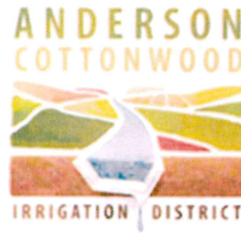


Brenda Haynes, President
Audie Butcher, Vice President
Tiger Michiels, Director

2810 Silver Street, Anderson, CA 96007
(530) 365-7329 Fax (530) 365-7623
www.andersoncottonwoodirrigationdistrict.org

Ray Eliante, Director
Rick Williams, Director
Jered Shipley, G.M.



Board Meeting

October 13, 2022
2 p.m.
Agenda

1. Call To Order

2. Flag Salute

3. Public Participation

- A. Time set-aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

4. Consent Agenda

- A. Minutes - Approve the Minutes of the Regular Meeting on September 8, 2022, and the Minutes of the Special Meeting on September 13, 2022.
B. Financial Status Report for Year-to-Date Through September 2022.
C. Payroll: Approve the Payroll Check Register for the Month of September 2022.
D. EFTPS & ACH Transactions - Approve EFTPS & ACH transactions for the Payroll Periods Ending August 31, 2022, and September 15, 2022.
E. Voided and/or missing checks for September 2022.
F. Cash Disbursement Journal

5. Business Items

- A. Discuss and Consider Time for Future Board Meetings to Enable More Public Participation
B. Review and Consider Communications Quote from CV Strategies
C. Discuss and Consider Actions to Minimize Loss in The First One to Three Miles of the Main Canal
D. Review and Consider Extra Work Order for Contracted Work Between Gravel Point Road and West Niles Road

6. Administration Reports

- A. General Manager

Brenda Haynes, President
Audie Butcher, Vice President
Tiger Michiels, Director

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Jered Shipley, G.M.

B. Chief Financial Officer

7. Informational Reports

A. Attorney's Report

8. Other Business

9. Closed Session

A. EXISTING LITIGATION (Government Code § 54956.9(d)(1).) Two Cases: (1) *Pacific Coast Federation of Fishermen's Assoc. v. Raimondo* (U.S. Dist. Court, Eastern Dist.) Case No. 1:20-cv-00431-JLW-EPG and (2) *The California Natural Resources Agency v. Raimondo* (U.S. Dist. Court, Eastern Dist.) Case No. 1:20-cv-00429-JLT-EPG

B. CONFERENCE WITH LABOR NEGOTIATOR
(GOVERNMENT CODE §54957.6(a)) District Personnel Committee in Regard to Collective Bargaining Agreement with Teamsters Local #137. District's Labor Negotiator: Board President Brenda Haynes, Board Member Ray Eliante, General Manager Jered Shipley

C. PUBLIC EMPLOYEE EMPLOYMENT AND/OR PERFORMANCE EVALUATION
(Government Code Section §54957)
Title: Operations Manager Evaluation

10. Adjourn

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
SEPTEMBER 08, 2022

<i>Brenda Haynes, President</i>	Anderson-Cottonwood Irrigation District 2810 Silver Street, Anderson, CA 96007	<i>Tiger Michiels, Director</i>
<i>Audie Butcher, Vice President</i>	(530) 365-7329 Fax (530) 365-7623	<i>Ray Eliante, Director</i>
<i>Terri White, CFO/Acting GM</i>	www.andersoncottonwoodirrigationdistrict.org	<i>Rick Williams, Director</i>

**MINUTES
REGULAR MONTHLY MEETING
SEPTEMBER 08, 2022**

President Haynes called the meeting to order at 2:00 p.m.

1. CALL TO ORDER

Directors present: Michiels, Haynes, Eliante, Williams
Directors absent: Butcher
Staff present: White,

2. PRESENTATIONS - NONE

3. DISCUSSIONS – NONE

4. PUBLIC COMMENT

Bill Gregory commented on water deliveries and water availability. Wants to see the letter that allowed BOR to take the water.

James Rickert made accusations about the Board.

Steve Barr stated he would like to see public input/strategic plan with customers/workshops. Wants an agenda Item to adjust the Budget amount for Capital Improvements, and the comment period to go back to 3 minutes.

Chuck Wicks wants a breakdown of income/expense and a town hall meeting, the time frame of projects planned, and to move meetings to 6:00 pm.

Elaine Roberts commented to move the comment period back to 3 minutes instead of 2 minutes.

Mike Berry spoke about ACID infrastructure and to set the total comment period to 30 minutes, wants at October meeting his list agenized, the feasibility analysis of lining from Viking to Crown Motors and wants new General Manager to call him.

5. CONSENT AGENDA

- 5.1** Minutes – Approved the Minutes of the Regular Meeting on August 11, 2022, and the Minutes of the Special Meeting on August 25, 2022

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
SEPTEMBER 08, 2022

- 5.2 Approved Financial Status report for Year-to-Date Through August 2022
- 5.3 Payroll: Approved Payroll Check Register for the Month of August 2022
- 5.4 EFTPS & ACH Transactions – Approved EFTPS & ACH transactions for the Payroll Periods Ending July 31, 2022, and August 15, 2022
- 5.5 Voided and/or missing checks for August 2022

Director Michiels made the motion to approve the Consent Agenda: Director Williams made the second with a 4-0 vote.

