

FINAL MINUTES  
BOARD OF DIRECTORS REGULAR MONTHLY MEETING  
FEBRUARY 11, 2021

**Anderson-Cottonwood Irrigation District**

*Brenda Haynes, President* 2810 Silver Street, Anderson, CA 96007  
*Audie Butcher, Vice President* (530) 365-7329 Fax (530) 365-7623  
*John Currey, General Manager* www.andersoncottonwoodirrigationdistrict.org

*Tiger Michiels, Director*  
*Ray Eliante, Director*  
*Rick Williams, Director*

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President Haynes called the meeting to order at 6:00 pm

**1. CALL TO ORDER**

Directors present: Michiels, Butcher, Haynes, Eliante, Williams  
Directors absent: none  
Staff present: Currey, Bankson, Passmore  
Staff present via phone: White

**2. PRESENTATIONS – NONE**

**3. DISCUSSION ITEMS**

**3.1** Receive staff report for the 2021 Water Year and discuss dry year communications

There was discussion on drought and what it means to ACID. GM Currey said the potential cutback to 75% is probable. Currey anticipates sending an informational outreach on the drought to our customers via email.

**3.2** Receive staff 2021 maintenance plans

Currey gave a short report on maintenance projects. To date, approx. 1,276' of pipe has been laid by our crew, using up 2/3 of 24" pipe in inventory. Currey invited the Board to email repair concerns in their division to [gm@acidistrict.org](mailto:gm@acidistrict.org). Lateral 3 leak is scheduled as part of the 2021 maintenance plans.

**4. PUBLIC PARTICIPATION - None**

**5. CONSENT AGENDA**

**5.1** Minutes – Approve the Minutes of the regular meeting January 14, 2021

**5.2** Financial Status Report for Year-to-Date Through December 2020

**5.3** Financial Status Report for Year-to-Date Through January 2021

**5.4** Payroll: Approve Payroll Check Register for the Month of January 2021

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5.5 EFTPS & ACH Transactions – Approve EFTPS & ACH transactions for the Payroll Periods Ending December 31, 2020 and January 15, 2021

5.6 Voided and/or missing checks for January 2021

Director Eliante moved to approve the Consent Agenda as submitted, Director Michiels made the second with a 5-0 vote

**END OF CONSENT AGENDA**

5.7 Items (IF ANY) Removed from the Consent Agenda - none

**6. ACTION ITEMS**

6.1 Consider approval of the Final Cash Disbursements Journal for December 1, 2020 to December 31, 2020

Vice President Butcher moved to approve the Cash Disbursements Journal as submitted, Director Eliante made the second with a 5 – 0 vote

6.2 Consider approval of the Cash Disbursements Journal for January 1, 2021 to January 31, 2021

Director Eliante moved to approve the Cash Disbursements Journal as submitted, Vice President Butcher made the second with a 5 – 0 vote

6.3 Review the Evergreen Road Bridge Project and consider authorizing staff to execute a liability letter and utility agreement with Tehama County

Jessica, the Civil Engineer for Tehama County, joined the meeting via phone. She recapped the project for the new board members. Jessica went on to say a letter has been drafted to the county for county liability and a utility agreement. She is also working on getting funding allocated with the county.

Currey asked for motion to execute final agreement with legal counsel approval.

Director Eliante moved to approve proceeding to execute final agreement with blessing of legal, Director Williams made the second with a 5 – 0 vote

6.4 Review and consider approving tree removal proposals for Churn Creek pumping station

After reviewing the proposals from Tree Experts and Redding Tree Service, Inc, it was determined that the companies were not given clear direction on what they were bidding on. Currey's original understanding was to remove the immediate risk to our facility by trimming and removing a few of the trees. President Haynes would like all the trees removed and to see the job done in one day with all wood hauled away from the site. A few of the trees are located in an environmental impact area which may require a permit.

