Dan Woolery, President
James Rickert, Vice President
Steve McCarley, Director

2810 Silver Street, Anderson, CA 96007
(530) 365-7329 Fax (530) 365-7623
www.andersoncottonwoodirrigationdistrict.org

Audie Butcher, Director
Ronnean Lund, Director
Jered Shipley, G.M.

# Board of Directors (Board) Meeting

March 9, 2023
6 pm
Agenda

1. **Call To Order**

2. **Flag Salute**

3. **Public Participation**

   Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to fill out a Speaker Request Form and limit comments to a maximum of three minutes.

4. **Consent Items**

   A. Minutes - Approve the Amended Minutes for the Regular Board Meeting on January 12, 2023 and the Minutes for the Regular Board Meeting on February 9, 2023.

   B. Financial Status Report for Year-to-Date through February 2023.

   C. Payroll - Approve the Payroll Check Register for the Month of February 2023.

   D. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) - Approve transactions for the Payroll Periods of February 1, 2023 and February 16, 2023.

   E. Voided and/or missing checks for February 2023.

   F. Cash Disbursement Journal for February 2023.

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5. **Business Items**

   A. Select Special Election candidate to receive District's votes for the vacant Shasta Local Agency Formation Commission (LAFCO) Special District seat.

   B. Consider and Approve 2023 Irrigation Season Application and Irrigation Rate for ACID Water Users.

6. **Other Business**

   A. General Manager Report

7. **Closed Session**

   A. Public Employee Employment and/or Performance Evaluation
   (Government Code §54957)
   Title - General Manager Evaluation/Operations Manager

   B. Conference With Legal Counsel - Existing Litigation (Government Code §54956.9(d)(1).)
      i. *PCFFA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00431-JLT-EPG
      ii. *CNRA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00426-JLT-EPG

   C. Conference With Legal Counsel - Anticipated Litigation (Government Code §54956.9(d)(2) or (d)(4)); One Case.

8. **Adjourn**

Dan Woolery, President
James Rickert, Vice President
Steve McCarley, Director

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Audie Butcher, Director
Ronnean Lund, Director
Jered Shipley, G.M.

# Draft Minutes
# Regular Board of Directors (Board) Meeting
# January 12, 2023

## 1. Call To Order

The meeting was called to order by President Woolery at 6:00 pm.

Directors present:
Woolery, Butcher, Rickert, Lund, McCarley

Staff Present:
General Manager Jered Shipley
Finance Manager Terri White
Operations Manager Ben Duncan

## 2. Flag Salute

The flag salute was led by Director Steve McCarley.

## 3. Public Participation

Joanna Brown
Nadine Bailey
Lisa Mashad
Steve Mintz
Jared Ferguson
Brenda Haynes

## 4. Consent Items

Director McCarley made the motion to approve the Consent Agenda, Director Rickert made the second and the motion passed with a 5-0 vote.

A. Minutes - Approve the Minutes of the Regular Meeting on December 08, 2022 and the Minutes of the Special Board Meeting on January 5, 2023.

B. Financial Status Report for Year-to-Date through December 31, 2022.

C. Payroll - Approve the Payroll Check Register for December 2022.

D. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) - Approve transactions for the Payroll Periods of December 1, 2022 and December 16, 2022.

E. Voided and/or missing checks for December 2022.

F. Cash Disbursement Journal for December 2022.

## 5. Business Items

A. Consider Approval of Resolution 2023-01 Honoring Former Board President Brenda Haynes.
Director Butcher made a motion to approve Resolution 2023-01, Director Lund made the second and the motion passed with a 5-0 vote. President Woolery then presented Brenda Haynes with a plaque and thanked her for her years of service to ACID.

B. Appoint Director as Local Agency Formation Commission (LAFCO) Nominee.
Director Rickert made a motion to appoint Director Lund as a LAFCO Nominee, Director McCarley made the second and the motion passed with a 5-0 vote.

C. Review and Approve FY 2021 Audit at 6:30 pm.
Mary Johnson with Robert W. Johnson, An Accountancy Corporation Certified Public Accountant, ACID Auditor, called in and had a discussion with the Board and answered questions from the Directors regarding the 2021 Audit. Mary Johnson was asked if the audit was designed to detect intentional fraud. She replied that it was not. The Board then discussed the need for adequate fraud protection procedures to be in place and General Manager Shipley stated that he would review current systems and recommend changes as needed. Director Rickert asked if a normal timeline was followed for the 2021 Audit and the Auditor stated it was not. Director Rickert also asked about including a General Manager letter in future audits. After Board discussion and comments from the audience, Director Rickert made a motion to approve the 2021 Audit, Director Butcher made the second and the motion passed with a vote of 5-0.

D. Designate General Manager Shipley as Agency Labor Representative in Negotiations with Represented and Unrepresented ACID Employees.

Director Lund made a motion to approve Jered Shipley to act as Agency Labor Representative in Negotiations with Represented and Unrepresented employees. Director Rickert made the second and the motion passed with a 5-0 vote.

E. Consider Approval of FY 2023 Budget.
After discussion between the Board and Staff, and comments from the public, the Board asked staff to bring back in July a 6-month Budget update. Director Butcher made a motion to approve the 2023 Budget, Director Rickert made the second. Director McCarley abstained as he felt he did not have enough information to vote, since he was just appointed as a Director. The motion passed with a 4-0 vote.

6. **Other Business**

A. General Manager Report

7. **Closed Session**

A. Public Employee Employment and/or Performance Evaluation (Government Code Section §54957).
Title - General Manager/Financial Manager Evaluation
The Board directed General Manager Shipley to bring back the Finance Manager request at the next Board meeting.

B. Conference with District Labor Negotiator regarding unrepresented position of Operations Manager (Pursuant to Government Code Section §54957.6).

8. **Adjourn**
The meeting was adjourned by President Woolery at 8:40 pm.

Dan Woolery, President
James Rickert, Vice President
Steve McCarley, Director

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Audie Butcher, Director
Ronnean Lund, Director
Jered Shipley, G.M.

# Draft Minutes
# Regular Board of Directors (Board) Meeting
# February 9, 2023

## 1. Call To Order

The meeting was called to order at 6:00 pm.

Directors present:
Butcher, Lund, McCarley, Rickert, Woolery

Staff Present:
General Manager Jered Shipley
Finance Manager Terri White
Operations Manager Ben Duncan

Legal Counsel:
Dustin Cooper of Minasian, Meith, Soares, Sexton & Cooper, LLP - Attorneys at Law

## 2. Flag Salute

The flag salute was led by Director Audie Butcher.

## 3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

Rich Vietheer commented on the financial status of the District and helping customers related to the impact of no irrigation in 2022.

Nadine Bailey commented on Sustainable Groundwater Management Act (SGMA) as well as a Realtors meeting she attended in Tehama County where she heard rumors that ACID has already sold our 2023 water allotment.

Elaine Roberts wants ACID to establish a Grant to help water users reseed their pastures. President Woolery explained that ACID could not do that as it would be considered a "gift of public funds."

John Ross asked how Churn Creek Bottom customers will be affected if the Bureau of Reclamation does not keep the release high enough for ACID to use our pumps at the Churn Creek pump site. Manager Shipley addressed his concerns.

Mike Berry spoke regarding the Reserve Policy, and he suggests we spend the money we have, not reserve it. He also thought it should not be set by a percentage. Manager Shipley explained the Reserve Policy is not set by percentages.

Annalise Pearce asked about why the Board Packet was not posted to the web site and inquired how she could get a copy of it. Manager Shipley addressed her comments.

4. **Consent Items**

   A. Minutes - Approve the Minutes of the Regular Meeting on January 12, 2023.
   President Woolery asked for the Draft Minutes from January 12, 2023 be pulled from Consent Agenda Items and move to the first item under Business Items. Director Rickert made a motion to remove the Draft Minutes from Consent Items, Director McCarley made the second, and the motion passed with a 5-0 vote.

   B. Financial Status Report for Year-to-Date through January 2023.

   C. Payroll - Approve the Payroll Check Register for January 2023.

   D. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) - Approve transactions for the Payroll Periods of January 3, 2023 and January 16, 2023.

   E. Voided and/or missing checks for January 2023.

   F. Cash Disbursement Journal for January 2023.

Directors Rickert and Lund asked a few questions regarding the Financial Status Report, which staff answered. Director Butcher then made a motion to approve Consent Items B - F, Director McCarley made the second and the motion passed with a 5-0 vote.

5. **Business Items**

Approve the Minutes of the Regular Meeting on January 12, 2023.

