

Anderson-Cottonwood Irrigation District

Brenda Haynes, President
Shawn Kreps, Vice President
Robert Blankenship, Director

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Audie Butcher, Director
Jason Munson, Director
Stan Wangberg, GM/Sec

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

APRIL 14, 2011

1. CALL TO ORDER

The meeting was called to order at 6:03 p.m.

Directors present: Butcher, Haynes, Kreps, Munson
Directors absent: Blankenship
District staff present: Kelley, Wangberg
Others in attendance: Janice, Cunningham Matt Fowler, Bill Gregory, John Husome, Merrill Spoon.

Before proceeding, President Haynes announced that there were two items that have come before management, after the posting of the agenda, that require immediate action. One item of regular business is the consideration of reopening proceedings in regard to the environmental assessments for the Gore/Steiner and Spring Gulch/Anna Roads boundary line adjustments; the other item for consideration in Closed Session is related to the Wold lawsuit.

The Board unanimously approved the addition of Action Item 6.3 and C.S. 2 to the agenda. (SK / JM)

2. PRESENTATIONS - *None*

3. DISCUSSION / INFORMATION ITEMS

3.1 CHANGES TO FINANCIAL STATUS REPORT FORMAT.

General Manager reviewed the changes: Page 6 is now Depreciable Expenses under the Capital Improvement heading; and on Page 3, System Improvements, are undepreciable items.

3.2 BILLING SOFTWARE UPGRADE.

It has been determined that the Peachtree accounting program currently being utilized for the District's accounts payables also has the capability to incorporate what the Dataflex (accounts receivable program) does. Peachtree is currently offering an upgrade to a multi-user program for an additional \$100.

Director Blankenship offered to facilitate a consultation with a technical professional, at no District cost, to assess software options.

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4. PUBLIC PARTICIPATION - *None*

5. CONSENT AGENDA

- 5.1 MINUTES – APPROVE THE MINUTES OF THE REGULAR [RESCHEDULED FROM MARCH 10] MEETING OF MARCH 11, 2011.
- 5.2 MINUTES – APPROVE THE MINUTES OF THE SPECIAL MEETING OF MARCH 24, 2011.
- 5.3 MINUTES – APPROVE THE MINUTES OF THE SPECIAL MEETING OF MARCH 31, 2011.
- 5.4 FINANCIAL STATUS REPORT FOR MONTH ENDING MARCH 31, 2011.
- 5.5 PAYROLL – APPROVE PAYROLL CHECK REGISTER FOR MONTH OF MARCH 2011.
- ~~5.6 CASH DISBURSEMENTS – APPROVE CASH DISBURSEMENTS JOURNAL FOR MONTH OF MARCH 2011.~~
- 5.7 EFTPS TRANSACTIONS – APPROVE EFTPS TRANSACTIONS FOR THE PAYROLL PERIODS ENDING FEBRUARY 28, 2011 AND MARCH 15, 2011.

Director Munson requested that item 5.6 be removed from the agenda for discussion.

The remainder of the Consent Agenda was unanimously approved. *(JM / SK)*

END OF CONSENT AGENDA

- 5.8 ITEMS (IF ANY) REMOVED FROM THE CONSENT AGENDA.
- 5.6 CASH DISBURSEMENTS – APPROVE CASH DISBURSEMENTS JOURNAL FOR MONTH OF MARCH 2011.

Director Munson inquired about payments relating to the OCAP litigation, Mobile Lab, and Sugar Pine Conservation Camp.

Following discussion, item 5.6 was unanimously approved. *(JM / SK)*

6. ACTION ITEMS

- 6.1 CONSIDER PROPOSAL FROM COX REAL ESTATE AND NORTH WOODS DISCOVERY SCHOOL FOR LONG-TERM LEASE OF DISTRICT PROPERTY FOR USE AS SCHOOL PLAYGROUND (SEE STAFF REPORT.)

