2,000
	Sub-Total	\$77	\$54,500	0%	\$54,423
Canal Maintenance & Operations					
8000	SCADA Maintenance	\$0	\$3,000	0%	\$3,000
8001	Diversion Facilities Maint.	\$1,896	\$14,000	14%	\$12,104
8002	Contracted Services	\$0	\$19,000	0%	\$19,000
8003	Chemicals	\$0	\$13,000	0%	\$13,000
8004	Canal Maintenance & Exp.	\$0	\$50,000	0%	\$50,000
8005	Pump Maintenance	\$0	\$30,000	0%	\$30,000
8006	Utilities / Pumping	\$0	\$134,000	0%	\$134,000
8007	Water Purchases / CVP	\$0	\$223,000	0%	\$223,000
8008	Water Rights Protection	\$0	\$80,000	0%	\$80,000
8010	Water Transfer / Base Supply	\$710	\$0	0%	(\$710)
	Sub-Total	\$2,606	\$566,000	0%	\$563,394
Prepaid Expenses					

Anderson Cottonwood Irrigation District
2021 Financial Status Report
Month Ending January 2021

Balance Summary

	Year To Date	2021 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$89,994	\$1,632,133	6%	\$1,542,139
Total Revenue	\$13,810	\$1,799,298	1%	\$1,785,488

Depreciable Expenses

	Year To Date	2021 Approved Budget	Percent Used	Balance Available
Capital Improvement				
1112 Land	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$65,000	0%	\$65,000
1116 Trans & Distribution Plant	\$0	\$0	0%	\$0
1117 Equipment (Machinery)	\$0	\$0	0%	\$0
1118 Auto & Trucks	\$0	\$0	0%	\$0
1119 Buildings	\$0	\$0	0%	\$0
1120 Office Furniture & Equipment	\$0	\$0	0%	\$0
1123 Yard Improvement	\$0	\$0	0%	\$0
1124 Canal Lining & Pipe	\$0	\$100,000	0%	\$100,000
1125 Canal Safety Project	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$0	0%	\$0
1135 Groundwater Program	\$0	\$0	0%	\$0
Total	\$0	\$165,000	0%	\$165,000

Anderson Cottonwood Irrigation District
 2021 Financial Status Report
 Month Ending January 2021

District Funds on Deposit

L.A.I.F.	\$3,149,111
TCB Checking	\$303,389
Petty Cash	\$100
Imprest Cash	\$200
TCB Money Market Acct.	\$230,630
Tri Counties Bank CD	\$0
Total Cash	<u>\$3,683,430</u>

Breakdown Of Funds on Deposit

General Fund	\$3,166,880
Equipment Reserve	\$76,550
Cap. Improvement Fund	\$165,000
Drainage Fund	\$25,000
Water Rights Protection	\$250,000
Total Cash	<u>\$3,683,430</u>

EFTPS Transactions					
<i>Federal Payroll Taxes</i>					
<i>Date</i>	<i>Payroll Period</i>	<i>Amount</i>	<i>Comments</i>		
1/4/2021	12/16/2020 - 12/31/2020	\$3,675.27	EFTPS for P/R taxes		
1/18/2021	01/01/2021 - 01/15/2021	\$3,434.11	EFTPS for P/R taxes		
<i>State Payroll Taxes</i>					
1/4/2021	12/16/2020 - 12/31/2020	\$1,570.62	ACH for P/R taxes		
1/18/2021	01/01/2021 - 01/15/2021	\$1,370.84	ACH for P/R taxes		
<i>California Department of Tax and Fee Administration</i>					
Voided and/or Missing Checks					
<i>Check #</i>	<i>Issued To:</i>	<i>Amount</i>	<i>Check Date</i>	<i>Comments</i>	<i>Date Voided</i>
4971 - 4998 6626	Used in December 2020			printer misfeed/check damaged	1/16/21
All checks voided or damaged by printer are marked VOID and filed in binder in office					