President Woolery asked for the following language be added to the Minutes of January 12, 2023. "Mary Johnson was asked if the Audit was designed to detect intentional fraud. She replied that it was not. The Board then discussed the need for adequate fraud protection procedures to be in place and General Manager Shipley stated that he would review current systems and recommend changes as needed." Director Rickert asked for these additions: Director Rickert asked the Auditor if a normal timeline was followed for the 2021 Audit and the Auditor stated it was not. Director Rickert also asked about including a General Manager Letter in future audits. After discussion regarding the minutes, Director Rickert made a motion to bring the January 12, 2023 Amended Minutes back to the March 9, 2023 Board Meeting. Director McCarley made the second and the motion passed with a 5-0 vote.

A. Consider Finance Manager Terri White's request to earn sick and vacation time.
President Woolery asked the Board if they had any comments regarding Whites request. None were forthcoming. He then asked if the public had any comments. No comments were made from the public, at which time Director Lund made the motion to approve Whites request for earned sick leave and vacation time per her written request. Director Rickert made the Second and the motion passed with a 5-0 vote.

B. Review and Discuss Draft District Reserve Policy.
After discussion by the Board, staff, and some comments from the public, it was a consensus of the Board that the Reserve Policy be brought back to the Board at a future Board meeting.

C. Review and Consider Request for Proposal regarding Main Canal Survey and associated work.
After discussion with General Manager Shipley, members of the Board and Legal Counsel Dustin Cooper, it was decided that further information and follow up was required on this item and that it should be brought back to the Board at a future Board Meeting.

6. <u>Other Business</u>

General Manager Shipley gave a report on a multitude of meetings he has attended as well as items he is currently working on.

President Woolery announced the meeting would recess into Closed Session.

7. **Closed Session**

   A. Public Employee Employment and/or Performance Evaluation (Government Code §54957)
   Title - General Manager Evaluation

   B. Conference With Legal Counsel - Existing Litigation (Government Code §54956.9(d)(1).)
      i. *PCFFA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00431-JLT-EPG
      ii. *CNRA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00426-JLT-EPG

   C. Conference With Legal Counsel - Anticipated Litigation (Government Code §54956.9(d)(2) or (d)(4)); One Case.

   President Woolery reconvened back into Open Session at 9:23 pm with no action being taken.

8. **Adjourn**

   President Woolery adjourned the meeting at 9:25 pm.

# Anderson Cottonwood Irrigation District

## 2023 Financial Status Report

*Month Ending February 2023*

### Revenues

| Account Number | Budget Item | Month To Date | Year To Date | 2023 Approved Budget | Percent Used | Balance Available |
|---|---|---|---|---|---|---|
| | | | | | | |
| | General | | | | | |
| 4111 | Water Sales / Prior Year | $0 | $0 | $0 | 0% | $0 |
| 4112 | Water Sales / Business | $0 | $0 | $8,500 | 0% | $8,500 |
| 4114 | Water Sales / Irrigation | $0 | $0 | $20,000 | 0% | $20,000 |
| 4115 | Water Transfer / CVP | $0 | $0 | $1,543,000 | 0% | $1,543,000 |
| 4117 | Water Transfer / Base Supply | $0 | $0 | $0 | 0% | $0 |
| 4934 | Penalty Revenue | $0 | $0 | $2,000 | 0% | $2,000 |
| 4971 | Surplus Equipment | $0 | $0 | $0 | 0% | $0 |
| 4980 | Misc. Revenue | $6,456 | $8,831 | $0 | 0% | $0 |
| 4984 | Drainage Revenue | $0 | $0 | $0 | 0% | $0 |
| 4991 | Contract/Project Income | $0 | $0 | $0 | 0% | $0 |
| 4995 | Drought Relief | $0 | $0 | $0 | 0% | $0 |
| | Sub-Total | $6,456 | $8,831 | $1,573,500 | 1% | $1,573,500 |
| | | | | | | |
| | Property Tax & Interest | | | | | |
| 4920 | Interest Revenue | $0 | $0 | $40,000 | 0% | $40,000 |
| 4930 | Prop. Taxes / Shasta | $66 | $66 | $558,000 | 0% | $557,934 |
| 4931 | Prop. Taxes / Tehama | $0 | $0 | $46,500 | 0% | $46,500 |
| | Sub-Total | $66 | $66 | $644,500 | 0% | $644,434 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Total Revenues | $6,522 | $8,897 | $2,218,000 | 0% | $2,217,934 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Receivables | | | | | |
| | | | | | | |
| 1441 | Water Sales Receivable | $0 | | $0 | 0% | $0 |
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# Anderson Cottonwood Irrigation District
## 2023 Financial Status Report
*Month Ending February 2023*

### Expenditures

| Account Number | Budget Item | Month To Date | Year To Date | 2023 Approved Budget | Percent Used | Balance Available |
|---|---|---|---|---|---|---|
| | **Salaries & Benefits** | | | | | |
| 5010 | Reg. Salaries (Admin) | $17,321 | $33,932 | $311,750 | 11% | $277,818 |
| 5012 | Overtime (Admin) | $0 | $0 | $0 | 0% | $0 |
| 5014 | Retirement (Admin) | $1,563 | $1,563 | $17,700 | 9% | $16,137 |
| 5015 | Social Security (Admin) | $1,074 | $2,104 | $0 | 0% | $0 |
| 5016 | Workers Comp. (Admin) | $41 | $41 | $1,850 | 2% | $1,809 |
| 5017 | Unemployment Ins. (Admin) | $50 | $868 | $2,000 | 43% | $1,132 |
| 5018 | Medicare (Admin) | $251 | $492 | $4,550 | 11% | $4,058 |
| 5019 | Health Insurance (Admin) | $1,768 | $5,304 | $61,500 | 9% | $56,196 |
| 5110 | Reg. Salaries (T&D) | $26,316 | $46,667 | $512,000 | 9% | $465,333 |
| 5111 | Water Operator Milage | $0 | $0 | $36,000 | 0% | $36,000 |
| 5112 | Overtime (T&D) | $1,026 | $1,026 | $6,000 | 17% | $4,974 |
| 5114 | Retirement (T&D) | $1,497 | $1,497 | $40,000 | 4% | $38,503 |
| 5115 | Social Security (T&D) | $1,892 | $3,536 | $31,500 | 11% | $27,964 |
| 5116 | Workers Comp. (T&D) | $0 | $4,028 | $82,000 | 5% | $77,972 |
| 5117 | Unemployment Ins. (T&D) | $1,036 | $1,988 | $5,000 | 40% | $3,012 |
| 5118 | Medicare (T&D) | $233 | $456 | $7,500 | 6% | $7,044 |
| 5119 | Health Ins. (T&D) | $5,887 | $17,661 | $219,000 | 8% | $201,339 |
| | Sub-Total | $59,955 | $121,163 | $1,338,350 | 9% | $1,217,187 |
| | **Administration** | | | | | |
| 6000 | Vehicle Mileage | $0 | $0 | $0 | 0% | $0 |
| 6001 | Medical Exp. / Supplies | $0 | $0 | $1,200 | 0% | $1,200 |
| 6002 | Travel / Training Expense | $447 | $447 | $10,000 | 4% | $9,553 |
| 6003 | Office Supplies / Expense | $1,176 | $1,176 | $11,500 | 10% | $10,324 |
| 6004 | Office Equip. & Maintenance | $0 | $0 | $2,600 | 0% | $2,600 |
| 6005 | Association Dues | $7,585 | $14,855 | $25,000 | 59% | $10,145 |
| 6006 | Public Notices | $0 | $0 | $500 | 0% | $500 |
| 6008 | Legal Fees / Expense | $1,472 | $1,472 | $50,000 | 3% | $48,528 |
| 6009 | SRSC Corporation | $21,275 | $21,275 | $22,000 | 97% | $725 |
| 6010 | Maintenance Agreements | $784 | $1,569 | $15,000 | 10% | $13,431 |
| 6011 | CV Stratagies | $5,182 | $10,182 | $60,000 | 0% | $49,818 |
| 6012 | Vehicle Insurance | $4,595 | $4,595 | $5,000 | 92% | $405 |
| 6013 | Management Expense Acct. | $0 | $0 | $1,000 | 0% | $1,000 |
| 6014 | Liability Claims | $0 | $0 | $1,000 | 0% | $1,000 |
| 6015 | Property / Liability Insurance | $33,972 | $33,972 | $30,100 | 113% | ($3,872) |
| 6016 | Permit Fees | $0 | $5,669 | $12,000 | 47% | $6,331 |
| 6017 | County Taxes / Assessments | $0 | $0 | $5,000 | 0% | $5,000 |
| 6018 | Consultant Services | $0 | $0 | $75,000 | 0% | $75,000 |
| 6019 | Audit / Accounting Services | $0 | $0 | $11,000 | 0% | $11,000 |
| 6020 | Web Site Revamp | $0 | $0 | $15,000 | 0% | $15,000 |
| 6023 | Utilities | $2,199 | $2,199 | $20,000 | 11% | $17,801 |
| 6024 | Misc. Expense | $0 | $0 | $1,000 | 0% | $1,000 |
| 6026 | District GIS | $0 | $0 | $5,000 | 0% | $5,000 |
| 6027 | SGMA | $0 | $0 | $7,600 | 0% | $7,600 |
| | Sub-Total | $78,687 | $97,411 | $386,500 | 25% | $289,089 |