END OF CONSENT AGENDA

6. ACTION ITEMS

- 6.1 Consider approval of the Final Cash Disbursements Journal for August 2022

Director Eliante moved to approve the Cash Disbursements Journal; Director Michiels made the second with a 4-0 vote.

- 6.2 Consider Approval of Quick Quack Car Wash Drainage Permit and Agreement

Director Williams moved to Approve the Quick Quack Car Wash Permit and Agreement; Director Eliante made the second with a 4-0 vote.

7. GENERAL MANAGER'S REPORT

Acting GM White gave an overview of the General Manager's Report and answered questions from the Board.

8. DIRECTORS REPORT'S

- President Haynes – None.
- Director Eliante – None.
- Director Michiels - None
- Director Williams - None.

President Haynes announced that the Board of Directors would recess to a Closed Session to take the following actions:

CLOSED SESSION

- C.S.1 **PUBLIC EMPLOYEE PUBLIC EMPLOYMENT** Title: Public Employment Pursuant to California Government Code section 54957: General Manager

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
SEPTEMBER 08, 2022

C.S.2 CONFERENCE WITH LABOR NEGOTIATOR

(GOVERNMENT CODE §54957.6(a)) District Personnel Committee in Regard to Collective Bargaining Agreement with Teamsters Local #137. District's Labor Negotiator: Board President Brenda Haynes, Board Member Ray Eliante

President Haynes reconvened Open Session at 4:10 pm and reported no formal action was taken during the Closed Session.

6.3 OPEN SESSION ACTION ITEM

Consideration of Employment Agreement with Jered Shipley for the Position of General Manager (Government Code Section §54957)

President Haynes announced the Action Item and then described details of the employment contract for Jered Shipley. She asked if anyone in the audience would like to comment on this information prior to the Board considering action. There were a couple of questions and answers were provided.

On a motion by Director Eliante and a second by Director Michiels, the Board voted 4-0 to hire Jered Shipley as the new General Manager.

President Haynes announced that although Director Butcher was absent, therefore his vote was unofficial, he had sent a written message that he would like to vote in favor of hiring Jered Shipley. So, the full Board of five gave their support for this action, although the official vote will be 4-0.

The Board of Directors adjourned at 4:20 p.m.

Brenda Haynes, President

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
SEPTEMBER 13, 2022

<i>Brenda Haynes, President</i>	Anderson-Cottonwood Irrigation District 2810 Silver Street, Anderson, CA 96007	<i>Tiger Michiels, Director</i>
<i>Audie Butcher, Vice President</i>	(530) 365-7329 Fax (530) 365-7623	<i>Ray Eliante, Director</i>
<i>Terri White, CFO/Acting GM</i>	www.andersoncottonwoodirrigationdistrict.org	<i>Rick Williams, Director</i>

**MINUTES
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
SEPTEMBER 13, 2022**

President Haynes called the meeting to order at 6:00 pm.

1. CALL TO ORDER

Directors present:	Michiels, Haynes, Eliante, Williams
Directors absent:	Butcher
Staff present:	White, Duncan

2. PRESENTATIONS – NONE

3. DISCUSSION ITEMS – NONE

4. PUBLIC COMMENT

Woody Clendenen stated that the ACID Users Association had hired a biologist to prepare an environmental study of the damages caused by no irrigation water this season. He said the report was finished, and would provide an electronic copy to Terri White for ACID records. The board thanked him.

Kelly Clendenen asked about any negative impacts to the district from approving the Quick Quack Car Wash agreement at the last meeting. It was explained that no negative impacts are expected.

5. ACTION ITEMS

5.1 Approve the Job Description for Financial Manager and remove “Acting General Manager” from Terri White’s contract.

Director Eliante moved to approve the job description for Financial Manager and remove “Acting General Manager” from the Financial Manager contract and accept the Financial Manager’s new contract. Director Michiels made the second with a 4-0 vote.

5.2 Consider approval to authorize and add Jered Shipley and Teresa White to the authorized signatory to the banking accounts, issue new credit cards, and adopt Resolution No. 2022-09 updating the Local Agency Investment Fund authorization to transfer monies

DRAFT MINUTES
BOARD OF DIRECTORS REGULAR MONTHLY MEETING
SEPTEMBER 13, 2022

Director Michiels moved to authorize Jered Shipley and Teresa White to be authorized signatories to the bank accounts and approve Resolution No. 2-022-09. Director Eliante made the second with a 4-0 vote.

Director Williams gave President Haynes his letter of resignation. President Haynes read Director Williams's letter of resignation.

The Board of Directors adjourned at 6:30 pm.

