

FINAL AGENDA  
BOARD OF DIRECTORS REGULAR MONTHLY MEETING  
DECEMBER 09, 2021

<i>Brenda Haynes, President</i>	<b>Anderson-Cottonwood Irrigation District</b> 2810 Silver Street, Anderson, CA 96007	<i>Tiger Michiels, Director</i>
<i>Audie Butcher, Vice President</i>	(530) 365-7329 Fax (530) 365-7623	<i>Ray Eliante, Director</i>
<i>John Currey, General Manager</i>	www.andersoncottonwoodirrigationdistrict.org	<i>Rick Williams, Director</i>

**AGENDA**

**BOARD OF DIRECTORS  
REGULAR MONTHLY MEETING  
DECEMBER 09, 2021**

**REGULAR SESSION – 2:00 P.M.  
CLOSED SESSION FOLLOWING**

**Meeting will take place in the  
Council Chambers located at  
1887 Howard Street, Anderson, CA**

**Masks Required**

- 1. CALL TO ORDER**
- 2. CONDUCT ELECTION OF BOARD OFFICERS FOR DECEMBER 2021 AND CALENDAR YEAR 2022 – PRESIDENT AND VICE PRESIDENT**
- 3. DISCUSSION ITEMS - NONE**
- 4. PUBLIC PARTICIPATION**

This time is set-aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Any member of the public on the telephone may speak during the Public Participation period. Individuals are requested to limit their comments to a maximum of three minutes.

The Brown Act prohibits the Board from taking action on any item not placed on the printed Agenda in most cases.

**5. CONSENT AGENDA**

Consent Agenda items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any member of the public, staff or Board may request that an item be removed from the Consent Agenda for separate discussion. Are there any requests to remove any items from the Consent Agenda?

- 5.1 Minutes – Approve the Minutes of the regular meeting November 11, 2021**
- 5.2 Financial Status Report for Year-to-Date Through November 2021**
- 5.3 Payroll: Approve Payroll Check Register for the Month of November 2021**

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- 5.4 EFTPS & ACH Transactions – Approve EFTPS & ACH transactions for the Payroll Periods Ending October 31, 2021 and November 15, 2021
- 5.5 Voided and/or missing checks for November 2021

**END OF CONSENT AGENDA**

- 5.6 Items (IF ANY) Removed from the Consent Agenda

**6. ACTION ITEMS**

- 6.1 Consider Approval of the Cash Disbursements Journal for November 1, 2021 to November 30, 2021
- 6.2 Consider Ditchtender Transportation Options (Vehicle Allowance, Mileage or District Vehicles)
- 6.3 Consider Approval of the 2022 Proposed Operating Budget
- 6.4 Consider Approval of 2022 ACID Board meeting Schedule
- 6.5 Consider approval to authorize General Manager to add Emmy Westlake and Jennifer Loffmark to the authorized signatory to the banking, issue new credit cards and adopt Resolution No. 2021-04 updating the Local Agency Investment Fund authorization to transfer monies

**7. GENERAL MANAGER’S REPORT**

*Administrative – Construction – Maintenance – Operations*

**8. DIRECTOR’S REPORTS**

- Comments on District Activities
- Questions to Staff on District Issues

**CLOSED SESSION**

- C.S.1. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.** Significant Exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government Code section 54956.9. One Case.
- C.S.2. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** (Government Code § 54956.9(d)(1))  
Stokley Properties LLC v. Anderson-Cottonwood Irrigation District (Shasta Co. Superior Court, Case No. 195658)
- C.S.3 CONFERENCE WITH LABOR NEGOTIATOR**  
(GOVERNMENT CODE §54957.6(a)) District Personnel Committee in Regard to Collective Bargaining Agreement with Teamsters Local #137. District’s Labor Negotiator: General Manager

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DECEMBER 09, 2021

**C.S.4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code Section §54957)

Title: General Manager Evaluation

At the conclusion of the Closed Session, reportable action, if any, will be reported in Open Session.

**RECESS**

**REPORT OF CLOSED SESSION ACTIONS**

**ADJOURN**

DRAFT MINUTES  
BOARD OF DIRECTORS REGULAR MONTHLY MEETING  
NOVEMBER 11, 2021

**Anderson-Cottonwood Irrigation District**

*Brenda Haynes, President*      2810 Silver Street, Anderson, CA 96007  
*Audie Butcher, Vice President*      (530) 365-7329 Fax (530) 365-7623  
*John Currey, General Manager*      www.andersoncottonwoodirrigationdistrict.org

*Tiger Michiels, Director*  
*Ray Eliante, Director*  
*Rick Williams, Director*

**MINUTES  
REGULAR MONTHLY MEETING  
NOVEMBER 11, 2021**

President Haynes called the meeting to order at 2:00 p.m.

**1. CALL TO ORDER**

Directors present:                      Michiels, Haynes, Eliante, Butcher  
Directors absent:                      Williams  
Staff present:                              Currey, White, Loffmark  
Staff present via phone:              None

**2. PRESENTATIONS - NONE**

**3. DISCUSSION ITEMS**

**3.1 Review of 2021 Dichtender Car Allowance versus Mileage Reimbursement**

GM Currey gave an overview of the monies that were spent in paying Dichtender's car allowance versus mileage reimbursement. The Board would like to bring this item back in December with a vehicle analysis to coincide with the 2022 budget.

**3.2 Review 2022 Working Budget Proposal**

GM Currey gave an updated overview of the 2022 working budget proposal. The Board would like to see a 10% adjustment in utilities and add money in the election expense. The final updated 2022 budget will be brought back in the December meeting.

**4. PUBLIC PARTICIPATION – NONE**

**5. CONSENT AGENDA**

**5.1 Minutes – Approved the Minutes of the regular meeting October 14, 2021 and the minutes of the special meeting October 25, 2021**

**5.2 Financial Status report for Year-to-Date Through October 2021**

**5.3 Payroll: Approved Payroll Check Register for the Month of October 2021**

**5.4 EFTPS & ACH Transactions – Approved EFTPS & ACH transactions for the Payroll Periods Ending September 30, 2021 and October 15, 2021**

**5.5 Voided and/or missing checks for October 2021**

DRAFT MINUTES  
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Director Michiels moved to approve the Consent Agenda; Director Eliante made the second with a 4-0 vote.

**END OF CONSENT AGENDA**

**6. ACTION ITEMS**

- 6.1** Consider approval of the Final Cash Disbursements Journal for October 1, 2021 to October 31, 2021

Vice President Butcher moved to approve the Consent Agenda; Director Michiels made the second with a 4-0 vote.

- 6.2** Receive staff report and consider approval of 2022 application and agreement for water service.

GM Currey gave a staff report and answered questions from the Board.

Director Michiels moved to approved the 2022 application and agreement for water service; Vice President Butcher made the second with a 4-0 vote.

- 6.3** Discuss and consider adopting Resolution 2021-04 to establish a new meeting time for the regular Board meeting.

GM Currey gave a staff report and answered questions from the Board.

If was agreed to table this item to a future date.

- 6.4** Discussion and approval of Assistant General Manager of Operation Contract.

GM Currey gave a staff report and answered questions from the Board.

Director Michiels moved to approve the contract; Director Eliante made the second with a 4-0 vote.

- 6.5** Discussion and approval of amendment to General Manager's Contract.

GM Currey gave a staff report and answered questions from the Board.

Director Eliante moved to approve the 2<sup>nd</sup> amendment removing paragraphs 8f and 8g; Vice President Butcher made the second with a 4-0 vote.

**7. GENERAL MANAGER'S REPORT – SEE ATTACHED**

**8. DIRECTORS REPORTS**

- President Haynes has already emailed her concerns to GM earlier in the week.
- Vice President Butcher asked if the wells were back up to capacity. GM Currey stated Barney Well is back up to its historical height with Crowley Well recovering slowly.
- Director Eliante - None.

DRAFT MINUTES  
BOARD OF DIRECTORS REGULAR MONTHLY MEETING  
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- Director Michels asked for an updated Admin Phone List.

President Haynes announced the closed session. The meeting was adjourned to a short recess at 3:26 p.m.

**CLOSED SESSION ANNOUNCEMENT**

President Haynes announced that the Board of Directors would recess to a Closed Session to take the following actions:

**C.S.1. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.** Significant Exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Government code section §54956.9. One Case.

**C.S.2 CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
(Government code section §54956.8)  
Confer with District negotiators (John Currey and Counsel Dustin Cooper) regarding Terms and Conditions of a potential 2022 Water Transfer with buyer located South of the Delta.

**C.S.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
(Government Code Section §54957) Title: General Manager Evaluation

The Board of Directors recessed to Closed Session at 3:35 p.m.

The Board of Directors returned from Closed Session and reconvened in Open Session with Directors Haynes, Butcher, Michiels, and Eliante and General Manager John Currey present at 4:03 p.m.

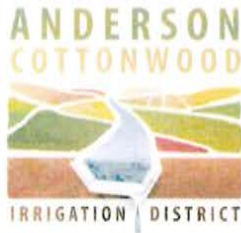
**REPORT OF CLOSED SESSION ACTIONS**

General Manager John Currey reported that the Board of Directors met in Closed Session to discuss anticipated litigation. There was no other reportable action.

The Board of Directors adjourned at 4:05 p.m.

Respectfully Submitted.

John S. Currey, General Manager



BOARD OF DIRECTORS  
BRENDA HAYNES      TIGER MICHIELS  
AUDIE BUTCHER      RAY ELIANTE  
RICK WILLIAMS

GENERAL MANAGER  
JOHN S. CURREY

**DATE:**            November 30, 2021  
**TO:**                Board of Directors  
**FROM:**            Jennifer Loffmark, Office Manager  
                         December 9, 2021 Board Meeting:  
                         Financial Status Report for November 2021

The year-to-date financial status report as of November 30, 2021 is submitted herewith for Board review.