## Anderson Cottonwood Irrigation District
## 2023 Financial Status Report
*Month Ending February 2023*

| Account Number | Budget Item | Month To Date | Year To Date | 2023 Approved Budget | Percent Used | Balance Available |
|---|---|---|---|---|---|---|
| | **General Maintenance** | | | | | |
| 7000 | Fuels | $2,327 | $2,348 | $40,000 | 6% | $37,652 |
| 7001 | Equip Rents & Leases | $0 | $0 | $10,000 | 0% | $10,000 |
| 7002 | Light Vehicles | $1,772 | $1,772 | $10,000 | 18% | $8,228 |
| 7003 | Heavy Vehicles | $0 | $0 | $10,000 | 0% | $10,000 |
| 7004 | Light Equipment | $3,478 | $3,478 | $5,000 | 70% | $1,522 |
| 7005 | Heavy Equipment | $1,791 | $1,791 | $10,000 | 18% | $8,209 |
| 7007 | Personal Supplies & Equip. | $0 | $0 | $500 | 0% | $500 |
| 7008 | Maintenance Supplies | $1,480 | $1,780 | $25,000 | 7% | $23,220 |
| 7009 | Buildings / Yard Maintenance | $335 | $335 | $2,000 | 0% | $1,665 |
| 7010 | Small Tools & Equipment | $0 | $0 | $4,000 | 0% | $4,000 |
| | Sub-Total | $11,183 | $11,504 | $116,500 | 10% | $104,996 |
| | **Canal Maintenance & Operations** | | | | | |
| 8000 | SCADA Maintenance | $3,503 | $3,503 | $3,000 | 117% | ($503) |
| 8001 | Diversion Facilities Maint. | $5,869 | $6,364 | $14,000 | 45% | $7,636 |
| 8002 | Contracted Services | $0 | $0 | $35,000 | 0% | $35,000 |
| 8003 | Chemicals | $0 | $0 | $15,000 | 0% | $15,000 |
| 8004 | Canal Maintenance & Exp. | $29,250 | $29,250 | $450,000 | 7% | $420,750 |
| 8005 | Pump Maintenance | $587 | $587 | $30,000 | 2% | $29,413 |
| 8006 | Utilities / Pumping | $202 | $202 | $135,000 | 0% | $134,798 |
| 8007 | Project Water Costs / USBR | $0 | $0 | $1,120,000 | 0% | $1,120,000 |
| 8008 | Water Rights Protection | $6,733 | $6,733 | $80,000 | 8% | $73,267 |
| 8009 | Conveyance System | $0 | $0 | $0 | 0% | $0 |
| 8010 | Water Transfer / Base Supply | $27 | $27 | $0 | 0% | ($27) |
| | Sub-Total | $46,144 | $46,666 | $1,882,000 | 2% | $1,835,334 |

## Anderson Cottonwood Irrigation District
## 2023 Financial Status Report
*Month Ending February 2023*

### Balance Summary

| | | Month To Date | Year To Date | 2023 Approved Budget | Percent Used | Balance Available |
|---|---|---|---|---|---|---|
| | Total Expenditures | $195,969 | $276,744 | $3,723,350 | 7% | $3,446,606 |
| | Total Revenues | $6,522 | $6,522 | $2,218,000 | 0% | $2,217,934 |

### Capital Improvement

| | | Month To Date | Year To Date | 2023 Approved Budget | Percent Used | Balance Available |
|---|---|---|---|---|---|---|
| 1112 | Land | $0 | $0 | $0 | 0% | $0 |
| 1114 | Pumps | $0 | $0 | $150,000 | 0% | $150,000 |
| 1116 | Trans & Distribution Plant | $0 | $0 | $0 | 0% | $0 |
| 1117 | Equipment (Machinery) | $0 | $0 | $325,000 | 0% | $325,000 |
| 1118 | Auto & Trucks | $99,950 | $99,950 | $175,000 | 57% | $75,050 |
| 1119 | Buildings | $0 | $0 | $10,000 | 0% | $10,000 |
| 1120 | Office Furniture & Equipment | $0 | $0 | $25,000 | 0% | $25,000 |
| 1123 | Yard Improvement | $0 | $0 | $0 | 0% | $0 |
| 1124 | Canal Lining & Pipe | $0 | $0 | $350,000 | 0% | $350,000 |
| 1125 | Canal Safety Project | $0 | $0 | $0 | 0% | $0 |
| 1126 | Main Canal Metering | $0 | $0 | $0 | 0% | $0 |
| 1127 | Main Dam Improvement | $0 | $0 | $0 | 0% | $0 |
| 1132 | Fish Screens | $0 | $0 | $0 | 0% | $0 |
| 1133 | Fish Ladders | $0 | $0 | $0 | 0% | $0 |
| 1134 | SCADA Equipment | $0 | $0 | $0 | 0% | $0 |
| 1135 | Groundwater Program | $0 | $0 | $0 | 0% | $0 |
| | **Total** | $99,950 | $99,950 | $1,035,000 | 10% | $935,050 |

## Anderson Cottonwood Irrigation District
## 2023 Financial Status Report
*Month Ending February 2023*

| | | |
|---|---|---|
| | L.A.I.F. | $11,974,035 |
| | TCB Checking | $512,511 |
| | Petty Cash | $100 |
| | Imprest Cash | $200 |
| | TCB Money Market Acct. | $2,181,641 |
| | | |
| | Total Cash | $14,668,487 |

### Breakdown Of Funds on Deposit

| | | |
|---|---|---|
| | General Fund | $13,265,209 |
| | Equipment Reserve | $199,961 |
| | Cap. Improvement Fund | $935,050 |
| | Drainage Fund | $25,000 |
| | Water Rights Protection | $243,267 |
| | | |
| | Total Cash | $14,668,487 |

Anderson Cottonwood Irrigation District

# Payroll Register

For the Period From Feb 1, 2023 to Feb 28, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

| Employee ID<br>Employee<br>Date | Pay Type | Pay Hrs | Pay Amt |
|---|---|---|---|
| 22-04<br>Shipley, Rion J.<br>2/1/23 | Reg_Salaries | | 5,208.34 |
| 12<br>White, Teresa L.<br>2/1/23 | Regular | 102.50 | 3,587.50 |
| 22-03<br>Duncan, Benjamin<br>2/1/23 | Reg_Salaries | 88.00 | 2,500.00 |
| 21-11<br>Jensen, Jason A.<br>2/1/23 | Equip_Opera<br>Overtime | 96.00<br>28.00 | 2,346.24<br>1,026.48 |
| 23<br>Passmore, Scott C.<br>2/1/23 | Main_Sup | 96.00 | 2,524.80 |
| 30<br>Poliak, Jeff B.<br>2/1/23 | DT_MainII | 96.00 | 2,031.36 |
| 33<br>Vega, Phillip<br>2/1/23 | Ops_Sup | 96.00 | 2,463.36 |
| 21-09<br>Wilson, Kyle D.<br>2/1/23 | Ditchtender_ | 88.00 | 1,773.20 |
| 22-04<br>Shipley, Rion J.<br>2/16/23 | Reg_Salaries | | 5,208.34 |
| 12<br>White, Teresa L.<br>2/16/23 | Regular | 94.75 | 3,316.25 |
| 22-03<br>Duncan, Benjamin<br>2/16/23 | Reg_Salaries | 88.00 | 2,500.00 |
| 21-09<br>Wilson, Kyle D.<br>2/16/23 | Ditchtender_ | 79.00 | 1,591.85 |
| 21-11<br>Jensen, Jason A.<br>2/16/23 | Equip_Opera | 88.00 | 2,150.72 |
| 23<br>Passmore, Scott C.<br>2/16/23 | Main_Sup | 88.00 | 2,314.40 |
| 30<br>Poliak, Jeff B.<br>2/16/23 | DT_MainII | 88.00 | 1,862.08 |
| 33<br>Vega, Phillip<br>2/16/23 | Ops_Sup | 88.00 | 2,258.08 |
| Summary Total<br>2/1/23 thru 2/28/23 | Reg_Salaries<br>Overtime<br>Ditchtender_ | 176.00<br>28.00<br>167.00 | 15,416.68<br>1,026.48<br>3,365.05 |