Anderson Cottonwood Irrigation District
2022 Financial Status Report
Month Ending September 2022

Revenues

Account Number	Budget Item	Month To Date	Year To Date	2022 Approved Budget	Percent Used	Balance Available
General						
4111	Water Sales / Prior Year	\$0	\$0	\$0	0%	\$0
4112	Water Sales / Business	\$0	\$0	\$77,353	0%	\$77,353
4114	Water Sales / Irrigation	\$0	\$197,203	\$688,569	29%	\$491,366
4115	Water Transfer / CVP	\$4,105	\$8,628,189	\$506,924	1702%	(\$8,121,265)
4117	Water Transfer / Base Supply	\$0	\$0	\$0	0%	\$0
4934	Penalty Revenue	\$0	\$0	\$2,000	0%	\$2,000
4971	Sale of Equipment	\$0	\$0	\$0	0%	\$0
4980	Misc. Revenue	\$28	\$24,326	\$0	0%	(\$24,326)
4984	Drainage Revenue	\$4,830	\$4,830	\$0	0%	(\$4,830)
4991	Contract/Project Income	\$0	\$0	\$0	0%	\$0
	Sub-Total	\$8,963	\$8,854,548	\$1,274,846	695%	(\$7,579,702)
Property Tax & Interest						
4920	Interest Revenue	\$0	\$13,941	\$15,000	93%	\$1,059
4930	Prop. Taxes / Shasta	\$0	\$242,443	\$558,000	43%	\$315,557
4931	Prop. Taxes / Tehama	\$0	\$19,611	\$46,500	42%	\$26,889
	Sub-Total	\$0	\$275,995	\$619,500	45%	\$343,505
	Total Revenues	\$8,963	\$9,130,543	\$1,894,346	482%	(\$7,236,197)
Receivables						
1441	Water Sales Receivable	\$0	-\$99	\$0	0%	(\$99)

Anderson Cottonwood Irrigation District
2022 Financial Status Report
Month Ending September 2022

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2022 Approved Budget	Percent Used	Balance Available
Salaries & Benefits						
5010	Reg. Salaries (Admin)	\$7,332	\$141,859	\$195,311	73%	\$53,452
5012	Overtime (Admin)	\$0	\$0	\$0	0%	\$0
5014	Retirement (Admin)	\$178	\$6,243	\$14,103	44%	\$7,860
5015	Social Security (Admin)	\$455	\$10,244	\$12,109	85%	\$1,865
5016	Workers Comp. (Admin)	\$0	\$522	\$674	77%	\$152
5017	Unemployment Ins. (Admin)	\$0	\$911	\$1,302	70%	\$391
5018	Medicare (Admin)	\$106	\$2,014	\$2,833	71%	\$819
5019	Health Insurance (Admin)	\$0	\$24,633	\$37,476	66%	\$12,843
5110	Reg. Salaries (T&D)	\$21,275	\$219,053	\$397,030	55%	\$177,977
5111	Vehicle Allowance as Wages	\$0	\$0	\$0	0%	\$0
5112	Overtime (T&D)	\$0	\$195	\$6,000	3%	\$5,805
5113	Dam Time	\$0	\$0	\$6,060	0%	\$6,060
5114	Retirement (T&D)	\$1,365	\$17,021	\$34,528	49%	\$17,507
5115	Social Security (T&D)	\$1,463	\$17,261	\$24,616	70%	\$7,355
5116	Workers Comp. (T&D)	\$0	\$36,568	\$59,519	61%	\$22,951
5117	Unemployment Ins. (T&D)	\$0	\$3,292	\$4,340	76%	\$1,048
5118	Medicare (T&D)	\$206	\$2,535	\$5,757	44%	\$3,222
5119	Health Ins. (T&D)	\$3,067	\$73,727	\$158,040	47%	\$84,313
	Sub-Total	\$35,447	\$556,078	\$959,698	58%	\$403,620
Administration						
6000	Vehicle Mileage	\$0	\$0	\$28,580	0%	\$28,580
6001	Medical Exp. / Supplies	\$212	\$688	\$1,200	57%	\$512
6002	Travel / Training Expense	\$0	\$0	\$5,000	0%	\$5,000
6003	Office Supplies / Expense	\$1,429	\$9,444	\$8,200	115%	(\$1,244)
6004	Office Equip. & Maintenance	\$797	\$6,980	\$2,600	268%	(\$4,380)
6005	Association Dues	\$215	\$15,184	\$14,200	107%	(\$984)
6006	Public Notices	\$0	\$0	\$500	0%	\$500
6007	Election Expense	\$0	\$0	\$2,500	0%	\$2,500
6008	Legal Fees / Expense	\$3,773	\$18,845	\$14,000	135%	(\$4,845)
6009	SRSC Corporation	\$0	\$21,275	\$21,275	100%	\$0
6010	Maintenance Agreements	\$0	\$8,563	\$12,000	71%	\$3,437
6012	Vehicle Insurance	\$0	\$4,685	\$3,650	128%	(\$1,035)
6013	Management Expense Acct.	\$75	\$237	\$1,000	24%	\$763
6014	Liability Claims	\$0	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$0	\$30,028	\$24,600	122%	(\$5,428)
6016	Permit Fees	\$0	\$6,374	\$12,000	53%	\$5,626
6017	County Taxes / Assessments	\$0	\$3,672	\$5,000	73%	\$1,328
6018	Consultant Services	\$190	\$190	\$10,000	2%	\$9,810
6019	Audit / Accounting Services	\$0	\$0	\$9,000	0%	\$9,000
6023	Utilities	\$1,652	\$11,984	\$18,000	67%	\$6,016
6024	Misc. Expense	\$0	\$123	\$1,000	12%	\$877
6026	District GIS	\$0	\$0	\$2,500	0%	\$2,500
6027	SGMA	\$0	\$7,573	\$0	0%	(\$7,573)
	Sub-Total	\$8,343	\$145,844	\$197,805	74%	\$51,961

