

Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl,
General Manager

BOARD MEETING

Agenda

July 13, 2023 – 6 pm

[Note: Director Rickert will attend the meeting via teleconference pursuant to Government Code § 53953, as detailed at the end of this Agenda]

1. Call To Order

2. Flag Salute

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to limit comments to a maximum of three minutes.

4. Consent Items

- a. Minutes – Approve the Minutes of the Special Board Meeting on May 29, 2023, the Regular Board Meeting on June 08, 2023, and the Special Board Meeting on June 14, 2023
- b. Financial Status Report for Year-to-Date through June 2023
- c. Payroll: Approve the Payroll Check Register for the Month of June 2023
- d. Electronic Federal Tax Payment System (EFTPS) & Automated Clearing House (ACH) – Approve transactions for the Payroll Periods June 01, 2023 and June 16, 2023
- e. Voided and/or missing checks for June 2023
- f. Cash Disbursement Journal for June 2023

5. Closed Session

- a. **Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(2) or (3). One Case**
- b. **Public Employee Discipline/Dismissal/Release (Government Code § 54957.)**

6. Business Items

- a. Discuss & Possible Action on Projects and Actions to Mitigate High Groundwater Conditions
- b. Discuss & Consider approval of the ADA access upgrade from SNL
- c. Discuss & Consider approval for new computers (See Obsidian proposal)
- d. Discuss & Consider comments to Draft Municipal Service Review (MSR) to be presented at (LAFCO) meeting
- e. Discuss & Consider approval of High Groundwater Assistance to Dana Sandifer beyond current policy limits.
- f. Discuss & Consider approval to add General Manager and one Board Member as signatories on all ACID accounts
- g. Discuss, Review & Consider approval of the Financial Audit for 2022
- h. Discuss, Review & Consider cancellation of existing CV Strategies contracts.
- i. Report & Discuss Sacramento River Settlement Contractors' (SRSC) consideration of hiring an executive officer
- j. Discussion Redding Riverfront Specific Plan process, as it relates to ACID, and consider potential actions.
- k. Report on the progress of the Investment Committee

2810 Silver Street, Anderson, CA 96007 | Phone: 530-365-7329 | Fax: 530-365-7623

www.andersoncottonwoodirrigationdistrict.org

7. Other Business

- a. Operations Manager Report

8. Adjourn

Remote Posting & Location for Board Member:

James Rickert

Room #Big Blue A

Embassy Suites by Hilton Omaha Downtown Old Market

555 South 10th Street

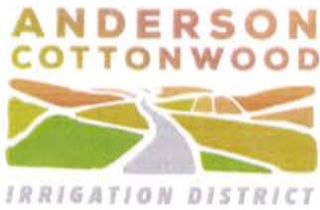
Omaha, Nebraska 68102

Joining by Via Teams Link:

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTE0ODM2ZmltMDk5NS00NzlyLWExNGltYjg5MjFmZTU4ZDg0%40thread.v2/0?cont)

[join/19%3ameeting_NTE0ODM2ZmltMDk5NS00NzlyLWExNGltYjg5MjFmZTU4ZDg0%40thread.v2/0?cont](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTE0ODM2ZmltMDk5NS00NzlyLWExNGltYjg5MjFmZTU4ZDg0%40thread.v2/0?cont)

[ext=%7b%22Tid%22%3a%228c68b514-8018-4268-9aa1-68c6dbeea603%22%2c%22Oid%22%3a%224f83a93e-f4f7-43c0-ac9c-a5b78e8a7a6f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NTE0ODM2ZmltMDk5NS00NzlyLWExNGltYjg5MjFmZTU4ZDg0%40thread.v2/0?cont)



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Jered Shipley,
General Manager

Draft Minutes

Special Board Meeting

May 29, 2023 – 6:00 pm

1. Call To Order

Director Woolery called the meeting to order at 6:00 p.m.

Directors Present:

Butcher, Lund, McCarley, Rickert, Woolery

Staff Present:

Finance Manager- Terri White

Administrative Specialist- Colleen Geiger

Operations Manager- Ben Duncan

2. Flag Salute

The flag salute was led by Chris Kelstrom, Shasta County Board of Supervisor

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding topics within the jurisdiction of the Board. Individuals are requested to fill out a Speaker Request Form and limit comments to a maximum of three minutes.

- Bill Guin- Lives at 19436 Jacqueline St for 52 years, and has never seen water this bad. What is the process for this monumental problem?
- Dick Richards- Lives at 19425 Spring Gulch Rd for 45 years, and irrigation is the worst that he has ever seen. Issues; bugs, stagnant water, has been living in his RV. Asked if the County can help out, and also wants to know what is going on? Would be nice if we let him know what is happening.
- Mike Berry- Lives on Adobe Rd. for the last 35 years. He stated that if there is anything that he can do to help just let him know.
- Arnold Morin-He was asking about the schedule and said he only got 1 hour of water, then it got shut down. Been waiting already 19 days for the water to go back on. What is the rotation?
- Robert O'Dell- Fair Oaks Drive. How can you fix my property? Has pumping bill issues.
- Dana Sandifer- Serious issues, but she appreciates the recent Board meetings to try to alleviate the problems. People down the line are not getting water. Maybe turn off the water for a while to help dry out the canal, or maybe line the canal better. She stated that bylaws say that people with wells that are being recharged by the canal should be customers of the District.

- Lance Martin- 19347 Jacqueline- 60-70 acres between the 5 of his neighbors. Him and the neighbors have spent some time digging ditches to divert the water. They back up against the flume. Is appreciative of the efforts of ACID to address the problems.
- Woman who lives at 19357 Hill Street is upset and voiced that.
- Public comment was also made that they need help with spraying for the mosquitos/bugs.

Regarding Engineering Contracts

James Rickert said that the situation is devastating and that we are in crisis mode. Mentioned that we need to check with the County to see if there is any disaster relief. We need to reach out to our elected officials, what help can they provide?

Public comment was made that they also need help with the spraying of the bugs/mosquitos.

Director Ronnean Lund made the motion to approve the Provost & Pritchard engineering contract pending approval by the legal staff and to approve any changes to the contract legal staff deems appropriate. Director Audie Butcher made the second, and it passed with a 5-0 vote.

Regarding Assistance Program Policy

Director Audie Butcher questioned the number of days listed in the agreement and suggested allowing leeway for the limit of 14 days, and 30 days.

Director Steve McCarley did not agree to pump the septic out. Said that it has been a history of the canal.

Director Ronnean Lund said it is contingent on staff approval, case by case basis

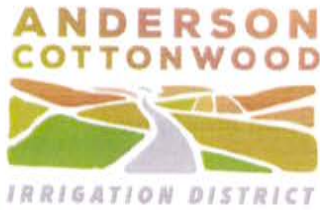
Director James Rickert agreed with Steve McCarley about not pumping the septic tanks out as it could cause more damage. Said only have so many staff members to address all the problems, and that we need to come up with a solution for more help.

More Public comments:

- Maureen- Interested in pumping but needs help. Has 4 kids, and will need a porta-potty.
- Dana- Can't use her septic tank, said she would like it pumped out. She is not able to go into her house right now, and every year when the canal is full. Directory Woolery said that we are here to help. Director James Rickert said that ACID will be using an intern to help out as well. Said that we will strike this issue for now and come back to it later. Director Ronnean Lund suggested that a list be gathered during the meeting of the people in need of porta potty's.
- Chris Kelstrom commented that ACID has been having issues all year long and that he was reluctant to help as it is the history of ACID to have flooding problems. Said he will call the Public Works Director to discuss the issues with him. That we will all work together to get this done.

A motion was made by Director McCarley to delete #2 from the groundwater policy, and to adopt the housing stipend with the wording corrected to say, "ACID shall reimburse the cost for housing (motel/hotel/rent) up to a maximum of \$125 a day," with the appropriate back-up documentation. Director Lund made the second, and it was passed with a 5-0 vote.

5. Adjourn- 7:30 p.m.



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Jered Shipley,
General Manager

BOARD MEETING

Draft Minutes

Regular Board of Directors Meeting

June 8, 2023 – 6 pm

1. Call To Order

Director Woolery called the meeting to order at 6:00 p.m.

Directors present:

Butcher, Lund, Rickert, Woolery

Staff present:

Terri White- Finance Manager

Ben Duncan- Operations Manager

Colleen Geiger- Administrative Specialist

Legal Counsel: Dustin Cooper, with Minasian, Meith, Soares, Sexton & Cooper, LLP- Attorneys at Law

2. Flag Salute

The flag salute was led by Caitlin Cooper

3. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to fill out a Speaker Request Form and limit comments to a maximum of three minutes.

- Richard Heath- He lives in the Green Acres area and has a problem getting water. He mentioned that his neighbor is an employee of ACID, and he is getting plenty of water.
- David Grabeal- He has lived in South Redding for over 30 years, in Lateral 3, and has not had any issues until this year. Seepage on the property and vegetation is also an issue in his home. He said that help from ACID employees has been good, and the County has been on board with some of the issues.
- Dana Sandifer- She asked about immediate help with the housing; said she has been out of her house for 6 weeks. She said the end of Jacqueline section of the canal has no lining, and it is getting worse.

Director McCarley made a motion to approve drawing up a legal contract to hire Randy Davis, at \$70 an hour, for up to 25 hours a week, the motion was seconded and it passed with a 5-0 vote.

- d. Discuss and consider a contract to hire part-time temporary maintenance employees through K and S Staffing.

Ben Duncan spoke about how ACID is short-staffed in the field and needs help now. The ditch tenders have been working overtime, and are getting burned out. Per discussion, OT will be stopped immediately.

A motion was made, with Director McCarley making the second, and the motion passed with a 5-0 vote.

- e. Discuss and consider contracting a consultant to oversee the administration of the WaterSmart grant.

It was funded for \$100,000, and we need to find a grant administrator to complete the process.

The Board discussed different options required in order to administer the grant.

A motion was made by Director Lund to get an extension on the deadline in order to wait until the new General Manager, Justin Dahl, begins on June 26, 2023, for administering the grant, and Director McCarley made the second, with the motion passing with a 5-0 vote.

- f. Discuss and Consider Approval of ACID Investment Policy

A copy was sent to Rick Hill, and Dustin Cooper (legal counsel)

A finance committee was formed with Directory Woolery, and Directory McCarley as members Director Rickert made a motion to accept the Investment policy, and Director McCarley made the second and passed with a 5-0 vote.

- g. Discuss and Consider Summer Internship(s), and possible scope of work

Regan's work schedule will be July 11-August 18, 2023, and his pay will be \$20.00 per hour.

A motion was made by Director Rickert, it was seconded, and the motion passed with a 5-0 vote.

Sebastian (not present), is another possible intern for the summer, but no action was taken.

- h. Discuss and Consider Comments to Draft Municipal Service Review (MSR) to be presented for adoption at a future Shasta County Local Agency Formation Commission (LAFCO) Meeting Consolidate, and send comments to Director Lund by June 22.

6. Other Business

- a. Operations Manager Report

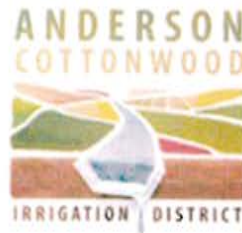
Ben said that his report is the same as the public comment and that we need more help to deal with all the issues. The water operators have been working tirelessly, but we need to stop working them overtime.

Public Comment- Nadine Bailey said that this has been 20 years in the making, and we didn't cause this.

7. Closed Session

- a. Conference With Legal Counsel – Existing Litigation (Government Code §54956.9(d)(1).)

- i. *PCFFA v. Raimondo* (USDC E.D. Cal., Case No. 1:20-cv-00431-JLT-EPG)



Draft Minutes Special Board Meeting June 14, 2023, 6 pm

A. Call To Order

Director Woolery called the meeting to order at 6:00 p.m.

Directors present:

Butcher, Lund, Woolery, McCarley

Staff present:

Ben Duncan- Operations Manager

Colleen Geiger- Administrative Specialist

B. Flag Salute

The flag salute was led by Director Butcher

C. Public Participation

Time set aside for members of the public that wish to address the Board regarding operations of the District within the jurisdiction of the Board. Individuals are requested to fill out a Speaker Request Form and limit comments to a maximum of three minutes.

Dana Sandifer-Asked about what is going on at the end of Jacqueline Street, and about the housing reimbursement situation.

Brenda Haynes-Stated that she thinks ACID may not be responsible for the water issues; is concerned about the money we propose to spend on fixing the problems.

Alice Lindeman- Said that her property was dry before ACID started irrigating, now it is inundated with water, so she speculates it is the canal causing the flooding.

Dan Woolery, President

2810 Silver Street, Anderson, CA 96007

Audie Butcher, Director

James Rickert, Vice President

(530) 365-7329 Fax (530) 365-7623

Ronnean Lund, Director

Steve McCarley, Director

www.andersoncottonwoodirrigationdistrict.org

Jered Shipley, G.M.

Rachel McFarland- 19357 Hill Street thought this resolution would be a good next step. She is willing to start a neighborhood/community coalition in the area if anyone is interested.

Dave Hodgekiss- 19406 Jacqueline, is still wet and flooded.

Jason Dahl Said that in the past years, ACID could not afford to fix the canal, but can now afford to address and fix the situation.

D. Business Items

- A. Consider Resolution Number 2023-03, a Resolution Approving the Shallow Groundwater Well Pilot Project, selecting a Contractor, Appropriating Funds, and Declaring the Pilot Project Exempt Under the California Environmental Quality Act.

Steve Nelson of SHN Engineering spoke about the resolution and what will be involved in the implementation. They will start at Hill & Delores by installing 3-4 wet wells, and go down 10-12 feet below the canal to pump excess groundwater back into the canal in an attempt to lower the groundwater in the area.

Public comment was allowed, and the Board discussed the resolution as proposed. The proposed resolution was revised to add the total amount for the project to \$35,000, and another \$10,000 in contingency funds. The Board of Directors awards the contract for the work to Schuppert Excavating, Brad Constant Construction, and Gabe Ross Construction. Resolution No. 2023-3 was updated, signed, and dated June 15, 2023.

A motion was made by Director Butcher, and a second by Director McCarley to adopt the resolution with the changes added, and the motion passed with a 4-0 vote.

E. Closed Session

- A. Public Employee Discipline/Dismissal/Release (Government Code § 54957)
The Board met in closed session and no action was taken.

F. Adjourn

The meeting was adjourned at 7:35 p.m.