Following review of the staff report, a presentation by Cox Real Estate representative Janice Cunningham and discussion, the Board voted unanimously to authorize the general manager to move forward and to seek legal counsel relating to this proposal, with the condition that no additional risk of District

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6. ACTION ITEMS *continued*

6.1 *continued*

liability will be incurred by this action. The lease rate and indemnity are yet to be determined. *(JM / AB)*

6.2 CONSIDER CLAIM FOR DAMAGES SUBMITTED BY MICHAEL McGUIRE (SEE STAFF REPORT.)

Following review of the staff report, a visual presentation, and review of the claim, the Board unanimously approved payment of the damage claim in the amount of \$150. *(SK / AB)*

6.3 CONSIDER REOPENING PROCEEDINGS IN REGARD TO THE ENVIRONMENTAL ASSESMENTS FOR THE GORE/STEINER AND SPRING GULCH/ANNA ROADS BOUNDARY LINE ADJUSTMENTS FOR THE PURPOSES OF PROVIDING A 30-DAY REVIEW PERIOD TO THE SHASTA LOCAL AGENCY FORMATION COMMISSION.

This consideration is a result of an April 12, 2011 meeting with Amy Mickelson of Shasta LAFCO. LAFCO is requesting a 30-day period to review the documents that were not provided to them during the original 30-day public review period.

The Board approved the reopening of the proceedings in regard to the above stated boundary adjustments on a 3-1 vote, with Director Munson casting the dissenting vote. *(SK / AB)*

7. MANAGER'S REPORT

ADMINISTRATIVE

Main Canal Modernization Project

This Proposition 50-funded project has recently been restarted by the State following a bond sale that provided renewed financing. We have been unable to proceed until back invoices owed to CH2M HILL were paid. This past week we received payment from the State for most of the outstanding work and we are prepared to restart the project.

We have three individual projects for which final design has been completed, and the highest priority is the Crowley Gulch siphon. It is possible that we could break ground this year on construction of this siphon.

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7. MANAGER'S REPORT *continued*

ADMINISTRATIVE continued

Sacramento Valley Regional Water Management Plan

This Plan provides compliance with Article 29 of our Settlement Contract with the United States, and requires updates at three-year intervals. An update is due in 2011, and I have been meeting with other Plan participants for this purpose. As part of the current update, it will be necessary for each District to produce a water balance. This is a compilation of data that accounts for all water that is introduced into the District, including diversions, groundwater, precipitation, and drainage. There is limited grant funding for the current update effort, so each District may be responsible for the cost of producing the water balance component. My intention is to engage a consultant to assist with this task and to proceed as soon as possible.

Billing software

As discussed at last month's Board workshop, the District is using obsolete billing software and staff is exploring options for updated software. The current Peachtree accounting software can be upgraded to a multi-user version, and may provide the necessary functions for our needs. This would eliminate the need to purchase separate software and would thus save money; it would also provide the same customer service and reduced training requirements. Director Blankenship has committed to having a consultant visit our office to review our existing software and our needs, and provide recommendations for upgrades; there will be no cost to the District for this service.

CONSTRUCTION AND MAINTENANCE

Main Dam installation

Installation of the Main Dam began this past Monday, and insertion of the flashboards is expected to start tomorrow. I have worked closely with Reclamation's Central Valley Operations office in Sacramento to facilitate the ramping-down of Keswick discharges to allow access into the river. They agreed last week to continue ramping down to reach our desired flow of 6,000 cfs for flashboard insertion, and they expect to reach that flow tomorrow morning. After completion of the dam installation and other downstream preparations, it is expected that we will begin filling the main canal sometime late next week.

If conditions warrant, we may begin diversions at the South Bonnyview pumping plant on Sunday, April 17.

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8. DIRECTORS' REPORTS

President Haynes

Commented on the very successful Board Workshop conducted on March 31, 2011, stating she thought it was the best one yet.

Announced an irrigation workshop will be conducted on Saturday, April 16th at the Western Shasta Resource Conservation District office.

Stated that the RCD promoted a watershed coalition.

Director Butcher

Reported that he also enjoyed the Board Workshop.

The meeting was adjourned to a short recess at 7:14 p.m. with the meeting to be reconvened into Closed Session for the following items:

CLOSED SESSION

- C.S.1. CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE §54957.6(a): DISTRICT PERSONNEL COMMITTEE IN REGARD TO COLLECTIVE BARGAINING AGREEMENT WITH TEAMSTER'S LOCAL #137.
- C.S.2. PURSUANT TO GOVERNMENT CODE §54956.9(a) – DISCUSSION OF CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION; WOLD.

9. ADJOURNMENT

The meeting was adjourned at 8:10 p.m.

Respectfully submitted,



Stan Wangberg
Board Secretary / General Manager