Anderson Cottonwood Irrigation District
2022 Financial Status Report
Month Ending September 2022

Account Number	Budget Item	Month To Date	Year To Date	2022 Approved Budget	Percent Used	Balance Available
General Maintenance						
7000	Fuels	\$2,076	\$21,195	\$23,000	92%	\$1,805
7001	Equip Rents & Leases	\$3,563	\$17,434	\$0	0%	(\$17,434)
7002	Light Vehicles	\$0	\$4,019	\$4,000	100%	(\$19)
7003	Heavy Vehicles	\$631	\$4,120	\$3,000	137%	(\$1,120)
7004	Light Equipment	\$19	\$747	\$3,000	25%	\$2,253
7005	Heavy Equipment	\$0	\$8,068	\$7,000	115%	(\$1,068)
7007	Personal Supplies & Equip.	\$0	\$208	\$0	0%	(\$208)
7008	Maintenance Supplies	\$2,111	\$17,776	\$10,000	178%	(\$7,776)
7009	Buildings / Yard Maintenance	\$0	\$907	\$2,500	36%	\$1,593
7010	Small Tools & Equipment	\$0	\$4,761	\$2,000	238%	(\$2,761)
	Sub-Total	\$8,400	\$79,235	\$54,500	145%	(\$24,735)
Canal Maintenance & Operations						
8000	SCADA Maintenance	\$46	\$351	\$3,000	12%	\$2,649
8001	Diversion Facilities Maint.	\$80	\$10,943	\$14,000	78%	\$3,057
8002	Contracted Services	\$1,236	\$33,589	\$22,000	153%	(\$11,589)
8003	Chemicals	\$0	\$0	\$2,000	0%	\$2,000
8004	Canal Maintenance & Exp.	\$9,639	\$108,092	\$50,000	216%	(\$58,092)
8005	Pump Maintenance	\$0	\$8,147	\$30,000	27%	\$21,853
8006	Utilities / Pumping	\$321	\$2,027	\$155,000	1%	\$152,973
8007	Water Purchases / CVP	\$0	\$1,322,794	\$324,984	407%	(\$997,810)
8008	Water Rights Protection	\$0	\$31,576	\$80,000	39%	\$48,424
8010	Water Transfer / Base Supply	\$0	\$17,777	\$0	0%	(\$17,777)
	Sub-Total	\$11,322	\$1,517,519	\$680,984	223%	(\$836,535)
Prepaid Expenses						

Anderson Cottonwood Irrigation District
2022 Financial Status Report
Month Ending September 2022

Balance Summary

	Month To Date	Year To Date	2022 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$63,512	\$2,298,676	\$1,892,987	121%	(\$405,689)
Total Revenues	\$8,963	\$ 9,130,543	\$1,894,346	482%	(\$7,236,197)

Depreciable Expenses

	Month To Date	Year To Date	2022 Approved Budget	Percent Used	Balance Available

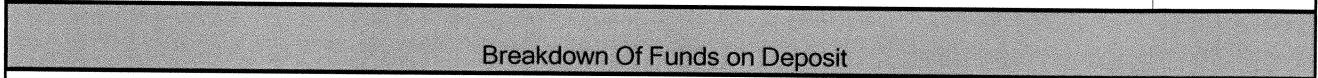
Capital Improvement

1112 Land	\$0	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$0	\$85,000	0%	\$85,000
1116 Trans & Distribution Plant	\$0	\$0	\$15,000	0%	\$15,000
1117 Equipment (Machinery)	\$0	\$0	\$0	0%	\$0
1118 Auto & Trucks	\$0	\$0	\$0	0%	\$0
1119 Buildings	\$0	\$0	\$0	0%	\$0
1120 Office Furniture & Equipment	\$0	\$0	\$0	0%	\$0
1123 Yard Improvement	\$0	\$0	\$0	0%	\$0
1124 Canal Lining & Pipe	\$211,284	\$211,284	\$100,000	211%	(\$111,284)
1125 Canal Safety Project	\$0	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	\$15,000	0%	\$15,000
1132 Fish Screens	\$0	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$0	\$0	0%	\$0
1135 Groundwater Program	\$0	\$9,066	\$10,000	0%	\$934
Total	\$211,284	\$220,350	\$225,000	98%	\$4,650

Anderson Cottonwood Irrigation District
2022 Financial Status Report
Month Ending September 2022



L.A.I.F.	\$9,771,968				
TCB Checking	\$649,207				
Petty Cash	\$100				
Imprest Cash	\$200				
TCB Money Market Acct.	\$1,480,974				
Total Cash	\$11,902,449				



Breakdown Of Funds on Deposit

General Fund	\$11,498,920				
Equipment Reserve	\$116,685				
Cap. Improvement Fund	\$46,500				
Drainage Fund	\$25,000				
Water Rights Protection	\$215,344				
Total Cash	\$11,902,449				