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
12	Regular	88.00	2,495.68
White, Teresa L.	SickLeave	8.00	226.88
6623	Office_Clean	2.50	106.35
1/4/21			
19-05	Regular	70.50	1,339.50
Bankson, Robin L.	SickLeave	1.50	28.50
6624			
1/4/21			
20-01	Reg_Salaric	88.00	3,958.33
Currey, John S.			
6625			
1/4/21			
20-07	Ditchtender	88.00	1,433.52
Vega, Phillip M.	Sick_Leave	8.00	130.32
6627			
1/4/21			
23	Main_Sup	48.00	1,038.24
Passmore, Scott C.	Vacation	48.00	1,038.24
6628			
1/4/21			
30	Ditchtender	46.00	749.34
Poliak, Jeff B.	Sick_Leave	2.00	32.58
6629	Vacation	48.00	781.92
1/4/21			
33	Ditchtender	48.00	781.92
Vega, Phillip	Vacation	48.00	781.92
6630			
1/4/21			
33	Ditchtender	-48.00	-781.92
Vega, Phillip	Vacation	-48.00	-781.92
6630V			
1/4/21			
47	Ditchtender	54.00	879.66
Graber, Dustin J.	Sick_Leave	10.00	162.90
6631	Vacation	8.00	130.32
1/4/21			
20-06	Equip_Oper	96.00	1,658.88
Cannafax, Johnathon M.			

Anderson Cottonwood Irrigation District
Payroll Register
For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
6632 1/4/21			
33 Vega, Phillip 6633 1/4/21	Ditchender Overtime Vacation	48.00 1.25 48.00	781.92 30.55 781.92
47 Graeber, Dustin J. 6634 1/5/21	Ditchender Vacation	16.00 32.00	270.40 540.80
12 White, Teresa L. 6635 1/18/21	Regular Office_Clean	88.00 3.75	2,495.68 159.53
19-05 Banks, Robin L. 6636 1/18/21	Regular SickLeave	78.50 9.50	1,491.50 180.50
20-01 Currey, John S. 6637 1/18/21	Reg_Salaric	88.00	3,958.33
20-06 Cannafax, Johnathon M. 6638 1/18/21	Equip_Oper	88.00	1,577.84
20-07 Vega, Phillip M. 6639 1/18/21	Ditchender	88.00	1,487.20
23 Passmore, Scott C. 6640 1/18/21	Main_Sup	88.00	1,903.44
30 Poliak, Jeff B. 6641 1/18/21	Ditchender Sick_Leave	78.50 9.50	1,326.65 160.55

Anderson Cottonwood Irrigation District
Payroll Register

For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
33	Ditchtender	72.00	1,216.80
Vega, Phillip	Sick_Leave	8.00	135.20
6642	Vacation	8.00	135.20
1/18/21			
Summary Total			
1/1/21 thru 1/31/21	Reg_Salarie	176.00	7,916.66
	SickLeave	19.00	435.88
	Vacation	192.00	3,408.40
	Overtime	1.25	30.55
	Ditchtender	490.50	8,145.49
	Equip_Oper	184.00	3,236.72
	Regular	325.00	7,822.36
	Office_Clea	6.25	265.88
	Sick_Leave	37.50	621.55
	Main_Sup	136.00	2,941.68
Report Date Final Total	Reg_Salarie	176.00	7,916.66
1/1/21 thru 1/31/21	SickLeave	19.00	435.88
	Vacation	192.00	3,408.40
	Overtime	1.25	30.55
	Ditchtender	490.50	8,145.49
	Equip_Oper	184.00	3,236.72
	Regular	325.00	7,822.36
	Office_Clea	6.25	265.88
	Sick_Leave	37.50	621.55
	Main_Sup	136.00	2,941.68