**SUMMARY**

Total revenues: \$3,234,336 (irrigation sales, property tax, interest revenue, water transfer)

Total expenditures: \$1,808,916 (routine monthly expenses).

The District's total funds on deposit on November 30, 2021 were \$5,024,182





**Anderson Cottonwood Irrigation District**  
**2021 Financial Status Report**  
*Month Ending November 2021*

**Expenditures**

Account Number	Budget Item	Year To Date	2021 Approved Budget	Percent Used	Balance Available
<b>Salaries &amp; Benefits</b>					
5010	Reg. Salaries (Admin)	\$184,172	\$198,350	93%	\$14,178
5012	Overtime (Admin)	\$50	\$0	0%	(\$50)
5014	Retirement (Admin)	\$6,673	\$6,906	97%	\$234
5015	Social Security (Admin)	\$10,779	\$12,120	89%	\$1,341
5016	Workers Comp. (Admin)	\$1,211	\$760	159%	(\$451)
5017	Unemployment Ins. (Admin)	\$1,736	\$1,302	133%	(\$434)
5018	Medicare (Admin)	\$2,463	\$2,836	87%	\$373
5019	Health Insurance (Admin)	\$39,769	\$47,076	84%	\$7,307
5110	Reg. Salaries (T&D)	\$242,783	\$307,800	79%	\$65,017
5111	Vehicle Allowance as Wages	\$14,449	\$28,580	51%	\$14,131
5112	Overtime (T&D)	\$41,312	\$6,000	689%	(\$35,312)
5114	Retirement (T&D)	\$27,597	\$27,623	100%	\$26
5115	Social Security (T&D)	\$19,765	\$20,857	95%	\$1,092
5116	Workers Comp. (T&D)	\$44,740	\$52,181	86%	\$7,441
5117	Unemployment Ins. (T&D)	\$5,684	\$3,472	164%	(\$2,212)
5118	Medicare (T&D)	\$3,797	\$4,877	78%	\$1,080
5119	Health Ins. (T&D)	\$68,050	\$130,668	52%	\$62,618
	Sub-Total	\$715,029	\$851,408	84%	\$136,379
<b>Administration</b>					
6000	Vehicle Mileage	\$5,550	\$0	0%	(\$5,550)
6001	Medical Exp. / Supplies	\$3,147	\$1,200	262%	(\$1,947)
6002	Travel / Training Expense	\$987	\$5,000	20%	\$4,013
6003	Office Supplies / Expense	\$8,303	\$8,200	101%	(\$103)
6004	Office Equip. & Maintenance	\$558	\$2,600	21%	\$2,042
6005	Association Dues	\$20,853	\$14,200	147%	(\$6,653)
6006	Public Notices	\$397	\$500	79%	\$103
6007	Election Expense	\$47	\$0	0%	(\$47)
6008	Legal Fees / Expense	\$22,847	\$14,000	163%	(\$8,847)
6009	SRSC Corporation	\$35,949	\$21,275	169%	(\$14,674)
6010	Maintenance Agreements	\$17,279	\$12,000	144%	(\$5,279)
6012	Vehicle Insurance	\$3,647	\$3,500	104%	(\$147)
6013	Management Expense Acct.	\$151	\$1,000	15%	\$849
6014	Liability Claims	\$770	\$1,000	77%	\$230
6015	Property / Liability Insurance	\$24,535	\$22,000	112%	(\$2,535)
6016	Permit Fees	\$8,977	\$12,000	75%	\$3,023
6017	County Taxes / Assessments	\$4,571	\$5,000	91%	\$429
6018	Consultant Services	\$8,049	\$10,000	80%	\$1,951
6019	Audit / Accounting Services	\$8,250	\$8,250	100%	\$0
6023	Utilities	\$22,329	\$15,000	149%	(\$7,329)
6024	Misc. Expense	\$0	\$1,000	0%	\$1,000
6026	District GIS	\$455	\$2,500	18%	\$2,045
6027	SGMA	\$0	\$0	0%	\$0
	Sub-Total	\$197,649	\$160,225	123%	(\$37,424)

**Anderson Cottonwood Irrigation District**  
**2021 Financial Status Report**  
*Month Ending November 2021*

Account Number	Budget Item	Year To Date	2021 Approved Budget	Percent Used	Balance Available
<b>General Maintenance</b>					
7000	Fuels	\$19,959	\$23,000	87%	\$3,041
7002	Light Vehicles	\$2,471	\$4,000	62%	\$1,529
7003	Heavy Vehicles	\$1,047	\$3,000	35%	\$1,953
7004	Light Equipment	\$458	\$3,000	15%	\$2,542
7005	Heavy Equipment	\$8,244	\$7,000	118%	(\$1,244)
7008	Maintenance Supplies	\$8,740	\$10,000	87%	\$1,260
7009	Buildings / Yard Maintenance	\$0	\$2,500	0%	\$2,500
7010	Small Tools & Equipment	\$1,036	\$2,000	52%	\$964
	Sub-Total	\$41,955	\$54,500	77%	\$12,545
<b>Canal Maintenance &amp; Operations</b>					
8000	SCADA Maintenance	\$3,268	\$3,000	109%	(\$268)
8001	Diversion Facilities Maint.	\$41,844	\$14,000	299%	(\$27,844)
8002	Contracted Services	\$23,472	\$19,000	124%	(\$4,472)
8003	Chemicals	\$23,687	\$13,000	182%	(\$10,687)
8004	Canal Maintenance & Exp.	\$232,450	\$50,000	465%	(\$182,450)
8005	Pump Maintenance	\$15,207	\$30,000	51%	\$14,793
8006	Utilities / Pumping	\$139,195	\$134,000	104%	(\$5,195)
8007	Water Purchases / CVP	\$208,674	\$223,000	94%	\$14,326
8008	Water Rights Protection	\$19,770	\$80,000	25%	\$60,230
8010	Water Transfer / Base Supply	\$146,716	\$0	0%	(\$146,716)
	Sub-Total	\$854,283	\$566,000	151%	(\$288,283)
<b>Prepaid Expenses</b>					

**Anderson Cottonwood Irrigation District**  
**2021 Financial Status Report**  
*Month Ending November 2021*

Balance Summary

	Year To Date	2021 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$1,808,916	\$1,632,133	111%	(\$176,783)
Total Revenue	\$3,234,336	\$1,799,298	180%	(\$1,435,038)

Depreciable Expenses

	Year To Date	2021 Approved Budget	Percent Used	Balance Available

Capital Improvement

1112	Land	\$0	\$0	0%	\$0
1114	Pumps	\$69,620	\$65,000	107%	(\$4,620)
1116	Trans & Distribution Plant	\$0	\$0	0%	\$0
1117	Equipment (Machinery)	\$0	\$0	0%	\$0
1118	Auto & Trucks	\$1,500	\$0	0%	(\$1,500)
1119	Buildings	\$0	\$0	0%	\$0
1120	Office Furniture & Equipment	\$0	\$0	0%	\$0
1123	Yard Improvement	\$0	\$0	0%	\$0
1124	Canal Lining & Pipe	\$151,057	\$100,000	151%	(\$51,057)
1125	Canal Safety Project	\$0	\$0	0%	\$0
1126	Main Canal Metering	\$0	\$0	0%	\$0
1127	Main Dam Improvement	\$0	\$0	0%	\$0
1132	Fish Screens	\$0	\$0	0%	\$0
1133	Fish Ladders	\$0	\$0	0%	\$0
1134	SCADA Equipment	\$0	\$0	0%	\$0
1135	Groundwater Program	\$8,439	\$0	0%	(\$8,439)
	<b>Total</b>	<b>\$230,616</b>	<b>\$165,000</b>	<b>140%</b>	<b>(\$65,616)</b>

**Anderson Cottonwood Irrigation District**  
**2021 Financial Status Report**  
*Month Ending November 2021*

**District Funds on Deposit**

L.A.I.F.	\$3,156,345			
TCB Checking	\$336,763			
Petty Cash	\$100			
Imprest Cash	\$200			
TCB Money Market Acct.	\$1,530,773			
Total Cash	\$5,024,182			

**Breakdown Of Funds on Deposit**

General Fund	\$4,730,787			
Equipment Reserve	\$102,849			
Cap. Improvement Fund	(\$65,616)			
Drainage Fund	\$25,000			
Water Rights Protection	\$231,162			
Total Cash	\$5,024,182			

Anderson Cottonwood Irrigation District  
 Payroll Register  
 For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Masked SS No Reference Date	Pay Type	Pay Hrs	Pay Amt
12	Regular	74.00	2,140.82
White, Teresa L.	SickLeave	6.00	173.58
XXX-XX-9533	Office_Clea	2.50	108.50
6865			
11/1/21			
20-01	Reg_Salarie		3,958.33
Currey, John S.			
XXX-XX-8247			
6866			
11/1/21			
20-06	Equip_Oper	77.00	1,380.61
Cannafax, Johnathon M.	Dam	3.00	63.87
XXX-XX-1182			
6867			
11/1/21			
21-04	Ditchtender	72.00	1,216.80
Reed-Powers, Alister C.			
XXX-XX-0669			
6868			
11/1/21			
21-08	Regular	80.00	1,550.40
Loffmark, Jennifer G.			
XXX-XX-5804			
6869			
11/1/21			
21-09	Ditchtender	76.75	1,297.08
Wilson, Kyle D.	Dam	3.00	60.21
XXX-XX-2586			
6870			
11/1/21			
21-11	Ditchtender	77.00	1,301.30
Jensen, Jason A.	Dam	3.00	60.21
XXX-XX-7425			
6871			
11/1/21			
21-12	Ditchtender	77.00	1,301.30
Voges, Michael C.	Dam	3.00	60.21
XXX-XX-9109			
6872			