Anderson Cottonwood Irrigation District

# Payroll Register

For the Period From Feb 1, 2023 to Feb 28, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

| Employee ID<br>Employee<br>Date | Pay Type | Pay Hrs | Pay Amt |
|---|---|---|---|
| | DT_MainII | 184.00 | 3,893.44 |
| | Ops_Sup | 184.00 | 4,721.44 |
| | Equip_Opera | 184.00 | 4,496.96 |
| | Regular | 197.25 | 6,903.75 |
| | Main_Sup | 184.00 | 4,839.20 |
| Report Date Final Total | Reg_Salaries | 176.00 | 15,416.68 |
| 2/1/23 thru 2/28/23 | Overtime | 28.00 | 1,026.48 |
| | Ditchtender_ | 167.00 | 3,365.05 |
| | DT_MainII | 184.00 | 3,893.44 |
| | Ops_Sup | 184.00 | 4,721.44 |
| | Equip_Opera | 184.00 | 4,496.96 |
| | Regular | 197.25 | 6,903.75 |
| | Main_Sup | 184.00 | 4,839.20 |

## Electronic Federal Tax Payment System Transactions (EFTPS)

### *Federal Payroll Taxes*

| *Date* | *Payroll Period* | *Amount* | *Comments* |
|---|---|---|---|
| 2/1/2023 | 01/16/23 - 1/31/23 | $5,567.85 | EFTPS for P/R taxes |
| 2/16/2023 | 02/01/23 - 02/15/23 | $4,914.40 | EFTPS for P/R taxes |
| | | | |
| | | | |

## Automated Clearing House (ACH)

### *State Payroll Taxes*

| | | | |
|---|---|---|---|
| 2/1/2023 | 01/16/23 - 1/31/23 | $1,804.59 | ACH for P/R taxes |
| 2/16/2023 | 02/01/23 - 02/15/23 | $1,010.14 | ACH for P/R taxes |
| | | | |
| | | | |
| | | | |

## Voided and/or Missing Checks

| *Check #* | *Issued To:* | *Amount* | *Check Date* | *Comments* | *Date Voided* |
|---|---|---|---|---|---|
| 30199-30208 | *N/A* | | *2/10/2023* | fed into printer backwards | 2/10/2023 |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Anderson Cottonwood Irrigation District

# Cash Disbursements Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---|---|---|---|---|---|
| 2/1/23 | 30172 | 2224 | child support W/H for Jason J for 01/16/2023 payroll | 375.88 | |
| | | 2224 | child support withholding for Jason J. for 2/1/2023 payroll period | 375.87 | |
| | | 1308 | CA State Disbursement Unit | | 751.75 |
| 2/1/23 | 30173 | 6023 | monthly charges for internet/telephone services | 381.88 | |
| | | 1308 | Charter Communications | | 381.88 |
| 2/1/23 | 30174 | 5014 | retirement for Gm from 01/01/2023 - 02/01/2023 | 1,171.89 | |
| | | 1308 | Edward Jones - Ben Swim | | 1,171.89 |
| 2/1/23 | 30175 | 8000 | inspect and update/repair SCADA at Main canal, south bank, north bank, boar ramp, office | 3,472.43 | |
| | | 1308 | Innovative Controls | | 3,472.43 |
| 2/1/23 | 30176 | 6012 | 2023 auto insurance | 4,595.00 | |
| | | 6015 | 2023 liability insurance | 33,972.00 | |
| | | 1308 | InterWest Insurance Service LLC | | 38,567.00 |
| 2/1/23 | 30177 | 6005 | first half annual membership dues | 7,484.63 | |
| | | 1308 | Northern California Water Asso. | | 7,484.63 |
| 2/1/23 | 30178 | 7005 | diagnose and repair" no hour meter reading". | 1,559.98 | |
| | | 1308 | Powerplan - OIB | | 1,559.98 |
| 2/1/23 | 30179 | 6009 | 2023 annual dues | 21,275.00 | |
| | | 1308 | Sacramento River Settlement Contractors | | 21,275.00 |
| 2/1/23 | 30180 | 2222 | union dues for February | 294.00 | |
| | | 1308 | Teamsters Local No. 137 | | 294.00 |
| 2/1/23 | 30181 | 7009 | check and repair roof by air/heat unit, was leaking into office thru vent | 335.00 | |
| | | 1308 | Timbeline Heating and Air Conditioning | | 335.00 |
| 2/1/23 | 30182 | 2226 | 457 W/H for Scott P. 02/01 /2023 payroll period | 75.00 | |
| | | 1308 | Variable Annuity Life Ins. Co. | | 75.00 |
| 2/1/23 | 30183 | 6023 | monthly cell phone service/camera at diversion facilities | 478.98 | |
| | | 1308 | Verizon | | 478.98 |
| 2/1/23 | 30184 | 8001 | 3x6x16' boards, 2x6x16' boards for dam | 5,629.00 | |
| | | 1308 | Weaver Lumber | | 5,629.00 |
| 2/10/23 | 30185 | 8004 | glue, primer, epoxy, | 204.04 | |
| | | 1308 | Alsco, Inc. | | 204.04 |
| 2/10/23 | 30186 | 7002 | windshield for F150 Ford | 357.44 | |
| | | 1308 | Anderson Glass | | 357.44 |
| 2/10/23 | 30187 | 7008 | screen print for vests | 239.21 | |
| | | 1308 | Applejacks T-Shirts & | | 239.21 |

Anderson Cottonwood Irrigation District
## Cash Disbursements Journal
For the Period From Feb 1, 2023 to Feb 28, 2023
Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---|---|---|---|---|---|
| | | | Graphics | | |
| 2/10/23 | 30188 | 6011 | retainer fee for Febnruary, job applications | 5,182.45 | |
| | | 1308 | C V Stratagies | | 5,182.45 |
| 2/10/23 | 30189 | 6003 | monthly copes for office | 326.23 | |
| | | 1308 | Carrel's Office Machines | | 326.23 |
| 2/10/23 | 30190 | 7004 | trailer wire, core deposit, battery, | 193.47 | |
| | | 1308 | Entreprise Auto Parts | | 193.47 |
| 2/10/23 | 30191 | 7008 | tarp straps, hacksaw, wedge anchors, rebar, carbide head hammer drill bit, rotary hammer | 596.71 | |
| | | 1308 | Fasteners INC | | 596.71 |
| 2/10/23 | 30192 | 7000 | gasoline/diesel fuel for January | 2,252.60 | |
| | | 1308 | Flyers Energy, LLC | | 2,252.60 |
| 2/10/23 | 30193 | 8004 | angle iron for Scroggins project | 208.71 | |
| | | 1308 | Gerlinger Steel & Supply | | 208.71 |
| 2/10/23 | 30194 | 8005 | inspect production wells, assist client with gather info and how to maintain wells. | 587.04 | |
| | | 1308 | J & J Pumps, INC | | 587.04 |
| 2/10/23 | 30195 | 7008 | 5 gal releaser/shop | 149.02 | |
| | | 1308 | Liddell Construction Supply | | 149.02 |
| 2/10/23 | 30196 | 8004 | concrete for Scroggins project, pipe replacement/boxes | 1,237.16 | |
| | | 1308 | Loucks Landscape Supply | | 1,237.16 |
| 2/10/23 | 30197 | 5019 | health insurance for March/Admin | 1,768.00 | |
| | | 5119 | health insurance for March/T&D | 5,887.00 | |
| | | 1308 | N.C.G.T. Security Fund | | 7,655.00 |
| 2/10/23 | 30198 | 7004 | joystick for Kabota | 3,284.55 | |
| | | 1308 | Nor Cal Rentals | | 3,284.55 |
| 2/10/23 | 30209 | 6010 | Service plan, Microsoft 365 monthly | 784.50 | |
| | | 1308 | Obsidian IT | | 784.50 |
| 2/10/23 | 30210 | 8004 | invoice #101444, plywood, rebar | 198.23 | |
| | | 1308 | Payless Building Supply | | 198.23 |
| 2/10/23 | 30211 | 6023 | monthly power for office/shop | 1,209.16 | |
| | | 8006 | monthly standby for Shasta Ranch pump site | 22.74 | |
| | | 8006 | monthly standby for well #2 | 30.21 | |
| | | 8006 | monthly standby for Perrys pond pump | 22.74 | |
| | | 8006 | monthly standby for Venzke Rd pump | 22.74 | |
| | | 8006 | monthly standby for Cottonwood Hyline pump | 30.21 | |
| | | 1308 | Pacific Gas & Electric | | 1,337.80 |