Anderson Cottonwood Irrigation District
 Payroll Register

For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
12 White, Teresa L. 7126 9/1/22	Regular	112.00	3,920.00
22-03 Duncan, Benjamin 7127 9/1/22	Reg_Salarie		2,500.00
21-09 Wilson, Kyle D. 7128 9/1/22	Ditchtender Dam	76.00 4.00	1,383.20 86.44
22-01 Long, Kyle 7129 9/1/22	Ditchtender	112.00	2,038.40
23 Passmore, Scott C. 7130 9/1/22	Main_Sup Dam	92.00 4.00	2,029.52 104.80
30 Poliak, Jeff B. 7131 9/1/22	Ditchtender Dam	92.00 4.00	1,731.44 89.40
33 Vega, Phillip 7132 9/1/22	Ops_Sup Dam	92.00 4.00	1,889.68 97.56
12 White, Teresa L. 7133 9/16/22	Regular	97.50	3,412.50
22-03 Duncan, Benjamin 7134 9/16/22	Reg_Salarie	88.00	2,500.00
21-09 Wilson, Kyle D.	Ditchtender	78.00	1,419.60

Anderson Cottonwood Irrigation District
Payroll Register
 For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
7135 9/16/22			
23 Passmore, Scott C. 7136 9/16/22	Main_Sup	88.00	1,941.28
30 Poliak, Jeff B. 7137 9/16/22	Ditchtender	88.00	1,656.16
33 Vega, Phillip 7138 9/16/22	Ops_Sup	88.00	1,807.52
Summary Total 9/1/22 thru 9/30/22	Reg_Salarie Dam Ditchtender Ops_Sup Regular Main_Sup	88.00 16.00 446.00 180.00 209.50 180.00	5,000.00 378.20 8,228.80 3,697.20 7,332.50 3,970.80
Report Date Final Total 9/1/22 thru 9/30/22	Reg_Salarie Dam Ditchtender Ops_Sup Regular Main_Sup	88.00 16.00 446.00 180.00 209.50 180.00	5,000.00 378.20 8,228.80 3,697.20 7,332.50 3,970.80

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
9/1/22	6918	8002	security for Community Information meeting	210.00	
		1308	Ardent Security		210.00
9/1/22	6919	2226	457 W/H for Scott Passmore, 9/1/2022 payroll period	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
9/2/22	6905	7008	hoe and nozzle	14.44	
		1308	BDI		14.44
9/2/22	6906	8004	6'x20" screw gate, waterman flapgate-18", nut, C-10 lift thrust collar, mild steel stem, 16" and 15" C-10 gate	4,963.26	
		1308	Briggs MFG INC		4,963.26
9/2/22	6907	7001	rental of dump truck for 2 weeks fuel, taxes	3,563.06	
		1308	Cresco		3,563.06
9/2/22	6908	8004	angle iron for Duncan lane	331.22	
		1308	Gerlinger Steel & Supply		331.22
9/2/22	6909	6003	change door locks on office	162.01	
		1308	Giles Lock and Security Inc.		162.01
9/2/22	6910	7008	ear muffs and paint	97.94	
		1308	Hardware Express		97.94
9/2/22	6911	6018	general consulting services for August	189.50	
		1308	MBK Engineers		189.50
9/2/22	6912	6003	drinking water for office, annual cooler rental	64.61	
		1308	Mt. Shasta Spring Water		64.61
9/2/22	6913	5119	health insurance for October/ plus adjustments for term employees	3,067.00	
		1308	N.C.G.T. Security Fund		3,067.00
9/2/22	6914	6005	annual Farm Bureau dues	215.00	
		1308	Shasta County Farm Bureau		215.00
9/2/22	6915	6023	monthly internet and telephone service	382.24	
		1308	Charter Communications		382.24
9/2/22	6916	8001	monthly bill for charges at dam for cameras	80.08	
		1308	Verizon		80.08
9/2/22	6917	8004	porta potty service for month, duel surcharge	210.00	
		1308	Welch Enterprises, Inc.		210.00
9/2/22	6920	1124	1408 feet of 24" pipe, 2200 feet of 18" pipe	163,144.18	
		1308	AlSCO, Inc.		163,144.18
9/14/22	6921	1124	invoice #0530107- for 18"	48,140.02	