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending June 2023

Revenues

Account Number	Budget Item	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
General						
4111	Water Sales / Prior Year	\$0	\$0	\$0	0%	\$0
4112	Water Sales / Business	\$0	\$0	\$8,500	0%	\$8,500
4114	Water Sales / Irrigation	\$669	\$100,097	\$20,000	500%	(\$80,097)
4115	Water Transfer / CVP	\$0	\$0	\$1,543,000	0%	\$1,543,000
4117	Water Transfer / Base Supply	\$0	\$0	\$0	0%	\$0
4934	Penalty Revenue	\$0	\$0	\$2,000	0%	\$2,000
4971	Surplus Equipment	\$0	\$0	\$0	0%	\$0
4980	Misc. Revenue	\$0	\$14,273	\$0	0%	\$0
4984	Drainage Revenue	\$0	\$0	\$0	0%	\$0
4991	Contract/Project Income	\$0	\$0	\$0	0%	\$0
4995	Drought Relief	\$0	\$0	\$0	0%	\$0
	Sub-Total	\$669	\$114,370	\$1,573,500	7%	\$1,473,403
Property Tax & Interest						
4920	Interest Revenue	\$0	\$77,782	\$40,000	194%	\$77,782
4930	Prop. Taxes / Shasta	\$24,480	\$241,946	\$558,000	43%	\$241,946
4931	Prop. Taxes / Tehama	\$0	\$21,453	\$46,500	46%	\$21,453
	Sub-Total	\$24,480	\$341,181	\$644,500	53%	\$341,181
	Total Revenues	\$25,149	\$455,551	\$2,218,000	21%	\$1,814,584

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending June 2023

Expenditures

Account Number	Budget Item	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
Administration						
6000	Vehicle Mileage	\$0	\$0	\$0	0%	\$0
6001	Medical Exp. / Supplies	\$0	\$1,075	\$1,200	90%	\$125
6002	Travel / Training Expense	\$70	\$597	\$10,000	6%	\$9,403
6003	Office Supplies / Expense	\$739	\$9,612	\$11,500	84%	\$1,888
6004	Office Equip. & Maintenance	\$0	\$0	\$2,600	0%	\$2,600
6005	Association Dues	\$0	\$14,855	\$25,000	59%	\$10,145
6006	Public Notices	\$0	\$1,667	\$500	0%	(\$1,167)
6007	Election Expense	\$0	\$4,978	\$0	0%	(\$4,978)
6008	Legal Fees / Expense	\$0	\$17,590	\$50,000	35%	\$32,410
6009	SRSC Corporation	\$0	\$21,275	\$22,000	97%	\$725
6010	Maintenance Agreements	\$809	\$4,797	\$15,000	32%	\$10,203
6011	CV Stratagies	\$10,000	\$31,810	\$60,000	53%	\$28,190
6012	Vehicle Insurance	\$0	\$6,881	\$5,000	138%	(\$1,881)
6013	Management Expense Acct.	\$0	\$42	\$1,000	4%	\$958
6014	Liability Claims	\$0	\$0	\$1,000	0%	\$1,000
6015	Property / Liability Insurance	\$0	\$33,972	\$30,100	113%	(\$3,872)
6016	Permit Fees	\$0	\$10,838	\$12,000	90%	\$1,162
6017	County Taxes / Assessments	\$0	\$0	\$5,000	0%	\$5,000
6018	Consultant Services	\$0	\$878	\$75,000	1%	\$74,122
6019	Audit / Accounting Services	\$0	\$0	\$11,000	0%	\$11,000
6020	Web Site Revamp	\$0	\$3,765	\$15,000	25%	\$11,235
6023	Utilities	\$1,124	\$11,182	\$20,000	56%	\$8,818
6024	Misc. Expense	\$0	\$1,012	\$1,000	101%	(\$12)
6026	District GIS	\$0	\$0	\$5,000	0%	\$5,000
6027	SGMA	\$0	\$0	\$7,600	0%	\$7,600
	Sub-Total	\$12,742	\$176,826	\$386,500	46%	\$209,674

Anderson Cottonwood Irrigation District
2023 Financial Status Report
Month Ending June 2023

Balance Summary

	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
Total Expenditures	\$152,087	\$1,080,084	\$3,723,350	29%	\$2,643,266
Total Revenues	\$25,149	\$455,551	\$2,218,000	21%	\$1,814,584

Capital Improvement

	Month To Date	Year To Date	2023 Approved Budget	Percent Used	Balance Available
1112 Land	\$0	\$0	\$0	0%	\$0
1114 Pumps	\$0	\$26,986	\$150,000	18%	\$123,014
1116 Trans & Distribution Plant	\$0	\$0	\$0	0%	\$0
1117 Equipment (Machinery)	\$0	\$0	\$325,000	0%	\$325,000
1118 Auto & Trucks	\$0	\$169,370	\$175,000	97%	\$5,630
1119 Buildings	\$0	\$0	\$10,000	0%	\$10,000
1120 Office Furniture & Equipment	\$0	\$0	\$25,000	0%	\$25,000
1123 Yard Improvement	\$0	\$0	\$0	0%	\$0
1124 Canal Lining & Pipe	\$0	\$68,058	\$350,000	19%	\$281,942
1125 Canal Safety Project	\$0	\$0	\$0	0%	\$0
1126 Main Canal Metering	\$0	\$0	\$0	0%	\$0
1127 Main Dam Improvement	\$0	\$0	\$0	0%	\$0
1132 Fish Screens	\$0	\$0	\$0	0%	\$0
1133 Fish Ladders	\$0	\$0	\$0	0%	\$0
1134 SCADA Equipment	\$0	\$0	\$0	0%	\$0
1135 Groundwater Program	\$0	\$0	\$0	0%	\$0
Total	\$0	\$264,414	\$1,035,000	26%	\$770,586

Anderson Cottonwood Irrigation District
Payroll Register
 For the Period From Jun 1, 2023 to Jun 30, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

42

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
22-04 Shibley, Rion J. 20145 6/1/23	Reg_Salarie		5,208.34
12 White, Teresa L. 20146 6/1/23	Finance_Ma	101.00	3,535.00
22-03 Duncan, Benjamin 20147 6/1/23	Reg_Salarie	88.00	2,833.33
23-05 Geiger, Colleen M. 20148 6/1/23	Admin_Spe	55.00	1,294.15
21-11 Jensen, Jason A. 20149 6/1/23	Equip_Oper	96.00	2,346.24
23 Passmore, Scott C. 20150 6/1/23	Main_Sup Overtime	96.00 74.50	2,524.80 2,939.03
33 Vega, Phillip 20151 6/1/23	Ops_Sup Overtime	96.00 45.50	2,463.36 1,751.30
21-04 Reed-Powers, Alister C. 20152 6/1/23	W/O_Maint Overtime	70.00 18.00	1,410.50 544.14
23-02 Post, Cory P. 20153 6/1/23	W/O_Maint Overtime	96.00 77.50	1,934.40 2,342.83
23-03 Moghadam, Sam C. 20154 6/1/23	W/O_Maint Overtime	96.00 73.50	1,934.40 2,221.91

Anderson Cottonwood Irrigation District
Payroll Register

For the Period From Jun 1, 2023 to Jun 30, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
23-04 Bohannon, Robert C. 20155 6/1/23	WO_Maint Overtime	87.00 16.00	1,753.05 483.68
22-04 Shipley, Rion J. 20156 6/2/23	Reg_Salarie Vacation		961.60 4,880.93
23-03 Moghadam, Sam C. 20157 6/5/23	WO_Maint Overtime	25.00 17.00	503.75 513.91
12 White, Teresa L. 20158 6/16/23	Finance_Ma	95.50	3,342.50
23-05 Geiger, Colleen M. 20159 6/16/23	Admin_Spe	88.00	2,070.64
22-03 Duncan, Benjamin 20160 6/16/23	Reg_Salarie	88.00	2,833.33
21-11 Jensen, Jason A. 20161 6/16/23	Equip_Oper	88.00	2,150.72
23-02 Post, Cory P. 20162 6/16/23	WO_Maint Overtime	91.00 16.00	1,833.65 483.68
23-03 Moghadam, Sam C. 20163 6/16/23	WO_Maint	32.00	644.80
23-04 Bohannon, Robert C. 20164	WO_Maint Overtime	88.00 20.00	1,773.20 604.60

Anderson Cottonwood Irrigation District
Payroll Register

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

For the Period From Jun 1, 2023 to Jun 30, 2023

Employee ID Employee Reference Date	Pay Type	Pay Hrs	Pay Amt
6/16/23			
23 Passmore, Scott C. 20165 6/16/23	Main_Sup Dam Overtime	107.50 4.00 49.50	2,827.25 124.92 1,952.78
33 Vega, Phillip 20166 6/16/23	Ops_Sup Overtime	98.50 33.00	2,527.51 1,270.17
Summary Total 6/1/23 thru 6/30/23	Reg_Salarie Vacation Dam Overtime WO_Mainl Ops_Sup Equip_Oper Finance_Ma Admn_Spe Main_Sup	176.00 4.00 440.50 585.00 194.50 184.00 196.50 143.00 203.50	11,836.60 4,880.93 124.92 15,108.03 11,787.75 4,990.87 4,496.96 6,877.50 3,364.79 5,352.05
Report Date Final Total 6/1/23 thru 6/30/23	Reg_Salarie Vacation Dam Overtime WO_Mainl Ops_Sup Equip_Oper Finance_Ma Admn_Spe Main_Sup	176.00 4.00 440.50 585.00 194.50 184.00 196.50 143.00 203.50	11,836.60 4,880.93 124.92 15,108.03 11,787.75 4,990.87 4,496.96 6,877.50 3,364.79 5,352.05

Anderson Cottonwood Irrigation District
Cash Disbursements Journal

For the Period From Jun 1, 2023 to Jun 30, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/1/23	30431	2224	child support W/H	375.87	
		1308	6/1/2023 pay period CA State Disbursement Unit		375.87
6/1/23	30432	5014	retirement for JS, 6/1/2023 pay period	390.63	
		1308	Edward Jones - Ben Swim		390.63
6/1/23	30433	5014	retirement for BD, 6/1/2023 payperiod	165.53	
		2226	IRA W/H for DB, 6/01/2023 pay period	250.00	
		1308	Edward Jones - Ben Swim		415.53
6/1/23	30434	2226	457 W/H for 6/01/2023 pay period	75.00	
		1308	Variable Annuity Life Ins. Co.		75.00
6/2/23	30435	8007	2023 project water	175,620.00	
		1308	DOI-BOR- Region: CA Great Basin		175,620.00
6/2/23	30436	6011	monthly billing for Strategic Communication Services	5,000.00	
		1308	C V Stratagies		5,000.00
6/2/23	30438	8004	caps, plug, silicone, pool brushes for fish screen, broken pump parts, bailing wire, Hill Street and Verdeville	1,618.94	
		1308	Hardware Express		1,618.94
6/2/23	30439	7008	drinking water for shop	137.70	
		1308	Mt. Shasta Spring Water		137.70
6/2/23	30440	8006	monthly power for Progress Drive	56.00	
		1308	City Of Redding		56.00
6/2/23	30441	7009	office cleaning for 2 weeks	140.00	
		1308	Sarah's Scottish Maids		140.00
6/2/23	30442	8002	spraying post emergent to main canal from horse stable at Cttwd. Creek to Floyd Lane	7,267.96	
		1308	Washburn Ag		7,267.96
6/2/23	30443	5019	health insurance for Admin/June	1,768.00	
		5119	health insurance for T&D/June	3,031.00	
		1308	N.C.G.T. Security Fund		4,799.00
6/2/23	30444	6023	telephone and internet service for shop/office	370.46	
		1308	Charter Communications		370.46
6/13/23	30445	6011	monthly payment strategic communications services	5,000.00	
		1308	C V Stratagies		5,000.00
6/13/23	30446	8004	generator drive bits,	780.06	
		1308	Fasteners INC		780.06
6/13/23	30447	7000	gas and diesel for May	10,233.89	
		1308	Flyers Energy, LLC		10,233.89

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
For the Period From Jun 1, 2023 to Jun 30, 2023

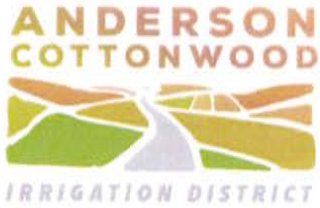
Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/13/23	30448	8001 1308	(2) keys for dam Giles Lock and Security Inc.	13.00	13.00
6/13/23	30449	7008 1308	fill right hose JMB Oil	75.37	75.37
6/13/23	30450	8004 1308	Spoons field on 4th street K & K Equipment, Inc.	1,430.00	1,430.00
6/13/23	30451	8004 1308	pump rental for high groundwater, Evergreen School, North Bonnyview MPS Multiple Pump Services	3,723.13	3,723.13
6/13/23	30452	8000 8006 6023 8006 8006 8006 8006 8006 1308	monthly power for SCADA, Linda Lane monthly power for well #1 monthly power for office/shop monthly power for well #2 monthly power for Perry Pond monthly power for Supan pump monthly power Dymescih pond monthly power for Cottonwood Hyline Pacific Gas & Electric	14.79 41.61 615.28 26.55 586.64 242.94 665.04 1,526.40	3,719.25
6/13/23	30453	8006 8006 1308	monthly power for Progress Drive monthly power for Churn Creek Pumps City Of Redding	492.82 21,419.15	21,911.97
6/13/23	30454	7009 1308	office cleaning for one week Sarah's Scottish Maids	70.00	70.00
6/13/23	30455	7000 6002 6010 6003 8001 1308	gasoline for GM business lunch Monthly Linxup and annual fee for Adobe Pro ink cartridge, folders, pens, keyboard, mouse pad, Fat Cow monthly fee, mailchimp monthly fee, sweeper motor for dam Tri Counties Bank	67.88 70.00 829.76 738.96 692.41	2,399.01
6/13/23	30456	6023 1308	monthly garbage service for office/shop Waste Management	138.50	138.50
6/13/23	30457	5114 1308	pension for May Western Conf. Team. Pension	2,373.80	2,373.80
6/23/23	30459	2225 2226 1308	pension W/H for 6/1/23 and June 16/2023 payroll period 457 withholding Edward Jones - Ben Swim	331.06 262.50	593.56
6/23/23	30460	2226 1308	457 W/H for 6/16/2023 payroll period Variable Annuity Life Ins. Co.	75.00	75.00

Anderson Cottonwood Irrigation District
Cash Disbursements Journal
 For the Period From Jun 1, 2023 to Jun 30, 2023

Filter Criteria includes: Report order is by Date. Report is printed in Detail Format.

Date	Check #	Account ID	Line Description	Debit Amount	Credit Amount
6/23/23	30547	8007	Correction and true up charges for NEPA COSL Transfer	47,273.05	
		1308	DOI-BOR- Region: CA Great Basin		47,273.05
6/23/23	30548	2224	child support w/H for June 1, 2023 and June 16,2023	751.72	
		1308	CA State Disbursement Unit		751.72
	Total			<u>296,828.40</u>	<u>296,828.40</u>



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

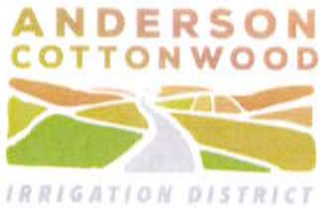
Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6A

<p><u>Agenda Title:</u> Discussion & Possible decision on High Ground Water Mitigation</p>
<p><u>Discussion:</u> Presentation from Engineer Danny Kerns</p>
<p><u>Fiscal Impact:</u> None</p>
<p><u>Recommendation:</u> ACID will hear recommendations from Engineer Danny Kerns</p>
<p><u>Attachments:</u> Presentation</p>



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6B

Agenda Title: Discuss & Consider Approval of the ADA access upgrade from SNL

Discussion: ACID is looking to upgrade its facilities to meet ADA requirements. ACID got quotes to have work completed.

Fiscal Impact: None

Recommendation: Staff recommends the board approve the quote from S N L so the ACID building is ADA compliant

Attachments: See attachments



PROPOSAL & CONTRACT

To:	Anderson Cottonwood Irrigation District	From:	SnL Group, Inc.
			9818 Holton Way
			Redding, CA 96003
		Contact:	Daniel Imlach
Attn:	Ben Duncan – Operations Manager	Email:	dimlach@snlinc.com
Email:	b.duncan@acidistrict.org	Alt. Contact:	Breck Foster
Office #:	530-365-7329	Cc:	bfoster@snlinc.com
Cell #:	530-364-8803	Phone:	(530) 222-5048
Bid Date:	06-23-2023	Fax:	(530) 222-5140

Project: ACID Office - ADA Upgrade **Project Location:** 2810 Silver St. Anderson, CA

SnL to provide all necessary labor, equipment, materials, to furnish and install the following work items as described below:

ACID Office - ADA Access Upgrade:

- Install (N) ADA access ramp to ACID office front entrance to meet all applicable ADA P.O.T standards.
- Demo and dispose of (E) asphalt, shrubbery, planter curb as needed to install new concrete.
- Form and pour (N) 6” concrete curb wall along front edge of (N) ramp/stair.
- Form and pour 5’x 5’ min landing with (2) steps to south and 5’ wide ramp to north.
- Form and pour 4” thick flatwork section to connect new ramp/stairs to (E) city sidewalk.
- See attached “Demo Plan” & “New Concrete Layout” Plan markups of the work area for further details.
- Install necessary expansion joint material and saw-cutting for crack control.
- Min 2500 PSI Concrete Mix Design, Min 4” thick on Flatwork section, Medium Broom Finish.

PRICE: \$23,750.00

Items of work not specifically described shall be considered excluded.

Exclusions:

- Bond and Bond Costs
- Permit(s) and Fees
- Engineering
- SWPPP BMP’s
- USA of (E) Underground Utilities
- Overtime (Normal Working Hours)
- Material Testing
- Removal or Stabilization of Soft Subgrade Material.
- Construction Staking
- SWPP Plan and/or reporting
- Building All Risk Insurance

Purchaser Acceptance:

Date:

_____ Authorized Signature	_____ Title	_____ Signed:
Daniel Imlach	6/23/23	Daniel Imlach
_____ Printed Name	_____ Date	_____ Daniel Imlach

***This contract may be cancelled, or the prices may change if not accepted within fifteen (15) days of proposal.**



TERMS OF AGREEMENT

1. **CONTRACT PRICE: Lump Sum Total = \$23,750.00**
2. **CONTRACT TIME: Working Days Required: 20 Days**
3. **EXCLUSIONS:**
 - a. Unless otherwise noted this contract excludes: permits, bonds, engineering, materials testing, construction staking, and erosion control.
 - b. SnL Group, Inc. will not be responsible for damage to any underground utilities, unless such utilities are specifically marked with depths on a furnished as built drawing, or are accurately located by Underground Service Alert, or others.
 - c. SnL Group, Inc. will not be responsible for surface drainage on new or existing pavement surfaces unless the surfaces have a minimum of 1.5% slope to drains.
4. **SUB-GRADE CONDITIONS:** Unless otherwise noted, the contractor has bid this job not expecting to encounter adverse subsurface conditions, such as: (rock, hardpan, clay, springs, underground utilities, wet or otherwise unsuitable soils, hazardous materials). In the event such conditions are encountered, the parties shall equitably adjust the contract price to provide for any increase resulting from such conditions.
5. **SEAL COAT AND RESURFACING MATERIALS:** The intended use of seal coating and resurfacing materials is to resurface existing asphalt pavements. They are not intended to remove surface variations which may hold water, change existing drainage patterns, restore badly cracked or broken base pavement, or permanently seal cracks. Cracks sealed and filled may open again.
6. **WARRANTIES:** To the extent the work covered by this contract includes the installation of material or equipment manufactured by others; Contractor does not assume responsibility for the performance of such materials or equipment and shall be liable therefore, only to the extent of the manufacturer's warranties.