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/4/21	4965	2224 1308	withholding for DG Shasta County Sheriff's Office	50.00	50.00
1/4/21	4966	2226 1308	457 W/H for SP, 01/04/2021 payroll period Variable Annuity Life Ins. Co.	75.00	75.00
1/4/21	4967	5019 5119 1308	health insurance for January/Admin health insurance for January/T&D N.C.G.T. Security Fund	3,923.00 7,780.00	11,703.00
1/5/21	4968	2224 1308	Final W/H for DG/quit Shasta County Sheriff's Office	50.00	50.00
1/5/21	4969	2222 1308	Union dues for January Teamsters Local No. 137	357.50	357.50
1/5/21	4970	6005 1308	remainder of 2021 dues Sacramento River Settlement Contractors	14,892.00	14,892.00
1/28/21	4999	6023 1308	monthly water for shop/office City Of Anderson	12.30	12.30
1/28/21	5000	6023 1308	monthly charges for telephone/Internet Spectrum Business	376.28	376.28
1/28/21	5001	6001 1308	background checks for Cox, Dannecker Compliance Associates	132.00	132.00
1/28/21	5002	6003 1308	name plates for new Board Members - 2 Copy Cats	32.33	32.33
1/28/21	5003	7008 1308	propane, bar and chain oil Hardware Express	76.70	76.70
1/18/21	5005	2226 1308	457 w/h for SP 1/18/21 payroll period Variable Annuity Life Ins. Co.	75.00	75.00
1/28/21	5007	8001 8001 1308	annual fire inspection at dam labor and parts to remove/inspect Mike Murry Plumbing & Fire Protection	495.00 1,401.27	1,896.27
1/28/21	5008	6003 1308	drinking water for office Mt. Shasta Spring Water	27.25	27.25
1/28/21	5009	5019 5119 1308	health insurance for February/Admin health insurance for February/T&D N.C.G.T. Security Fund	3,923.00 6,210.00	10,133.00
1/28/21	5010	6005 1308	1st half 2021 dues Northern California Water Asso.	6,985.65	6,985.65

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Jan 1, 2021 to Jan 31, 2021

Filter Criteria includes: Report order is by Check Number. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
1/28/21	5011	6003	quarterly lease on postage machine	61.16	
		1308	Pitney Bowes		61.16
1/28/21	5012	5016	workers comp for January/Admin	57.29	
		5116	workers comp for January/T&D	3,181.38	
		1308	State Fund		3,238.67
1/28/21	5013	2222	Union Dues for February	337.00	
		1308	Teamsters Local No. 137		337.00
1/28/21	5014	6023	monthly charges for Jetpac	80.08	
		1308	Verizon		80.08
1/28/21	5015	6003	2021 flag service	45.00	
		1308	Veterans of Foreign Wars		45.00
1/28/21	5016	8010	2020 water transfer	78.75	
		8010	2021 water transfer	631.25	
		1308	MBK Engineers		710.00
	Total			51,346.19	51,346.19

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 6.3
Meeting Date: 02/11/2021

DATE: February 4, 2021

Action Item
 No Action Requested

SUBJECT: Review the Evergreen Road Bridge Project and consider authorizing staff to enter a liability letter and utility agreement with Tehama County

Background:

Since Tehama Counties last prestaton to the Board on March 12, 2020, they have been working to address the Districts request and other issues.

The project as currently designed will line the South Cottonwood Creek siphon from the western edge of the right of way through the outfall in the east bank of Cottonwood Creek. The project schedule is Phase 1, right of way acquisition and pipe lining during in 2021. Phase 2, construction will follow in 2022 or as funding becomes available.

For Phase 1 to commence, Tehama County needs the liability letter and utility agreement to be executed prior to their next Board meeting on February 23. Once I receive these documents, I will review them and send you a copy.

The Board can authorize staff to execute the documents upon my satisfaction, authorize staff to execute the documents upon legal counsel satisfaction, or ask that the documents be brought back to the Board after legal counsel review.

Recommendation:

Staff request the Board provide direction to staff regarding the compilation and execution of these documents.

Enclosures:

Project map – to be distributed
Liability letter – to be distributed
Utility Agreement– to be distributed

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 6.4
Meeting Date: 02/11/2021

DATE: February 2, 2021

Action Item
 No Action Requested

SUBJECT: Review and consider approving tree removal proposals for Churn Creek pumping station

Background:

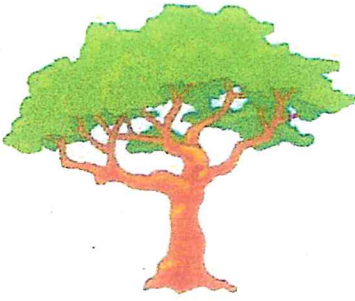
To date we have received two proposal (Jim Travis Tree Experts and Redding Tree Service) to remove and thin the trees around the Churn Creek Pumps station. The proposals are for \$6,750 and \$11,000 respectively.