Anderson Cottonwood Irrigation District

Cash Disbursements Journal

For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

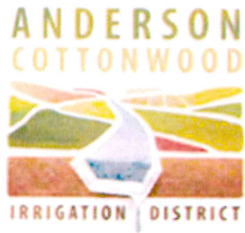
Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		1308	pipe AlSCO, Inc.		48,140.02
9/14/22	6922	6003 1308	monthly copies for office Carrel's Office Machines	256.02	256.02
9/14/22	6923	6003 7008 7008 1308	Pad, postit, light cable for iphone, spigot for igloo cooler permit Cash	67.58 12.92 16.00	96.50
9/14/22	6924	6001 1308	random test/Ops Manager Compliance Associates	55.00	55.00
9/14/22	6925	7008 1308	anchors, hole saws carbide, roofers kit, impact torch bit, saw arbor Fasteners INC	260.39	260.39
9/14/22	6926	7000 1308	monthly gasoline/diesel fuel charges Flyers Energy, LLC	2,076.32	2,076.32
9/14/22	6927	7003 1308	def for shop JMB Oil	62.50	62.50
9/14/22	6928	8004 1308	concrete Loucks Landscape Supply	418.28	418.28
9/14/22	6929	7004 1308	air adaptors for rental dump truck Nor Cal Rentals	18.62	18.62
9/14/22	6930	8002 1308	monthly support per contract Obsidian IT	675.00	675.00
9/14/22	6931	6003 1308	pens, scissors, copy paper Office Depot Business Credit	289.14	289.14
9/14/22	6932	6023 8000 8006 8006 8006 8006 8006 8006 1308	monthly power for office/shop monthly power for SCADA/Linda Lane monthly standby for Perry's pond monthly standby for Crowley pump site monthly standby for Ctwd. Highline monthly standby for Dymesicah pond monthly standby for Linda Lane Pacific Gas & Electric	906.59 15.80 22.05 29.30 22.05 22.05 22.05 29.30	1,047.14
9/14/22	6933	6003 1308	monthly charge Pitney Bowes Global Financial Services	10.60	10.60
9/14/22	6934	7003 1308	check and repaid indicator light, do system check Powerplan - OIB	569.17	569.17
9/14/22	6935	8006	monthly standby for Progress drive pump station	30.00	

Anderson Cottonwood Irrigation District
Cash Disbursements Journal

For the Period From Sep 1, 2022 to Sep 30, 2022

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
		8006	monthly standby Churn Creek pumps	166.35	
		8000	SCADA Bonneyview	30.00	
		1308	City Of Redding		226.35
9/14/22	6936	8004	ecology blocks for Barney Street clean up, per City of Anderson	3,716.22	
		1308	J.F. Shea		3,716.22
9/14/22	6937	7008	repair hedge trimmer	219.25	
		1308	Stroup's Power Equipment, INC		219.25
9/14/22	6938	8002	linxup monthly charge	140.91	
		6023	monthly charge for cell phones	247.92	
		6013	lunch meeting	75.03	
		6003	indeed job add, Fat Cow, ear plugs, note pads, antibacterial,	579.30	
		7008	safety equipments, signs, stands for flagging signs, prepare to stop signs, flagger paddle	1,490.58	
		1308	Tri Counties Bank		2,533.74
9/14/22	6939	6023	monthly garbage for office/ship	114.92	
		1308	Waste Management		114.92
9/14/22	6940	5014	pension for August/Admin	177.62	
		5114	pension for August, T&D	1,364.52	
		1308	Western Conf. Team. Pension		1,542.14
9/16/22	6941	2226	457 W/H for SP 9.16.22 payperiod	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
9/20/22	6942	8002	Security for Board Meeting	210.00	
		1308	Ardent Security		210.00
	Total			<u>239,381.86</u>	<u>239,381.86</u>



DATE October 13, 2022 | Agenda Item No. 5 A

Agenda Title: Discuss and Consider Time for Future Board Meetings to Enable More Public Participation

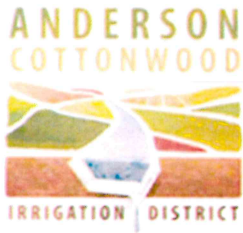
Request/Considerations: Several members of the public have expressed interest to the Board to consider changing the time of Anderson Cottonwood Irrigation District's regularly scheduled Board Meetings to later in the afternoon.

Discussion: The request for consideration was brought to the District's attention by community members that work during the time of current Board Meeting's and consequently unable to attend the meetings. It was conveyed that due to the ongoing drought conditions, community members would like to be able to attend meetings to get current information, especially as it relates to future water supply decisions.

Fiscal Impact: None

Recommendation: To provide current information to the public, staff recommends changing regularly scheduled Board Meetings from 2 pm. To 6 p.m. until April 2023. At the Regularly scheduled April 2023 Board Meeting, this item will come back to the Board for further consideration.

Attachments: No Attachments



DATE **October 13, 2022** | Agenda Item No. 5 B

Agenda Title: Review and Consider Communications Quote from CV Strategies

Request/Considerations: At the request of the Anderson-Cottonwood Irrigation District General Manager, CV Strategies has issued a one-year Professional Services quote to address communication needs of the District. The quote is described as creating a cohesive, consistent outreach effort that supports the District's communications objectives holistically and effectively.

Discussion: CV strategies has worked with several Sacramento River Settlement Contractors and understands the everchanging environment related to water supply and irrigation needs in Northern California. CV Strategies is skilled outreach and communication, helping to keep their clients water users informed of all District information. Their team continually monitors media outlets to provide updates and craft responses as necessary. Their branding and design team can assist with development of standard Letterhead and other District templates.

Fiscal Impact: Total Not to Exceed for Services \$60,000.00 (\$5,000, 25-27 hours of work monthly)

Recommendation: Staff recommends the Board of Directors approve CV Strategies Professional Services Contract quote for one year term.

