

Anderson-Cottonwood Irrigation District

Brenda Haynes, President
Shawn Kreps, Vice President
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Audie Butcher, Director
Jason Munson, Director
Stan Wangberg, GM/Sec

AMENDED MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

SEPTEMBER 13, 2011 – 3:00 P.M.

[rescheduled from September 8, 2011]

1. CALL TO ORDER

President Haynes called the meeting to order at 3:04 p.m.

Directors present: Blankenship (via telephone); Haynes, Kreps.

Directors absent: Butcher, Munson.

District staff present: Kelley, Wangberg.

Others attendees: Bill Gregory; Merrill Spoon.

2. PRESENTATIONS - *None*

3. DISCUSSION / INFORMATION ITEMS - *None*

4. PUBLIC PARTICIPATION - *None.*

5. CONSENT AGENDA

5.1 MINUTES – APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 11, 2011.

5.2 MINUTES – APPROVE THE MINUTES OF THE SPECIAL MEETING OF SEPTEMBER 1, 2011.

5.3 FINANCIAL STATUS REPORT FOR MONTH ENDING AUGUST 31, 2011.

5.4 PAYROLL – APPROVE PAYROLL CHECK REGISTER FOR MONTH OF AUGUST 2011.

5.5 CASH DISBURSEMENTS – APPROVE CASH DISBURSEMENTS JOURNAL FOR MONTH OF AUGUST 2011.

5.6 EFTPS TRANSACTIONS – APPROVE EFTPS TRANSACTIONS FOR THE PAYROLL PERIODS ENDING JULY 31, 2011 AND AUGUST 15, 2011.

END OF CONSENT AGENDA

The Consent Agenda was approved unanimously. (RB / SK)

**AMENDED MINUTES – SPECIAL BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2011**

5. CONSENT AGENDA *continued*

5.7 ITEMS (IF ANY) REMOVED FROM THE CONSENT AGENDA. - *None.*

6. ACTION ITEMS

6.1 CONSIDER REVISION TO LONG-TERM WATER TRANSFER AGREEMENT WITH SHASTA COMMUNITY SERVICES DISTRICT (GENERAL MANAGER WANGERG, KEN MARIETTE; SEE STAFF REPORT).

Following review of the staff report, the revision to long-term water transfer agreement 05-01 with Shasta Community Services District was approved unanimously, reducing the amount of water available for transfer from 350 acre feet to 200 acre feet. *(SK /RB)*

6.2 CONSIDER REQUEST FROM MEYERS EARTHWORK, INC. FOR RELIEF FROM BID ON MAIN CANAL MODERNIZATION PROJECT (SEE STAFF REPORT).

~~Following review of the staff report, the request from Meyers Earthwork, Inc. for relief from bid on the Main Canal Modernization Project was approved unanimously. *(RB /SK)*~~

*Following review of the staff report, a motion was proposed to grant the request from Meyers Earthwork, Inc. for relief from their bid on the Main Canal Modernization Project and to award the project to the second-lowest bidder, Syblon Reid. The motion was passed on a unanimous vote. *(RB / SK)**

7. MANAGER'S REPORT

ADMINISTRATIVE

Main Canal Modernization Project

The Board is scheduled to consider a request for relief from apparent low bidder, citing an error in preparation of his bid. Upon granting relief, the project will be awarded to the second-lowest bidder, Syblon Reid.

Conjunctive Use Project

The public draft Environmental Assessment/Initial Study and Finding of No Significant Impact/Mitigated Negative Declaration has been released for public review for the period beginning August 30 and ending September 30.

California Water Series

We have a terrific lineup of speakers for the two California Water Series events at the Lema Ranch, the first of which is scheduled for next Wednesday, September 14 at 5:00 p.m., and the second for Wednesday, October 19. The featured

**AMENDED MINUTES – SPECIAL BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2011**

7. MANAGER’S REPORT *continued*

ADMINISTRATIVE *continued*

speakers for the two events will be Tim Quinn, Executive Director of the Association of California Water Agencies, and Sandra Schubert, California Undersecretary of Food and Agriculture. The Board is encouraged to attend, and I would be happy to RSVP for those of you who would like to attend. Hors d’oeuvres and refreshments will be served after the program.