Terms of Agreement Continued on Next Page...

Initials (Contractor) _____

Initials (Owner) _____

TERMS OF AGREEMENT

Continued...



Veteran Owned and Operated

7. If any party hereto commences an action to interpret, enforce, or collect sums due on this contract, the prevailing party shall be entitled to an award of costs and attorney's fees in addition to any other relief sought.
8. **PAYMENTS:** Unless otherwise stated in writing, contract price is to be billed upon completion with the balance due on a Net-15 basis. Our Finance Charge on Past-due accounts is a fixed amount of two percent (2%) per month on the principal balance, which is equal to an Annual Percentage Rate of twenty-four percent (24%). In the event of a dispute regarding completion or acceptance of work, a maximum withholding of 150% of the disputed amount is allowed by law. (Bus. & Prof. Code 7108.5; Civil Code 3260.1)
9. **AGREEMENT:** This contract constitutes the entire contract between the parties and supersedes any prior proposals, understandings, correspondence, or agreements, and may be changed only by an instrument in writing signed by the parties.
10. **CHANGE ORDER / EXTRA WORK:** Contractor shall not perform changes in the work until the Owner has approved any requested changes in writing.
11. **RETENTION:** No retention shall be withheld.
12. **PERFORMANCE:** Contractor will be excused for any delay beyond his reasonable control, these delays may include, but are not limited to: Acts of God, Labor disputes, Weather conditions, Acts of Public Authority, Acts of owner, or any other unforeseen contingencies.
13. **CONSTRUCTION LIENS:** Contractor shall pay all subcontractors and suppliers in a timely manner and shall keep the property free from construction liens. Owner may receive Preliminary Lien Notices from subcontractors or suppliers. These notices do not mean contractor is in default of his payment obligations. The Preliminary Lien Notice is to inform you of who is subcontracting or supplying materials to the contractor for your job.

Initials (Contractor) _____

Initials (Owner) _____

ACID Office ADA Upgrade: Demo Plan



SOUTH

END



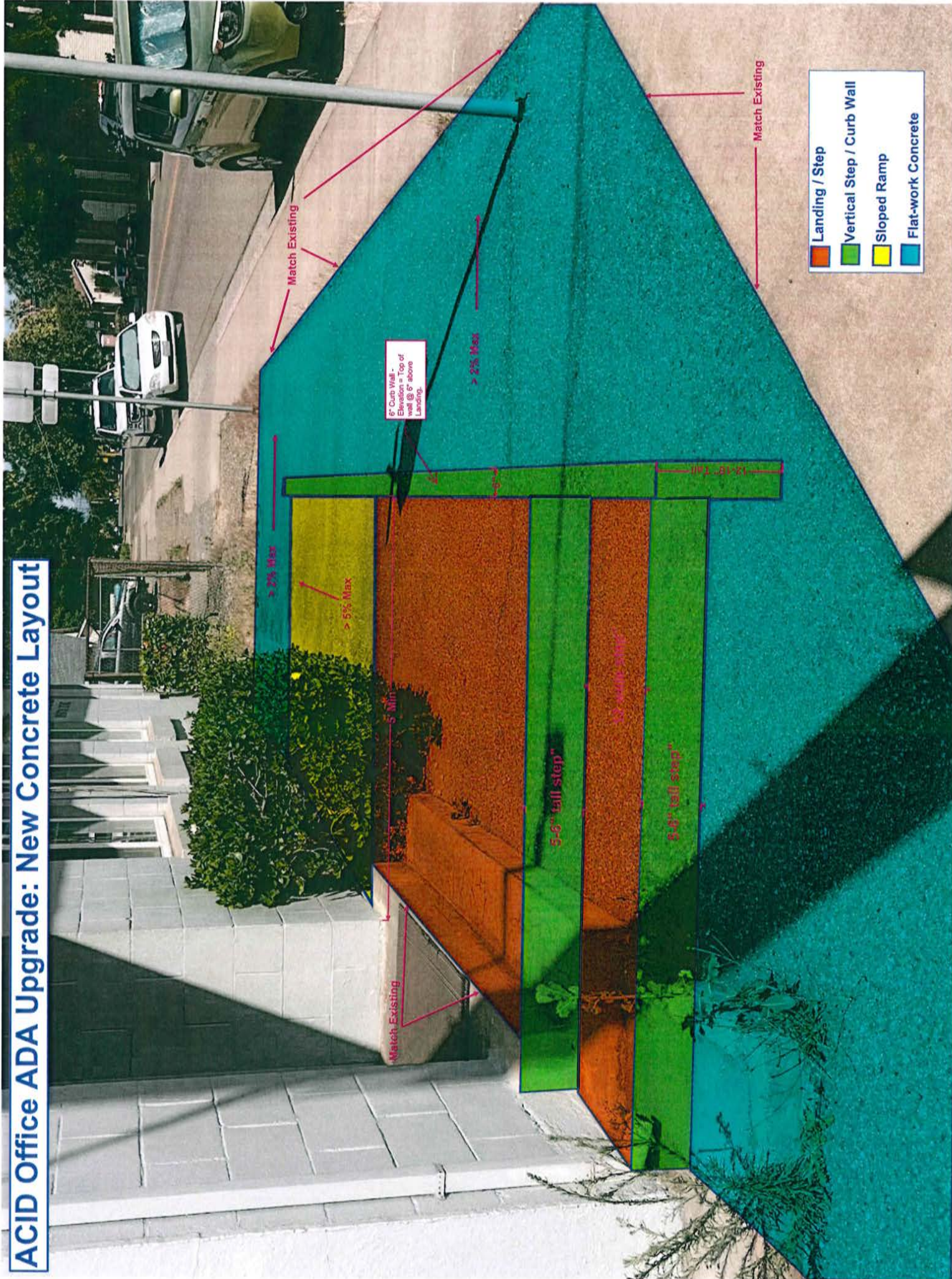
Remove Shrub

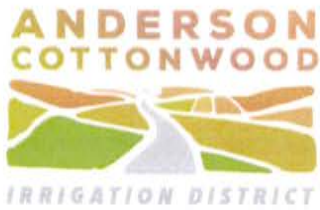
Remove Asphalt

Remove Curb



ACID Office ADA Upgrade: New Concrete Layout





Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6C

Agenda Title: Discuss & Consider Approval for new computers

Discussion: ACID staff would like to replace existing computers due to computers being outdated and inefficient.

Fiscal Impact: None

Recommendation: Staff recommends the board approve the quote for three new computers in the main office and one for Operations Manager.

Attachments: See quote attachments



We have prepared a quote for you

ACID Workstation replacement

Quote # Q-079896
Version 1

Prepared for:

Anderson-Cottonwood Irrigation District

Terri White
cfo@andersoncottonwoodirrigationdistrict.org

▶ Executive Summary

About Our Company

Obsidian IT is an employee owned technology company in Redding, California. As co-owners of the business, you can expect a high level of attention to quality, detail, and value from the individuals serving you. Our team of IT experts are dedicated to helping your organization succeed. With our collaborative approach, we provide you with the best user experience and outcomes. This is what makes Obsidian IT one of the top Managed System Providers (MSP) in Shasta, Tehama and Butte Counties. We partner with you to give you a competitive advantage for simple, scalable growth.



Services We Offer



Managed IT Services

Reduce costs, protect data, enhance security, and increase productivity. Empower your business with Obsidian IT and discover your teams potential.



IT Consulting & Technical Projects


Technology consulting services backed by IT expertise. Providing preventative, remote and on-demand support.



Telco Services

Changing the way you work. Unlock the possibilities of virtual networks and secure data sharing. Designed to fit your unique business.

ACID Workstation replacement


Description	Price	Qty	Ext. Price
<p>210-BFXF OptiPlex Small Form Factor</p>  <p>Processor:A 13th Gen i5-13500 (6+8 Cores/24MB/20T/2.5GHz to 4.8GHz/65W) (338-CHBT) Operating System:Windows 11 Pro, English, Brazilian Portuguese, French, Spanish (619-ARSB) Microsoft Office:No Microsoft Office License included (658-BCSB) Memory:16 GB, 1 x 16 GB, DDR4 (370-AGFR) Hard Drive:256 GB, M.2 2230, PCIe NVMe, SSD, Class 35 (400-BOQJ) Hard Drive:256 GB, M.2 2230, PCIe NVMe, SSD, Class 35 (412-AAQT) Hard Drive:256 GB, M.2 2230, PCIe NVMe, SSD, Class 35 (773-BBBC) Additional Hard Drive:No Additional Hard Drive (401-AANH) Video Card:IntelREG Graphics (490-BBFG) Chassis Options:OptiPlex SFF with 180W Bronze Power Supply (329-BHPU) Power Cord:System Power Cord (US) (450-AAOJ) Optical Drive:No Optical Drive (429-ABKF) Optical Software:PowerDVD Software not included (632-BBBJ) Wireless:No Wireless LAN Card (no WiFi enablement) (555-BBFO) Wireless Driver:None (340-AFMQ) Chassis intrusion switch:Chassis Intrusion Switch (461-AAJL) Stands and Mounts:No Stand or Mount (575-BBBI) Adapter:No Additional Cable (379-BBCY) Serial Port Adapter:No PCIe add-in-card (492-BBFF) Add-in Cards:No Additional Add In Cards (382-BBHX) Additional Video Ports:No Additional Video Ports (492-BCKH) Keyboard:English US non-backlit Dell keyboard KB216 (580-ADJC) Mouse:Dell Optical Mouse - MS116 (Black) (570-ABIE) Cable Cover:No Cable Cover (325-BCZQ) External Speakers:No External Speaker (817-BBBC) Non-Microsoft Application Software:Dell Additional Software (658-BFPY) Operating System Recovery Options:OS-Windows Media Not Included (620-AALW) ENERGY STAR:ENERGYSTAR Qualified (387-BBLW) Documentation:Safety/Environment and Regulatory Guide (English/French Multi-language) (340-AGIK) System Monitoring Options:Dell Watchdog Timer (379-BEZG) Placemat:Quick Start Guide, OptiPlex Small Form (340-DDFL) EAN/UPC Labels:Print on Demand Label (389-BDQH) TPM Security:Trusted Platform Module (Discrete TPM Enabled) (329-BBJL) Shipping Material:Shipping Material (340-CQYR) Shipping Material:Shipping Material (389-BBUU) Label:Regulatory Label for OptiPlex SFF 180W, FSJ (389-FBFX) Hard Drive Cables and Brackets:M.2 Caddy (575-BBKX) Intel Responsiveness Technologies:SW Driver, Intel Rapid Storage Technology, OptiPlex Small Form (658-BFQF)</p>	<p>\$1,180.15</p>	<p>4</p>	<p>\$4,720.60</p>

ACID Workstation replacement

Description	Price	Qty	Ext. Price
Processor Label: Intel Core i5 vPro Enterprise Processor Label (389-EDDQ) Transportation from ODM to region: DT BTS/BTP Shipment (800-BBIP) Protect your new PC: No anti-virus software (650-AAAM) FGA Module: SFF_1H24_012D_AC/US/BTS (998-FZWW) Speakers: Internal Speaker (520-AARD) Systems Management: Intel vPro Enterprise (631-BBKK) Windows AutoPilot: No AutoPilot (340-CKSZ) Service: Basic Onsite Service with Hardware Support, 12 Month(s) (709-BCXO) Extended Service: ProSupport Next Business Day Onsite with In-Region HW-SW Support, 60 Month(s) (199-BIKP) Extended Service: ProSupport Next Business Day Onsite with In-Region HW-SW Support, 60 Month(s) (199-BIKQ) EPEAT 2018: EPEAT 2018 Registered (Silver) (379-BDTO)			

Subtotal: **\$4,720.60**

Professional Services

Description	Price	Qty	Ext. Price
OIT-LABOR  Professional Services Current Configuration Older workstations Deliverables New Workstations Statement of Work -Unbox workstations -update firmware -update Windows -install OIT tools -take onsite -add to domain -set up printing -copy profile from old workstation to new workstation -install all end user applications -test with end user Assumptions *** Any difference in labor will be reflected on final invoice The price reflected is based on the scope of work described in this quote. If additional hours are needed to complete additional tasks not described in the scope of work, you will be subject to additional hours billed at your negotiated hourly rate. If a service technician determines during discovery that addition hours in excesses of 25% of the proposed price your technician, sales team or customer service team will notify you prior to the start of work for your approval.	\$145.00	16	\$2,320.00

Subtotal: **\$2,320.00**

ACID Workstation replacement



Prepared by:
Obsidian IT
Sales Team
530-242-6000
Fax 5302426606
sales@obsidianit.com

Prepared for:
Anderson-Cottonwood Irrigation District
2810 Silver St.
Anderson, CA 96007
Terri White
(530) 645-4161
cfo@andersoncottonwoodirrigationdistrict.org

Quote Information:
Quote #: Q-079896
Version: 1
Delivery Date: 06/27/2023
Expiration Date: 07/24/2023

Quote Summary

Description	Amount
ACID Workstation replacement	\$4,720.60
Professional Services	\$2,320.00

Subtotal: **\$7,040.60**

Estimated Tax: **\$365.85**

Total: **\$7,406.45**

This quote is fixed price and valid for 30 days from the date of issue. Price changes may occur based on availability at the time of order. Project Change orders will be billed separately.

Shipping will be actual cost determined at the time of order.

Unless stated otherwise in the quote, the following payment terms apply:

Equipment: 50% down at time of signing

Software: 100% down at time of signing

Labor: Net 15 Days from install

Any difference in pricing will be reflected on final invoice.

We reserve the right to cancel orders arising from pricing or other errors.

2770 Eureka Way, STE 300
Redding, California 96001
www.obsidianit.com
(530) 242-6000



Obsidian IT

Anderson-Cottonwood Irrigation District

Signature: _____

Name: Sales Team

Title: Sales

Date: 06/27/2023

Signature: _____

Name: Terri White

Date: _____

▶ Terms and Conditions

Master Service Agreement Example

TERMS AND CONDITIONS

Obsidian IT (OBSIDIAN) is pleased to submit the attached "Quote" for the products and/or services

described therein at the stated prices and terms, subject to your acceptance of the terms and conditions as set forth below.