Attachments: Copy of CV Strategies Professional Services Quote

Date:

September 28, 2022

Client:

Jered Shipley, General Manager
 Anderson-Cottonwood Irrigation District
 2810 Silver St, Anderson, CA 96007

Professional Services

OUTREACH STRATEGY	DESCRIPTION	MONTHLY RETAINER
Create a cohesive, consistent outreach effort that supports the District's communications objectives holistically and effectively	<p>CV Strategies understands this engagement to include the following communications support over the next 12 months:</p> <ul style="list-style-type: none"> » Brand audit » Create new branded templates for letterhead, PowerPoints, business cards, etc. » Develop key messages » Develop earned media and industry coverage strategies <ul style="list-style-type: none"> ○ Monitor media for news articles and stakeholder response ○ Create press release and media alert templates ○ Prepare organization boiler plate ○ Develop quarterly releases, opinion/editorials, articles, media alerts and holding statements as needed » Facilitate and create communication materials for community meetings and townhalls » Additional design and copy writing, as needed for targeted communication including handouts, fact sheets, newsletters, e-blasts, letters, postcards, etc. » Create District brochure/handout » Present client with ongoing updates on deliverables, progress and budget 	\$5,000 (25-27 hours of work)
	Subtotal	\$60,000
Total Not to Exceed for Services		\$60,000/year

Terms & Compensation

Either party may end this agreement by providing 30-day written notice to the other party. In the event of termination, CV Strategies shall be paid for all hours and expenses accrued up to the date of termination.

Hard costs incurred by CV Strategies will be billed to the client with a nominal service charge of 10% (not to exceed \$250 per item). This includes all anticipated hard costs such as printing, mailing, photography, video, advertising, etc.

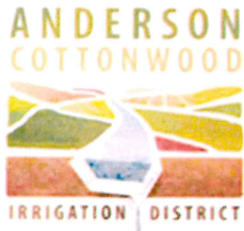
Travel: Required travel mileage will be billed at the published IRS rate. Travel time will be recorded at half time.

All services and hard costs will be billed monthly. Invoices should be paid in full upon receipt.

..... *Agreed & Approved*

Name Signature

Title Date



DATE October 13, 2022 | Agenda Item No. 5 C

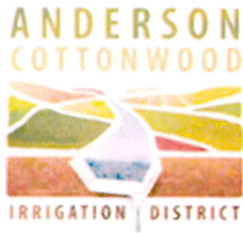
Agenda Title: Discuss and Consider Actions to Minimize Loss in the First One to Three Miles of the Main Canal

Discussion: Due to the reduced 2022 Water Supply of 18%, there has been ongoing discussion on ways to ensure all water deliveries are conveyed in the most efficient way possible. There have been multiple ideas discussed including but not limited to lining or piping portions of the Main Canal. The primary focus of the conversations have revolved around the first one to three miles of the Main Canal.

Fiscal Impact: Unknown at this time.

Recommendation: Staff recommends the Board to approval formation of a Water User Work Group, consisting of the General Manager and up to three interested landowners/water users to research historic data, evaluate conveyance scenarios and report findings back to the Board at a subsequent meeting.

Attachments: None at this time.



DATE October 13, 2022 | Agenda Item No. 5 D

Agenda Title: Review and Consider Extra Work Order for Contracted Work Between Gravel Point Road and West Niles Road.

Request/Considerations: On August 8, 2022, the District and TRG Excavation, Inc. (TRG) entered into a contract for work to be conducted between the above listed roads. Records indicate there was a meeting between TRG and District on or about August 30, 2022, regarding the work to be done. As a result of that meeting, TRG added an Extra Work Order to cover costs associated with work that had not been previously identified.

Discussion: The original work identified has been described as work necessary for the reliable conveyance of water, while adding additional conservation measures.

Fiscal Impact: Proposed Extra Work Order is for the amount of \$31,580.20.

Recommendation: Staff recommends the Board approve Extra Work Order. Also, direct General Manager to work with landowner/water user and TRG to ensure appropriate easements are adhered to where feasible and to execute proper encroachment permits for permanent obstacles violating said easements.

Attachments: Copy of original TRG Bid proposal and Extra Work Order.

TRG EXCAVATION, INC.

General Engineering Contractor
PO Box 2227 Cottonwood, CA 96022
Phn (530) 347-5866 Fax (530) 347-2428
License # 967399

July 30, 2022

Ben Duncan
Operations Manager
ACID
2810 Silver Street
Anderson, C 96007
cfo@andersoncottonwoodirrigationdistrict.org
(530) 364-8803 cell office (530) 365-7329

Dear Ben:

Thank you for the opportunity to look at your projects and the time you spent with us explaining them. There are some unknowns involved and we have made our best attempts to identify them in order to provide you with some estimate costs. Please keep in mind that we provided these estimates based upon the way we perceive how the project should be completed. In the past we have approached these types of projects with other agencies on an hourly basis. With your projects we would also be willing to do this in order to provide you with best value. This allows us to work the project from start to finish making changes along the way as necessary for a positive outcome for both parties.

Prior to construction we will provide to you a "Health and Safety Site Plan", "Spill Prevention Plan" and we will conduct daily tailgate safety meetings.

We hope this proposal helps you in determining the cost of completion of your projects. If we can be of further assistance or you have any questions regarding our proposal, feel free to contact us.

As always, we look forward to working with ACID and assisting you with the most quality and economical solution for your project.