Recommendation:

Staff request the Board consider these proposals to provide direction and authorizations.

Enclosures:

Jim Travis Tree Experts proposal
Redding Tree Service estimate



JIM TRAVIS TREE EXPERTS

P. O. Box 494462 Redding, CA. 96049

(530) 222- "T-R-E-E"

CONT LIC NO. 741278

Master Arborist

JAN 31 2021

RECEIVED

TO: A.C. I.D. BOARD
FROM: Jim Travis Tree Experts
Subject: TREE JOB PROPOSAL

Dear Sirs:

Above contractor agrees to perform the following described tree services at listed costs.

Removal of two (2) large oaks adjacent to control shed. Trim branch from oak away from structure - removal down tree from river, Heavy trim large oak in clearing - chip all brush - Leave wood in lengths on site.

TOTAL COST \$6,750
(Sixty Seven Hundred Fifty Dollars)

[Signature]

Jim Travis Owner/Arborist
Jim Travis Tree Experts

Redding Tree Service, Inc.
 PO Box 93
 Shasta CA 96087

Estimate

Date	Estimate #
1/26/2021	10068

Name / Address
A.C.I.D. PUMP HOUSE 2810 SILVER STREET ANDERSON CA 96007 SCOTT PASSMORE 945-2944

GOOD FOR 90 DAYS

Description	Qty	Total
Remove Large Oak over Pump House~Remove 2 smaller Oaks between Pump House & Sacramento River~lighten up 2 Oaks growing towards Pump House on North side		11,000.00
CSLB #765459 City License # 7772		

Phone #
530-241-1199

Web Site
WWW.REDDINGTREE.COM

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 6.5
Meeting Date: 02/11/2021

DATE: February 4, 2021

Action Item
 No Action Requested

SUBJECT: Review and consider approving a video inspection and cleaning proposal for 4 pipelines

Background:

I have invited 6 companies to submit proposal to video portions of 4 pipelines. Two of the companies responded and requested site visits. To date SAK is the only company that has submitted a proposal.

The locations are:

- 1) Location A: Lateral 3 north side of and under south Bonnyview Avenue – purpose of the video is to determine the reason for extremely limited flow and to remove and obstructions.
- 2) Location B: Lateral 3 from the main canal to northeast side of the intersection of 273 and south Bonnyveiw – purpose of the video is to determine the reason for extremely limited flow and to remove and obstructions.
- 3) Location C: Lateral 21 along Shady Lane south of Balls Ferry Road – purpose is to determine source of numerous leaks and to access the pipeline for possible lining project in the future.
- 4) Location D: Anderson Creek siphon – purpose is to assess the remaining steel pipeline for a possible lining project in the future.

I am confirming with SAK that the proposal is correct as they have listed a quantity of 3 for a total of \$15,000. During the site visit, I discussed the size and nature of each location and assessed their ability to clear the pipes. SAK staff is confident that they can assess and clear and obstacle. SAK has videoed and cleaned several of our pipelines for lining in the past and these projects are working well.

Recommendation:

Staff request the Board consider authorizing staff to proceed with the video and cleaning of the identified locations.

Enclosures:

SAK Proposal February 4, 2021
Site Maps



SAK™

Pipeline Infrastructure. Solved.™

916.644.1400 *tel*
916.644.1401 *fax*
4253 Duluth Avenue
Rocklin, CA 95765
www.sakcon.com

February 4, 2021

John S. Currey
Anderson-Cottonwood Irrigation District
2810 Silver Street
Anderson, CA 96007

RE: Proposal for CCTV and Cleaning of existing Irrigation Pipes

Mr. Currey:

SAK Construction, LLC is pleased to provide you with the following proposal:

ITEM	DESCRIPTION	QTY	U/M	UNIT PRICE	EXTENSION
1	CCTV and Cleaning of existing Irrigation Lines	3	DY	\$ 5,000.00	\$ 15,000.00
ESTIMATED TOTAL:					\$ 15,000.00

INCLUSIONS:

- Provide traffic control as needed for SAK's operations.
- Clean and CCTV inspection to the best of SAK's ability due to existing conditions.
- Provide certificate of insurance General Liability \$1M/\$2M, Auto Liability \$1M, Workers Comp \$1M.
- One year standard construction warranty on materials and workmanship.