- a. General.** These terms and conditions constitute an integral part of the products to Purchaser by OBSIDIAN and shall exclusively govern the sale of the Products. Purchaser's acceptance of this "Quote" for the products shall constitute an acceptance of these terms and conditions hereof despite any additional or different terms which may be proposed in any purchase order the same being hereby rejected unless such purchase order becomes a part of the "QUOTE". This proposal to sell is valid for thirty (30) days from the quote date and shall be invalid and expire unless accepted by the purchaser or extended by OBSIDIAN within said thirty (30) day period.
- b. Prices.** All prices offered by OBSIDIAN are based on U.S. dollars, F.O.B. product location. The prices are effective for (30) days from the date hereof.
- c. Taxes.** Any sales, use or other tax which may be imposed upon the sale or use of products, or any property tax levied after the date of Purchaser's acceptance of this "QUOTE" shall be in addition to the quoted price and shall be paid by Purchaser to OBSIDIAN.
- d. Terms of Payment.** Terms are cash payable in U.S. dollars on the date of purchaser's acceptance of this "QUOTE". The payment becomes delinquent if not paid within 15 days of invoice date in which the products is sold. If purchaser defaults in the payment or OBSIDIAN is unable to collect monies from any payment then Purchaser will be obligated to compensate OBSIDIAN for all cost and expenses incurred by OBSIDIAN in the collection of such payment, including attorney fees.
- e. Security Interest.** OBSIDIAN reserves a first and prior purchase money security interest in the Products until all monies payable to OBSIDIAN hereunder are paid in full to OBSIDIAN and fully collected by OBSIDIAN and Purchaser shall execute all documents required by OBSIDIAN for OBSIDIAN to perfect or protect such security interest.
- f. Title.** Unless otherwise agreed to in writing, title to the products shall only transfer to Purchaser when all payments due hereunder have been made. However, full risk of loss (including transportation delays and losses) shall pass to Purchaser upon delivery of products to the F.O.B. point, or if OBSIDIAN consents to a delay in shipment at the request of Purchaser, risk of loss shall pass upon notification by OBSIDIAN that the products are ready.
- g. Changes.** Any "QUOTE" agreed to by the parties is not subject to change by Purchaser except with OBSIDIAN's prior consent in writing.
- h. Warranty & Disclaimer of Warranty.** Except as expressly set forth herein OBSIDIAN MAKES NO WARRANTY EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY OF FITNESS FOR PARTICULAR PURPOSE. If a warranty is set forth by OBSIDIAN then the following will apply: This warranty shall not apply to products or parts thereof; a) which have been subject to abuse, misuse, negligence or accident; b) to any modification, alteration or attachment has been made without written consent of OBSIDIAN; or c) which are installed or operated violating instructions for safe use or in a location not free from excessive dirt, dust, moisture, fumes or extreme temperature, nor shall it apply to any products or parts thereof, which d) are normally consumed in operation; or e) have a normal life inherently shorter than the warranty period specified above. Warranty is void if OBSIDIAN is not contacted before all service calls. Warranty starts when manufacture ships equipment to OBSIDIAN.
- i. Waiver of Consequential Incidental and Indirect Damages.** a) OBSIDIAN shall in no event be liable to PURCHASER or any successor for any consequential incidental or indirect damages arising out of this Agreement or any breach thereof, including but not limited to damages resulting from loss of use, profits, revenue, interest or goodwill; work stoppage; impairment of other goods; shutdown or non-operation; increased expenses of operation; cost of purchase of replacement power, or claims of PURCHASER or customers of PURCHASER for service interruption whether or not such loss or damage is based on contract, indemnity, tort, strict liability or otherwise; b) THE REMEDIES OF PURCHASER SET FORTH HEREIN ARE EXCLUSIVE. THE TOTAL LIABILITY OF OBSIDIAN WITH RESPECT TO THE PERFORMANCE OR BREACH OF THIS AGREEMENT, WHETHER BAED ON CONTRACT, INDEMNITY, TORT, STRICT LIABILITY OR OTHERWISE, SHALL NOT EXCEED THE CONTRACT PRICE OF SUCH SERVICES OR THE PART UPON WHICH SUCH LIABILITY IS BASED.
- j. Installation.** If OBSIDIAN is to install the Products OBSIDIAN shall install the Products by connecting the Products to the requisite safety switches and power lines to be installed by Purchaser and such installation by OBSIDIAN shall be included with the prices shown if stated to be included. Installation shall be complete upon the conclusion of final close of ticket and or project and verification of operation under OBSIDIAN standard procedure. Notwithstanding the foregoing, first use of the Products by Purchaser, its agents or employees for any purpose after delivery, without the express written approval from OBSIDIAN, shall indicate completion of installation. If a trade union or unions prevent OBSIDIAN from performing the installation, the Purchaser shall make all required arrangements with the trade union or unions, to permit OBSIDIAN completion of the installation. Moreover, any additional cost related to such labor disputes shall be paid by the Purchaser. Purchaser shall at its expense, provide all necessary labor and materials for plumbing service, carpentry work, conduit wiring and other preparations. OBSIDIAN generally will supply needed supervision of trades people or drawings when applicable or requested in advance of the installation. When customer supplied trades people are required to work with OBSIDIAN employees during the course of an installation there will be an expectation placed on the trades people to perform to customary construction standards. The customer supplied trades people must be qualified and have knowledge of the applicable code and will be expected to work in a timely and workmanlike manner. In the event the customer supplied trades people are ineffective, the customer will be notified immediately. Upon second notification OBSIDIAN will charge its prevailing service rate for standby time and add it to the "QUOTE". Purchaser shall provide free access to the premises of installation. If any special work of any type must be performed in the order to comply with the requirement of any governmental authority, including procurement of special certificates, the same shall be performed or procured by Purchaser at Purchaser's expense. In the event that any regulatory consent or compliance is required, the Purchaser shall be responsible for obtaining such.

- k. **Force Majeure.** OBSIDIAN shall not be responsible for nonperformance or delays in performance occasioned by any cause beyond OBSIDIAN's reasonable control, including, but not limited to labor difficulties, delays of vendors or carriers, OBSIDIAN's prompt receipt of Purchaser's equipment, OBSIDIAN's compliance with Purchaser's change orders, fires, acts of god, war, riot, governmental actions and material shortages. Any delays so occasioned shall affect a corresponding extension of OBSIDIAN's performance dates
- l. **Assignments.** Purchaser may not assign any rights or obligations under this "QUOTE" without the written consent of OBSIDIAN. OBSIDIAN may assign any rights or obligations under this "QUOTE" in whole or in part provided however, that OBSIDIAN's obligation to Purchaser shall not diminish thereby.
- m. **Modification.** This "QUOTE" may not be changed, modified or amended, except in writing signed by the parties.
- n. **Governing Law.** The rights and obligations of the parties under the "QUOTE" shall be governed by the law of the State of California. This "QUOTE" shall be deemed made, enforced and approved in Redding, California, and for all purposes shall be governed and construed in accordance with the local laws of California excluding any conflict of laws doctrine. Any claims asserted or causes of action, subject to litigation, based on or arising out of this "QUOTE" or the performance or nonperformance thereof, shall be submitted to and the parties agree to be subject to the jurisdiction of the state or federal courts within California, Shasta County and in any such proceeding, each party shall waive the right, if any, to a jury trial.
- o. **Other Provisions.** This "QUOTE" and all information regarding this "QUOTE", including the terms and content thereof and the negotiation, therefore, shall not be disclosed by either party, to any other party, except to the extent required by law. Purchaser will keep in strict confidence and unconditionally protect all information provided by OBSIDIAN. Each party shall comply with all laws and regulations and will not engage in any deceptive, misleading, unethical or improper practices. All notices from one party to another under "QUOTE" will be sent to the address set forth on the first page of this "QUOTE". Any failure or delay by either party in executing any right or remedy will not constitute a waiver. Heading, labels, numbering and any formatting conventions, used in this "QUOTE" are for reference purposes only and shall not be deemed to alter the substance of this "QUOTE". If any provision of this "QUOTE" is held illegal, void or unenforceable, the balance of the provisions of this "QUOTE" shall remain in effect and to the extent possible valid and enforceable provision, so as to best reflect the commercial intent of the parties expressed herein. This "QUOTE" may be executed in counterparts, each of which shall be deemed an original for all purposes. Each party has participated in the preparation of this "QUOTE" and if any construction or interpretation is to be made of this "QUOTE", no presumption shall arise against any party by virtue of such participation. By signing the "QUOTE" each party acknowledges that it has read and understands the Terms and Conditions and is not entering into this agreement on the basis of any representations not expressly set forth herein. This agreement constitutes the entire agreement and understanding between the parties with respect to the products and supersedes all prior communications and agreements, both written and oral between the parties.



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6D

<p><u>Agenda Title:</u> Review District draft update MSR SOI</p>
<p><u>Discussion:</u> Staff would like the Board to review the District's updated draft of the MSR SOI.</p>
<p><u>Fiscal Impact:</u> None</p>
<p><u>Recommendation:</u> None</p>
<p><u>Attachments:</u> See attachments</p>

Shasta Local Agency Formation Commission



Municipal Service Review & Sphere of
Influence Update

Anderson-Cottonwood Irrigation District

Commission Review Draft
June 2023 – to be continued

SHASTA LOCAL AGENCY FORMATION COMMISSION

Commissioners

Patrick Jones, County Member - District 5 Supervisor
Kevin Crye, County Member & Vice Chair - District 1 Supervisor
Stan Neutze, City Member - City of Anderson
Pamelyn Morgan, City Member – City of Shasta Lake
Ronnean Lund, Special District Member – Anderson Cottonwood Irrigation District
Irwin Fust, Special District Member & Chair - Clear Creek Community Services District
Larry Russell, Public Member

Alternate Members:

Mary Rickert, County Member - District 3 Supervisor
Mike Dacquisto, City Member - City of Redding
Fred Ryness, Special District Member – Burney Water District
Michael Spenser, Public Member

Shasta LAFCO Staff:

George Williamson, AICP, Executive Officer
Kathy Bull, Office Manager
James M. Underwood, Legal Counsel

Planwest Partners Staff:

Jason Barnes, GIS Analyst
Cosette McCave, Planning Technician

Acknowledgements:

LAFCO staff would like to thank Municipal Service Review contributors. Input instrumental in completing this report was provided by General Manager Jered Shipley, and Administrative Specialist Katie Hatfield-Trejo.

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Table of Contents

<u>Municipal Service Review</u>	1
<u>Sphere of Influence Update</u>	1
<u>Introduction</u>	1
<u>Community Services Districts Overview</u>	1
<u>Principal Act</u>	1
<u>Service Review Determinations</u>	1
<u>Sphere of Influence Determinations</u>	2
<u>Uses of the Report</u>	3
<u>Review Methods</u>	3
<u>California Environmental Quality Act</u>	3
<u>Common Topics for an Agency Profile</u>	4
<u>Agency Profile</u>	6
Formation.....	6
CSD Boundary and Sphere.....	6
Other Service Providers.....	7
Existing and Planned Land Uses.....	7
Growth and Population.....	7
Disadvantaged Unincorporated Communities.....	8
Municipal Services	8
Financial Overview.....	14
Accountability and Governance.....	16
Municipal Service Review Determinations.....	17
Sphere of Influence Determinations	18
Figures	
<u>Figure 1: ACID Boundary and Proposed Sphere of Influence</u>	7
<u>Figure 2: ACID Land Uses</u>	8
Tables	
<u>Table 1: ACID Overview Summary</u>	56
<u>Table 2: ACID Water Use Rates</u>	11
<u>Table 3: ACID Budgets</u>	15
<u>Table 4 ACID Board of Directors</u>	16

MUNICIPAL SERVICE REVIEW SPHERE OF INFLUENCE UPDATE

Introduction

Municipal Services Reviews (MSRs) provide agency infrastructure, management, services & boundary information. The report is for Shasta Local Agency Formation Commission's (LAFCO) use in conducting a statutorily required MSR review process. The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH Act) requires that the Commission conduct periodic reviews for cities & special districts in Shasta County (Government Code § 56425).

State law also requires that, prior to Sphere of Influence (SOI) adoption, LAFCO must conduct a review of municipal services provided by that local agency (Government Code § 56430). This report provides LAFCO with a tool to study current & future public service conditions comprehensively & evaluate organizational options for accommodating growth, preventing urban sprawl, & ensuring that critical services are provided efficiently.

Irrigation Districts Overview

Irrigation Districts are independent special districts under the California Water Code Law (Government Code § 22225, et seq.). They can provide irrigation water to unincorporated areas.

California Water Code

The California Water Code is the law governing irrigation districts (Government Code § 22225, et seq.) which authorizes irrigation districts to provide irrigation water services within their boundaries. Anderson-Cottonwood Irrigation District (ACID) is authorized to provide irrigation water services.

Regional Water Management Planning

The Anderson Cottonwood Irrigation District is a participant in the Sacramento Valley Regional Water Management Plan (RWMP). This plan is periodically updated, with the most recent RWMP Annual Update prepared by the Sacramento River Settlement Contractors (SRSC), in cooperation with the U.S. Bureau of Reclamation. These updates are in accordance with Regional Criteria for Evaluating Water Management Plans for the Sacramento River Contractors (Regional Criteria). The Sacramento Valley RWMP was initially completed in 2007. The Regional Criteria specifies that annual updates report on implementation actions taken, along with any RWMP additions and revisions. RWMP Annual Updates include updated information and status on numerous topics included as part of the RWMP.

Service Review Determinations

Government Code § 56430 requires LAFCO to conduct a review of municipal services provided in the county by region, sub-region or other designated geographic area, as appropriate, for the service or services to be reviewed, and prepare a written statement of determination with respect to each of the following topics:

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

- (1) Growth and population projections for the affected area;
- (2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the SOI;
- (3) Present and planned capacity of public facilities, adequacy of public services, and infrastructure needs or deficiencies (including needs or deficiencies related to sewers, municipal and industrial water, and structural fire protection in any disadvantaged, unincorporated communities within or contiguous to the SOI)
- (4) Financial ability of agencies to provide services;
- (5) Status of, and opportunities for, shared facilities;
- (6) Accountability for community service needs, including governmental structure and operational efficiencies; and
- (7) Any other matter affecting or related to effective or efficient service delivery, as required by Commission policy.

This service review provides an overview of the Irrigation District along with an agency profile. The report also includes service review determinations and sphere of influence recommendations for:

Anderson-Cottonwood Irrigation District

State Guidelines and Commission policies encourage stakeholder cooperation in the municipal service review preparation. It also provides a basis to evaluate, and make Spheres of Influence updates, if appropriate.

Sphere of Influence Determinations

A SOI is a LAFCO-approved boundary that designates an agency's probable physical service area. Spheres are planning tools used to provide guidance for individual boundary change proposals and are intended to encourage efficient provision of organized community services, discourage urban sprawl and premature conversion of agricultural and open space lands, and prevent overlapping jurisdictions and duplication of services.

LAFCO is required to establish SOIs for all local agencies and enact policies to promote the logical and orderly development of areas within the SOIs. Furthermore, LAFCO must update those SOIs every five years. In updating the SOI, LAFCO is required to conduct a MSR and adopt related determinations. In addition, in adopting or amending an SOI, LAFCO must make the following determinations:

- (1) Present and planned area land uses, including agricultural and open-space lands;
- (2) Present and probable need for public facilities and services in the area;
- (3) Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide;
- (4) Existence of any social or economic communities of interest in the area if the Commission determines that they are relevant to the agency; and
- (5) Present and probable need for public facilities and services related to sewers, municipal or industrial water, or structural fire protection of any disadvantaged unincorporated communities in the existing SOI (effective July 1, 2012).

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Uses of the Report

This service review provides the opportunity to identify trends relating to the adequacy, capacity, and cost of providing services in rural areas of Shasta County. Service reviews may identify district boundary changes, where appropriate, to extend services; evaluate consolidation feasibility and implement other measures to address community irrigation needs. The potential report uses are described below.

To Update Spheres of Influence

MSRs serve as the basis for SOI updates which consider territory LAFCO believes represents an agency's appropriate future jurisdiction and service area. Boundary changes, such as annexations, must be consistent with an agency's SOI with limited exceptions.

To Consider Jurisdictional Boundary Changes

LAFCO is not required to initiate any boundary changes based on service reviews. However, LAFCO, other local agencies (including cities, special districts, or the County), or the public may subsequently use this report together with additional research and analysis, where necessary, to pursue changes in jurisdictional boundaries.

Resource for Further Studies

Other entities and the public may use this report for further study and analysis of issues relating to Irrigation Districts and municipal services in Shasta County.

Review Methods

The following information was considered in the service review:

- o Agency-specific data: responses to LAFCO Requests for Information from Anderson-Cottonwood ID, maps, district plans and agency correspondence;
- o Land Use and Shasta County General Plan data: Shasta County Resource Management –Planning Division;
- o Demographic data: U.S. Census; CA Finance Department & Water Resources Board;
- o Finances: budgets, rates and fees; and
- o Other Reports and Assessments: State Water Resources Control Board citation.

The information gathered was analyzed and applied to make the required determinations for the agency and reach conclusions about the focus issues identified in the service review. All information gathered for this report is filed by LAFCO for future reference.

California Environmental Quality Act

The California Environmental Quality Act (CEQA) is contained in Public Resources Code §21000 *et seq.* Under this law, public agencies are required to evaluate the potential environmental effects of their actions. MSRs are statutorily exempt from CEQA pursuant to §15262 (feasibility or planning studies) and categorically exempt pursuant to CEQA Guidelines §15306 (information collection). It should be noted that when LAFCO acts to update an SOI, CEQA requirements must be satisfied. The lead agency for CEQA compliance would most likely be LAFCO.

Anderson-Cottonwood Irrigation District Municipal Service Review & Sphere of Influence

Common Agency Profile Topics

Several topics are evaluated in an agency profile. Those topics are defined in this section and discussed further in the agency profile.

Disadvantaged Unincorporated Communities

LAFCO is required to evaluate disadvantaged unincorporated communities (DUCs) as part of its municipal service review process. Per California Senate Bill 244, a DUC is defined as any area with 12 or more registered voters where the median household income (MHI) is less than 80 percent of the statewide MHI. Within a DUC, three basic services are evaluated: water, sewer and fire protection.