Anderson Cottonwood Irrigation District

# Cash Disbursements Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---|---|---|---|---|---|
| 2/10/23 | 30212 | 7002 | oil change in 2016 F 150 pickup | 76.90 | |
| | | 1308 | Premier Oil Change | | 76.90 |
| 2/10/23 | 30213 | 8006 | monthly power for Churn Creek pump station | 43.61 | |
| | | 8000 | monthly power for SCADA/Bonneyview | 30.17 | |
| | | 8006 | monthly standby for Progress Dr. | 30.00 | |
| | | 1308 | City Of Redding | | 103.78 |
| 2/10/23 | 30214 | 1124 | install pipe from Gravel Plant to West Niles | 67,347.81 | |
| | | 1308 | TRG Excavations, Inc. | | 67,347.81 |
| 2/10/23 | 30215 | 6003 | drum unit for printer, mailing labels, cartridges, iphone case | 828.57 | |
| | | 7008 | vests | 477.04 | |
| | | 6002 | motel for conference, conference fee | 447.45 | |
| | | 7000 | gasoline | 74.62 | |
| | | 1308 | Tri Counties Bank | | 1,827.68 |
| 2/10/23 | 30216 | 8004 | garbage to land fill, 3 trunk loads | 510.07 | |
| | | 1308 | Waste Management | | 510.07 |
| 2/10/23 | 30217 | 6023 | garbage for office/shop for January | 114.92 | |
| | | 1308 | Waste Management | | 114.92 |
| 2/10/23 | 30218 | 5114 | pension for February | 1,497.44 | |
| | | 1308 | Western Conf. Team. Pension | | 1,497.44 |
| 2/10/23 | 30219 | 1118 | F150 pickup/Vin # 1FTMF1EP6NKE30428 | 39,700.00 | |
| | | 1118 | F150 pickup/Vin 1FTMF1CB1NKE71573 | 34,400.00 | |
| | | 1118 | Edge SUV/Vin2FMPK3J9XKB C57624 | 25,850.00 | |
| | | 1308 | Corning Ford | | 99,950.00 |
| 2/16/23 | 30220 | 6023 | monthly water office/shop | 14.22 | |
| | | 1308 | City Of Anderson | | 14.22 |
| 2/16/23 | 30221 | 2224 | child withholding support for 01/16/23 and 02/16/2023 payroll period | 751.75 | |
| | | 1308 | CA State Disbursement Unit | | 751.75 |
| 2/16/23 | 30222 | 5014 | retirement for GM, 02/16/2023 payroll period | 390.63 | |
| | | 1308 | Edward Jones - Ben Swim | | 390.63 |
| 2/16/23 | 30223 | 6003 | business cards for Director Lund | 21.45 | |
| | | 1308 | Harvest Printing | | 21.45 |
| 2/16/23 | 30224 | 6008 | general | 1,472.19 | |
| | | 8008 | reinitiation of consultation/water rights | 5,105.24 | |
| | | 8010 | water transfers | 26.95 | |
| | | 1308 | Minasian, Meith, et al | | 6,604.38 |
| 2/16/23 | 30225 | 8004 | Smith Road to Thistle lane canal clean up | 26,825.00 | |

Anderson Cottonwood Irrigation District

# Cash Disbursements Journal

For the Period From Feb 1, 2023 to Feb 28, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

| Date | Check # | Account ID | Line Description | Debit Amount | Credit Amount |
|---|---|---|---|---|---|
| | | 1308 | Gabe Ross Construction | | 26,825.00 |
| 2/16/23 | 30226 | 8008 | CNRA Lit - ACID | 25.16 | |
| | | 8008 | 2019 PCFFA Lit - ACID | 1,396.01 | |
| | | 8008 | NRDC | 206.30 | |
| | | 1308 | Somach Simmons & Dunn | | 1,627.47 |
| 2/16/23 | 30227 | 2222 | union dues for March | 294.00 | |
| | | 1308 | Teamsters Local No. 137 | | 294.00 |
| 2/16/23 | 30228 | 2226 | 457 W/H for SP, 02/16/2023 payroll period | 75.00 | |
| | | 1308 | Variable Annuity Life Ins. Co. | | 75.00 |
| 2/23/23 | 30229 | 7005 | DEF for backhoe and dump truck | 230.53 | |
| | | 1308 | JMB Oil | | 230.53 |
| 2/23/23 | 30230 | 7008 | drinking water for shop | 18.02 | |
| | | 1308 | Mt. Shasta Spring Water | | 18.02 |
| 2/23/23 | 30231 | 8001 | monthly power for diversion dam facilities | 240.33 | |
| | | 1308 | City Of Redding | | 240.33 |
| 2/23/23 | 30232 | 7002 | front and rear brake inspection, front and rear disc repair, calipers | 1,337.98 | |
| | | 1308 | Les Schwab Tires | | 1,337.98 |
| 2/23/23 | 30233 | 8004 | landfill drop | 66.40 | |
| | | 1308 | Waste Management | | 66.40 |
| | Total | | | 316,196.46 | 316,196.46 |

ANDERSON COTTONWOOD IRRIGATION DISTRICT

**DATE March 9, 2023** | Agenda Item No. 5 A

Agenda Title: Select Special Election candidate to receive District's votes for the vacant Shasta Local Agency Formation Commission (LAFCO) Special District seat.

Discussion: During the January 12, 2023 Board Meeting, The ACID Board of Directors unanimously approved Business Item 5 B, Appoint Director Lund as a LAFCO nominee, to run for the vacant Special District seat. There is a process for Special Districts to go through to have a member seated on this commission. Below Are a list of key dates and a description of the process.

*The following election schedule is to fill the Special District Regular Member – Seat 2.*

| ***Action*** | ***Date*** |
|---|---|
| *Shasta LAFCO request for nominations mailed to independent Special Districts* | *Mailed by December 15, 2022 certified mail and email.* |
| *Nominations due to Shasta LAFCO* | *Received by 4:00 p.m. February 1, 2023* |
| *Ballots mailed to independent Special Districts* | *Mailed by February 3, 2023* |
| *Ballots due to Shasta LAFCO* | *Received by 4:00 p.m. March 27, 2023* |
| *Ballots opened and tallied at Shasta LAFCO office: successful candidate notified* | *by March 28, 2023* |
| *Election results mailed to independent Special Districts.* | *by March 29, 2022* |

Fiscal Impact: None

Recommendation: Staff recommends per the LAFCO Election Rules, the Board of Directors take action to have Director Ronnean Lund receive the Anderson-Cottonwood Irrigation District's votes for the vacant Special District seat.

Attachments: Notice of Balloting Period to Elect Special Districts Representatives

Patrick Jones
County Member

Pamelyn Morgan
City Member Alternate

Stan Neutze
City Member

Michael Dacquisto
City Member

Irwin Fust
Special District Member

Mary Rickert
County Member Alternate

Vacant
Special District Member

Larry Russell
Public Member

Kevin W. Crye
County Member

Fred Ryness
Special District Alternate

Katharine Ann Campbell
Public Member Alternate

George Williamson
Executive Officer

James M. Underwood
General Counsel

Kathy Bull
Manager

**Date:** February 3, 2023

**To:** Special Districts Representatives

**From:** George Williamson, Executive Officer & Kathy Bull, Office Manager

**Subject:** **NOTICE OF BALLOTING PERIOD TO ELECT SPECIAL DISTRICTS REPRESENTATIVES**

Independent special districts are hereby advised that due to a vacancy created by current member not being re-elected to their District Board, a vacant Special District Member (Seat 2) position is now open for election of Special District Representatives to the Local Agency Formation Commission (LAFCO). The election is subject to the following rules:

## Terms of Office

Pursuant to LAFCO statute, the term of office of each member of Shasta LAFCO shall be four years and until the appointment and qualification of his or her successor. This term shall expire in January of 2024.

## Election Rules

1. Each eligible nominee (seven) shall be listed on the ballot.
2. Each independent district will be sent only one ballot.
3. Each independent district may cast only one vote. The special district governing body is to decide which candidate is to receive the district's votes, by vote of the Board, at a regular or special meeting.
4. Districts shall return the ballots to LAFCO **in the pre-addressed envelope provided by LAFCO.**
5. **Ballots are due in the LAFCO office by 4:00 p.m., Wednesday, March 27, 2023**.
6. Ballots received after the specified due date will be declared invalid.
7. The ballots will be opened and counted by the Office Manager or LAFCO General Counsel.
8. The candidate receiving the most votes will be elected to fill the remainder of the vacant Regular Special District Member (Seat 2) term ending January 2024.
9. The election results will be announced within seven (7) days after the ballots are counted.

Enclosures: Shasta LAFCO Official Ballot
Candidate Information with signed Nomination Forms
Pre-addressed envelope

999 Mission De Oro Drive, Suite 106, Redding, CA 96003
Phone: 530.242.1112
eo@shastalafco.org

# SHASTA LAFCO
# OFFICIAL BALLOT – SPECIAL DISTRICTS

**Please vote for <u>one</u> candidate. The candidate receiving the majority of votes will be selected to the Regular Special District Member – Seat 2.**

**Please vote for one candidate listed below:**

- ☐ Candidate Steve Brown – Cottonwood Fire Protection District
- ☐ Candidate Patricia A. **"Trish"** Clarke – Anderson Fire Protection District
- ☐ Candidate Ronnean Lund – Anderson Cottonwood Irrigation District
- ☐ Candidate Josh Mack – Millville Volunteer Fire Protection District
- ☐ Candidate Fred Ryness – Burney Water District
- ☐ Candidate James **"Jim"** Smith – Bella Vista Water District
- ☐ Candidate Rosemary Smith – Shasta Lake Fire Protection District

**Official Ballot is due in the LAFCO office no later than 4:00 p.m., Wednesday, March 27, 2023**

This action was taken by the _____

District Board of Directors on _____, 2023.