Anderson Cottonwood Irrigation District  
Payroll Register  
For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Masked SS No Reference Date	Pay Type	Pay Hrs	Pay Amt
11/1/21			
21-13 Baker, Bill D. XXX-XX-4043 6873 11/1/21	Ditchtender Dam	77.00 3.00	1,301.30 60.21
23 Passmore, Scott C. XXX-XX-4422 6875 11/1/21	Main_Sup Dam	77.00 3.00	1,698.62 78.60
30 Poliak, Jeff B. XXX-XX-7790 6876 11/1/21	Sick_Leave	80.00	1,352.00
33 Vega, Phillip XXX-XX-1154 6877 11/1/21	Ops_Sup Dam	77.00 3.00	1,581.58 73.17
21-14 Hanan, Joshua W. XXX-XX-4750 6878 11/1/21	Ditchtender Dam	74.75 3.00	1,263.28 60.21
12 White, Teresa L. XXX-XX-9533 6879 11/16/21	Regular Office_Clea	88.00 2.50	2,545.84 108.50
20-01 Currey, John S. XXX-XX-8247 6880 11/16/21	Reg_Salarie		3,958.33
20-06 Caunafax, Johnathon M.	Equip_Oper Dam	28.50 51.50	511.01 1,096.44

Anderson Cottonwood Irrigation District  
**Payroll Register**  
 For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Masked SS No Reference Date	Pay Type	Pay Hrs	Pay Amt
XXX-XX-1182 6881 11/16/21	Sick_Leave	8.00	143.44
21-04 Reed-Powers, Alister C. XXX-XX-0669 6882 11/16/21	Ditchtender Dam Sick_Leave	36.00 23.00 10.00	608.40 461.61 169.00
21-08 Loffmark, Jennifer G. XXX-XX-5804 6883 11/16/21	Regular SickLeave	78.50 8.00	1,521.33 155.04
21-09 Wilson, Kyle D. XXX-XX-2586 6884 11/16/21	Ditchtender Dam	39.00 49.00	659.10 983.43
21-11 Jensen, Jason A. XXX-XX-7425 6885 11/16/21	Ditchtender Dam	39.50 48.50	667.55 973.40
21-12 Voges, Michael C. XXX-XX-9109 6886 11/16/21	Ditchtender Dam	39.00 49.00	659.10 983.43
21-14 Hanan, Joshua W. XXX-XX-4750 6887 11/16/21	Ditchtender Dam	39.00 49.00	659.10 983.43
21-13 Baker, Bill D. XXX-XX-4043 6888 11/16/21	Ditchtender Dam	36.50 51.50	616.85 1,033.61

Anderson Cottonwood Irrigation District  
**Payroll Register**  
 For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Masked SS No Reference Date	Pay Type	Pay Hrs	Pay Amt
21-15 Westlake, Emmy XXX-XX-4689 6889 11/16/21	Reg_Salarie		230.80
23 Passmore, Scott C. XXX-XX-4422 6890 11/16/21	Main_Sup Dam Vacation	25.00 47.00 16.00	551.50 1,231.40 352.96
33 Vega, Phillip XXX-XX-1154 6891 11/16/21	Ops_Sup Dam	36.50 51.50	749.71 1,256.09
30 Poliak, Jeff B. XXX-XX-7790 6892 11/16/21	Ditchtender Holiday_OT Vacation	33.25 14.00 16.00	561.93 354.90 270.40
30 Poliak, Jeff B. XXX-XX-7790 6892V 11/16/21	Ditchtender Holiday_OT Vacation	-33.25 -14.00 -16.00	-561.93 -354.90 -270.40
30 Poliak, Jeff B. XXX-XX-7790 6893 11/16/21	Ditchtender Dam Sick_Leave	33.25 14.00 40.75	561.93 280.98 688.68
Summary Total 11/1/21 thru 11/30/21	Reg_Salarie SickLeave Vacation Dam Ditchtender Ops_Sup Equip_Oper Regular Office_Clea Holiday_OT	14.00 16.00 458.00 716.75 113.50 105.50 320.50 5.00	8,147.46 328.62 352.96 9,800.51 12,113.09 2,331.29 1,891.62 7,758.39 217.00



Anderson Cottonwood Irrigation District  
**Payroll Register**  
 For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Masked SS No Reference Date	Pay Type	Pay Hrs	Pay Amt
	Sick Leave	138.75	2,353.12
	Main_Sup	102.00	2,250.12
	Reg_Salarie		8,147.46
	SicklLeave	14.00	328.62
	Vacation	16.00	352.96
	Dam	458.00	9,800.51
	Ditchtender	716.75	12,113.09
	Ops_Sup	113.50	2,331.29
	Equip_Oper	105.50	1,891.62
	Regular	320.50	7,758.39
	Office_Clea	5.00	217.00
	Holiday_OT		
	Sick Leave	138.75	2,353.12
	Main_Sup	102.00	2,250.12
Report Date Final Total 11/1/21 thru 11/30/21			

<b>EFTPS Transactions</b>					
<b>Federal Payroll Taxes</b>					
<i>Date</i>	<i>Payroll Period</i>	<i>Amount</i>	<i>Comments</i>		
11/3/2021	10/16/2021-11/01/2021	\$4,165.08	EFTPS for P/R taxes		
11/22/2021	11/01/2021-11/15/2021	\$4,962.71	EFTPS for P/R taxes		
<b>State Payroll Taxes</b>					
11/3/2021	10/16/2021-11/01/2021	\$929.33	ACH for P/R taxes		
11/22/2021	11/01/2021-11/15/2021	\$1,163.35	ACH for P/R taxes		
<b>Voided and/or Missing Checks</b>					
<i>Check #</i>	<i>Issued To:</i>	<i>Amount</i>	<i>Check Date</i>	<i>Comments</i>	<i>Date Voided</i>
5485	N/A			Printed payment list on check	10/25/2021
5484	Rebecca Carrillo	\$770.03	10/25/2021	Check written to wrong person	10/29/2021
5489	Shasta County Child Support	\$375.87	11/1/2021	Check written to wrong entity	11/1/2021
5498	Anderson Glass	\$608.32	11/1/2021	Wrong amount	11/1/2021
6874	Joshua Hanan	\$995.54	11/1/2021	Wrong amount	11/1/2021
6892	Jeff Poliak	\$1,047.02	11/16/2021	Wrong amount	11/16/2021

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/1/21	5487	2226 1308	John Currey IRA Edward Jones, FBO John Currey	237.50	237.50
11/1/21	5488	2226 1308	Scott Passmore Retirement Group Variable Annuity Life Ins. Co.	75.00	75.00
11/1/21	5489	2224 1308	Jason Jenson Child Support Shasta County Child Support	375.87	375.87
11/1/21	5489V	2224 1308	Jason Jenson Child Support Shasta County Child Support	375.87	375.87
11/1/21	5490	8004 1308	Chain/Nylon Sling/Nuts & Bolts Fasteners INC	123.08	123.08
11/1/21	5491	8000 1308	3855 S. Bonneyview October Charges City Of Redding	25.00	25.00
11/1/21	5492	7008 1308	Weedeater and Chainsaw Grease Quality Saw & Mower	46.31	46.31
11/1/21	5493	7003 1308	Dump Truck Water Pump Redding-Eureka Freightliner	146.37	146.37
11/1/21	5494	7002 1308	Scott's F150 Oil Change Premier Oil Change	57.75	57.75
11/1/21	5495	7005 1308	Backhoe Hydraulic Line Hydraulic Controls	146.64	146.64
11/1/21	5496	8004 1308	Cupler/ Cement/Primer for Lateral 33 AlSCO, Inc.	297.03	297.03
11/1/21	5497	7008 1308	Chainsaw Parts/Safety Equipment Stroup's Power Equipment, INC	561.14	561.14
11/1/21	5498	7002 1308	Replace Windshiled/Chip Repair Anderson Glass	608.32	608.32
11/1/21	5498V	7002 1308	Replace Windshiled/Chip Repair Anderson Glass	608.32	608.32
11/1/21	5499	8004 1308	Angle Iron/Carbon Solid Gerlinger Steel & Supply	153.27	153.27
11/1/21	5500	7005 1308	Kabota Tractor Mount Mower Install Ray's Truck & Equipment Repair	275.00	275.00
11/1/21	5501	8008 1308	2021 Water Transfer for September MBK Engineers	573.50	573.50