The most recently available data for US Census Block Groups, Tracts and Places from the US Census American Community Survey (ACS) 5-Year Data is used to determine disadvantaged communities in the region of interest. Using this information, each district or agency is evaluated to determine whether it is a DUC, or in the case of cities, whether there are DUCs within the city's SOI. In many cases, Census Block Groups are larger than Districts.

Shasta County Growth Projections

Between 2014 and 2018, the estimated Shasta County population grew from 178,520 to 180,040 people, an average annual growth rate of 0.17 percent¹. When reviewing population data, it is important to distinguish between population changes that affect the entire County and unincorporated area, which can be affected by annexations and other boundary changes. The unincorporated area currently makes up about 38% of the County's total population. The California Department of Finance projects the County's population will increase from 179,412 to 188,154, between 2020 and 2030, an average annual growth rate of 0.49%². If the unincorporated area's portion of the County remains near 38%, the population would increase from 68,177 to 71,499.

According to the most recent California Department of Finance estimate, the Shasta County population decreased by 0.1% from 2018 to 2019³. This could be the result of recent wildfires. For report purposes an annual population growth estimate of 0.17% to 0.49% is used to predict the future population range that may be served by during this MSR cycle.

Existing and Planned Land Uses

Land use within the unincorporated portion of the districts is subject to the Shasta County General Plan and Zoning Regulations, which was last updated in 2004.

Governance and Accountability

Anderson-Cottonwood ID operates as an independent special district under an elected Board of Directors pursuant to California Water Code (Government Code §21375, et seq.).

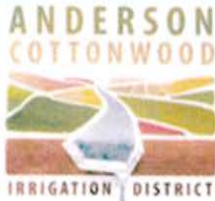
¹ US Census Bureau, 2014-2018 American Community Survey 5-year Estimates for Shasta County (Table S0101). Accessed July 5, 2020.

² California Department of Finance, Projections, P-1: State Population Projections (2010-2060), Total Population by County (1-year increments).

³ California Department of Finance, E-1 Cities, Counties, State Population Estimates— January 1, 2018, 2019, May 2019.

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

AGENCY PROFILE



This section profiles the Irrigation District listed below. Included in the profile is a description of the agency's organizational development, tables listing key service information, and maps showing jurisdictional boundaries.

The Anderson-Cottonwood Irrigation District provides supplemental water under long-term agreements to the Bella Vista Water District, the City of Shasta Lake, [the City of Redding](#), and the Shasta Community Services District (CSD). They also provide [irrigation water](#) to the communities of Anderson, ~~and Cottonwood~~, ~~as well as some residents in south Redding,~~ [and a portion of northern Tehama](#).

Table 1: Anderson-Cottonwood ID Overview Summary

Primary Contact	Justin Dahl Jered Shipley , General Manager j.shipley@acidistrict.org , dahl@acidistrict.org		
Address & Phone #:	810 Silver Street Anderson, CA 96007		530-365-7329
Website	https://www.andersoncottonwoodirrigationdistrict.org/		
Services Provided	Irrigation Water		
Population Served:	4,100	District Size:	35,169 acres

Formatted: Default Paragraph Font, Font: (Default)
Calibri

Formatted: Default Paragraph Font

Formation

The Anderson-Cottonwood ID was formed in 1914 to provide irrigation water, obtained from the Sacramento River diversion dam and headworks.

Irrigation District Boundary and Sphere of Influence

The District boundary is shown in Figure 1. The District is located partially in the City of Redding and extends south into Tehama County. It includes portions of the City of Anderson and Town of Cottonwood. The District overlaps the service area boundaries of these water purveyors but does not provide water for municipal and industrial uses in these communities.

The Sphere extends beyond the boundary in several areas covering an additional 3,720 acres. The District boundary based on State Board of Equalization Tax Rate Area (TRA) mapping extends outside the SOI. A SOI update is proposed to reconcile this.

- Anderson-Cottonwood Irrigation District Boundary - 35,169 acres
- District Boundary with Updated (TRA match) Sphere of Influence - 38,889 acres
- District Within City of Redding - 3,193 acres
- District within City of Anderson 3,562 acres

Annexations and Detachments since last MSR

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

None

Other Service Providers

Several other service providers operate within the Anderson-Cottonwood Irrigation District boundaries. These are described below.

The Shasta Mosquito and Vector Control District (SMVD) encompasses the Cities of Redding, Anderson, and Shasta Lake, the entire I-5 corridor through the county, Lakehead area and unincorporated areas to the west and east of Anderson. The current area of SMVD is approximately 1,291 square miles. The District monitors and controls mosquito populations through their focus on juvenile populations more concentrated and easier to abate using physical, biological, and chemical methods. The District also works on adult mosquito control activities and monitors for other vectors including ticks and rodents.

County Service Area (CSA) #1 Shasta County Fire's boundary is coterminous with the County boundary, excluding any areas with independent fire districts and areas served by cities. Shasta County Fire covers approximately 3,251 square miles and serves a population of over 70,000. They offer fire protection, fire suppression, and emergency medical services. Station No. 52 has a joint use agreement with the District for partial use of the building. The Happy Valley Fire Protection District serves a portion of the District, with mutual and automatic aid agreements with CSA #1 and Anderson Fire Protection District.

A portion of the City of Anderson is served by the District. The City of Anderson provides water, wastewater, law enforcement, parks and recreation, planning, transportation planning, street maintenance, and building inspection to their residents. According to the 2020 U.S. Census, the City had a total population of 11,323. The City of Anderson covers approximately 4,627 acres of the District with a total City and SOI acreage of 8,379 acres.

The City of Redding has incorporated area within the District's boundary. The City of Redding offers its residents a full range of municipal services, such as, parks and recreation, housing and community development, police, solid waste, fire, and public works.

Western Shasta Resource Conservation district encompasses approximately 1.7 million acres bounded on the east by the watershed divide between eastern and western Shasta County; the north by the Siskiyou County line; the west by the Trinity County line; and the south by the Tehama County line. The District serves a population of 64,000. They provide support for projects in wetland and riparian habitat restoration, habitat mitigation, and fire protection, including increasing forest health and defensible space.

Existing and Planned Land Uses

Land Use

Shasta County Land Use designations in ID shown in Figure 2. Land use includes... City land uses include industrial (I), mixed use (MU) and public facility (PF).

Zoning

District Zoning is varied, with a mix of more rural County land uses in unincorporated areas and more urban uses in Cities of Redding and Anderson.

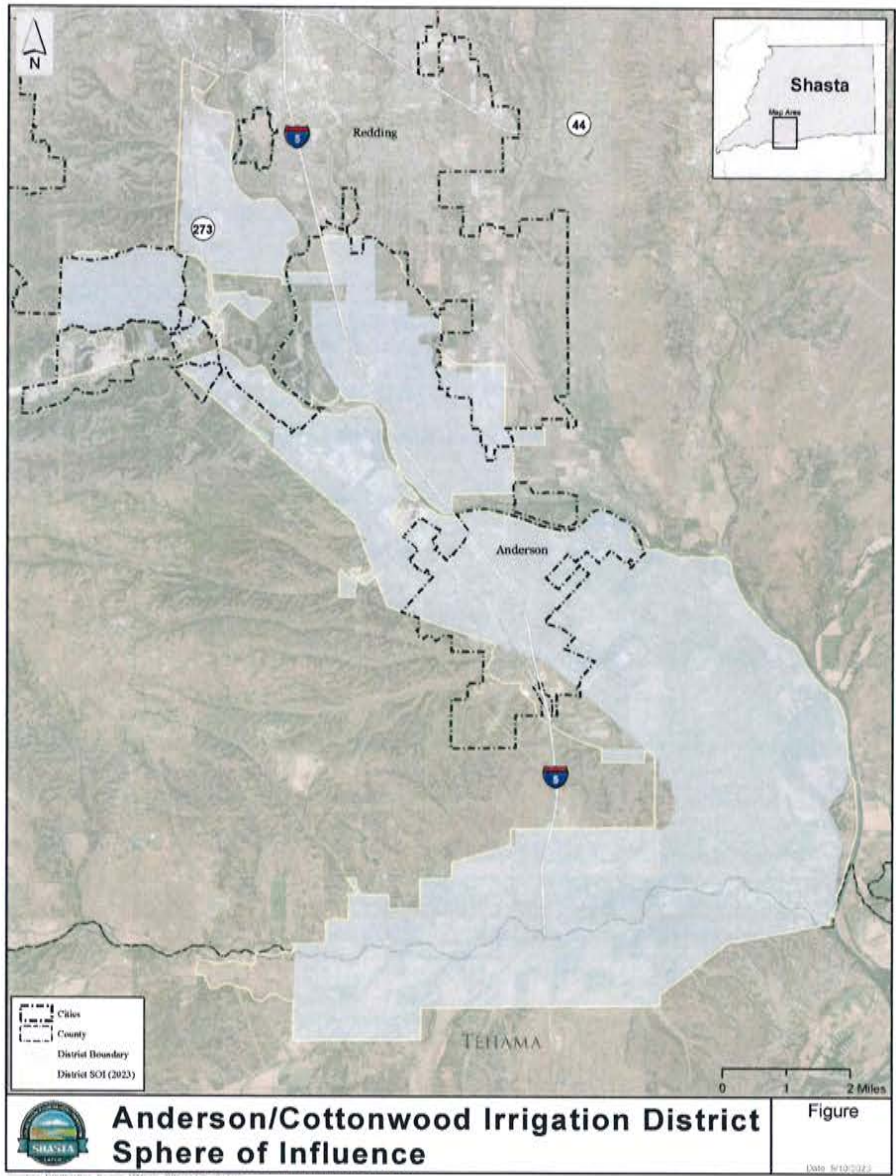
**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Growth and Population

According to the most recent American Community Survey 5-year estimate (2014-2018) and Shasta County GIS parcel data, the Anderson-Cottonwood population is 4,100.

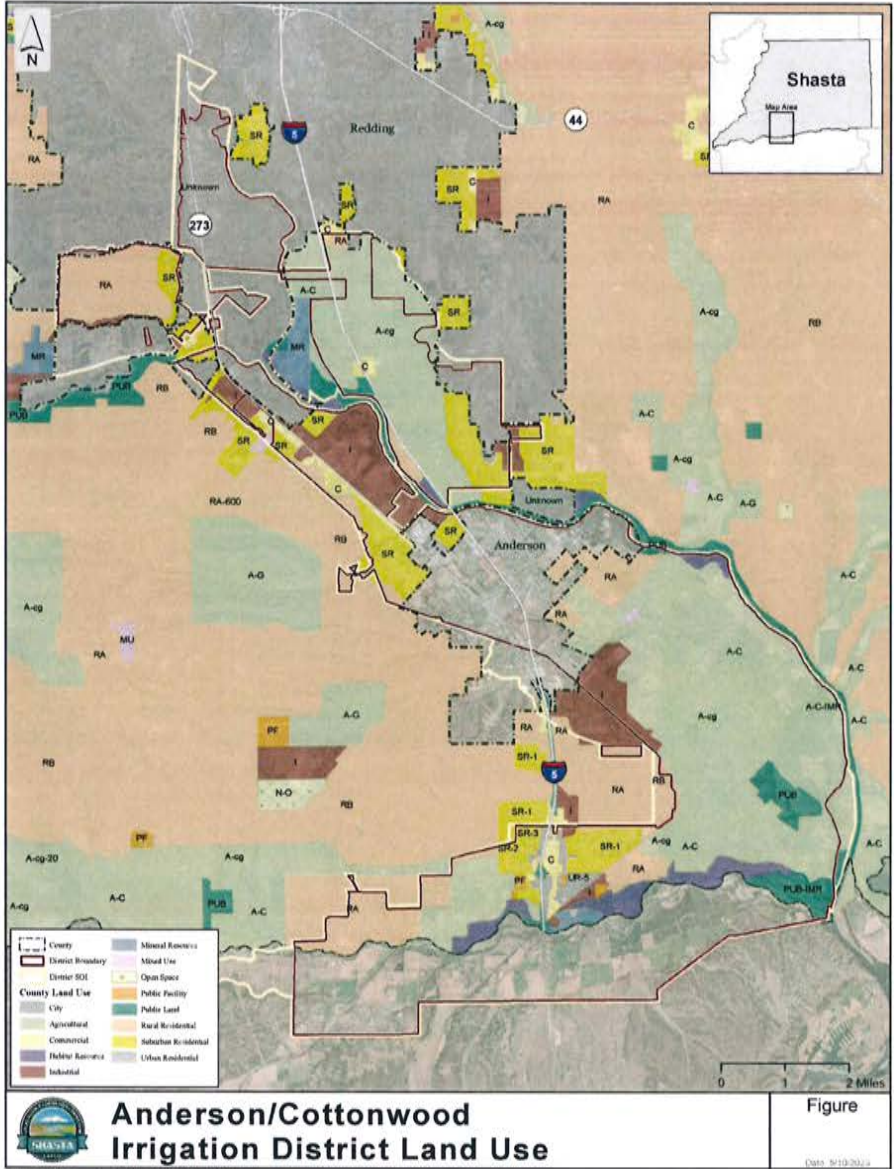
**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Figure 1. District Boundary and Proposed Sphere of Influence.



**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Figure 2. Land Uses



**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Disadvantaged Unincorporated Communities

Since irrigation water supply and distribution is the only service the District provides, the District has no role in providing services (potable water, wastewater, fire services) that play a role in DUC determination and as such this would not be a factor in the SOI Update or future annexation considerations.

Median Household Income

Households on the 1,240 parcels in the District have a MHI above the State average.

Municipal Services

Anderson-Cottonwood ID provides irrigation water services to the-Cottonwood community, portions of the Cities of Anderson and Redding and surrounding areas within the District Boundary.

Irrigation Water Services

The District has ~~four~~ five sub-regions, or areas, each having their own ditch tender. Ditch tenders maintain water levels and deliveries in their respective areas. They also help to start, stop, and record deliveries to customers. Customers receive deliveries from the District on a rotation of approximately once every two weeks. Turnouts are sized and deliveries are based on the premise that 5 cubic feet per second (cfs) will irrigate 1 acre in 1 hour.

Customers apply for water in March prior to the beginning of the irrigation season. Water orders identify the assessor parcel number(s) together with the number of acres to be irrigated. Customers are charged annually for water based on the number of acres ordered. The District's water charges include an application fee that is payable in two installments. The first being due with the application and the second being due in mid-May.

Facility Improvements Policy

The District's Facility Improvements Policies (summarized from 2013 revisions) include:

1. Committing to repairing, replacing and expanding physical facilities in order to (1) perpetuate and enhance District services and (2) minimize the significant risks, hazards, and nuisances associated with those facilities.
2. Including capital improvement projects and funding in its annual budget plan. The level of funding shall be as approved by the Board in the annual budget.
3. Developing annual budget proposals that target at least 25% of the District's total annual expenditures for capital improvement projects.
4. Specific projects or programs included in the preliminary capital improvement budget proposal shall be selected based on achieving multiple objectives.
5. Capital improvement projects funding emphasizing use of revenues generated from surplus water sales to other public agencies or non-district customers.
6. Developing and annually updating a five-year capital improvement plan for consideration and adoption by the Board of Directors as part of the annual budget development process.

6. The District is currently reviewing the above policies and will be making changes as

Formatted: Normal, No bullets or numbering

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

needed.

Formatted: Font: Century Gothic

2023 Water Service Application and Agreement

As a condition of receiving irrigation water service, applicants and landowners enter into an agreement to follow District rules, regulations, policies and applicable State and Federal regulations. The agreement includes full responsibility and liability for use or misuse of delivered water, including damages to adjoining property due to failure to adequately control delivered water. Applicants agree to accept the District's water service terms and conditions. The District reserves the right to adjust water service rates when required based on District economic needs. The agreement stipulates that water use charges not paid may be added as a property assessment.

The application limits District liability for any damages from improper construction, maintenance or use of District facilities, or the delivery or failure to deliver water, or the waste of water, or by permitting the flow of water, or diverting water. Disputes are resolved by arbitration.

Water Supply:

The District water supply is received from the Sacramento River. The majority of the District's supply is diverted from the Sacramento River at Caldwell Park in Redding, through a gravity feed enabled by a diversion dam across the river. The District also has a supplemental supply from a small pumping plant on the river on the south end of Redding. The District's current maximum allowable water allotment, through the U.S. Bureau of Reclamation's Central Valley Project (CVP) and "Exchange" is 125,000 acre-feet (ac-ft) annually (2,900 ac-ft and 900 ac-ft, respectively). The 2,900 ac-ft CVP water is subject to availability in a given year.