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The board directed GM Currey to proceed by meeting each company at Churn Creek pump house with a written expectation of the job to request a second proposal.

Director Williams moved to approve the direction given to Currey, Director Michiels made the second with a 5-0 vote

**6.5** Review and consider approving a video inspection and cleaning proposal for 4 pipelines

Currey gave some background on SAK. SAK has videoed and cleaned several of our pipelines for lining in the past and these projects are working well. SAK will video and clean as needed bring equipment and be prepared to do bid work and possibly laterals 3, 5, 21 and the Anderson Creek Siphon. Currey is hopeful the video and cleaning will fix the issue on laterals 3 and 5, while provide information of the possible lining of Later 29 and the siphon.

The board authorized Currey to proceed with the video and cleaning of the identified locations.

Vice President Butcher moved to approve SAKs proposal dated February 4, 2021, Director Michiels made the second, with a 5 – 0 vote

**6.6** Consider authorizing staff to submit a WaterSMART Grant: Small-Scale Water Efficiency Projects

Currey continues his research on what system to purchase. After discussion, the decision was unanimous to proceed with submitting an application for WaterSMART Grant.

Director Williams moved to approve applying for the WaterSMART Grant, Director Michiels made the second with a 5 – 0 vote

**6.7** Discuss and consider adopting resolution 2021-01 to establish a new meeting time for the Regular Board meeting

After discussion, the decision was unanimous to adopt resolution 2021-01 to establish a new meeting time.

Director Eliante moved to approve resolution 2021-01, Director Williams made the second with a 5-0 vote

**7. GENERAL MANAGERS REPORT**

Currey mentioned the scheduled Sexual Harassment training scheduled for February 22 at the District office and extended an invitation for board members to attend.

President Haynes asked about the contract for spraying approximately 120 acres along the canal for \$21,600. Currey said ACID will be partnering up to get the most sprayed as

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possible. Currey stated that he and the contractor are monitoring the weather to identify the best possible 4+day window to spray.

Currey reported that he is working with a Shasta College GIS Intern to update and publish our facility maps.

Currey reported that the middle pump for Churn Creek is being refurbished. The Barney Street production well has some significant deterioration on the impellers and there were no spiders (shaft stabilizers) for the first 80+ feet. It was the combination of these two issues that was causing the shaft vibration and bearing wear. J&J Pumps is currently determining the best course of action.

Currey reported that he is researching payroll services, including timecard and attendance apps.

Currey reported that he is working with NRCS to evaluate 4,800 feet piping project for the pickup ditch between Drybread and Hacienda Roads the project would benefit 250 acres.

**8. DIRECTOR'S REPORTS**

None was reported

President Haynes announced the closed session. The meeting was adjourned to a short recess at 7:35

**CLOSED SESSION**

**C.S.1. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code section §54956.8)

Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding Terms and Condition of a potential 2021 Water Transfer with buyer located south of the Delta

**C.S.2. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code section §54956.8)

Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding the terms and conditions of a potential amendment to the current long-term water transfer with Bella Vista Water

**C.S.3. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Government Code § 54956.9(d)(1))

Stokley Properties LLC v. Anderson-Cottonwood Irrigation District (Shasta Co. Superior Court, Case No. 195658)

**C.S.4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code Section §54957)

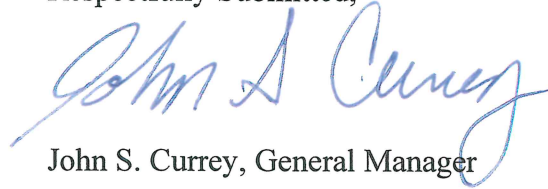
Title: General Manager Evaluation

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The board reconvened in open session and President Haynes reported that direction was given to real property negotiators on matters C.S.1 and C.S.2. No Action was taken on material C.S.3 and C.S.4.

9. **ADJOURNMENT** 9:05 pm

Respectfully Submitted,



John S. Currey, General Manager