EXCLUSIONS:

- Access to each end of the pipe for equipment and personnel. ACID to support if needed.
- Water from a near by Hydrant.
- Any debris removed from the pipe will need to be dumped at a yard provided by ACID.
- Any special permits or insurance required.
- Notifications to agencies or other parties affected by the work, as well as any necessary coordination.
- Performance &/or payment bonds (if needed, add 1.5% of the bonded amount)

OTHER NOTES:

- Work to be performed under a mutually agreed upon project schedule.

Accepted By Anderson-Cottonwood Irrigation District

Date

Anderson-Cottonwood Irrigation District

Video Inspection - Map A

Legend

 Lateral 3 - 900' 42" RCP



Google Earth

© 2020 Google

500 ft

Anderson-Cottonwood Irrigation District

Video Inspection - Map B

Legend

 Lateral 5 - 2,200' x 24" RCP



Google Earth

© 2020 Google

Anderson-Cottonwood Irrigation District

Video Inspection - Map C

Legend

• Lateral 21 - 1960' x 48" RCP




Google Earth

© 2020 Google

Anderson-Cottonwood Irrigation District

Video Inspection - Map D

Legend

 Anderson Creek Siphon 1300' x 48" Steel



Google Earth

© 2020 Google

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 6.6
Meeting Date: 02/11/2021

DATE: February 3, 2021

Action Item
 No Action Requested

SUBJECT: Consider authorizing staff to submit a WaterSMART Grant: Small-Scale Water Efficiency Projects

Background:

Reclamation has released the WaterSMART Grant: Small-Scale Water Efficiency Projects. This grant can be used for several types of projects of which canal lining/piping, Irrigation flow measurement and supervisory control and data acquisition and automation (SCADA). The cost share is 50/50 and the max the reclamation will fund is \$75,000.

The current SCADA system Lookout 6.7 is on an older server and both are no longer supported. The age of the program and server make future improvements and additional data collection difficult. I have been discussing migrating our SCADA system to a new platform/program. There are several options available and I am collecting bids from several companies. Initial cost estimates in the range of \$120,000 to \$150,000.

The WaterSMART Grant is commonly used for upgrading SCADA systems. The application is due March 18, 2021 and will require a Board resolution. At this point, I am not ready to make a recommendation as to which program we consider, but I am interested in the Board direction on the issue.

If the Board wants me pursue funding to our SCADA upgrade, I will bring the upgrade proposals and Board resolution to the next meeting.

Recommendation:

Staff request the Board consider directing staff to prepare an application to the WaterSMART Grant: Small-Scale Water Efficiency Projects for a SCADA upgrade.

Enclosures:

None

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 6.7
Meeting Date: 02/11/2021

DATE: February 3, 2021

Action Item
 No Action Requested

SUBJECT: Discuss and consider adopting resolution 2021-01 to establish a new meeting time for the regular board meeting

Background:

Based on the initial interest to hold a daytime meeting, we have confirmed that the City of Anderson Council Chambers are available during the afternoons of the 2nd Thursday of each month.

Attached is a Resolution (require by code) to establish the date and time of the district regular board meeting. I have suggested 2:00 pm in the Resolution, the Board may consider another time if 2:00 does not work.

Recommendation:

Staff request the Board consider adopting resolution 2021-01 to establish the regular Board meeting will be on 2nd Thursday of each month at 2:00 pm.

Enclosures:

Resolution 2021-01

Anderson-Cottonwood Irrigation District
RESOLUTION NO: 2021-01

**A RESOLUTION OF ANDERSON-COTTONWOOD IRRIGATION DISTRICT
DESIGNATING THE PLACE AND TIME FOR REGULAR BOARD OF DIRECTORS MEETING**

WHEREAS, the Board of Directors of Anderson-Cottonwood Irrigation District wishes to encourage and maximize participation of the public in the proceedings and Discussions of the Board of Directors: and

WHEREAS, one way to encourage and maximize participation is to establish a regular meeting date by resolution; and

WHEREAS, the Ralph M. Brown Act requires the Board of Directors to establish a regular meeting date by resolution.