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/1/21	5502	6008	General Lawyer Fees	3,241.43	
		8008	September Water	388.67	
		1308	Transfers Minasian, Meith, et al		3,630.10
11/1/21	5503	7003	Belt for Dump Truck	28.01	
		1308	Crown Motors		28.01
11/1/21	5504	8004	Concrete	311.02	
		6002	Aquatics Chemical	207.00	
		1308	Seminar for 3 Loucks Landscape Supply		518.02
11/1/21	5505	7005	2 Windows for Backhoe	883.51	
		1308	PAPE Machinery, Inc.		883.51
11/1/21	5506	7008	Case WD-40/Wasp Spray	60.66	
		1308	Hardware Express		60.66
11/1/21	5507	6023	October Services	375.09	
		1308	Charter Communications		375.09
11/1/21	5508	8001	October Charges	80.08	
		1308	Verizon		80.08
11/1/21	5509	5019	November Insurance	4,308.00	
			Coverage		
		5119	November Insurance	6,041.00	
			Coverage		
		1308	N.C.G.T. Security Fund		10,349.00
11/1/21	5510	5016	October Workers Comp	48.30	
			Coverage		
		5116	October Workers Comp	4,401.42	
			Coverage		
		1308	State Compensation		4,449.72
			Insurance Fund		
11/1/21	5511	8005	Install Main Breaker	1,347.77	
			Perry's Pond		
		1308	J & J Pumps, INC		1,347.77
11/1/21	5512	2224	Jason Jensen Child	296.87	
			Support		
			200000001648552		
		2224	Jason Jensen Child	79.00	
			Support		
			200000001692226		
		1308	California State		375.87
			Disbursement Unit		
11/1/21	5513	7002	Replace Windshield in	563.32	
			Scott's F150		
		1308	Anderson Glass		563.32
11/1/21	5514	5014	Pension for	548.22	
			Admin/October		
		5114	Pension for T&D/October	2,726.55	
		1308	Western Conf. Team.		3,274.77
			Pension		
11/9/21	5515	6023	October Trash Pickup	110.50	
		1308	Waste Management		110.50
11/9/21	5516	7008	Grease, Emory Cloth,	214.03	
			Cabin Filter, Hydraulic		
			Hose, Wiper Blades		
		1308	Entreprise Auto Parts		214.03

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/9/21	5517	7008	Weed Eater Heads, Teeth and Tabs	86.60	
		1308	Al's Saw Shop		86.60
11/9/21	5518	7008	2 Pieces of Plywood for Lateral 33	65.14	
		1308	Payless Building Supply		65.14
11/9/21	5519	7002	Battery for F150	160.67	
		7005	Battery for Tractor, Tire for Backhoe	613.80	
		1308	Les Schwab Tires		774.47
11/9/21	5520	6003	For period 11/14/21-2/13/22	109.09	
		1308	Pitney Bowes		109.09
11/9/21	5521	6023	Office October Charges	367.83	
		8006	Supan, Perry's, Dymesich, Cottonwood Usage	1,038.97	
		8010	Crowely Gulch Usage	1,781.16	
		8006	Credit Balance		13.44
		1308	Pacific Gas & Electric		3,174.52
11/9/21	5522	8008	2019 PCFFA Lit - ACID	2,551.29	
		8008	2020 CNRA Lit - ACID	61.64	
		8008	NRDC	71.80	
		1308	Somach Simmons & Dunn		2,684.73
11/9/21	5523	8001	Dam Install/Removal for 2017, 2018, 2019, 202, 2021	2,696.50	
		8004	VRF for Spring Gulch, Oregon Gulch, Sac River Crossing, Canyon Hollow	1,258.00	
		1308	Dept. Of Fish & Wildlife		3,954.50
11/16/21	5524	2226	Scott Passmore Retirement 457 Withholding	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
11/16/21	5525	2226	John Currey IRA	237.50	
		1308	Edward Jones, FBO John Currey		237.50
11/16/21	5526	2224	Jason Jensen Child Support 200000001692226	79.00	
		2224	Jason Jensen Child Support 200000001648552	296.87	
		1308	California State Disbursement Unit		375.87
11/16/21	5527	7000	October Fuel Charges	2,107.24	
		1308	Flyers Energy, LLC		2,107.24
11/16/21	5528	6008	General Lawyer Fees	338.33	
		8008	October Water Transfers	670.10	
		1308	Minasian, Meith, et al		1,008.43
11/16/21	5529	8004	Waterman Galvanized Screwgate 15", 10", 24"	5,643.55	
		1308	Briggs MFG INC		5,643.55
11/16/21	5530	6023	October Water Usage	13.02	
		1308	City Of Anderson		13.02

Anderson Cottonwood Irrigation District  
Cash Disbursements Journal  
For the Period From Nov 1, 2021 to Nov 30, 2021

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Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
11/16/21	5531	6023	2550 Progress Dr October	25.00	
		1308	Usage City Of Redding		25.00
11/16/21	5532	6023	4800 Sunnyhill Lane	7,034.89	
		1308	October Usage City Of Redding		7,034.89
11/16/21	5533	6003	Office Water	13.05	
		1308	Mt. Shasta Spring Water		13.05
11/16/21	5534	6023	20536 Linda Ln October	26.45	
		1308	Usage Pacific Gas & Electric		26.45
11/16/21	5535	6023	Diversion Facilities	696.59	
		1308	October Usage City Of Redding		696.59
11/16/21	5536	8001	Nuts and Bolts for	35.02	
		1308	Diversion Dam Fasteners INC		35.02
11/16/21	5537	8001	Porta Potty for Dam	115.73	
		1308	Removal Welch Enterprises, Inc.		115.73
11/16/21	5538	6003	FatCow,MailChimp,N95	451.67	
		6001	Masks,Off. Supplies,Hard	12.50	
		6004	Hats,Paper Towels, Toilet	149.90	
		6010	Paper,Apple Yearly Fee	71.96	
		6013	Clearinghouse Drug Tests	75.75	
		6023	Zoom	247.60	
		1135	Monthly Linxup	8,438.78	
		1308	Woody's/Humble Joe's GM Expense Puretalk Monthly Data Loggers Tri Counties Bank		9,448.16
11/17/21	5539	5116	Final 2020 Audit	1,780.62	
		1308	State Compensation Insurance Fund		1,780.62
11/17/21	5540	1118	Porta Potty for ACID	1,500.00	
		1308	Triad Farms		1,500.00
11/18/21	5541	2222	September Union Dues	1,670.00	
		1308	Teamsters Local No. 137		1,670.00
11/23/21	5542	8004	Steel Stakes	228.98	
		1308	Liddell Construction Supply		228.98
11/23/21	5543	7008	Masonry Wheel/Face	164.72	
		1308	Shield/Drill Bits Fasteners INC		164.72
11/23/21	5544	8003	Application Hose	36.13	
		1308	Alligare LLC		36.13
11/23/21	5545	8002	Shop F-150 Oil Change	56.51	
		1308	Premier Oil Change		56.51
11/23/21	5546	7005	Backhoe 2,000 Hour	2,475.19	
		1308	Service PAPE Machinery, Inc.		2,475.19

Anderson Cottonwood Irrigation District  
**Cash Disbursements Journal**  
 For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

<b>Date</b>	<b>Check #</b>	<b>Account ID</b>	<b>Line Description</b>	<b>Debit Amount</b>	<b>Credit Amount</b>
11/23/21	5547	6003	Name plates for AGM/OM	38.33	
		1308	Anderson Trophies and Awards		38.33
11/23/21	5548	6016	Spray License	180.00	
		1308	Dept. Of Pesticide Regulations		180.00
11/24/21	5549	2222	October Dues	1,196.00	
		1308	Teamsters Local No. 137		1,196.00
	<b>Total</b>			<u>77,990.89</u>	<u>77,990.89</u>

# Anderson-Cottonwood Irrigation District

TO: ACID Directors  
FROM: John S. Currey

Agenda Item No. 6.2  
Meeting Date: 12/9/2021

DATE: December 2, 2021

Action Item  
 No Action Requested

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**SUBJECT:** Consider Ditchtender Transportation Options

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**Background:**

The attached analysis provides a comparison for Vehicle Allowance, Mileage Reimbursement or District Owned Vehicles. When considering the annual cash cost, District owned vehicles are the cheapest option at \$15,357 with the current vehicle allowance being the most expensive option at \$39,899. Direct mileage reimbursement would cost \$23,324. The comparison uses the same assumption of 50 miles per day and a fuel cost at \$5 per gallon.

The District will have to purchase two new trucks to provide each Ditchtender a vehicle. The attached worksheet provides the vehicle purchase price based on the out the door price for a basic model Ford Ranger and F150 or the GMC equivalent from 4 dealers. Vehicle availability is currently limited, and an estimated delivery time of six months.

**Recommendation:**

If the Board wants to migrate to using District owned vehicles, I recommend placing an order now and implementing direct mileage reimbursement to start off the 2022 irrigation season until the trucks arrive.

**Attachments:**

Ditchtender Vehicle Option Cost Analysis  
Truck Pricing Matrix



### Ditchtender Vehicle Options Cost Analysis

Gas price \$4.37 11/29/2021

Detail	New Ditchtender Vehicles		Notes
	Annual Cost		
Ammortization (7yrs)	\$3,304	2022 Ford F150	\$ 23,131.00
Insurance	\$521		
Fuel (50 miles/day)	\$2,882	(17mpg@\$5.00 gal)	
Oil change/maintenance	\$120	\$60/Oil Change	9800 Miles
Tires	\$100	\$500/5 yrs	
GPS Tracker	\$216		
<b>Total</b>	<b>\$7,144</b>		
Annual Cash Cost	\$3,839		
<b>Total Annual Cash Cost for 4 DT</b>	<b>\$15,357</b>		
2 trucks ammortization over 7 yrs	\$6,609		
<b>Total Annual Cost for 4 DT</b>	<b>\$21,966</b>		

Direct Mileage Reimbursement	
Mileage (50 miles/day * 196 days)	9800 miles
IRS RATE 2021 \$0.56 + 6% Inflation	0.595
<b>Total \$</b>	<b>5,831.00</b>
<b>Total Annual Cost of 4 DT \$</b>	<b>23,324</b>

Auto Allowance (Current Practice per CBA)			
Irrigation Season	Gas price	Allowance	Total for 1 DT
April 1-Oct 31 (28 Weeks)	\$/Gallon	Per Period	
Allowance Cost (50 miles/day)	\$5	\$595	\$8,330
		Total Allowance	\$8,330
	SS/MC pd by ACID	0.0765	\$637
	Work's Comp Ins	0.072	\$1,008
	<b>Total</b>	<b>Total</b>	<b>\$9,975</b>
		<b>Total Annual Cost of 4 DT</b>	<b>\$39,899</b>

### Truck Pricing Matrix

		Truck Pricing	W/Taxes & Licenses
Future Ford Sacramento	Ranger	\$ 25,990.00	\$ 28,522.56
Crown Ford	Ranger	\$ 22,677.73	\$ 24,474.00
Growney Motors	Canyon	\$ 29,815.00	\$ 32,701.00
Corning Ford	Ranger	\$ 22,801.00	\$ 24,698.42
Future Ford Sacramento	F150	\$ 28,485.00	\$ 32,210.93
Crown Ford	F150	\$ 21,431.32	\$ 23,131.00
Growney Motors	1/2 ton Sierra	\$ 31,290.00	\$ 34,355.31
Corning Ford	F150	\$ 22,763.00	\$ 24,657.47

# Anderson-Cottonwood Irrigation District

TO: ACID Directors  
FROM: John S. Currey

Agenda Item No. 6.3  
Meeting Date: 12/9/2021

DATE: December 2, 2021

Action Item  
 No Action Requested

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**SUBJECT:** Consider Approval of the 2022 Proposed Operating Budget

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## Background:

The attached 2022 Budget Proposal has the following changes (green highlights) from the November 11, 2021, versions.