Our goal is to ensure our customers satisfaction with the final result.

Thank you.

Sincerely,

Tom Gregory
TRG Excavation, Inc.

Identify project parameters with ACID representative. Mark and call for USA three days prior to start of construction.

Excavate area of suspected leak and determined if repairing is a viable solution. Make repairs if possible (this decision will be made by ACID representative and contractor). It is my opinion that replacing the entire line from box to box (approximately 780' of 24" pipe) would be the best solution. This will give assurance that more repairs later on will not be necessary. By the time we explore identify and repair the existing line we will have most of the line replaced with new pipe. Therefore, we have bid the repair for 780' of pipe replacement. Remove old pipe and dispose of off site and reconnect new pipe to existing boxes on both ends. Backfill pipe using materials on site and finish grade. Some settling may occur over pipe. ACID to supply to site all pipe & materials needed. TRG to provide all labor and equipment to install. If repairing existing pipe is wanted price will need to be negotiated prior to repairs.

Project 4 - 22284 Adobe Road total: \$ 25,093.00

Project 5 - Gravel Plant Rd. to West Niles.

Equipment we plan to mobilize to site:

Cate 315 Excavator
Cat D5G Dozer
Case 570 float tractor

Identify project parameters with ACID representatives. Mark and call for USA three days prior to construction.

Trim trees and vegetation along pipeline. Remove any fences obstructing construction. Remove old pipeline and dispose of off site. Replace approximately 1500' of 18" pipe with ACID supplied pipe. Install concrete box at south end of pipeline (size, depth etc. to be determined, therefore we estimated a cost in the bid to cover that). TRG to pick up pipe at ACID yard and deliver to site. Reconnect pipeline at both ends. Back fill using materials on site and finish grade. Some settling may occur over pipe.

Project 5 - Gravel Plant Rd. to West Niles \$ 38,502.00

*40 trees down
HO replaced
HO - trees down is OK -
we need it on write*

TRG EXCAVATION, INC.

General Engineering Contractor
PO Box 2227 Cottonwood, CA 96022
Phn (530) 347-5866 Fax (530) 347-2428
License # 967399

Extra Work Order For Contract signed 8/8/2022 Gravel Plant Road to West Niles Road

September 12, 2022
Anderson Cottonwood Irrigation Dist.
2810 Silver Street
Anderson, CA 96007

Per meeting 8/30/2022 at ACID.

1. Drop elevation of new pipe to provide cover (New elevation TBD).	\$	No charge
2. Make up elevation difference at box #1.	\$	No charge
3. Remove old box and replace with new box #2:	\$	9,988.75
TRG supplied 12" waterman gate valve:	\$	1,030.39
(Use old gate valve if possible and credit ACID for gate valve if new one not used).		
Labor to install 12" outlet with waterman gate valve and 12" X 6' pipe.	\$	500.00
4. TRG supplied 24" waterman gate valve for box 1:	\$	1,704.00
(Use old gate if possible and credit ACID for gate valve if new gate valve is not used)		
Labor to install 24" Gate Valve in Box #1:	\$	500.00
5. Install 18" X 6' PVC with cap in box #1 for future.	\$	No charge
6. Remove tree, stump, and haul off site: Tree #1.	\$	6,605.00
7. Remove tree, stump, and haul off site: Tree #2.	\$	6,605.00
8. Changing pipe size in original proposal of 18" to 24".	\$	No charge

9. Install 6 - 22 1/2° elbows with thrust blocks \$ 4,647.06
10. Leave old 24" RCP pipe in place when under
Fences or structures. \$ No charge

Excavating along remaining trees may weaken them and leave them vulnerable to falling.

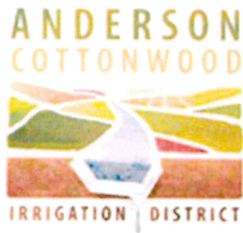
ACID supplied items:

- 6 24" 22 1/2° elbows. Slip slip.
1 18" PVC Cap slip
1 6' of 18" PVC pipe
1 6' of 12" PVC pipe
2 24" gasketed coupler
1 18" gasketed coupler
1 12" gasketed coupler

✓ 31,580²⁰
-
fence
tree removal - owner
ful?

Stephen Gray
TRG Excavation, Inc.

ACID Representative



DATE October 13, 2022 | Agenda Item No. 6 A

General Manager Report

Administrative

- Attended Sacramento River Settlement Contractors Annual Meeting
- Ongoing participation in weekly CVO Operations Coordination Calls
- City of Redding EAGSA Meeting
- Participated in Bay-Delta Task Force Meeting (NCWA)
- Tehama County encroachment meeting (Evergreen Road) project
- Participated in monthly WRMS meeting
- On site Obsidian (IT) meeting
- Teamsters Local 137 negotiations meeting
- Attended Water User's Association Meeting
- Attended ACID Hosted meet and greet

Operations

- Participated in DWR Dam Inspection
- Met with Holly Dawley on site at Onley Creek (Proposed Siphon Project)
- Field visit with Operations Manager to survey ongoing vegetation management work
- Site visit with Mike Berry to discuss potential system loss on Main Canal
- Site visit to Mitigation Bank Property