_____ _____

Clerk of the Board Date

## NOMINATION FORM

### Regular Special District Member – Seat 2

District Name: Cottonwood Fire Dept.

Address: 20875 Fourth St. P.O. Box 618 Cottonwood, CA 96022

Contact Person: Bill Morgan Chief

Contact Email: bmorgan@Cottonwoodfd.com

Telephone: 530 347 4737

The Board hereby nominates Steve Brown to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 9th day of January, 2023 by the following vote:

Ayes: 4

Noes: Ø

Abstain: Ø

Absent: Ø

Signature of Board President/Clerk

Steve Brown
Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

STEVE BROWN

## CANDIDATE INFORMATION SHEET
## Nominated for Regular Special District Member – Seat 2

Candidate Name: STEVE BROWN

Address: 20985 HIGH COUNTRY LN ANDERSON CA 96007

Telephone: 530-365-4181

E-mail: SLJBROWN200@GMAIL.COM

District: COTTONWOOD FIRE DISTRICT

Title: DIRECTER

Length of service with District: 4 YRS

Present Occupation: RETIRED

Personal and Professional Background: TECHNICIAN AUTOMATION & ROBOT HARDWARE SOFTWARE CONTROL. MEMBER OF SHASTA COUNTY SHERIFF VOLUNTEER. VOLUNTEER FOR SHASTA COLLEGE DESEILE PROGRAM. SINCE 2006

Summarize your interest in serving on Shasta LAFCO: MAKING SURE PROJECT FROM START ARE CORRECT FOR COUNTY

Summarize your qualifications for serving on Shasta LAFCO: INTEREST IN MAKING SURE PROJECTS FOR SHASTA COUNTY ARE RIGHT FOR THE COUNTY

List local government involvement: SHASTA COUNTY 50 CUP 2019 SHASTA COLLEGE VOLUNTEER 2006 DESEILE

List civic organization involvement:

List special interests or hobbies: BUILDING HOUSES AUTO & DESEIL RESTORING

STEVE BROWN

# NOMINATION FORM

## Regular Special District Member – Seat 2

District Name: Anderson Fire Protection District

Address: 8125 Howard Street, Anderson, CA 96007

Contact Person: Angie Poletski

Contact Email: admin@andersonfire.org

Telephone: 530-378-1099

The Board hereby nominates Patricia A. "Trish" Clarke to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 10th day of January, 2023 by the following vote:

Ayes: 5

Noes: 0

Abstain: 0

Absent: 0

/Clerk

Signature of Board President/Clerk

Angie Poletski

Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

TRISH CLARKE

## CANDIDATE INFORMATION SHEET
## Nominated for Regular Special District Member – Seat 2

Candidate Name: Patricia A. "Trish" Clarke

Address: 3376 Bardick Rd, Anderson, CA 96007

Telephone: 530-365-3274 or 530-949-5844

E-mail: Clarke.trish44@gmail.com

District: Anderson Fire Protection District

Title: Board Chairperson

Length of service with District: 34 years, 1989-current

Present Occupation: Retired-President Frontier Senior Center Board of Directors - Chairman of Anderson Fire Protection District.

Personal and Professional Background: Trish has lived in Shasta County for 46 years. She has served and continues to serve on many Boards and Commissions in our community.

Summarize your interest in serving on Shasta LAFCO: Trish would like to use her past experience & expertise on LAFCO work.

Summarize your qualifications for serving on Shasta LAFCO: LAFCO Chairman & Commissioner 16 years, California Local Agency Formation Commission (CALAFCO) Chairman - Commissioner - 16 years. Served on Commission on Local Governance 21st century. Cortese - Knox - Hertzberg.

List local government involvement: Anderson Planning Commission, Anderson City Council, Mayor of Anderson, Anderson Fire Protection District Chairman, Shasta Co. Board of Supervisors, Chairman of Board, Commission on Local Governance for 21st century, CSAC Admin of Justice Chairman - See attached for more -

List civic organization involvement: Board of Directors President - RAMSCO - Frontier Senior Center in Anderson, CA

List special interests or hobbies: Trish enjoys Gardening, traveling & fishing.

TRISH CLARKE

PATRICIA A. "Trish" CLARKE

3376 Bardick Rd., Anderson, Ca 96007 530-949-5844 e-mail clarketrish44@gmail.com

BACKGROUND

- Born in Twin Falls Idaho
- Graduated Twin Falls High School – 1962
- Graduated Nampa Business College – 1964
- 45 –year resident of Shasta County
- Widow – Married to Bob Clarke, 36 years
- One Son, Rick – 2 Grandsons, Logan & Gavin

POSITIONS PREVIOUSLY HELD

- Anderson Planning Commission 1985-1986
- **Anderson City Council 1986-1990**
- **Mayor of the City of Anderson 1989-1990**
- **Anderson Fire Protection District – Chairman 1989 -**
- **Shasta County Board of Supervisors, District 5 (4 terms)**
- **Chairman of the Board – 1995-1998-2003-2006**
- Commission on Local Governance for the 21st Century – Governor Appointee
- CSAC Administration of Justice Committee – Chairman
- Judicial Council – Probation Services Task Force
- Local Agency Formation Commission (LAFCO) – Chairman & Commissioner
- California Local Agency Formation Commission (CALAFCO) Chairman & Commissioner
- Airport Land Use Commission (ALUC) - Chairman
- Redding Area Bus Authority (RABA) – Chairman & Board Member (20 years)
- Regional Transportation Planning Agency (RTPA) Chairman and Member (16 years)
- Shasta County Air Quality Control District
- Shasta County Older Adult Policy Council – Chairman
- PSA2AAA – Executive Board (Area Agency on Aging)
- Congressional Representative to 2005 White House Conference on Aging
- Board Liaison to Law & Justice Departments
- **Small Business Owner for 10 years – 1980-1990**
- **Legal Secretary for 10 years**

CURRENTLY

**Board of Directors – President - AAASCO - Frontier Senior Center, Anderson, Ca. – Anderson Fire Protection District- Chairman**

# NOMINATION FORM

## Regular Special District Member – Seat 2

District Name: Anderson Cottonwood Irrigation District

Address: 2810 Silver Street, Anderson, CA 96007

Contact Person: Jarod Shipley

Contact Email: j.shipley@acidistrict.org

Telephone: (530) 209-1350

The Board hereby nominates Ronnean Lund to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 12th day of January, 2023 by the following vote:

Ayes: Five (5)

Noes: Zero (0)

Abstain: Zero (0)

Absent: Zero (0)

Dan Wo

Signature of Board President/Clerk

DAN Woodley

Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

RONNEAN LUND

# CANDIDATE INFORMATION SHEET
## Nominated for Regular Special District Member – Seat 2

Candidate Name: Ronnean Lund

Address: PO Box 492522, Redding CA 96049

Telephone: (707) 616-5500

E-mail: ronneanlund@aol.com

District: Anderson Cottonwood Irrigation District

Title: Director-Division 1

Length of service with District: Two months, and worked on getting up to speed on District matters for four and a half months prior to that.

Present Occupation: Engineer for the State Division of Drinking Water

Personal and Professional Background: Please see attachment for answers to the following questions.

Summarize your interest in serving on Shasta LAFCO:

Summarize your qualifications for serving on Shasta LAFCO:

List local government involvement:

List civic organization involvement:

List special interests or hobbies:

RONNEAN LUND

**LAFCO Candidate Information Sheet Attachment**
**For Ronnean Lund's Nomination**

Personal and Professional Background

1. I have a Bachelor of Science degree in engineering.
2. I worked for 14 years for Humboldt County Environmental Health, both as a student professional worker and a Registered Environmental Health Specialist, mainly in land use.
3. I have worked for over 20 years and am currently employed with the State Division of Drinking Water as an engineer.
4. I raised four children.