- 1) Net position is now \$1,359, prior to capital improvements.
- 2) Total Revenues are unchanged at \$1,894,346.
- 3) Total Expenses are now \$1,892,987, an overall increase of \$24,500 from the November 11, 2021, proposal.
  - a. Salaries and Benefits are now \$959,698.
    - i. Overall payroll expenses have not been adjusted for possible changes with a new Collective Bargaining Agreement that would be effective on July 1, 2022, or the GM annual performance evaluation March 16, 2022.
    - ii. Auto Allowance (payroll expense) vs. Mileage Reimbursement (administrative expense). This expense has been moved to Mileage Reimbursement as staff anticipates paying staff a direct mileage reimbursement for 2022.
  - b. Administration is now \$197,805.
    - i. Vehicle Mileage (reimbursement) is \$28,580. This amount was moved into this account for allowance.
    - ii. Election Cost is \$2,500. This cost is incurred if there is a contested election.
    - iii. Utilities have been adjusted to reflect anticipated expenses for 2022 and includes a 10% utilities increase.
  - c. General Maintenance is unchanged from the November 11, 2021, version.
  - d. Canal Maintenance & Operations is \$680,984. This reflects a 10% increase for electric utilities.
  - e. Capital Improvements budget is \$225,000, which is funded from reserves. The increase of \$10,000 is for groundwater monitoring well dataloggers.

The budget assumes that the Bureau of Reclamation (BOR) honors the ACID Settlement Agreement and that ACID receives a 75% water allocation. BOR will make an initial water allocation announcement in February however, the early indication is that BOR will follow the State's Drought Allocation (attached) which deprioritizes agricultural (0 allocation). The weather forecast through March 1, 2022, is far below average rainfall (attached) and is a strong indicator of BOR possible action.

I am developing a contingency plan and budget if BOR allocates something less than 75% to the Sacramento Settlement Contractor.

# Anderson-Cottonwood Irrigation District

**Recommendation:**

Recommend that the Board adopt the 2022 Working Budget Proposal dated 12/09/2021.

**Enclosures:**

2022 Working Budget Proposal dated 12/09/2021

DWR Drought Allocation

ACID Rainfall Record and Monthly Forecast

**Anderson Cottonwood Irrigation District**  
**2022 Working Budget Proposal - 12/09/2021**

*Balance Summary*

Account Number	Budget Item	2021 Year To Date	2021 Approved Budget	2022 Proposed Budget	Difference 2021 Budget & 2022 Budget
	<b>Total Revenue</b>	\$3,234,336	\$1,799,298	\$1,894,346	\$95,048
	<b>Total Expenditures</b>	\$1,808,916	\$1,632,133	\$1,892,987	\$260,854
	<b>Net Position</b>	\$1,425,420	\$167,165	\$1,359	(\$165,806)

**Anderson Cottonwood Irrigation District**

2022 Working Budget Proposal - 12/09/2021

**Revenues**

Account Number	Budget Item	2021 Year To Date	2021 Approved Budget	2022 Proposed Budget	Difference 2021 Budget & 2022 Budget	Notes
4111	Water Sales / Prior Year	\$700	\$0	\$0	\$0	
4112	Water Sales / Base M&I	\$8,143	\$8,500	\$77,353	\$68,853	AHS Cooling Water and City of Redding 500 @ \$138.42 (3% over PY)
4114	Water Sales / Base Irrigation	\$754,634	\$728,000	\$688,569	-\$39,431	2021 = 819 Application @ \$115 for 6,832 ac @ 87/ac
4115	Water Transfer / CVP	\$465,645	\$423,220	\$506,924	\$83,704	75% allocation Admin (3% over PY) and 2022 BOR Rates (as available)
4117	Water Transfer / Base Supply	\$1,675,963	\$0	\$0	\$0	To Be Determined
4934	Penalty Revenue	\$2,755	\$2,000	\$2,000	\$0	
4971	Sale of Equipment	\$0	\$0	\$0	\$0	
4980	Misc. Revenue	\$37,457	\$0	\$0	\$0	
4984	Drainage Revenue	\$0	\$86,078	\$0	-\$86,078	Project Stalled - there are indications that it will proceed
4991	Contract/Project Income	\$0	\$0.00	\$0.00	\$0.00	
	Sub-Total	\$2,945,296	\$1,247,798	\$1,274,846	\$27,048	
<b>Property Tax &amp; Interest</b>						
4920	Interest Revenue	\$20,887	\$15,000	\$15,000	\$0	
4930	Prop. Taxes / Shasta	\$250,303	\$494,000	\$558,000	\$64,000	Projected 2021 year end (FYI Shasta Co. Assessments are up by 5.21%)
4931	Prop. Taxes / Tehama	\$17,850	\$42,500	\$46,500	\$4,000	Projected 2021 year end
	Sub-Total	\$289,040	\$551,500	\$619,500	\$68,000	
	<b>Total Revenues</b>	<b>\$3,234,336</b>	<b>\$1,799,298</b>	<b>\$1,894,346</b>	<b>\$95,048</b>	

**Anderson Cottonwood Irrigation District**

2022 Working Budget Proposal - 12/09/2021

**Expenditures**

Account Number	Budget Item	2021 Year To Date	2021 Approved Budget	2022 Proposed Budget	Difference 2021 Budget & 2022 Budget	Notes
<b>Salaries &amp; Benefits</b>						
5010	Reg. Salaries (Admin)	\$184,172	\$198,350	\$195,311	(\$3,039)	GM, AGM & OM
5012	Overtime (Admin)	\$50	\$0	\$0	\$0	
5014	Retirement (Admin)	\$6,673	\$6,906	\$14,103	\$7,197	
5015	Social Security (Admin)	\$10,779	\$12,120	\$12,109	(\$11)	
5016	Workers Comp. (Admin)	\$1,211	\$760	\$674	(\$86)	Why has the GM WC been reported in T&D?
5017	Unemployment Ins. (Admin)	\$1,736	\$1,302	\$1,302	\$0	
5018	Medicare (Admin)	\$2,463	\$2,836	\$2,833	(\$3)	
5019	Health Insurance (Admin)	\$39,769	\$47,076	\$37,476	(\$9,600)	
5110	Reg. Salaries (T&D)	\$242,783	\$307,800	\$397,030	\$89,230	10 employees vs 8 employees in 2021
	Dam Time			\$6,060	\$0	Dam Time = 140 hours at 18.75% above base wages
5111	Vehicle Allowance as Wages	\$14,449	\$28,580	\$0	(\$28,580)	Moved to Direct Mileage Reimbursement
5112	Overtime (T&D)	\$41,312	\$6,000	\$6,000	\$0	Emergency Call Outs Only
5114	Retirement (T&D)	\$27,597	\$27,623	\$34,528	\$6,905	
5115	Social Security (T&D)	\$19,765	\$20,857	\$24,616	\$3,759	
5116	Workers Comp. (T&D)	\$44,740	\$52,181	\$59,519	\$7,338	Additional Maintenance Workers
5117	Unemployment Ins. (T&D)	\$5,684	\$3,472	\$4,340	\$868	
5118	Medicare (T&D)	\$3,797	\$4,877	\$5,757	\$880	
5119	Health Ins. (T&D)	\$68,050	\$130,668	\$158,040	\$27,372	
	<b>Total Salaries &amp; Benefits</b>	<b>\$715,029</b>	<b>\$851,408</b>	<b>\$959,698</b>	<b>\$108,290</b>	
Total Base Wage Expenses \$947,637.79						
		<b>Difference</b>	<b>\$12,060.00</b>			
		Dam Time	\$6,060.00			
		Overtime	\$6,000.00			
		Auto Allowance	\$0.00			
		<b>Total Add Exp</b>	<b>\$12,060.00</b>			