~~The board considered the BOR 18% allocation of 22,500 ac-ft, groundwater loss (recharge) from the main canal (44,000 ac-ft), cost of purchasing water, public testimony, and other factors to come to the decision to adopt Resolution 2022-01. The resolution determined that there would be no irrigation season and directed staff to transfer ACID water. The staff contacted interested buyers in Shasta County first to meet critical health and public safety needs, and then contacted buyers within the Sacramento Valley.~~

~~In March 2022, the State Water Resources Control Board ("State Water Board") Division of Water Rights ("Division") released a notice to be prepared for drought impacts due to ongoing dry conditions. The District was told to plan for considerably less irrigation water.~~ Customers must continually use water throughout the period of delivery. If water is wasted, inefficiently or improperly used, then the General Manager can refuse further delivery of water until the cause of waste or inefficient or improper use is removed. The General Manager could impose appropriate monetary penalties for waste or inefficient or improper use.

Commented [RL1]: This wa

Commented [RL2]: Paragraph below was moved to a different section of document.

Storage and Infrastructure

The District has no storage capacity. The Redding Groundwater Basin has approximately 5.5 million acre-feet of groundwater storage. Although not all of the groundwater is available for groundwater use on an annual basis. The usual well yields from irrigation, industrial, and municipal wells near and in ACID are 500 to more than 4,000 gallons per minute. The City of Anderson wells produce approximately 500 to 900 gallons per minute.

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

The water pools behind the District's seasonal dam create Lake Redding and flow by gravity through an intake screen, a tunnel, and eventually to the Main Canal. The distribution system has approximately 30 miles of unlined canals and main laterals. Five miles of the main canal are concrete lined. The Main Canal flows through many inverted siphons for conveying canal flows under cross-drainage channels, such as Clear Creek.

The District owns 13 groundwater monitoring wells and 2 Sacramento River stage gages. ACID has one pump station diversion on the Sacramento River used to supply water to its Churn Creek Lateral. The Main Canal flows through inverted siphons for conveying the flow under cross-drainage channels, such as Clear Creek.

The District has ~~wasteways spillways~~ along the canal route at creek crossings and natural drains. The ~~wasteways spillways~~ return water to the river or local stream if flow exceeds the capacity of the canal. This typically happens in the winter months during storm runoffs.

Formatted: Not Highlight

Commented [RL3]: Audie would like the word "wasteways" changed

A network of unlined drainage ditches convey irrigation return flows. The drains often empty into the Sacramento River or one of the local tributary creeks. The District area's soil is well drained. This allows the field-applied water to generally percolate directly to the underlying groundwater basin. This minimizes the need for drainage facilities. The drainage flows out of the District by gravity. There are five drain pump stations operated for the recapture of drain flows.

The City of Redding has a Water Purchase and Sale Agreement with the Anderson Cottonwood Irrigation District (ACID), which has rights, entitlements and authorization to divert Sacramento River and tributary water. This water amount is referred to as "Base Supply" from April through October pursuant to its United States Bureau of Reclamation Contract No. II-06-200-3346A-R-1 for Exchange of Water. ACID has the right to divert Base Supply during the entitlement period for beneficial use within its service area. The Contract further provides that ACID may request additional diversion points to receive water. The Contract also provides that water shall be made available to ACID or its designee, at designated diversion points.

ACID entered into an agreement, effective March 1, 2011 through March 31, 2045, with the City of Redding, to provide Contract water, unless cancelled. Per the agreement, ACID agrees to sell to City and City hereby agrees to buy from ACID, a minimum of 500-acre feet of water in June of each year and up to 1,000 acre feet of water per month for the months of June, July, August and September during the Agreement term. Other agreement terms include payment, scheduling, drought conditions and indemnification.

Demand

The District provides water to 819 customers on a 14-day schedule, starting in April and ending in October. Approximately 84,677 acre-feet of water was delivered to customers in 2021. The demand for irrigation water is significantly lower in April, September, and October compared to the summer months. ACID is required to keep a constant water elevation in the canal, ~~even for customers that may require a constant flow, even~~ during times of lower overall irrigation demand, ~~in order to meet system requirements~~. The District's only control structure is a radial gate near the upstream end. The only way to hold that elevation is to continually deliver at ~~high rates of flow a certain flow rate~~. That flow ~~rate often greatly sometimes~~ exceeds the actual demands.

Anderson-Cottonwood Irrigation District Municipal Service Review & Sphere of Influence

The District's main river diversions (Lake Redding, at Caldwell Park, and Churn Creek) have meters installed and operated by USBR. They provide both flow rate and total volume of flow. The District measures flow rates at major lateral headgates manually using weir or gate head-flow tables. The drain-pump flows are not metered, but the power consumption and pump efficiency history are used to estimate total volume pumped. None of the individual customer turnouts are metered. The flow rate estimates are made based on canal headgate position relationships.

2022 Water Allocation and Transfer Recap

At the January 13, 2022 meeting, the Board anticipated a Shasta Critical year designation based on rainfall, lake levels, and project inflows. In February of 2022, the Board was hopeful for a 75% allocation, but was prepared for 50% to 75%. On February 15 of 2022, the District got notified by the Bureau of Reclamation (BOR) it would be a Critical Year "Shasta Critical," but did not commit to a percentage allocation. Staff tried to identify private wells with significant production that could be used to augment the water supply, but the overall capacity is limited. March 10, 2022, it was indicated that due to January and February being dry, as well as a dry forecast, the District's allocation would be reduced by 20% to 25%. On March 14 of 2022, the BOR issued an update to plan for "considerably less water."

At the end of March conditions were projected to worsen and an irrigation season would not be possible. Staff were instructed to explore all the options. The District received another update in April 2022. The update indicated they may divert water if the river had flows above the Keswick releases at your point of diversion. Since there were low tributary inflows between Keswick and the diversion dam, the District could not divert water above 18%. BOR indicated they would not change the river flow to meet demand. The District was informed that BOR agrees to account for water diverted under their Sacramento River Settlement (SRS) through May 1 through October 31, 2022, based on their set conditions within the letter. During this time, the District considered buying water from BOR.

At the April 2022 board meeting, the Board adopted Resolution 2022-01. This Resolution was passed after consideration of the allocation of 22,500 AF, groundwater loss (recharge) from the main canal, cost of purchasing the water, public testimony, and other factors. The Resolution determined that there would be no irrigation season and directed staff to transfer ACID water. Subsequently staff contacted interested buyers in Shasta County to meet critical health and public safety needs, and later reached out to buyers in the Sacramento Valley.

2022 Drought

[In March 2022, the State Water Resources Control Board \("State Water Board"\) Division of Water Rights \("Division"\) released a notice to be prepared for drought impacts due to ongoing dry conditions. The District was told to plan for considerably less irrigation water.](#)

In April of 2022, the Bureau of Reclamation sent a letter to all Sacramento River Settlement (SRS) Contractors outlining the current drought conditions and the allocations for the area. They informed the District that the Shasta Reservoir is predicted to be at approximately 1.8 million acre-feet and the forecasted inflow into the reservoir is well below the Critical Year level of 40 million acre-feet for 2022. The conditions will not allow for full diversions under the SRS Contracts. The estimated water available from the Shasta Reservoir releases will be approximately 18% of the contract total.

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

The board considered the BOR 18% allocation or 22,500 ac-ft, groundwater loss (recharge) from the main canal (44,000 ac-ft), cost of purchasing water, public testimony, and other factors to come to the decision to adopt Resolution 2022-01. The resolution determined that there would be no irrigation season and directed staff to transfer ACID water. The staff contacted interested buyers in Shasta County first to meet critical health and public safety needs, and then contacted buyers within the Sacramento Valley.

Rates

The District maintains a base rate + consumption structure for water services, as shown below in Table 2. The service rate for irrigation is based on the number of irrigated acres. The base rate for this is \$87. The rate calculation is the base rate of \$87 multiplied by the number of irrigated acres. The District offers a subsidy as of March 2023 which can be calculated by multiplying the number of irrigated acres by \$86. The District has an annual application fee of \$115, but also has a subsidy for this at \$91. That makes the total annual application fee \$24.

Table 2: Anderson-Cottonwood ID Water Use Rates

Rate Factors	Base
Irrigated Acres	\$87.00/acre
2023 Subsidy - Irrigated Acres	\$86.00/acre
Application Fee	\$115.00
2023 Subsidy – Application Fee	\$91.00

These rates were subject to a Proposition 218 Process at a July 2021 public hearing.

2022 Drought Conditions Allocations

The District receives its water supply from a Bureau of Reclamation contract. In February 2021, the District received notice that it would only receive a 55% water allocation based upon its 3-year historical average of Municipal & Industrial ("M&I") water. As a result of the reduced water allocation, the District purchased 400 acre-feet ("AF") of supplemental water from the McConnell Foundation at a cost of \$250 per AF. This \$100,000 expenditure was paid using available O&M Reserve funds.

Effective June 1, 2021, the M&I Allocation was further reduced down to only 25% of the historical average. In order to recover half of the \$100,000 supplemental water purchase, the District proposed a Drought Surcharge to restore a portion of this purchase expense.

Rate Stabilization Fee

Each customer is charged a Rate Stabilization Fee to build financial reserves to address costs related to maintaining the District's distribution and associated infrastructure. The Rate Stabilization Fee of \$0.08 will be charged per 100 cubic feet:

Water Treatment Plant Fee

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Each customer will be charged the Water Treatment Plant Fee to mitigate variable costs related to water treatment at the Water Treatment Plant. The Water Treatment Plant Fee of \$0.08 will be charged per one hundred (100) cubic feet:

2022 Drought Assistance

Livestock Forage Disaster Program

The Livestock Forage Disaster Program (LFP) provides payments to eligible livestock owners and contract growers who also are producers of a grazed forage crop. Those being on native or improved pastureland that has suffered grazing losses due to a qualifying drought in the normal grazing period for the county. Only private lands with forage losses are eligible for payment. Payments are available to those livestock or contract growers who also are producers of a grazed forage crop on rangeland managed by a federal agency.

The county's drought intensity designation rated by the U.S. Drought Monitor determines eligibility for LFP payments. Producers with eligible grazing lands that are in counties experiencing D2 drought conditions for at least eight consecutive weeks during the normal grazing season could be eligible. Those producers with eligible grazing lands physically located in a county experiencing D3 drought, or worse, at any time may also be eligible to apply. Payment rates are determined in April of each year.

Emergency Livestock Relief Program

The Emergency Livestock Relief Program (ELRP) gives additional aid to livestock producers who have been approved for assistance through that year's LFP. The ELRP payments are equal to a producer's gross current year's LFP payment multiplied by a payment percentage that will reach a reasonable approximation of increased supplemental feed costs for eligible livestock producers that year. Most producers will have an applicable payment percentage of 75%.

Emergency Assistance for Livestock, Honeybees and Farm-Raised Fish Program

The Emergency Assistance for Livestock, Honeybees and Farm-Raised Fish Program (ELAP) helps to cover any losses because of eligible adverse weather conditions, such as water shortages and wildfires. The program provides coverage for losses that result from additional costs for transportation of water to livestock. The program has expanded to include reimbursement for the costs of hauling feed for livestock and to help offset the cost of transporting livestock to available forage. The payments are available to producers located in areas experiencing D2 drought conditions for at least eight consecutive weeks or D3 or worse drought conditions at any time.

Noninsured Crop Disaster Assistance Program

The Noninsured Crop Disaster Assistance Program (NAP) works to help producers manage risk through coverage for both crop losses and crop planting that was prevented due to natural disasters. Crops that are eligible include those agricultural commodities not covered by federal crop insurance.

Early 2023 Storm Conditions

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

2023 started with extremely high rainfall amounts, much of which came in a series of early season storms that impacted storm drain systems, creeks and District canals. Much of this precipitation preceded the Districts April 1 to October 31 irrigation season, when water can be diverted from the Sacramento River by contract. Redding area media (KCRT) reports, citing a District source, noted that water flowing in the District's system prior to April 1 and overflowing a canal in the Anderson area, was from up-slope storm runoff.

District sources also noted that storm flows exceeded canal capacity in March 2023. The District, local contractors, City of Anderson and Shasta County all responded in a collective team effort to manage flooding. Several Anderson streets were impacted by the flooding and require debris removal. The District reported that, despite early flooding, "the extensive wet weather has set the District up well for the summer months."

Financial Overview

Anderson-Cottonwood ID is primarily funded through water sales.

The District has six-five Reserve Accounts which include the General Fund with a variable amount, Equipment Reserve with variable amounts, Capital Improvement Fund with variable amounts, Drainage fund with an amount of \$25,000, and Water Rights Protection with an amount of \$250,000. The General Fund is for all revenue not designated to any other fund. The Equipment Reserve is for all interest revenue. The Capital Improvement Fund varies each calendar year based on what the Board budgets. The Drainage Fund and Water Rights Protection are a fixed rate that is replenished at each calendar year's start.

Table 3: Anderson-Cottonwood ID Budgets

	FYE 2020	FYE 2021	FYE 2022
INCOME			
4111- Water Sales	\$737,170	\$736,500	\$765,922
4115- Water Transfer	\$397,413	\$423,220	\$506,924
4934 - Penalty Revenue	\$2,000	\$2,000	2,000
4971 - Surplus Equipment Sales	\$5,000	\$0	\$0
4920- Interest	\$20,000	\$15,000	\$15,000
4930- General Property Tax	\$429,000	\$536,500	\$604,500
TOTAL INCOME	\$1,590,583	\$1,799,298	\$1,894,346
EXPENSE			
5010-Salaries and Benefits	\$796,683	\$851,408	\$959,698
7000 - General Maintenance	\$54,500	\$54,500	\$54,500
8000 - Canal Maintenance & Operations	\$583,000	\$566,000	\$680,984
6001- Administrative	\$156,400	\$160,225	\$197,805
SUB-TOTAL EXPENSES	\$1,590,583	\$1,632,133	\$1,892,987
NET INCOME/(LOSS)	\$0	\$167,165	\$1,359

The Board of Directors is responsible for establishing and maintaining an internal accounting control system, with Finance Committee, consisting of two Board members and the District Manager to provide oversight and assistance, and participate in annual budget process. In addition, profit and loss statements are reviewed monthly.

The District maintains investment, procedures and reserve fund policies. The majority of

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

reserve funds are held in a Local Agency Investment Fund (LAIF) account. The Board has adopted and maintains reserves as follows:

- Designated Reserves (operations, facilities, and emergency needs)
- Obligated Reserves (tied to infrastructure improvements)
- Restricted Reserves (required and used for payment of debt service)

District revenues sources used to provide and finance infrastructure services include property taxes, special taxes, service charges, fees, assessments, and grants.

Many districts maintain a Capital Improvement Plans (CIP) for infrastructure upgrades and replacement. The CIP preparation and implementation process often includes the following:

- Identifying higher risk infrastructure replacement needs;
- Prioritizing projects using assessments and planned existing project completions;
- Developing construction costs for different project types;
- Developing cost estimates and construction duration for priority projects; and
- Scheduling and budgeting CIP projects by prioritization.

Project prioritization allows Districts to list projects over a multi-year time frame, consistent with available funding. This can include independent infrastructure outside the city limits and those within the cities of Redding and Anderson that may require coordinated design and construction to accommodate associated City infrastructure.

Accountability and Governance

Operating under the Irrigation Districts Act rules and regulations, the Anderson-Cottonwood Irrigation District is governed by an independent Board of Directors elected to staggered 4-year terms (Table 4). The Board's role is to establish the District's policies and goals; make major decisions on the District's behalf; employ, prescribe duties, set compensations pursuant to 2022 California Code Section 21185 (Public Resources Code Division 13 - Environmental Quality Chapter 6.5 - Jobs and Economic Improvement Through Environmental Leadership Act of 2021) and oversee District management and organizational performance. The day-to-day District operations are the General Manager's responsibility.

Meetings are currently held monthly. Board meetings are typically held on the second Thursday of the month at 6pm. The District maintains a website that is currently in compliance with state law regarding special district websites. Board meeting agendas are available at least 72 hours in advance and meeting minutes are available after adoption by the Board. Notices are posted on the District's office door, both doors at the Anderson City Hall, and the District's website.

Table 4: Anderson-Cottonwood ID Board of Directors

Area	Member	Title	Current Term Expiration
Division 1 - Redding	Ronnean Lund	Director	2022-26
Division 2 - Anderson	Audie Butcher	Director	2022-26
Division 3 - E. Cottonwood	Dan Woolery	Director	2022-24

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

Division 4 - W. Cottonwood	Steve McCarley	Director	2022-24
Division 5 - Churn Creek	James Rickert	Director	2022-26

The District has 13 employees. Some of those include a general manager, acting financial manager, administrative specialist, operations manager, and maintenance supervisor.