Summarize your interest in serving on Shasta LAFCO

1. I believe it is important to have knowledgeable and well-rounded individuals on the LAFCO Board, people who are aware of local issues and whose values and goals align with those of LAFCo. I share the LAFCO goals of:
    a. Ensuring that development is done in an orderly manner that preserves land for future generations, and is only approved where it is logical and done in an efficient way, discourages urban sprawl, which is consistent with LAFCO's authority under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.
    b. Preserving agricultural and open space lands
    c. Gaining insight and obtaining input from the stakeholders on their needs and opinions.
2. I have the background to be an asset to the Board, not only due to my work history in land use, but also from the experience I gained through the projects I have worked on that required LAFCO involvement. I was specifically involved in oversight of a project in Humboldt County where two independent water service entities were consolidated, requiring LAFCO approval. That project included an annexation to add the consolidating water company into the receiving agency and included the expansion of their sphere of influence.
3. I am capable and willing to spend the time necessary to review project information and documents, so that as a Board member I can provide an informed opinion and hold a useful discussion about the actions before the Board.
4. I am proficient in taking large amounts of information and distilling it down into essential facts to support findings in decision making.
5. I am analytical and logical and believe I would be a good fit for the Board.

List local government involvement

1. I was the lead proponent for the recall of Shasta County Supervisor Leonard Moty. I also spent countless hours collecting signatures for the recall petition.
2. I helped in the campaign of Leonard Moty's replacement.
3. I was the campaign coordinator for the person who ran against Shasta County District Attorney Stephanie Bridgett in the 2022 Shasta County primaries.
4. I ran for and was elected to the Board of Anderson Cottonwood Irrigation District in the 2022 General election.

List civic organizations involvement

1. I frequently attend Shasta County Board of Supervisors' meetings and Redding City Counsel meetings and provide public comment.

List special interests or hobbies

1. Hiking
2. Bike riding
3. Cooking
4. Snow sports
5. Being of service

RONNEAN LUND

## NOMINATION FORM

### Regular Special District Member – Seat 2

District Name: Millville Fire Protection District

Address: P. O. Box 32, Millville, CA 96062

Contact Person: Paula Tassen, Clerk

Contact Email: 6mfpd21@gmail.com

Telephone: (530) 547-5521

The Board hereby nominates Josh Mack to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 16th day of January, 2023 by the following vote:

Ayes: 5

Noes: 0

Abstain: 0

Absent: 0

Signature of Board President/Clerk

Pat Corey

Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

JOSH.MACK

## CANDIDATE INFORMATION SHEET
### Nominated for Regular Special District Member – Seat 2

Candidate Name: Josh Mack

Address: 23518 Millville Way, Millville CA, 96062

Telephone: (530) 356-4333

E-mail: josh@mack-construction.com

District: Millville Volunteer Fire Department

Title: Board Member

Length of service with District: Less than 1 year

Present Occupation: General Building Contractor

Personal and Professional Background: Bachelor of Science Cal Poly SLO Agribusiness Agribusiness Finance & Appraisal, MBA Organizational Leadership, Self Employed General Contractor since 2012, Life long resident of Shasta County

Summarize your interest in serving on Shasta LAFCO: Sincere desire to see reasonable and responsible use of our civic resources to maintain boundaries, new formations etc.

Summarize your qualifications for serving on Shasta LAFCO: As a general contractor I have developed a strong affinity for allocating resources to successfully accommodate needs while maintaining a profitable and balanced budget

List local government involvement: Worked to successfully complete multiple projects for both Shasta County Public Works and the City of Redding

List civic organization involvement: Palo Cedro Chamber of Commerce help to put on events such as Country Christmas Fund Raiser.

List special interests or hobbies: Horses, Agricultural, Construction

JOSH MACK

## NOMINATION FORM

### Regular Special District Member – Seat 2

District Name: Burney Water District

Address: 20222 Hudson St., Burney, CA 96013

Contact Person: David Zevely

Contact Email: dzevely@burneywater.org

Telephone: (530) 335-3582

The Board hereby nominates Fred Ryness to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 26 day of January, 2023 by the following vote:

Ayes: Jim Hamlin, Britta Rogers, David Barry.

Noes: None.

Abstain: Fred Ryness

Absent: None

Signature of Board President/Clerk

David Zevely
Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

FRED RYNESS

## CANDIDATE INFORMATION SHEET
### Nominated for Regular Special District Member – Seat 2

Candidate Name: Fred A. Rynes5

Address: 20277 Marquette St. Burney, Ca. 96013

Telephone: 530-335-5555 Home 530-524-4324 cell

E-mail: rynes5.fred@gmail.com

District: Burney Water District

Title: Board Member

Length of service with District:* Get from Stephanie

Present Occupation: Forestry Instructor (Lifetime Credential)

Personal and Professional Background: Married 55 years to Charlene Rynes5
3 Grown Children, 10 Grand children

Summarize your interest in serving on Shasta LAFCO: I presently serve as the Alternate special District Member For Shasta LAFCO

Summarize your qualifications for serving on Shasta LAFCO: In Addition to serving at present, I am also a Board Member on the Calif. Special Districts Association Board For the Northern Network

List local government involvement: Burney Water Board, Shasta County LAFCO

List civic organization involvement: Guest Speaker local Lyons club, and Rotary Club Previous Adin Community Volunteer Fire Dept

List special interests or hobbies: Hunting, Fishing, Golf, Distant Running

JOSH MACK

## NOMINATION FORM

### Regular Special District Member – Seat 2

District Name: Bella Vista Water District

Address: 11368 East Stillwater Way, Reddin, CA 96003

Contact Person: David J. Coxey

Contact Email: dcoxey@bvwd.org

Telephone: 530-241-1085

The Board hereby nominates James Smith to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 23rd day of January, 20___ by the following vote:

Ayes: Nash, Schabarum, Smith, and Walters

Noes: 0

Abstain: 0

Absent: Bambino

David J Coxey

Signature of Board President/Clerk

David J. Coxey

Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

JIM SMITH

# CANDIDATE INFORMATION SHEET
## Nominated for Regular Special District Member – Seat 2

Candidate Name: James Smith

Address: 10613 April Lane, Palo Cedro, CA 96073

Telephone: 530-941-6066

E-mail: smithfive@frontiernet.net

District: Bella Vista Water District

Title: Director, Board President

Length of service with District: 9 years

Present Occupation: Retried

Personal and Professional Background: 31 years with various County Environmental Health Agencies, the last 19 years as management at Shasta County

Summarize your interest in serving on Shasta LAFCO: Similar to my desire to serve the Bella Vista Water District board. I believe every citizen should serve their community in some way.

Summarize your qualifications for serving on Shasta LAFCO: Familiar with CEQA, advised previous LAFCO staff on water and sewage issues including septic system feasibility.

List local government involvement: Shasta County Environmental Health Managment
Bella Vista Water District board

List civic organization involvement: Currently assisting with planning of our annual Think Pink Car show.

List special interests or hobbies: I enjoy working on old cars and equipment. I also enjoy golf, snowmobiling, boating, and fishing.

JIM SMITH

## NOMINATION FORM

### Regular Special District Member – Seat 2

District Name: SHASTA LAKE FIRE PROTECTION DIST.

Address: 4126 ASHBY CT, SHASTA LAKE

Contact Person: SHARYN TOSO

Contact Email: STOSO@SHASTALAKEFPD.ORG

Telephone: (530)227-5782

The Board hereby nominates ROSEMARY SMITH to fill the remainder of the four-year term ending in January 2024 as a regular member of the Shasta Local Agency Formation Commission representing independent Special Districts in Shasta County.

Board action taken on the 9TH day of JANUARY, 2023 by the following vote:

Ayes: DIRECTORS SMITH, MORNINGSTAR, CHASE, THOMPSON, MORGAN

Noes: NONE

Abstain: NONE

Absent: NONE

Sharyn Toso
Signature of Board President/Clerk

SHARYN TOSO
Printed Name

**This Nomination Form must be received by Shasta LAFCO no later than February 1, 2023**

ROSEMARY SMITH

## CANDIDATE INFORMATION SHEET
### Nominated for Regular Special District Member – Seat 2

Candidate Name: Rosemary Smith

Address: 4243 Main St Shasta Lake, CA 96019

Telephone: 530- 351- 5292

E-mail: smithrose-bejr@sbcglobal.net

District: Shasta Lake Fire Protection District

Title: Director

Length of service with District: 9 years

Present Occupation: Retired Account Clerk/Secretary, Community Volunteer

Personal and Professional Background: Resident of Shasta County for 40+ years. I have 22 years work experience as an Account Clerk for Cottonwood School Dist and Shasta Co. Office of Education. The past 10 years I have been retired and am an active Shasta Lake Community volunteer.

Summarize your interest in serving on Shasta LAFCO: I would like to be a representative from the Special District of Shasta County. I enjoy working with other people for the good of the citizens.

Summarize your qualifications for serving on Shasta LAFCO: Have been on the Shasta Lake General Plan Committee for 4+ years. I have many years of attending City Council and Planning Commission meetings and follow Shasta County government issues. I have and interest in land use planning and private property rights. I am good at research and familiar with government budgets.