**Anderson Cottonwood Irrigation District**  
**2022 Working Budget Proposal - 12/09/2021**

**Expenditures**

Account Number	Budget Item	2021 Year To Date	2021 Approved Budget	2022 Proposed Budget	Difference 2021 Budget & 2022 Budget	Notes
<b>Administration</b>						
6000	Vehicle Mileage	\$5,550	\$0	\$28,580	\$28,580	2021 Pilot Mileage vs. Allowance (see worksheet in prior budget sec.)
6001	Medical Exp. / Supplies	\$3,147	\$1,200	\$1,200	\$0	2021 Drug Test and Background for 14 person in 2021
6002	Travel / Training Expense	\$987	\$5,000	\$5,000	\$0	
6003	Office Supplies / Expense	\$8,303	\$8,200	\$8,200	\$0	
6004	Office Equip & Maintenance	\$558	\$2,600	\$2,600	\$0	
6005	Association Dues	\$20,853	\$14,200	\$14,200	\$0	NCWA and Shasta Farm Bureau 2021 (RMP Fees in 2021)
6006	Public Notices	\$397	\$500	\$500	\$0	
6007	Election Expense	\$47	\$0	\$2,500	\$2,500	2022 Election Cost Estimate
6008	Legal Fees / Expense	\$22,847	\$14,000	\$14,000	\$0	2021 Evergreen Project \$8K
6009	SRSC Corporation	\$35,949	\$21,275	\$21,275	\$0	SRSC Membership Dues Unchanged from prior budget.
6010	Maintenance Agreements	\$17,279	\$12,000	\$12,000	\$0	
6012	Vehicle Insurance	\$3,647	\$3,500	\$3,650	\$150	2021 Actual Expenses \$3,647 (new rates available in Jan)
6013	Management Expense Acct.	\$151	\$1,000	\$1,000	\$0	
6014	Liability Claims	\$770	\$1,000	\$1,000	\$0	
6015	Property / Liability Insurance	\$24,535	\$22,000	\$24,600	\$2,600	2021 Actual Expenses \$24,535 (new rates available in Jan)
6016	Permit Fees	\$8,977	\$12,000	\$12,000	\$0	NPDES, Water Rights and Dam
6017	County Taxes / Assessments	\$4,571	\$5,000	\$5,000	\$0	LAFCO and Property Tax
6018	Consultant Services	\$8,049	\$10,000	\$10,000	\$0	
6019	Audit / Accounting Services	\$8,250	\$8,250	\$9,000	\$750	Agreement increase \$250 + \$500 to file State Audit Report
6023	Utilities	\$22,329	\$15,000	\$18,000	\$3,000	Pure Talk, Trash, PG&E + 10%, Spectrum, Yard Water
6024	Misc. Expense	\$0	\$1,000	\$1,000	\$0	
6026	District GIS	\$455	\$2,500	\$2,500	\$0	
6027	SGMA	\$0	\$0	\$0	\$0	1/6 of GSA budget TBD. Annualized estimate is \$121,000 or \$20,166.67
	Sub-Total	\$197,649	\$160,225	\$197,805	\$37,580	



**Anderson Cottonwood Irrigation District**  
**2022 Working Budget Proposal - 12/09/2021**

Account Number	Budget Item	2021 Year To Date	2021 Approved Budget	2022 Proposed Budget	Difference		Notes
					2021 Budget	2022 Budget	
<b>General Maintenance</b>							
7000	Fuels	\$19,959	\$23,000	\$23,000	\$0		
7002	Light Vehicles	\$2,471	\$4,000	\$4,000	\$0		
7003	Heavy Vehicles	\$1,047	\$3,000	\$3,000	\$0		
7004	Light Equipment	\$458	\$3,000	\$3,000	\$0		
7005	Heavy Equipment	\$8,244	\$7,000	\$7,000	\$0		No Changes Anticipated
7008	Maintenance Supplies	\$8,740	\$10,000	\$10,000	\$0		
7009	Buildings / Yard Maintenance	\$0	\$2,500	\$2,500	\$0		
7010	Small Tools & Equipment	\$1,036	\$2,000	\$2,000	\$0		
	Sub-Total	\$41,955	\$54,500	\$54,500	\$0		
<b>Canal Maintenance &amp; Operations</b>							
8000	SCADA Maintenance	\$3,268	\$3,000	\$3,000	\$0		
8001	Dam Maintenance	\$41,844	\$14,000	\$14,000	\$0		
8002	Contracted Services	\$23,472	\$19,000	\$22,000	\$3,000		Spray Contractor - 2021 includes prior 2019 Dept of Forestry Exp.
8003	Chemicals	\$23,687	\$13,000	\$2,000	(\$11,000)		Magnacide pre-purchased in 2021
8004	Canal Maintenance & Exp.	\$232,450	\$50,000	\$50,000	\$0		2021 = 170K Pipe (SAK) , Wyndham, Spring Gulch, CC trees, Excavation Lat 29
8005	Pump Maintenance	\$15,207	\$30,000	\$30,000	\$0		
8006	Utilities / Pumping	\$139,195	\$134,000	\$155,000	\$21,000		YTD Plus 10% Rounded Up
8007	Water Purchases / CVP	\$208,674	\$223,000	\$324,984	\$101,984		75% Sold at 2022 BOR Rates (as available - see project water worksheet)
8008	Water Rights Protection	\$19,770	\$80,000	\$80,000	\$0		
8010	Water Transfer / Base Supply	\$146,716	\$0	\$0	\$0		No Exp planned unless water sales occur
	Sub-Total	\$854,283	\$566,000	\$680,984	\$114,984		

**Anderson Cottonwood Irrigation District**

**2022 Working Budget Proposal - 12/09/2021**

**Capital Improvements**

Account Number	Budget Item	2021 Year To Date	2021 Approved Budget	2022 Proposed Budget	Difference 2021 Budget & 2022 Budget	Notes
1112	Land	\$0	\$0	\$0	\$0	
1114	Pumps	\$69,620	\$100,000	\$85,000	(\$15,000)	Perry's Pond and Dymesich Pond Pumps are in the shop 2022.
1116	Trans & Distribution Plant	\$0	\$0	\$15,000	\$15,000	Churn Creek pump building and retaining wall.
1117	Equipment (Machinery)	\$0	\$0	\$0	\$0	
1118	Auto & Trucks	\$1,500	\$0	\$0	\$0	
1119	Buildings	\$0	\$0	\$0	\$0	
1120	Office Furniture & Equipment	\$0	\$0	\$0	\$0	
1123	Yard Improvement	\$0	\$0	\$0	\$0	
1124	Canal Lining & Pipe	\$151,057	\$100,000	\$100,000	\$0	Materials for in house pipe project and improvements
1125	Canal Safety Project	\$0	\$0	\$0	\$0	
1126	Main Canal Metering	\$0	\$0	\$0	\$0	
1127	Main Dam Improvement	\$0	\$0	\$15,000	\$15,000	Trash Rack Repairs / Improvements
1132	Fish Screens	\$0	\$15,000	\$0	(\$15,000)	
1133	Fish Ladders	\$0	\$0	\$0	\$0	
1134	SCADA Equipment	\$0	\$0	\$0	\$0	
1135	Groundwater Program	\$8,439	\$0	\$10,000	\$10,000	New Groundwater Well Datalogger
	<b>Total</b>	<b>\$230,616</b>	<b>\$215,000</b>	<b>\$225,000</b>	<b>\$10,000</b>	

# DWR Announces Initial State Water Project Allocation, Additional Actions to Prepare for Third Dry Year

Published: Dec 01, 2021

**SACRAMENTO, Calif.** – Today, the Department of Water Resources (DWR) announced its initial State Water Project (SWP) allocation for 2022 along with several steps to manage the state’s water supply in anticipation of a third dry year with reservoirs at or near historic lows.

Given the unprecedented drought conditions, the SWP’s initial allocation for December 1 will focus on the health and safety needs for 2022 of the 29 water agencies that contract to receive SWP supplies. DWR has advised these water agencies to expect an initial allocation that prioritizes health and safety water needs and that the SWP will not be planning water deliveries through its typical allocation process until the state has a clearer picture of the hydrologic and reservoir conditions going into the spring.

DWR is focused on prioritizing water supply in four categories: water for health and safety needs and Delta salinity control; water for endangered species; water to reserve in storage; and water for additional supply allocations if the hydrology allows.

“Despite a wet start to the water year, conditions have dried out since that first storm and we are still planning for a below-average water year. That means we need to prepare now for a dry winter and severe drought conditions to continue through 2022,” said DWR Director Karla Nemeth. “We will be working with our federal partners and SWP contractors to take a conservative planning approach to balance limited water supplies with the needs of residents, businesses, and the environment.”

In addition to limiting the initial allocation to health and safety needs, DWR is making plans to adjust SWP operations this winter and spring. DWR is capturing and storing water when possible in Lake Oroville and south of the Delta in San Luis Reservoir to increase available supplies for 2022 and will continue to do so throughout the winter. Health and safety demands for the Bay Area and Central and Southern California will be met with water available from the Delta as well as water stored in San Luis Reservoir. Water in Lake Oroville will be reserved to maintain Delta water quality, protect endangered species, and meet senior water right needs. Beyond minimal exports to meet South Bay health and safety needs, water stored in Lake Oroville will be used for south of Delta deliveries only if hydrology conditions improve. DWR plans to conserve as much storage as possible in Oroville in anticipation of a third dry year, and potentially a dry 2023.

Also, today, DWR along with the U.S. Bureau of Reclamation, submitted a new Temporary Urgency Change Petition (TUCP) to the State Water Resources Control Board. If approved, the petition would allow for the State Water Project and the Central Valley Project to operate under modifications to the water quality and water right permit requirements in the Delta from February through April 2022, should conditions warrant. These modifications may be needed to conserve water in Lake Oroville to ensure minimum health and safety water supplies are available later in the year if dry conditions persist. If significant precipitation materializes in the next few months, standards may be met through natural means and modifications to SWP and CVP operation may not be necessary.

DWR is also delaying the removal of the Emergency Drought Salinity Barrier in the Delta. The rock barrier across West False River was scheduled to be removed by November 30, however drought conditions have persisted and leaving the barrier in place will enable a more efficient drought response in spring 2022 if needed. DWR plans to create a notch in the barrier in January 2022 to allow for fish passage and boat traffic until April 2022.