CONSTRUCTION AND MAINTENANCE

Clear Creek Siphon

VESTRA Resources has completed a preliminary study of the Clear Creek siphon; the purpose of the study was to:

- Determine the status of the pipeline and streambed.
- Examine alternatives and costs to:
 1. Repair damaged sections of the pipe.
 2. Stabilize and protect the pipe within the active stream profile.

Survey results show that the entire pipeline is exposed to varying degrees along its 130-foot length: the elevation of the streambed on the downstream side of the pipe is one to two feet below the top of the pipe; and the elevation of the streambed on the upstream side of the pipe is one to five feet below the top of the pipe. One spot near the south bank was out of reach of the survey rod, and the streambed may be below the bottom of the pipe.

Initial cost estimates to work within the streambed, especially for alternatives that would require dewatering, are very high; as such, we are focusing on options that would not include dewatering. To repair the damaged sections of pipe, the most feasible option at this point is lining the existing pipe with a smaller diameter pipe of either HDPE, PVC, or steel, and filling the resulting gap to integrate the grout liner with the existing pipe. We are in the process of obtaining estimates for this work.

To stabilize and protect the pipeline, the most likely option appears to be placement of large rock, up to three feet in diameter, on both the upstream and downstream sides of the pipe to provide protection from impacts and undercutting, and to allow for sedimentary cover. To avoid dewatering, this process would require placement of the rock by equipment that would access the pipe by construction of a temporary trestle or bridge, or by use of a crane. We do not have estimates for this, but it will not be inexpensive.

**AMENDED MINUTES – SPECIAL BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2011**

7. MANAGER’S REPORT *continued*

CONSTRUCTION AND MAINTENANCE *continued*

When we have a more detailed plan and cost estimates, I will provide those to you at which time we will consider our next steps. To fund such a project we will need to identify our options which may include:

- Reserve fund revenues
- Federal grant funding
- Loans
- Issuance of a bond
- Some combination of the above

8. DIRECTORS’ REPORTS

Director Blankenship

What is the status of the Project List update?

General Manager Wangberg reported that he had met with Maintenance Supervisor late last week and discussed the List with him. Only minimal work has been completed on a couple of the projects listed. The maintenance staff’s time has been focused on day-to-day jobs to keep the system running in a timely manner.

An updated Project List will be provided at the October meeting.

Suggested that next season each ditchtender contact (call) each customer in his/her service area to introduce themselves, give their telephone number, etc.

The meeting was recessed at 3:21 p.m. to be reconvened into

CLOSED SESSION

C.S.1. PUBLIC EMPLOYMENT – GENERAL MANAGER; PURSUANT TO GOVERNMENT CODE §54954.5.

C.S.2. DISCUSSION OF CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION; PURSUANT TO GOVERNMENT CODE §54956.9(a): GREGORY.

**AMENDED MINUTES – SPECIAL BOARD OF DIRECTORS MEETING
SEPTEMBER 13, 2011**

The meeting was reconvened into Regular Session at 3:40 p.m. with the following action being announced:

C.S.1. PUBLIC EMPLOYMENT – GENERAL MANAGER; PURSUANT TO GOVERNMENT CODE §54954.5.

The Board unanimously approved the amended General Manager's Employment Contract effective September 1, 2011.


C.S.2. DISCUSSION OF CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION; PURSUANT TO GOVERNMENT CODE §54956.9(a): GREGORY.

No action taken.

9. ADJOURNMENT

The meeting was adjourned at 3:41 p.m.

Respectfully submitted,



Stan Wangberg
General Manager / Board Secretary