List local government involvement: Former Gateway Un. School Dist trustee - 15+ yrs. Shasta Lake City Council - partial term. Currently on Shasta Lake Parks and Recreation Commission.

List civic organization involvement: Shasta Dam boree member. Shasta Lake Garden Project - treasurer. Former Board member of Shasta Lake Library and Central Valley Youth Football. Former member of Central Valley High School Booster Club.

List special interests or hobbies: Private forest lands rehabilitation. Photography and Wildlife videos. Member of Forest Landowners of California - protecting family forests.

ROSEMARY SMITH

ANDERSON COTTONWOOD IRRIGATION DISTRICT

**DATE March 9, 2023** | Agenda Item No. 5 B

Agenda Title: Consider and Approve 2023 Irrigation Season Application and Rate for ACID Water Users, including a 2023 Subsidy to offset cost of service.

Discussion: On January 12, 2023, during the regular ACID Board meeting, the Board of Directors voted 4-0 (Director McCarley abstained) to approve Fiscal Year 2023 Budget. The Budget included Account #4114 Water Sales/Irrigation Revenue item of $20,000. The Approved 2022 Budget for this account was $728,000, a difference of $708,000. The Board has requested staff look into legal options to provide equitable relief to District Water Users unable to receive service during 2022. Staff has been working with District legal counsel to develop a mechanism to meet the Board's request.

Legal counsel has advised that the district cannot "issue a dividend" or equivalent to district landowners. However, the district can take non-Proposition 218 revenue, such as the revenue from 2022 water transfers, to subsidize the cost of water service in 2023. It is important that the district still receive some consideration, albeit reduced because of the subsidy, for providing water service to district landowners in 2023.

In 2021, the District's last irrigation season, rates of service were $87.00 per irrigated acre applied for and an additional $115.00 standard application fee. The minimum cost of service was a total of $202.00.

Fiscal Impact: The exact Fiscal impact is not yet known; however, the approved Fiscal Year 2023 Budget identifies $708,000 less in irrigation revenue than the previous year. This would be the estimated cost of applying the 2023 subsidy.

Recommendation: Staff recommends the following rates for the 2023 irrigation season:

- $87.00 charge per irrigated acre
- $115.00 standard application fee
- Subsidy of $86 per irrigated acre (resulting in a rate of $1 per irrigated acre)
- Subsidy of $91 per application (resulting in an application fee of $24)
- **The net result of the 2023 subsidy is a $25.00 minimum fee for 2023 irrigation services.**
- 2023 Water rates would be for this year only; the board will revisit rates and any potential subsidies (if any) in 2024.

Attachments:

- Draft 2023 Irrigation Season Water Application

# Anderson-Cottonwood Irrigation District

**2810 Silver Street Anderson, California 96007**
**Telephone: 530-365-7329 e-mail: info@andersoncottonwoodirrigationdistrict.org**
**www.andersoncottonwoodirrigationdistrict.org**

## APPLICATION AND AGREEMENT FOR 2023 WATER SERVICE

**Please complete this form and mail it (in its entirety) with your payment.**

First Installment: 100% Due: April 30, 2023 Delinquent after: May 15, 2023

**No water will be provided prior to payment.**

If payments are not received / postmarked by the delinquent dates, a late penalty of 10% will be added to the amount due, and interest will be charged on the outstanding balance at the rate of 1.5% per month until paid. Irrigation deliveries will be withheld until the amount due, including any penalties and interest, is paid.

**ASSESSOR'S PARCEL NUMBER OF PARCEL BEING IRRIGATED** _____-_____-_____

**If applying for an *adjacent* parcel or parcels, please either copy this form or print from our website and fill out for EACH additional parcel or contact our office and we will mail you the number of forms needed.**

### PHYSICAL ADDRESS OF PARCEL BEING IRRIGATED

**Address**_____**City**_____**State**_____**Zip** _____

**Number of Acres applying for**_____

### LANDOWNER INFORMATION

**First Name** _____**Last Name**_____

**Mailing Address**_____**City**_____**State**_____**Zip**_____

**Telephone No**_____ **Email Address**_____

### IRRIGATOR INFORMATION (If applicable)

**Mailing Address**_____**City**_____**State**_____**Zip**_____

**Telephone No**_____ **Email Address**_____

As a condition for water service, the applicant and landowner agree to comply fully with the District's Rules and Regulations, policies, and with applicable State and Federal laws, orders, and regulations. The applicant and landowner agree that they assume full responsibility and liability for the use or misuse of water delivered to their property(ies), including all damages to adjoining property due to failure to adequately control water delivered to their property. It is further agreed that the applicant's and landowner's signatures(s) hereon signify that they have read and understood the District's Rules and Regulations and that they accept the terms and conditions for water service from the District. The District reserves the right to adjust the rates for water service if and when it is required based on District economic needs. The landowner further agrees that any charges for water used on their property by them or their tenant, but for which full payment is not received, may be added as an assessment on his property tax bill and hereby consents to that assessment. Nothing contained in this application shall be construed as an assumption of liability on the part of the District, its Directors, officers, or employees for any damages occasioned through the improper construction, maintenance or use of District facilities, or the delivery or failure to deliver water, or the waste of water, or by permitting the flow of water, or diverting water into any facility, or to any land. Any dispute, claim or controversy arising out of or relating to this Application and Agreement or the breach, termination, enforcement, interpretation or validity thereof,

including the determination of the scope or applicability of this agreement to arbitrate, shall be determined by arbitration. The arbitration shall be administered by JAMS (formerly known as Judicial Arbitration and Mediation Services) pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment of the Award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction.

**Landowner (Required)**

**Signature** _____

**Date** _____

**Irrigator (If applicable)**

**Signature** _____

**Date** _____

## 2023 WATER SERVICE RATE CALCULATION

| | |
|---|---|
| Number of Irrigated Acres _____ x $87.00 = | $ |
| 2023 Subsidy* - No. of Irrg. Acres _____ x $86.00 per Acre = | $ - |
| *Sub-Total for Irrigated Acres* | $ |
| Annual Application Fee | $115.00 |
| 2023 Subsidy* for Application Fee | $-91.00 |
| *Sub-Total for Application Fee* | $24.00 |
| **TOTAL CHARGE FOR 2023 WATER SERVICE** | $ |

**FOR ACID OFFICE USE ONLY**
$_____ Date_____
Check #_____
Receipt # _____
WO_____Cust#_____

Last year irrigated _____ Number of acres irrigated _____

**Check, money order, or cashier's check only - cash not accepted.**

## EXAMPLE 2023 WATER SERVICE RATE CALCULATION

| | |
|---|---|
| Number of Irrigated Acres 5 x $87.00 = | $435.00 |
| 2023 Subsidy* - No. of Irrg. Acres 5 x $86.00 per Acre = | $-430.00 |
| *Sub-Total for Irrigated Acres* | **$5.00** |
| Annual Application Fee | $115.00 |
| 2023 Subsidy* for Application Fee | $-91.00 |
| *Sub-Total for Application Fee* | **$24.00** |
| **TOTAL CHARGE FOR 2023 WATER SERVICE** | **$29.00** |

* On March 9, 2023 the Anderson-Cottonwood Irrigation District Board of Directors approved 2023 water rates, utilizing non-Proposition 218 revenue to subsidize water user cost of service. This will result in a single year reduction in application and per acre charges.

ANDERSON COTTONWOOD IRRIGATION DISTRICT

**DATE March 9, 2023**

# General Manager Report

## Administrative

- ACID Diversion Dam
  - Possible Fish Trap CDFW, NCWA, Cramer Fish Sciences (Thiamine)
  - Fish Ladder
  - On site meetings
- Sutter Mutual Water Company Grant Project (Jeff Souza)
  - Churn Creek Pump
- Reclamation District 108 Grant Project (Bill Vanderwaal)
  - Workforce Leasing Agreement
- 2023 Water Transfer Possibilities
- Sacramento Valley Regional Water Management Plan (SVRWMP)
- Staffing Coordination (Administrative Specialist, Operations Manager)
  - Next (Water Operator, Water Resource Specialist)
- Communications (CV Strategies)
  - Website Reboot, Spring Update, Board Bio's, Job Postings
- Ongoing Water User/Landowner questions, concerns
- Vehicle/Equipment Purchases
- Scheduling Dam installation
- Scheduled Divers (Churn Creek Pumps)
- Onley Creek Survey Coordination
- Proposal for Board Meeting Technical Assistance/Recording

## Meetings

- NCWA Annual Meeting (Chico, March 3)
- Multi agency diversion coordination meetings (Ongoing)
- Water Resource Managers Shasta County (Monthly)
- Dry Year Task Force (2nd and 4th Tuesday of Month)
- Interview-Record Searchlight
- City Council Meeting (City of Anderson, March 21)
- Board of Supervisors Meeting (Shasta County, March 28)