“It is going to take a multi-pronged approach to successfully respond to these unprecedented drought conditions,” said Nemeth

Each year, DWR provides the initial State Water Project allocation by December 1 based on available water storage and projected water supply demands. Allocations are updated monthly as snowpack and runoff information is assessed, with a final allocation typically determined in May or June.

increasing dry conditions, the final allocation was lowered to 5 percent.

**Resources:**

- [Latest on California's Drought Response](#)
- [Current Statewide Reservoir Conditions](#)
- [Save Our Water: Tips to Conserve Water During a Drought](#)

**ACID Rainfall Record and Monthly Forecast**

<b>Date</b>	<b>ACID Observed Amount</b>	<b>The Climate Corporation 12 - 12</b>	<b>Average Rainfall Redding</b>	<b>% of Average</b>	<b>Redding Forecast 1st of Month</b>	<b>Forecast % of Average</b>
<b>Oct 2021</b>	<b>5.7</b>	<b>6.8</b>	<b>2.1</b>	<b>271%</b>	<b>6.33</b>	<b>301%</b>
<b>Nov 2021</b>	<b>2.41</b>	<b>2.7</b>	<b>4.48</b>	<b>54%</b>	<b>4.04</b>	<b>90%</b>
<b>Dec 2021</b>			<b>6.27</b>		<b>4.58</b>	<b>73%</b>
<b>Jan 2022</b>			<b>5.96</b>		<b>3.94</b>	<b>66%</b>
<b>Feb 2022</b>			<b>5.51</b>		<b>3.63</b>	<b>66%</b>

# Anderson-Cottonwood Irrigation District

TO: ACID Directors  
FROM: John S. Currey

Agenda Item No. 6.4  
Meeting Date: 12/9/2021

DATE: November 24, 2021

Action Item  
 No Action Requested

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SUBJECT: Consider Approval of 2022 ACID Board Meeting Schedule

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**Background:**

ACID Board meeting are scheduled for 2:00 pm on the second Thursday of each month in the City of Anderson Council Chambers. The following is the regular meeting dates for 2022.

January 13, 2022  
February 10, 2022  
March 10, 2022  
April 14, 2022  
May 12, 2022  
June 9, 2022  
July 14, 2022  
August 11, 2022  
September 8, 2022  
October 13, 2022  
November 10, 2022  
December 8, 2022

**Recommendation:** Staff recommends that the Board consider approving the 2022 Board Meeting Schedule.

# Anderson-Cottonwood Irrigation District

**TO:** ACID Directors  
**FROM:** John S. Currey

**Agenda Item No.** 6.5  
**Meeting Date:** 12/09/2021

**DATE:** November 29, 2021

X Action Item  
       No Action Requested

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**SUBJECT:** Consider approval to authorize General Manager to add Emmy Westlake and Jennifer Loffmark to the authorized signatory to the banking, issue new credit cards and adopt Resolution No. 2021-04 updating the Local Agency Investment Fund authorization to transfer monies

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**Background:**

The Board's approval is required to update the bank signature authority, issue a credit card and update the Local Agency Investment Fund (LAIF) transfer authority to list Emmy Westlake as the new Assistant General Manager of Operations and Jennifer Loffmark as Office Manager.

**Financial Impact:**

None

**Proposed Action:**

Staff recommends that the Board authorize Emmy Westlake and Jennifer Loffmark as signers on ACID's bank account and issue new credit cards as the current card in Terri White's name, expires 12/31/2021. Furthermore, that the Board adopts Resolution No. 2021-04 updating the Local Agency Investment Fund authorization to transfer monies.

**RESOLUTION NO. 2021-04**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
ANDERSON-COTTONWOOD IRRIGATION DISTRICT  
TO AUTHORIZE TRANSFER OF MONIES  
IN THE LOCAL AGENCY INVESTMENT FUND**

**WHEREAS**, pursuant to Chapter 730 of the statutes of 1976, Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the Board of Directors does hereby find that the deposit and withdrawal of money in the Local Agency Investment Fund, in accordance with the provisions of §16429.1 of the Government Code, for the purpose of investment as stated therein is in the best interest of Anderson-Cottonwood Irrigation District.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors does hereby authorize the deposit and withdrawal of Anderson-Cottonwood Irrigation District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of §16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer's Office of all banking information provided in that regard.

**BE IT FURTHER RESOLVED** that the following Anderson-Cottonwood Irrigation District officers shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund: Emmy Westlake, Assistant General Manager of Operations; and Jennifer Loffmark, Office Manager.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of December, 2021, by the Board of Directors of Anderson-Cottonwood Irrigation District:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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John S.Currey  
General Manager  
Anderson-Cottonwood Irrigation District



TO: ACID Directors  
FROM: John S. Currey

Agenda Item No. 7  
Meeting Date: 12/09/2021

DATE: December 2, 2021

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SUBJECT: General Manger's Monthly Status Report

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**Drought Operations:**

- The State of California made its initial 2022 water allocation on 12/1/2021 (see item 6.3 budget attachments). While it appears that the State does include the Feather River Settlement Contractors in the group 1 priority, it is behind health, fish and Delta water quality.
- NCWA, Federal and State Agencies are working on drought strategies for 2022 if the drought persists. I have participated and will continue to participate in meetings regarding the 2022 plans. I am using this information to develop some ACID specific plans which we will be presented to the Board in January or February.

**Water Transfers:**

- The Bureau of Reclamation (BOR) confirmed 3,212 acre-feet was transferred. We have sent San Luis Delta Mendota Water Authority a final true up invoice.
- I am discussing 2022 water needs with the local water agencies and have had several meetings with the City of Redding and Bella Vista Water District to explore water operation and transfer if the drought continues. I will also be reaching out to the City of Anderson. These are exploratory meetings and no commitments are being made. If opportunities are identified, then I will seek the Board's specific direction.

**Irrigation and Maintenance Activities:**

- Maintenance activities for November 1 – November 30 (see attached).
- Towable port-a-potty has been picked and is in use.
- On 12/1/2021 we had a mini excavator delivered and the crew will be using it to install pipelines.
- The Vegetation Management Crew is currently working south of Onley Creek and the mower is back in use after being serviced.
- The Dam was completed in 7 ½ days. Phil did a great job leading the crew.

**Office Operation:**

- Jen cross-training continues.
- Assistant General Manager Emmy Westlake started on 11/15/2021. She is getting acquainted with the ACID and is actively working on several projects.

**Staffing**

- Staffing level as of 12/2/2021 is 14 active employees.
  - Terri's last day in the office will be December 17.
  - The crew continues to work well together.

**Work Request and/or Complaints:**

- We continue to review past and new work requests to identify projects that need to be done this season.

**Planning:**

- Reviewed Emergency Action Plan and Inundation Maps for the Boyd Dams off Gas Point Road for possible impact to ACID facilities (see attached).

**GM Activities:**

- Working with field staff for planning and organizing maintenance activities
- Water Resource Managers of Shasta (WRMS) Meeting.
- Developing a planning strategy for 2022.
- Vacation 11/18 – 11/22

**Attachments:**

Maintenance Activities 11/1 – 11/30

Maintenance Photos

Boyd Dam Comment Letter

GM Update 11/20/2021

## MAINTENANCE ACTIVITIES

November 1-30, 2021

Dam Board Removal

Work on head wall gate

Weed eat and clean brush at dam, pickup ditch, Main Canal Redding, N. Bonneyview

USA's

Remove dam steel and catwalk at Main Dam

Work on headgate on 273 Main Canal

Install Waterman Gate on Main Canal, Smith Rd

Inspected Waterman gates/slides/headwalls and I-5 pipe

Removed Waterman gate at Churn Creek and Smith Rd

Lateral 29 work on slide gate and repair pipe

Catwalk work on Lateral 15, Floyd Lane

Gate repair and welding on Railroad Ditch on Bowman Rd

Pipe work on Smith Bottom Rd, Regina Lane



Board Removal



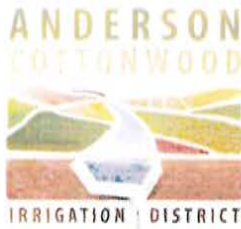
Steel Removal



Vegetation Removal at the Dam



Pipe Installation ACID crew and rented mini excavator on Lateral 33 near Venzke Road



BOARD OF DIRECTORS  
BRENDA HAYNES      TIGER MICHIELS  
AUDIE BUTCHER      RAY ELIANTE  
RICK WILLIAMS

GENERAL MANAGER  
JOHN S. CURREY

December 1, 2021

Via Email

Brad Peterson  
Condor Earth  
21663 Brain Lane  
Sonora, CA 95370

RE: 8375A Boyd Dams Nos. 1 & 2 DRAFT EAP FOR REVIEW AND COMMENT

Dear Mr. Peterson,

The Anderson-Cottonwood Irrigation District is providing the comments on the 8375A Boyd Dams 1 & 2 Draft EAP. It appears that there is some confusion over who's infrastructure could be impacted by a dam failure. Throughout the document there is reference to the Cottonwood Water District (CWD) which is a domestic water supplier in the unincorporated Cottonwood area and does not have infrastructure in the area covered by the inundation map, as I understand the system (see attached map). The manager of CWD John Hollmer (530) 941-4274, should be contacted to confirm the location of their infrastructure.

The Anderson-Cottonwood Irrigation District owns the canal identified in the inundation maps (pages 46, 54, and 60). ACID's public GIS maps are available on our website [www.andersoncottonwoodirrigationdistrict.org](http://www.andersoncottonwoodirrigationdistrict.org). The following comments assume the that the references to the Cottonwood Water District should have been for the Anderson-Cottonwood Irrigation District.