Budgets are approved annually by the Board of Directors which then establishes the scope of work and improvements that can be performed. Annual budgets and audits are available upon request to the District. Annual reporting is provided to the State Controller's Office per state law.

Municipal Service Review Determinations

(1) Growth and population projections for the affected area

- a) The District is expected to see the most growth in the areas within the Cities of Redding and Anderson incorporated boundaries.
- b) The District should coordinate with local/regional agencies with land use authority (County of Shasta, Cities of Redding and Anderson), to determine how best to preserve irrigated prime farmland as a growth factor.
- b)c) The District should be included in any referrals for developments within the District's service area boundary, in order to mitigate potential negative impacts on the District, negative impacts to potentially developed property, and negative impacts to irrigated prime farmland.

(2) The location and characteristics of any disadvantaged unincorporated communities within or contiguous to the sphere of influence

- a) The District does not provide a primary service a DUC may be lacking (potable water, wastewater, fire protection), so the District's service does not affect the provision of these services to DUCs.

3) Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies

- a) The District currently has a Water Purchase and Sale Agreement with the City of Redding.
- b) Recent storm events exceeded system capacity and inundated infrastructure (primarily streets) in the City of Anderson. These events should be analyzed to identify infrastructure needs or deficiencies.

4) Financial ability of agencies to provide services

- a) The District had a balanced budget in 2020 and a surplus in 2021 and 2022.
- b) The District Board adopts an annual budget and oversees expenditures throughout the fiscal year. The District has annual audits conducted by a certified public accountant. The budget is adopted by the Board of Directors with associated rate settings. The District income sources are primarily the sale of delivered water to property within District boundaries, which provide funds necessary for the District to meet its financial obligations. The most recent audits provide an overview of the financial activities and transactions for the fiscal year.

5) Status of and opportunities for shared facilities

- a) There are limitations – geographically, jurisdictionally, and operationally – on District irrigation water service facilities being extended to and/or shared with other areas or other water service purveyors. The District's infrastructure only has the capability capacity to supply its existing service area boundary, and there is only one other, very small, irrigation district in Shasta County, Igo Ono Community Services District, which is too far away from the District's infrastructure infrastructure for As the only irrigation district in Shasta County, The District's shared opportunities, are unique to this services and therefore limited.

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

- b) No new opportunities for shared facilities, shared staffing or equipment have been identified. Historically, the District has provided water to other Districts (for a fee) on an as-available basis.
 - c) The Board often uses the City of Anderson Council chambers for their meetings.
- 6) Accountability for community service needs, including governmental structure and operational efficiencies**
- a) The District is governed by an independent board of directors that meets monthly.
 - b) ACID maintains a website compliant with state law.
- 7) Any other matter related to effective or efficient service delivery.**
- a) With District areas in the City of Redding: 3,123 acres and City of Anderson: 3,5612 acres, the District should maintain close coordination for interconnected infrastructure with those municipalities.
 - b) Canal lining would likely reduce water loss, however this would be prohibitively expensive and significantly impact groundwater recharge.

Sphere of Influence Determinations

In order to carry out its purposes and responsibilities for planning and shaping the logical and orderly development of local governmental agencies, to advantageously provide for the present and future needs of the county and its communities, the commission shall develop and determine the sphere of influence, as defined by GC § 56036, and enact policies designed to promote the logical and orderly development of areas within the sphere. In determining each local agency's SOI, the commission shall consider and prepare a written statement of its determinations with respect to the following:

(1) Present and planned area land uses, including agricultural and open-space lands.

- a) Shasta County and the Cities of Anderson and Redding govern land use planning and zoning within the District and SOI boundaries. The District provides irrigation water primarily to support agricultural-related services to mostly rural areas. The conversion of prime agricultural land is best addressed by the cities and county when evaluating and approving land use and zoning changes allowing non-resource development.
- b) The SOI is proposed to be updated, to follow the District boundary based on State BOE TRA maps reviewed as part of this update.

(2) Present and probable need for public facilities and services in the area.

- a) The District currently primarily serves agricultural irrigation water customers in the Upper Sacramento Valley area (along the I-5 Corridor). Services extension requests for agricultural purposes must meet District requirements, including covering system extension costs. The District has ongoing capital improvement programs to maintain and upgrade service systems.

**Anderson-Cottonwood Irrigation District
Municipal Service Review & Sphere of Influence**

(3) Present capacity of public facilities and adequacy of public services that the agency provides or is authorized to provide.

- a) District facilities appear adequate for current service needs. It has the capacity to serve the areas within the current sphere of influence boundary, While service needs would not prompt a change, an update is proposed to match the SOI and District boundaries.

(4) Existence of any social or economic communities of interest in the area if the commission determines that they are relevant to the agency.

- a) The Cities of Redding and Anderson and town of Cottonwood, all provide commercial opportunities, service industry, and social activities for residents and visitors. Red Bluff to the south provides a secondary destination for these activities.

(5) For an update of a sphere of influence of a city or special district that provides public facilities or services related to sewers, municipal and industrial water, or structural fire protection, the present and probable need for those public facilities and services of any disadvantaged unincorporated communities within the existing sphere.

- a) The District supplies irrigation water as its only service, the District has no role in providing services (potable water, wastewater, fire services) that play a role in DUC determination and as such this would not be a factor in the SOI Update or future annexation considerations.



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6E

Agenda Title: Discuss & Consider Approval of High Groundwater Assistance to Dana Sandifer beyond current policy limits

Discussion: The District would like approval for Dana Sandifer and her request for reimbursement for housing due to the high groundwater situation.

Fiscal Impact: None

Recommendation: None

Attachments: See attachments

ANDERSON-COTTONWOOD IRRIGATION DISTRICT High Groundwater Assistance Claim Form

A form shall be presented by the resident or by a person acting on their behalf (California Tort Claims Act)

JUN 09 2023

1 Resident name, address (mailing address if different), phone number, and e-mail address.

Name: Dana Sandifer Phone Number: (530) - 227-7323

Address(es): 19432 Jacqueline St E-mail: mama3reize@yahoo.com
Anderson 96007

2 List name, address, and phone number of any others involved.

Name: _____

Address: _____

Phone Number: () _____

3 List the date, time, place, and other circumstances of the occurrence or transaction.

Date: Started Time: _____ Place: my home + my neighborhood
May 7, 2023 - Present

Tell What Happened (give complete information):

ACTD released water into the canal, and as has happened after each release, the seepage from the canal has brought the groundwater so high that it renders my septic leech field useless and I am unable (and my 3 children) to live in my home.

NOTE: Attach any photographs you may have regarding this occurrence. → Mr. Rickett

4 Please provide all specific assistance you wish to request reimbursement for regarding this occurrence. has a video

Beginning 6/11/2023 I need financial assistance for alternative housing until the water recedes enough that I have full use of my home again (flush toilet, shower, do laundry, wash dishes). I have been able to stay with relatives up until this date, but that will no longer be an option.

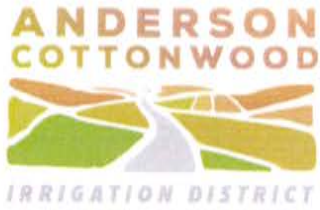
Also, hotels don't work for the size of my family and I was unable to find anything for \$125 or less for our first round of housing. I would appreciate the whole amount to be reimbursed.

Date: 6/9/2023 Time: 10:23 am Signature: [Signature]

ANSWER ALL QUESTIONS. OMITTING INFORMATION COULD MAKE YOUR APPLICATION INSUFFICIENT

Dana Sandifer-Housing reimbursement amounts

<u>Week</u>	<u>Dates</u>	<u>#Days</u>	<u>Actual Receipts</u>	<u>Amt per day</u>	<u>Daily Amt Allowed</u>	<u>Total Amt Allowed</u>
1	06/11-06/16	5	\$778.17	\$155.63	\$125.00	\$625.00
2	06/19-06/24	5	\$952.88	\$190.58	\$125.00	\$625.00
3	06/26-07/01	5	\$976.85	\$195.37	\$125.00	\$625.00
Totals			\$2,707.90			\$1,875.00
			<u>(\$1,875.00)</u>			
Amount over Board agreement			<u>\$832.90</u>			



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6F

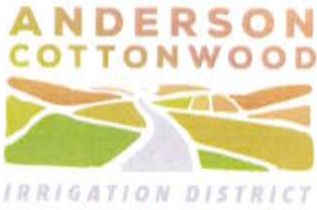
Agenda Title: Discuss & Consider approval to add General Manager and one Board Member as signatories on all ACID accounts along with Finance Manager.

Discussion: None

Fiscal Impact: None

Recommendation: None

Attachments: None



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6G

Agenda Title: Discuss, Review & Consider Approval of the Audited Financial Statements for 2022

Discussion: ACID board can review and discuss Financial Audit

Fiscal Impact: None

Recommendation: Approve the financial audit

Attachments: See attachments

ANDERSON-COTTONWOOD IRRIGATION DISTRICT

**FINANCIAL STATEMENTS
AND INDEPENDENT AUDITOR'S REPORT
for the year ended December 31, 2022**

ROBERT W. JOHNSON
Certified Public Accountant

TABLE OF CONTENTS

	<u>Pages</u>
Independent Auditor's Report	1-3
Basic Financial Statements:	
Statement of Net Position	4
Statement of Revenues, Expenses and Changes in Net Position	5
Statement of Cash Flows	6-7
Notes to Financial Statements	8-16
Supplemental Information:	
Principal Officials	18



Robert W. Johnson
an accountancy corporation

6234 Birdcage Street, Citrus Heights, California 95610 | robertwjohansoncpagroup@gmail.com | 916.723.2555
www.bob-johnson-cpa.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Anderson-Cottonwood Irrigation District
Anderson, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the business-type activities of Anderson-Cottonwood Irrigation District, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities of Anderson-Cottonwood Irrigation District as of December 31, 2022, and the respective changes in financial position and cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the California State Controller's Office and State Regulations governing Special Districts.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the State Controller's Minimum Audit Requirements for California Special Districts. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Anderson-Cottonwood Irrigation District and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and

fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Anderson-Cottonwood Irrigation District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- exercise professional judgement and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Anderson-Cottonwood Irrigation District's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about Anderson-Cottonwood Irrigation District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Management has omitted the management's discussion and analysis (MD&A) that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Anderson-Cottonwood Irrigation District's basic financial statements. The accompanying supplementary information are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Robert W. Johnson, An Accountancy Corporation

Citrus Heights, California

June 26, 2023

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
STATEMENT OF NET POSITION
December 31, 2022

ASSETS

Current assets:		
Cash and investments (Note 3)		\$11,131,796
Receivables – taxes		366,510
– other		3,411,443
Supplies		<u>18,880</u>
Total current assets		14,928,629
Capital assets, at cost (Note 4)	\$23,732,029	
Less, accumulated depreciation	<u>12,062,183</u>	
	11,669,846	
Work in progress	<u>-</u>	<u>11,669,846</u>
		<u>\$26,598,475</u>

See notes to financial statements

LIABILITIES AND NET POSITION

Current liabilities:		
Accounts payable		\$ 937
Accrued payroll		17,522
Accrued vacation		<u>11,580</u>
Total current liabilities		30,039
Long-term debt (Note 5)		452,828
Net position (Note 8):		
Net investment in capital assets	\$11,669,846	
Unrestricted	<u>14,445,762</u>	<u>26,115,608</u>
		<u>\$26,598,475</u>

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
for the year ended December 31, 2022

Operating revenues:		
Water sales		\$ 2,452
Water transfers		8,810,622
Drought relief funding		3,411,443
Other		<u>29,213</u>
Total operating revenues		12,253,730
Operating expenses:		
Source of supply	\$ 1,431,460	
Pumping	11,194	
Transmission and distribution	1,393,300	
Administrative	408,377	
Depreciation	<u>669,924</u>	
Total operating expenses		<u>3,914,255</u>
Operating income (loss)		8,339,475
Non-operating income (expense):		
Property tax revenue	653,813	
Interest income	<u>87,846</u>	
		<u>741,659</u>
Income before Bureau construction recovery		9,081,134
Bureau construction recovery		<u>9,514</u>
Change in net position		9,090,648
Total net position:		
Beginning		<u>17,024,960</u>
Ending		<u>\$26,115,608</u>

See notes to financial statements

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
STATEMENT OF CASH FLOWS
for the year ended December 31, 2022

Cash flows from operating activities:		
Receipts from customers		\$ 8,813,074
Payments to suppliers		(2,798,996)
Payments to employees		<u>(484,731)</u>
Net cash provided by operating activities		5,529,347
Cash flows from noncapital financing activities:		
Property taxes		653,813
Cash flows from capital and related financing activities:		
Capital expenditures	\$(247,438)	
Closeout CIP	<u>4,959</u>	
		(242,479)
Cash flows from investing activities:		
Interest income		<u>87,846</u>
Net increase in cash and cash equivalents		6,028,527
Cash and cash equivalents:		
Beginning of year		<u>5,103,269</u>
End of year		<u>\$11,131,796</u>

See notes to financial statements

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
STATEMENT OF CASH FLOWS, continued
for the year ended December 31, 2022

Reconciliation of operating income (loss) to
net cash provided by operating activities:

Operating income (loss)	\$ 8,339,475
-------------------------	--------------

Adjustments to reconcile operating income (loss)
to net cash provided by operating activities:

Depreciation expense	\$ 669,924
----------------------	------------

Changes in operating assets and liabilities:

Receivables – taxes	(26,306)
– other	(3,411,443)
Supplies	8,576
Accounts payable	(8,115)
Accrued payroll	(8,831)
Accrued vacation	<u>(33,933)</u>

Total adjustments	<u>(2,810,128)</u>
-------------------	--------------------

Net cash provided by operating activities	<u>\$ 5,529,347</u>
---	---------------------

Noncash financing activities:

The District recorded debt relief of \$9,514 from the Bureau of Reclamation – Central Valley Project. The debt relief reduction resulted from the change in allocated construction costs and the District’s purchased water rate from the Bureau of Reclamation.

See notes to financial statements

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS
for the year ended December 31, 2022

1. Organization:

Anderson-Cottonwood Irrigation District (the “District”) was formed in 1914 and encompasses approximately 32,000 acres in Shasta and Tehama counties. The District has over 30 miles of main canal and 200 miles of side laterals, serving over 6,500 acres of land with 760 landowners.

The District is governed by a Board of Directors which is elected by voters of the District.

2. Summary of Significant Accounting Policies:

The basic financial statements of Anderson-Cottonwood Irrigation District have been prepared in conformity with generally accepted accounting principles as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the District’s accounting policies are described below.

Fund Accounting

The District is an enterprise fund. All operations are accounted for as an enterprise fund.

Enterprise Fund – The enterprise fund is used to account for water operations that are financed and operated in a manner similar to private business enterprises. The intent of the District is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. The enterprise fund type is accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and liabilities associated with the operation of the fund are included on the balance sheet. Net position is segregated into amounts recorded as net investment in capital assets, amounts restricted and amounts unrestricted. Enterprise fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total position.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended December 31, 2022

2. Summary of Significant Accounting Policies, continued:

Basis of Accounting, continued

The records are maintained and the accompanying financial statements are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or the economic asset used. Revenues, expenses, gains, losses, assets and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal operations. The principal operating revenues of the District are charges to customers for water sales and services. Operating expenses for enterprise funds include source of supply, pumping, transmission and distribution, administrative expenses and depreciation of capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Property tax revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The District considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Depreciation and Amortization

Capital assets are recorded on the basis of purchase cost. Assets acquired by contribution are recorded at estimated cost or fair market value at the date of acquisition.

Depreciation is calculated by the straight-line method over the estimated useful lives of the respective assets.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended December 31, 2022

2. Summary of Significant Accounting Policies, continued:

Cash and Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid debt instruments purchased with an initial maturity of three months or less to be cash equivalents, including restricted assets. Cash in bank and deposits in the State of California Local Agency Investment Fund (LAIF) are considered to be cash and cash equivalents.

Compensated Absences

Vested or accumulated vacation leave that is expected to be liquidated with expendable available financial resources is reported as a current liability. Sick pay is not vested.

Net Position

Net position is classified in the following categories:

Net Investment in capital assets – groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction, or improvement of these assets reduce this category.

Restricted – presents external restrictions imposed by creditors, grantors, contributors or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted – represents the net position of the District, which are not restricted or invested in capital assets net of related debt.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results may differ from those estimates.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended December 31, 2022

2. Summary of Significant Accounting Policies, continued:

Budget and Budgetary Accounting

The Board of Directors annually adopts an operating budget. The operating budgets are prepared on the accrual basis to match the operating statements.