NOW, THEREFORE, the Board of Directors of Anderson-Cottonwood Irrigation as follows:

1. The Regular Meeting days for the Board of Directors of the Anderson-Cottonwood Irrigation District shall be the **second** Thursday of each month provided that if a regular meeting date is an Official holiday, the meeting will be held on the following day.
2. The Regular Meeting time of the Board of Directors of Anderson-Cottonwood Irrigation District shall be **2:00 p.m.**
3. The Regular Meeting place of the Board of Directors of Anderson-Cottonwood Irrigation District shall be held at Anderson City Hall 3rd Floor, 1887 Howard Street, Anderson, California 96007

ADOPTED, THIS _____, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Passed and adopted by the Board of Directors of the Anderson-Cottonwood Irrigation District meeting on _____, 2021, by the following vote:

Approved:

PRESIDENT

ATTEST:

SECRETARY

Anderson-Cottonwood Irrigation District

TO: ACID Directors
FROM: John S. Currey

Agenda Item No. 7
Meeting Date: 02/11/2021

DATE: February 4, 2021

SUBJECT: General Mangers' Monthly Status Report

Irrigation Operations:

- **Operations and Maintenance Activities –**
 - Completed maintenance activities (see item 3.1 and attached email update)
 - Upcoming maintenance
 - Spraying – paperwork will be complete by 2/8 – we are next on Washburn Spray Service schedule and we are looking for the right weather window during the next 3 weeks.
 - Pipe projects – 2 sites on Lateral 29.1 in Anderson are scheduled for several days, followed by Lateral 33 in east Cottonwood.
 - Some of the crew are working on brush removal and small pipe repairs.
 - Dam and fish screen maintenance – some of the crew will be cleaning the fish screens and replacing components as needed. The crew will also inventory all the dam safety equipment and items that are damaged or expired will be replaced.

Office Operation:

- Water applications were mailed on February 1st and the first payment was received on February 4th.
- We are updating our COVID protocols and continuing with our heightened awareness.
- The 2020 Audit is scheduled for March 8 and 9. We learned last week that our Auditor Bob (Robert Johnson) recently passed away. The firm has another partner and is continuing their services. The Audit will be conducted remotely this year.

Staffing

- Staffing level as of 2/4/2021 10 active employees
 - We are currently advertising for the open Ditchtender/ Maintenance 1 position.
- Staff Training
 - Safety (Slips, Trips and Falls) in addition to our weekly safety discussion. Scheduled are Quarterly Safety meetings to cover significant topics, along with First Aid and CPR
 - The required Sexual Harassment is scheduled for Feb 22 @ 10:00 am @ the district office. The board may attend to satisfy their requirement.
 - Irrigation Management Training – I am working to develop a more structured training for the Ditchtenders. This will include how to measure flow, using our GIS maps, manage water deliveries and record.

Anderson-Cottonwood Irrigation District

Work Request and/or Complaints:

- Effective January 1, we have implemented a new method of recording and tracking request for repairs and maintenance. We anticipate that consistent use of the method will help us manage the work request and keep our customers informed of the progress.

Planning:

- US Offsite – We continuing to coordinate the sewer and waterline encroachments at the ACID Main Canal at south Barney St.
- Annexation – I have been working with the interested landowners and Shasta LAFCO to determine the process and costs of annexation. During my due diligence, I have discovered some documents that indicate that the Moore property was annexed in 1972. I am currently doing some additional research and I have asked Shasta LAFCO to check their records. I will be sharing the documents with Bob Moore and LAFCO next week.