- 1)      Electronical Transmittal (page 1): Refers to John Currey Cottonwood Irrigation District, please change to Anderson-Cottonwood Irrigation District.
- 2)      EAP, Section 1.2 (page 7): Cottonwood Water District (CWD) was invited to participate in the EAP development process as CWD owns and operates utility infrastructure in the vicinity of Boyd Dams. As far as I am aware, ACID was not notified of this planning effort nor were we provided draft documents for review and comments. Please change to "ACID owns and operates utility infrastructure in the vicinity of Boyd Dams."
- 3)      EAP, Section 2.4 Table 4 (page 10): Please change CWS to ACID and edit 4. Secure affected water and sewer infrastructure
- 4)      EAP, Section 3.1 Chart 3c (page 16): Please add ACID to this chart. ACID irrigation canal that is in the inundation area has a continues flow of approximately 70 cfs typically from April 1 to October 31. A failure of the dams could compromise the canal and would require ACID to shut down service to its customers down stream of from Rhonda Road. Adequate notification of a potential failure is needed to reduce

Mr. Brad Peterson  
December 1, 2021  
Pager 2

- river diversions in Redding spill and to spill the canal at Crowley Gulch. Anderson Cottonwood Irrigation District 24-Hour Emergency Contact information is (530) 209-1350
- 5) EAP, Section 3.1 Chart 3d (page 16): Please replace CWD with Anderson Cottonwood Irrigation District 24-Hour Emergency Contact information is (530) 209-1350
  - 6) EAP, Appendix D (page 73): Please replace CWD with ACID
  - 7) EAP, Appendix J (page 80): Please replace CWD with ACID
  - 8) EAP, Appendix K (page 81): Please replace CWD with ACID

Again, ACID needs to be adequately notified of any possible failure of the Boyd dams in order to take appropriate action to protect its infrastructure and to stop water deliveries in event of a failure.

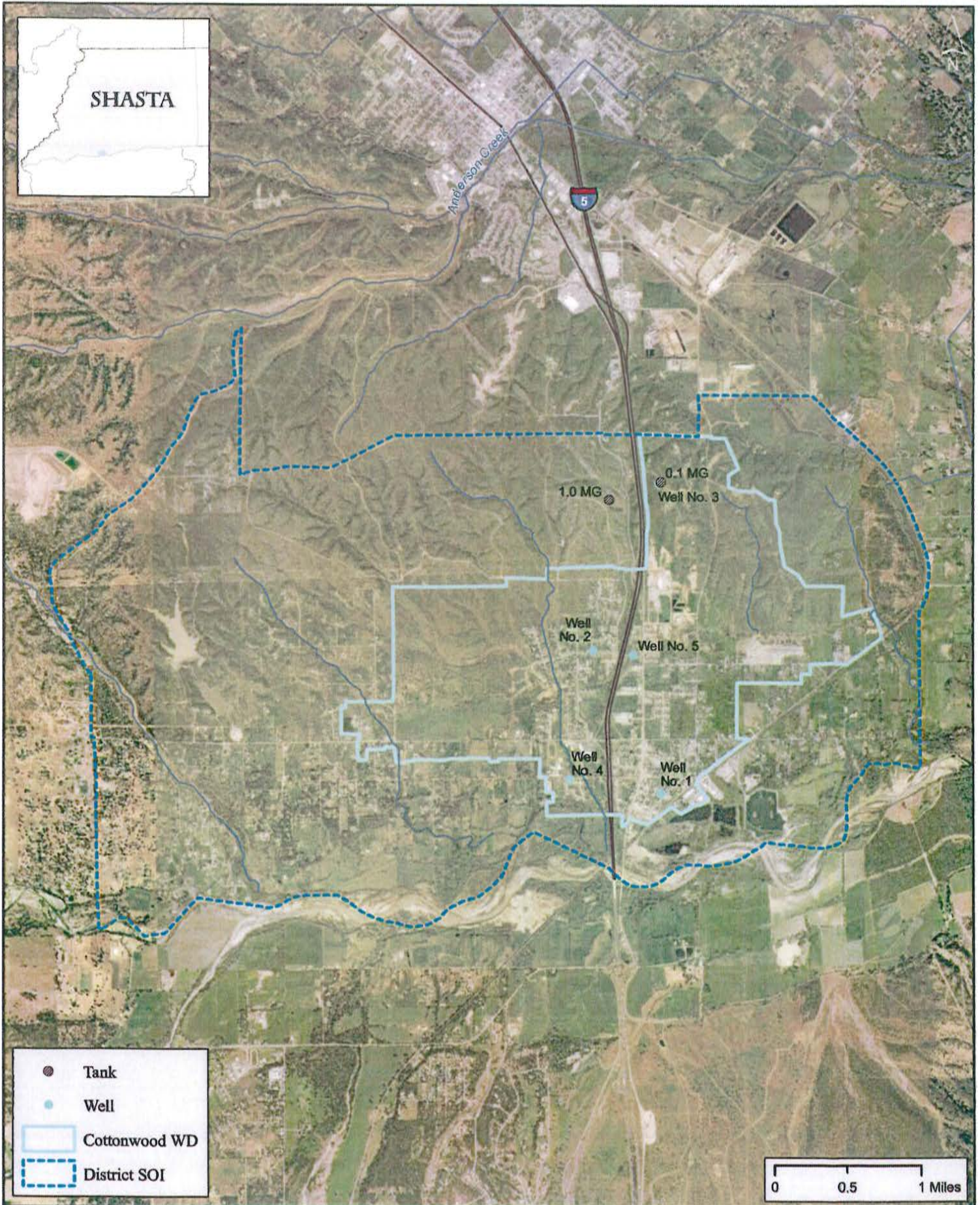
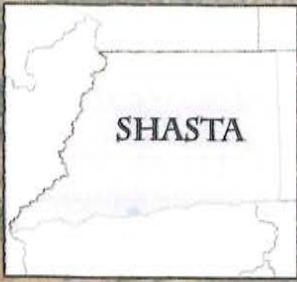
I look forward to receiving confirmation that these changes have been made and that ACID will be included in future communication and updates of this EAP. If you need any additional information, please contact me at (530)365-7329.

Sincerely,



John S. Currey

Enclosure



# Cottonwood Water District

Figure 3

Map Date: 5/13/2019



GM Update 11/20/2021

Board Members,

Operation:

The crew is divided into two groups Repairs and Vegetation Management:

The repair crew has been focused on waterman screw gates and slide gate repairs in Cottonwood and Anderson area. Next week the crew will be working on Lateral 3 from I-5 to Smith Road.

The vegetation management crew has finished the dam site and worked on the pickup ditch. Next week the crew will be return to the main canal picking up at the Wyndham Siphon.

Emmy started on Monday 11/15 and her contact information is (530) 364-8803 and [e.westlake@acidistrict.org](mailto:e.westlake@acidistrict.org) We have toured the current and recent projects sites during this time we have discussed current admin projects and future projects that she will be assisting me on.

Emmy and Jen will be preparing for the upcoming application period by creating mail merge document that will include current customers information with at application form. This should help reduce the number of calls we get each year to look up customers information from them.

GM Activities:

Drought Planning:

1. NCWA 2022 Scenario Planning and Dry Year Review. On 11/12 the second of 3 meeting was held to get the irrigation and conservation (DU, etc.) ordinations responses and thoughts on the State and Federal Agencies presentations from 10/29. There will be on additional meeting in December. These meetings may prove a critical role in the larger 2022 State and Federal Interim Operations Plan. I will provide additional information in a separate email.
2. City of Redding and Bella Vista. On 11/12 David Coxey (BVWD), Conrad Tona (COR) and I began a series of meeting to explore option for addressing the water needs for BVWD through several options. The key takeaways are COR is willing to consider options including using more water under our existing agreement and if there are groundwater wells available to add to the overall supply via groundwater substation transfers. Next month we will meet with BOR to discuss groundwater substation transfers that could originate in Shasta County and be used in Shasta County (in-basin).

Landowner Meetings:

1. I have had several calls with landowners and potential landowners regarding irrigation and irrigation improvements, including one site visit with 2 landowners and NRCS to consider the design elements for a pipeline project off of Lateral 37 (Adobe Rd). The landowners asked to discuss the option of a single pipeline to serve both costumers as a opposed to two parallel pipelines. It is my understanding the District's practice is to require separate devilries to avoid future conflicts between landowners.
2. Bill Gregory and I meet so I could return several videos that he loaned me including one of ACID facilities in 1994. He stated that last year irrigation season went well even with the delayed start due to the siphon repair.

Planning and Improvements:

1. Pump repairs. I meet with J&J Pumps staff to inspect the Perry's Pond and Dymesich Pond Pumps. The motors have been inspected and past the bench tests. The Perry's pond motor did require a bottom end rehab to the motor bushings. Both pumps bowls and bushings were shot and are being replaced. The cost is similar to the other recent low lift pumps and it is within my expectation of cost. I will completely review the repair quotes and I anticipate authorizing the repair on 11/29.
2. ACID Pickup Ditch - NRCS funded pipeline project. We meet with NRCS on 11/18 to document and discuss each turnout / structure for the stretch from Drybread to Hacienda Roads (4,300 feet). We have identified 12 structures that include multiple customer turnouts. The crew has done a great job we were able walk the entire length and see each structure.
3. EAGSA Management Committee meeting was on 11/18 in the afternoon, Emmy participated in the meeting, and we will debrief next week.

Please remember that I am out of town from 11/18 at noon to Monday evening. On 11/29, I will pick up the port a potty on my way home. On Tuesday 11/23, I will be checking with crew, but I will also take the remainder of the day off. I will be in the office on Wednesday and ACID is closed on Thursday and Friday for Thanksgiving.

John