Investments

Investments consist of LAIF (State of California pooled investment fund) and money market savings accounts. Investments are stated at cost which approximates market. Such investments are within the State statutes and the District's investment policy.

3. Cash and Investments:

Cash and investments as of December 31, 2022 consisted of the following:

Petty cash	\$ 300
Deposits with financial institutions:	
Checking	404,649
Savings	<u>2,181,641</u>
Total cash	<u>2,586,590</u>
Investment in Local Agency Investment Fund (LAIF)	<u>8,545,206</u>
Total investments	<u>8,545,206</u>
Total cash and investments	<u>\$11,131,796</u>

Total cash and cash equivalents at December 31, 2022 was \$11,131,796.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended December 31, 2022

3. Cash and Investments, continued:

At December 31, 2022, the carrying amount of the District's deposits was \$2,586,590 and the balance in financial institutions was \$2,643,970. Of the balance in the financial institutions, \$250,000 was covered by federal depository insurance and \$2,393,970 was collateralized as required by State Law (Government Code Section 53630), by the pledging financial institution with assets held in a common pool for the District and other agencies, but not in the name of the District.

Investments:

California statutes authorize the District to invest in a variety of credit instruments as provided for in the California Government Code Section 53600, Chapter 4 – Financial Affairs. The Government Code allows investments in obligations of the U.S. Treasury, agencies, and instrumentalities, commercial paper rated A-1 by Standard & Poor's or P-1 by Moody's Commercial Paper Record, bankers' acceptances, repurchase agreements, medium-term corporate notes, mutual funds and the State Treasurer's Local Agency Investment Fund (LAIF). The investment in LAIF is reported at fair value.

	<u>Carrying Amount</u>	<u>Maturity - 12 Months or Less</u>
Balance, December 31, 2022		
Local Agency Investment Fund	\$8,545,206	\$8,545,206

Pursuant to Government Accounting Standards Board Statement 3, the investment in LAIF is not classified in categories of credit risk. The District's funds in LAIF are invested in a diversified portfolio (of underlying investments e.g. U.S. Treasury obligations) such that it considers the risk of material loss to be minimal. The funds held in LAIF can be withdrawn on demand.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended December 31, 2022

4. Capital Assets:

Changes in capital assets for the year ended December 31, 2022 are as follows:

	Balance January 1, <u>2022</u>	<u>Additions</u>	<u>Disposals</u>	Balance December 31, <u>2022</u>
Land	\$ 36,296	\$ -	\$ -	\$ 36,296
Transmission and distribution	9,236,832	238,372	-	9,475,204
Machinery	313,674	-	-	313,674
Pumps	430,846	-	-	430,846
Autos and trucks	267,167	-	-	267,167
Buildings	92,725	-	-	92,725
Yard improvements	14,697	-	-	14,697
Furniture and fixtures	32,333	-	-	32,333
Fish screens	5,575,575	-	-	5,575,575
Fish ladders	5,575,575	-	-	5,575,575
SCADA equipment	202,219	-	-	202,219
Groundwater program	<u>1,706,652</u>	<u>9,066</u>	<u>-</u>	<u>1,715,718</u>
	<u>\$23,484,591</u>	<u>\$ 247,438</u>	<u>\$ -</u>	<u>\$23,732,029</u>
Work in progress	<u>\$ 4,959</u>	<u>\$ -</u>	<u>\$ 4,959</u>	<u>\$ -</u>

5. Long-term Debt:

Long-term debt activities for the year ended December 31, 2022 are as follows:

	<u>2021</u>	<u>New Debt</u>	<u>Debt Retired</u>	<u>2022</u>	<u>Current Portion</u>
Central Valley Project	<u>\$ 462,342</u>	<u>\$ -</u>	<u>\$ 9,514</u>	<u>\$ 452,828</u>	<u>\$ -</u>

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended December 31, 2022

5. Long-term Debt, continued:

Central Valley Project

The liability of the District's share of Central Valley Project costs to the Bureau of Reclamation in the amount of \$452,828 is to be paid from projected deliveries of water from 2023-2030, at varying rates per acre foot.

6. Employee Benefit Plans:

Deferred Compensation Plan

The District offers its employees a deferred non-contributory compensation plan created in accordance with IRC Section 457. The plan, available to all District employees, permits them to defer a portion of their current salary until future years. Deferred compensation benefits are not available to the employees until termination, retirement, death, or unforeseeable emergency.

Pension Plan

District employees (except for the general manager) are covered by a pension plan through their collective bargaining agreement. Total District contributions for the year ended December 31, 2022, totaled \$32,057.

7. Risk of Loss:

Anderson-Cottonwood Irrigation District is exposed to various risks of loss related to theft of, damage to, and destruction of assets; and injuries to employees. During the 2022 fiscal year, the District purchased certain commercial insurance coverages to provide for these risks.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
 NOTES TO FINANCIAL STATEMENTS, continued
 for the year ended December 31, 2022

8. Net Position:

Net position consists of:

Net investment in capital assets		\$11,669,846
Restricted		-
Unrestricted:		
Board designated:		
Capital improvement	\$ 146,616	
Drainage fund	25,000	
Water rights protection	250,000	
Equipment reserve	<u>102,744</u>	
	524,360	
Undesignated	<u>13,921,402</u>	<u>14,445,762</u>
		<u>\$26,115,608</u>

9. Subsequent Events:

Management has evaluated subsequent events through June 26, 2023, the date these December 31, 2022 financial statements were available to be issued.

ANDERSON-COTTONWOOD IRRIGATION DISTRICT
NOTES TO FINANCIAL STATEMENTS, continued
for the year ended December 31, 2022

10. 2022 Water Supply Recap:

Dry to moderately dry winters in 2021 and 2022, coupled with low end of year Shasta carryover storage, led to historically low lake levels in the Spring of 2022. Shasta storage on April 1, 2022 was 1.73-million-acre feet (MAF), down from 2.39 MAF in 2021, and 3.60 MAF on the same date in 2020. On March 14, 2022, the Bureau of Reclamation issued a letter to the District and other SRS contractors, Update to Notification of Critical Year (“Reclamation Update”), which declares 2022 as a Critical Year as that term is defined in the SRS Contracts, and the Reclamation Update indicates that the April water supplies “may be unreliable and limited in availability, if available at all.”

On April 14, 2022, after determining the possible water allocation of 15-18% of the SRS Contract could not be beneficially used within the District, ACID Board of Directors passed and adopted Resolution 2022-01, authorizing the General Manager to explore, seek out and negotiate one or more agreements to transfer water under the contract. ACID subsequently entered into agreements with multiple agencies to transfer their 18% allocation.

11. 2023 Water Supply Outlook:

Anderson-Cottonwood Irrigation District (ACID) holds a Sacramento River Settlement Contract with the United States Bureau of Reclamation (USBR). Under this contract, ACID is entitled to divert a total of 125,000-acre feet (AF) of water during the contract period of April 1 through October 31. Of this total, 121,000 AF is described as Base Supply and the remaining 4,000 AF is Project Water. When USBR makes a determination of a “Shasta Critical” year, ACID allocation is reduced to a total of 93,750 AF (75%).

In 2023, Northern California had an above average winter. Several winter storms provided much needed rainfall and snowpack. Shasta Lake storage reached a near full level of approximately 4.46-million-acre feet. ACID received a 100% water supply from the Bureau of Reclamation per the Districts Sacramento River Settlement (SRS) Contract for the 2023 irrigation season. It is anticipated the District will deliver and transfer approximately 110,000 acre-feet of water. Water will be provided to approximately 6,800 acres of lands within ACID boundaries, primarily for purposes of irrigating pasture. Additionally, the District will engage in historic long term Project Water contracts, consisting of approximately 4,000-acre feet.

SUPPLEMENTAL INFORMATION

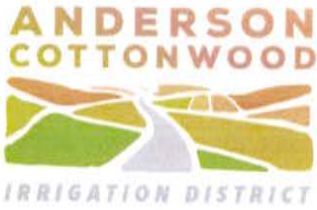
ANDERSON-COTTONWOOD IRRIGATION DISTRICT
PRINCIPAL OFFICIALS
December 31, 2022

BOARD OF DIRECTORS

Dan Woolery	President
James Rickert	Vice President
Ronnean Lund	
Steve McCarley	
Audie Butcher	

OPERATIONS

Jered Shipley	General Manager
Terri White	Financial Manager
Scott Passmore	Maintenance Supervisor



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6H

Agenda Title: Discuss, Review & Consider Cancellation of Existing CV Strategies Contracts

Discussion: ACID is looking to cancel CV Strategies due to a lack of production. Board discussion on how they would like to move forward with CV Strategies.

Fiscal Impact: None

Recommendation: Staff recommends that we discuss further communication with CV Strategies and let the new General Manager have some time to evaluate the situation.

Attachments: See Attachments

July 12, 2023



Anderson-Cottonwood Irrigation District

A Year in Review

CV STRATEGIES

LOS ANGELES • PALM DESERT • SACRAMENTO



Target Areas



- **Branding**
- **Recruiting**
- **Customer Communications**
- **Social Media & Website Update Support**
- **New Website Progress**



Branding

- New Logo
- Letterhead
- Agenda
- Folder Cover
- PPT Template
- Email Signature





Customer Communications

- 2023 Irrigation Letter
- Storm E-Blast
- Landowner Appreciation Luncheon Invite



LANDOWNER & WATER USER APPRECIATION LUNCHEON

Join us to kick off the 2023 irrigation season and introduce our new team members to ACID water users!

WEDNESDAY, APRIL 19 | NOON-2 P.M.

Santa Maria trip lunch served at 12:30 p.m.

ACID Diversion Dam Facility, 975 Court Street, Redding



Questions? Please call our office at 530-365-7329
Andersoncottonwoodirrigationdistrict.org



Social Media & Website Updates

To apply for current openings at Anderson Cottonwood Irrigation District, please fill out the form below or download the application and email it to L.White@acdistrict.org:

 Anderson Cottonwood Irrigation District Job Application.
Download File

Anderson Cottonwood Irrigation District Job Application

Please complete all fields of the application. If a question does not apply to

• Indicates required field

Which job are you applying for? *

Name *

First Last

Phone Last

Date *

Middle Initial *

Address *

Line 1

Line 2

Line 3

City State Zip Code

City State

County

Date Available to Start *

Social Security No. *

Phone Number *

Line 1

Line 2

Line 3

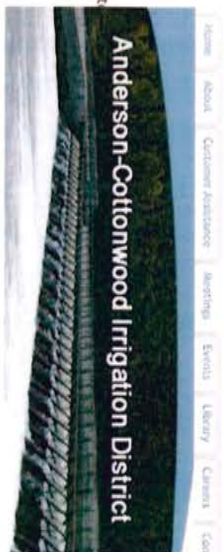
City State Zip Code

City State

County

Date Available to Start *

Social Security No. *



Upcoming Meetings

The District's regularly-scheduled Board of Directors meetings are held on the second Thursday of each month at 6:00 p.m. at 1827 Howard St., 3rd floor, Anderson, CA, unless otherwise stated on the Home Page.

Agenda packets for the Board of Directors' meetings will generally be available here the previous Friday prior to the meeting.

Meetings

Board Meeting July

Minutes

Board Packet

Directors' Well In

Exhibit - Well In

Board Meeting July

Minutes

Board Meeting June

Minutes

Board Meeting June

Minutes

Special Board Meet

Minutes

Board Packet

Board Packet

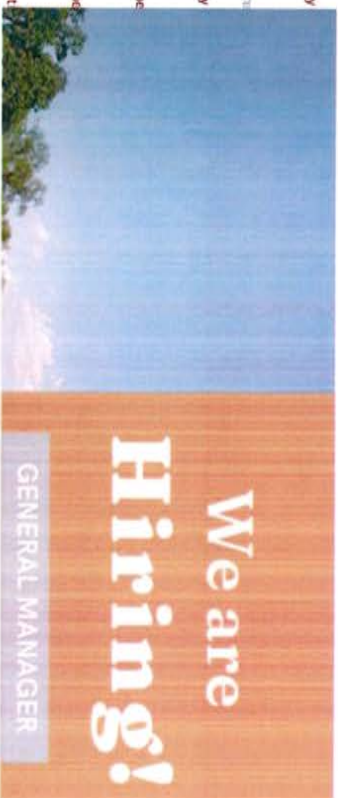
Special Board Meeting May 26, 2023

Anderson-Cottonwood Irrigation District

May 16 · 🌐

Are you a people person and leader who is knowledgeable about open ditch irrigation practices? ACID would like to meet you!

Our District has an opening for General Manager and is looking for candidates who have those qualities and more. We want someone who can lead maintenance and operations, is familiar with Sacramento River Settlement Contracts, water rights, state and federal reporting requirements, and is comfortable interacting with water users and agency representative... [See more](#)





New Website Progress





Next Steps

CV STRATEGIES

Additional Customer-led Irrigation Districts

June 2023

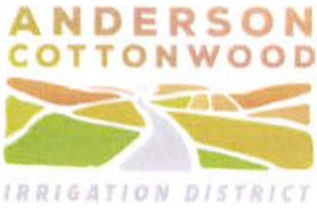
- Agriculture Customized Irrigation District (ACID) is committed to providing reliable service to its agricultural, residential and business customers.
- For the first time in more than 100 years, the District experienced no water leaving through its distribution system in 2022 due to drought.
- This spring, water became available because of abundant rain. As a result, ACID began delivering water to customers' faucets. It felt and water is being used.
- The Service Manager, the District's water supply source, is still recovering from delivering higher than normal water to the District's service area and experiencing high water concentrations and customer complaints about the water. Addressing these issues is a priority for the District.
- Other damage to District facilities and other problems with water supply are being addressed.
- While some water loss is normal due to the canal's unlined surface, water loss is currently being managed through the canal's balancing at a higher than expected rate.
- In addition, both public and private drainage systems are not functioning correctly, possibly due to debris in the canals.
- There is now standing water in some areas, causing what is known as "high drainage" service.
- The elevated groundwater and lack of drainage are impacting District facilities and customers, including claims of mold and water damage.
- The elevated groundwater, including claims of mold and water damage, and the prevention of access to a limited number of homes and yards.
- **Despite these challenges, we must continue providing water to our customers.**
- The Board of Directors is committed to helping mitigate the impact of the elevated groundwater on District customers.
- The Board of Directors is committed to providing water to our customers.
- After working with engineers on possible solutions, the Board approved a plan to provide water to our customers.
- The Board of Directors is committed to providing water to our customers.

- Additional Water Operator Recruitment Efforts
- Distribute Key Messages
- Strategic Planning Workshop
- Townhalls
- Press Release on Capital Improvement Plan
- Cost of Service Study Outreach

Questions?

LOS ANGELES • PALM DESERT • SACRAMENTO

CV STRATEGIES



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 61

Agenda Title: Report & Discuss Sacramento River Settlement Contractors' (SRSC) consideration of hiring an executive officer

Discussion: Two weeks ago, the president of the board attended a meeting at Reclamation District 108 regarding the SRSC hiring an executive officer to oversee all the contractors involved. This is a new development and ACID welcomes the decision.

Fiscal Impact: May raise the cost of ACID dues to the SRSC

Recommendation: None

Attachments: None



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6J

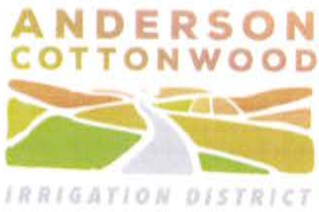
Agenda Title: Discuss the Redding Riverfront Specific Plan process related to ACID, and consider potential actions.

Discussion: The City of Redding is developing a Specific Plan for the Riverfront area. ACID's infrastructure is within the project area boundary. Consider sending a letter to the City of Redding requesting inclusion in the process and a seat at the table on the coalition being formed that will be working with the consultants on the project. Consider approval of a Board member to be a representative in the process.

Fiscal Impact: None

Recommendation: The Board should approve sending a letter to the City of Redding requesting inclusion in the process and a seat on the coalition. The Board should nominate a Board member to be a representative for ACID in the process.

Attachments: None



Dan Woolery,
President, Division 3

James Rickert,
Vice President, Division 5

Ronnean Lund,
Director, Division 1

Audie Butcher,
Director, Division 2

Steve McCarley,
Director, Division 4

Justin Dahl
General Manager

Date: July 13, 2023 Agenda Item No. 6K

Agenda Title: Report on the progress of the Investment Committee

Discussion: Report from the Investment Committee

Fiscal Impact: Better investment opportunity for the District

Recommendation: The District and committee need more time to put together information regarding investment opportunities.

Attachments: None