GM Activities:

- Shasta College GIS intern – I am working with Dan Scollon, Shasta College and Eddy Clark, Jacobs Engineering to have an intern work on several GIS projects for me. The initial project goals are to 1) update and correct data and map information, 2) preparing and publish a public map, 3) develop the annual paid parcel map protocols, and 4) role out staff access to the GIS maps.
- Smart Phone – Pure Talk has the best deal. We will be getting the new smart phones in March.
- Pump Efficiency testing – I anticipate having a proposal to test our electrical pump for efficiency and flow in March or April.
- NCWA Conference Calls - Dry Year Task Force

Attachments:

GM Email Update January 29, 2021

From: GM@acidistrict.org
Sent: Friday, January 29, 2021 2:20 PM
To: 'GM@acidistrict.org'
Cc: 'cfo@andersoncottonwoodirrigationdistrict.org'; 'OM@andersoncottonwoodirrigationdistrict.org'; 'maintenance@acidistrict.org'
Subject: GM Update - January 29

Board Members,

Over the last 2 weeks we have been busy in the following areas:

Maintenance:

New pipelines and repairs Laterals 21, 21.1 and 29 – Anderson Area
Bank repair Lateral 3 – South of I-5 Rental
Weed eating and Burning in Main Canal - Redding, Lateral 59 West Cottonwood and Lateral 37.1 East Cottonwood
Manufactured and installed new catwalk on Main Canal in Redding and a grill on the Main Canal in West Cottonwood
Weed Spraying – prepared contract and working on the schedule

Administration:

Applications prepared and mailed on February 1
Scheduled Safety Training for 2021
Year-end tax filings, closing books, audit preparation
Updated and re-informed staff COVID Protocols

Other Items:

2 new employees started on 1/18
Advertising for open position
1 employee with COVID (he is well), 1 employee Quarantined – Both will return to work on Monday 2/1
Video Inspection – Site Visits with possible contractor
NCWA Dry Year Task Force Meeting
Monthly Groundwater Well Monitoring completed
Middle Pump for Churn Creek pulled and is in the shop
Sacramento River Water Management Plan update call
NRSC site visit and project meeting
Interviewed other District staff to glean information
Barney Street well has been pulled and is in the shop
Water Transfers – signed Letter of Intent with San Luis Delta Mendota Water Authority and the 2021 Intent to Transfer was filed with the State
Water Transfers – Calls with legal, Bella Vista and Reclamation regarding the additional transfer
Enterprise Anderson Groundwater Sustainability Agency Management Committee Meeting – review and updated information for the GSP / Water Budget
Sac River Settlement Contractor – participated in monthly board meeting.

The next Board meeting is February 11. The Packet will be ready at 3:30 on Thursday 2/4.

Have a great weekend.

John

2021 Maintenance Plans

List of things to do before start-up.

1. Clean Siphon Greengate Road, Cottonwood
2. Repair Culvert (sleeve) and pipe portion of ditch (Lateral 21) Tranquil Road, Anderson 24" 100' – **Completed**
3. Grill for Clear Creek siphon
4. Repair Lateral 29 pipeline due to damage near Duck Lane – **Completed**
5. Repair sweeper at Main Dam - **Scheduled**
6. Repair headwall Lat 35 Rice
7. Repair valve stem replace MC, 3rd St North side
8. Repair ditch bank Green Gate Road to Ludwig Gulch, Cottonwood
9. Repair valve M.C. pipeline McCarley's - **Completed**
10. Bank Repair in Lateral 3 construct retaining wall (concrete blocks) West Green Acres Lane - **Completed**

Ditches that need to be piped or repaired.

1. Lat 33 Venzke Road to Drybread Road 24" 600' – **in progress**
2. Lat 33 DFG Property Side of Balls Ferry to Siphon 24" unknown
3. Lat 23 Shasta Gas 24" 740'
4. Lat 41.4 21299 Black Lane 18" 200 10 pc
5. Lat 21.3.6 5835 Deschutes 24" 830' 42 pc
6. Lat 21.1 Moore Ranch Drain 24" 980' 49 pc
7. Lat 21.1 Rupert Road install pipe in open ditch 24" 200' – **Completed**
8. Lat 21.1 Northway clear (open up) right of way and install pipe in open ditch 24" 500' – **in progress**
9. Lat 41.42 21094 4th Street 18" 520' 26 pc

Other items:

1. Barny Street Well – **in the shop**
2. Middle Pump Churn Creek – **in the shop**
3. SCADA Smith Road Repair and antenna at Cottonwood WD well site
4. Main Canal road grading work from Locust to Jim Dandy to make it drivable
5. Spring Gulch Flume Footing needs work